

# MINUTES

ITEM NO. 4

**Meeting:** SALISBURY AREA BOARD  
**Place:** City Hall, Malthouse Lane, Salisbury, SP2 7TU  
**Date:** Thursday 01 October 2009  
**Start Time:** 7.00pm  
**Finish Time:** 9.30pm

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Please direct any enquiries on these minutes to:

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## In Attendance:

### Wiltshire Councillors

Mary Douglas (Chairman), John Brady, Richard Clewer, Chris Cochrane, Bill Moss

Cabinet Representative - Lionel Grundy (Children's Services)

### Wiltshire Council Officers

Martin Aldam – Senior Transport Planning Assistant  
Allan Creedy – Transport and Development Manager  
Stephanie Denovan – Service Director for Schools and Learning  
Marianna Dodd – Community Area Manager (Salisbury)  
Lisa Moore – Democratic Services Officer

### Parish Councils

Salisbury CC – John English, Cheryl Hill, Sue Thorpe, Annie Child, Annie Scadden,  
Laverstock and Ford PC – David Law

### Partners

Wiltshire Police – Inspector David McMullin  
Wiltshire Fire & Rescue – James Mahoney, Pete Newman and Ian Rennie  
Salisbury City Community Area Partnership (SCCAP) – Debrah Biggs  
Atkins Consultancy - Graham Bown

**Total in attendance:** 50

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<u>Order of Business</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Chairman's Welcome and Introduction</u></p> <p>The Chairman introduced the Board Members, and welcomed everyone to the meeting.</p>	
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from the following:</p> <p>Wiltshire Councillors: Ricky Rogers (Vice Chairman), Paul Sample and Brian Dalton  Salisbury City Council – Bobbie Chettleburgh (Mayor)  Laverstock and Ford Parish Council – Gail Route  Wiltshire Police – Chief Superintendent James Vaughan and Rachel Howes</p>	
3.	<p><u>Declarations of Interest</u></p> <p>Councillor Mary Douglas declared a prejudicial interest, regarding Item 10.1 – Community Area Grants, solely for the grant application made by The Salisbury Street Pastors, as she was involved with the project. She left the room whilst the application was discussed and did not vote.</p> <p>Councillor Chris Cochrane declared a personal interest regarding Item 10.1 – Community Area Grants, solely for the grant application made by The City Centre Partnership as the Area Board's representative on that Outside Body. He remained in the room for this item but did not vote.</p>	
4.	<p><u>Minutes</u></p> <p>The Chairman announced that Notes taken at the Core Strategy Meeting held on 3 September would go to the Full Council meeting on 10 November 2009, for consideration by the Councillors.</p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting held on 23 July 2009 were approved as a correct record and signed by the Chairman.</b></p>	
5.	<p><u>Your Local Issues</u></p> <p>The Chairman explained that the Board's aim to look at and deal with every issue that had been received to date was underway. As this was an ongoing process some of the issues submitted were still being looked at by Marianna Dodd (Salisbury Area Community Manager). The Chairman handed over to Marianna who gave some examples on</p>	

	<p>the progress and outcome of a selection of issues, which had been through the system. These were:</p> <ul style="list-style-type: none"> <li>• An anti-social behaviour issue had been referred on to the Safeguarding Officer at Wiltshire Police.</li> <li>• The more generic issues which related to roads and pavements had been referred on to the service called Clarence.</li> <li>• The Bemerton Heath Interagency Group had an issue where they needed to gather people and services together, initial discussions had taken place, but this issue required more work.</li> <li>• The issue where young people needed more activities – this was under consideration, and guidance had been given to enable the submission of a grant application, for a project designed to cater for the informational needs of young people in the city.</li> <li>• Speeding issues were being fed through to the police, these issues would be tackled by the implementation of the new Community Speed Watch Scheme.</li> </ul> <p>Inspector David McMullin gave an update on the new Community Speed Watch Scheme which had been developed by the Swindon and Wiltshire Police. He explained that there had been a slight delay in the launch of the scheme, but that it was important for the Partnership to establish that the scheme was sustainable. Funding had now been secured, and a Community Speed Watch (CSW) Coordinator was due to be appointed in the next two weeks.</p> <p>He highlighted the following points:</p> <ul style="list-style-type: none"> <li>• Operations across the whole county would need to be coordinated for the scheme to be successful.</li> <li>• People involved with the scheme would need to comply with the requirements.</li> <li>• Once a community member or a group had identified a speeding issue in their area, they needed to alert their Community Area Manager.</li> <li>• Traffic data would then be collected over a period of seven days.</li> <li>• Each area would be assessed for sustainability.</li> <li>• A camera support unit would then be in operation for three to four weeks.</li> <li>• Community Area Manager would feed back findings to the board and pass information to the Community Speed Watch coordinator.</li> <li>• Community Speed Watch coordinator would write a letter to the person who had been found to be speeding.</li> <li>• If the same person was caught speeding a second time, the</li> </ul>	
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	<p>matter would then be targeted by the police.</p> <ul style="list-style-type: none"> <li>Those interested in taking part in the scheme should contact their Community Area Manager – Marianna Dodd <a href="mailto:Marianna.dodd@wiltshire.gov.uk">Marianna.dodd@wiltshire.gov.uk</a> or 07919 881174.</li> <li>The Speed Watch Scheme was aimed at the City as well as the rural villages.</li> </ul> <p>The Chairman informed the public that anyone who had an issue should approach their local Councillor in the first instance, if the issue could not be dealt with by the Councillor, it should then be brought to the board, and logged through the issues process.</p>	
6.	<p><u>Salisbury Transport Model</u></p> <p>The Chairman explained that at the previous meeting for the Core Strategy, a request had been made for more information on the Salisbury Transport Model. Therefore the Board had invited Allan Creedy (Transport and Development Manager, Wiltshire Council) and Graham Bown (Managing Consultant – Atkins Consultancy), to the meeting to provide an overview and explanation on the Model.</p> <p>The model was a computerised representation of the transport system in and around Salisbury, and took into consideration the use of all modes of transport, including trains, buses, cars, and bikes.</p> <p>The model looked at the impact on the roads, caused by additional housing and infrastructure over the next twenty years, and what would need to be done to compensate for growth over that period.</p> <p>The figures from the Salisbury Transport model could be used to predict future changes and needs.</p> <p>An example was shown to the board, detailing the traffic flow in and around the Harnham gyratory to Exeter Street, at 8.20am on a weekday morning.</p> <p>With the level of growth expected for the City, there would be considerable change; the model would allow Wiltshire Council to come up with a deliverable solution, fit for the purpose.</p> <p>The Chairman opened the floor for questions and answers and prompted anyone who still had a question on the Salisbury Transport Model to contact Allan Creedy at <a href="mailto:allan.creedy@wiltshire.gov.uk">allan.creedy@wiltshire.gov.uk</a> or on 01225 713444.</p>	
7.	<p><u>Salisbury City Community Area Partnership (SCCAP)</u></p> <p>John Potter, the Vice Chairman of SCCAP gave an update to the Board, some of the points covered were:</p>	

	<ul style="list-style-type: none"> <li>• Since the previous board meeting SCCAP had met as a steering group and set up two sub groups.</li> <li>• The first sub group would review the Community Plan.</li> <li>• The second sub group would look at the ways in which SCCAP could consult with people across the city.</li> <li>• The two groups would then work together to create a new Community Plan for the future.</li> <li>• Building links with young people through schools, to establish what young people would like to see in their communities.</li> <li>• Looking forward to working on partnership with the Area Board.</li> </ul>	
8.	<p><u>Updates from Representatives</u></p> <p>Salisbury City Councillor Sue Thorpe explained that Salisbury City Council (SCC) had got through its first one hundred days; a great deal had been learnt and these first days had been very interesting. She then gave an update to the Board on the progress of SCC. Some of the points covered were:</p> <ul style="list-style-type: none"> <li>• The asset transfer between Wiltshire Council (WC) and Salisbury City Council had now been finalised.</li> <li>• On 8 October at SCC Full Council meeting the recommendations from WC would be considered.</li> <li>• SCC would acquire a substantial portfolio, enabling them to deliver a full array of services to the community.</li> <li>• SCC had revisited the refurbishment plans for the Guild Hall and had submitted a revised planning application.</li> <li>• It was anticipated that the Guild Hall would close from 31 March 2010 until the Christmas lights switch on 2010.</li> <li>• SCC had formed a steering group called Queen Elizabeth Friends, to look at the plans for development at Queen Elizabeth Gardens.</li> <li>• Looking forward to working in partnership with the Area Board.</li> </ul> <p>David Law of Laverstock and Ford Parish Council spoke on three issues, these were:</p> <ol style="list-style-type: none"> <li>1. The gridlock caused by school run traffic in Laverstock.</li> <li>2. The proposed density of housing in the plans for Hampton Park II.</li> <li>3. That several parishioners had raised concerns that the harmonisation of services across Wiltshire had resulted in southern Wiltshire receiving the lowest level of services across Wiltshire.</li> </ol> <p>The chairman proposed that issue two be relayed to Councillor Bill Moss as this was his area and he had left the meeting by this time, and that issue three be brought to the attention of the Cabinet member with responsibility for Harmonisation.</p>	

	<p><b><u>Decision</u></b></p> <ul style="list-style-type: none"> <li>• Issue 1 was referred to Stephanie Denovan – Service Director for Schools and Learning, who would arrange for a school inspector to discuss the traffic problem with the respective head teachers.</li> <li>• Issue 2 would be relayed to Councillor Bill Moss, as the ward Councillor for Salisbury St Marks &amp; Bishopdown.</li> <li>• Issue 3 would be relayed to the relevant Cabinet member</li> </ul>	<p>Stephanie Denovan</p> <p>Lisa Moore</p> <p>Lisa Moore</p>
9.	<p><b><u>Wiltshire Fire &amp; Rescue Service Plans 2010 – 2015</u></b></p> <p>The Chairman introduced James Mahoney (Area Manager) from Wiltshire Fire and Rescue Service (WFRS). He explained that WFRS were in the process of developing their Service Plan for 2010 – 2015, which set out what would be done over the following five years to make Wiltshire and Swindon a safer place. It would outline how the service would be delivered more efficiently and effectively, driving down the risk to communities and staff.</p> <p>The WFRS were seeking public engagement, as they considered that it was important to have the views of the public. People were also invited to sign up as a Stakeholder, and to be invited to focus groups to discuss plans in the future.</p> <p>The draft Plan was available on the web for public consultation from September to December 2009 (<a href="http://www.wiltshire.gov.uk">www.wiltshire.gov.uk</a>).</p> <p>All responses received would be collated in January 2010 and the final draft would be provided to the Fire Authority in February 2010.</p> <p><b><u>Decision</u></b> <b>The draft plan was noted.</b></p>	
10.	<p><b><u>Funding and Grants</u></b></p> <p>1. Community Area Grants</p> <p>The Chairman explained that the Community Area Grant was a pot of money that each Area Board had, to allocate to local projects that would make a real difference. The size of the pot for each board was based on the size of the population, the degree of deprivation and sparsity.</p> <p>Salisbury had £58,685 for 2009 – 2010, and were required to give core funding to Salisbury City Community Area Partnership (SCCAP), which this year totalled £15,649. This left a balance of £43,036 available until the end of March 2010.</p>	

	<p>The Chairman explained that the board had received nine applications for funding in the first tranche and asked that a representative from each of the grant applicants in turn, give a brief overview of their project to the board.</p> <p>The Chairman also informed the board that as she was a Street Pastor, she would leave the room whilst that application was discussed and again when the board voted on it. Councillor Richard Clewer stood in as Chairman in her absence.</p> <p>Details of the grant applications and of those who spoke are as follows:</p> <p><b>Circular Arts</b> – applicant not present £5,000 of funding sought towards the cost of a southern area community arts multi workshop project leading to a community Christmas Lantern Parade.</p> <p><b>Salisbury &amp; District Bird Keepers Association</b> – Malcolm Freemantle. £975.89 of funding sought towards the cost of providing the equipment to produce hand-out material, print schedules and give illustrated talks/presentations which would enable the Association to extend its activities into the wider community.</p> <p><b>Firestarter Arts</b> – Charlotte Hammond £4,500 of funding sought towards the cost of enabling 'The Unit' to commence operations, toward provision of a youth information centre run by young people for young people.</p> <p><b>Salisbury Street Pastors</b> – Pat Woodwood £5,000 of funding sought to support the running costs of Salisbury Street Pastors project working from 10pm – 4am on Friday nights bringing care to those enjoying the city night life.</p> <p><b>Salisbury Arts Centre</b> – Megan Purdie £1,000 of funding sought to enable the 'Yes, No, Maybe' project to put on a full day of free arts performances on 3 October, 2009 with and for 14 – 21 year olds.</p> <p><b>St Edmunds Community Association</b> – Claire Christopher £4,100 of funding sought towards the cost of running a one-year project (Milford Street Bridge Project) from November, 2009 which will involve local people in learning about their community heritage.</p> <p><b>Salisbury City Community Area Partnership</b> – Tony Thorpe £4,300 of funding sought for the cost of the initial consultation of drawing up the new Salisbury Community Area Plan.</p>	
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	<p><b>Salisbury City Centre Management</b> – applicant not present £5,000 of funding sought for the firework element of the Salisbury Christmas Lights and Switch on event (total cost of fireworks £10,000).</p> <p><b>Salisbury City Council</b> – Sue Thorpe £5,000 of funding sought for the firework element for the Salisbury Christmas Lights and Switch on Event (total cost of fireworks £10,000).</p> <p>After each of the applicants had spoken, the Chairman asked for a show of hands from those present to reflect public opinion. Following some discussion, the board members then voted on each application.</p> <p><b><u>Decision</u></b></p> <ul style="list-style-type: none"> <li>• <b>The application by Circular Arts was refused as the project had already received funding from another budget within the Wiltshire Council.</b></li> <li>• <b>Salisbury &amp; District Bird Keepers Association was awarded £975.89 towards their project, on condition that members of the Association report back to a future meeting of the Board regarding their progress in extending activities to the wider community.</b></li> <li>• <b>Firestarter Arts was awarded £4,500 towards their project.</b></li> <li>• <b>Salisbury Street Pastors was awarded £5,000 towards their project.</b></li> <li>• <b>Salisbury Arts Centre was awarded £1,000 towards their project.</b></li> <li>• <b>St Edmunds Community Association was awarded £4,100 towards their project subject to the applicant also securing the Lottery Funding element for the project.</b></li> <li>• <b>Salisbury City Community Area Partnership was awarded £4,300 towards their project.</b></li> <li>• <b>The application by Salisbury City Centre Management was refused as this was not considered to be an appropriate use of public money at this time of economic difficulty.</b></li> <li>• <b>The application by Salisbury City Council was refused for the same reason as above.</b></li> </ul> <p>The Chairman added that although the board had declined the grant applications for fireworks from Salisbury City Council and Salisbury City Centre Management, this did not represent the board not wanting to work with the partners, and that an application for funding an alternative project would be welcomed.</p> <p>2. LPSA (Local Public Service Agreement) Reward Scheme</p> <p>Marianna Dodd gave a briefing on the Scheme, explaining that the first Tranche of applications ran from October to December 2009, with</p>	<p><b>Marianna Dodd</b></p>
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	<p>a deadline for submitting applications of 8 December 2009.</p> <p>The bid for funding would go through the Area Board for consideration and decision.</p> <p>Packs were available on the web site:  <a href="http://www.wiltshire.gov.uk/performance-reward-grant-scheme-bid-pack.pdf">www.wiltshire.gov.uk/performance-reward-grant-scheme-bid-pack.pdf</a>  or by contacting Marianna Dodd on <a href="mailto:Marianna.dodd@wiltshire.gov.uk">Marianna.dodd@wiltshire.gov.uk</a>  or telephone 01794 340733</p>	
11.	<p><u>Election of Representatives</u></p> <p>The Chairman asked the Board Members if they wished to be nominated as a representative on any of the three vacancies for outside bodies.</p> <p><b><u>Decision</u></b></p> <ol style="list-style-type: none"> <li>1. <b>The Parish of Salisbury, St Thomas &amp; St Edmund Parish Endowed Charities for the Relief of Need – Remains vacant</b></li> <li>2. <b>Councillor Chris Cochrane was appointed to the following two outside bodies:</b> <ul style="list-style-type: none"> <li>• <b>St Edmund’s Arts Trust SAC Management Committee</b></li> <li>• <b>Salisbury Cycling Liaison Panel</b></li> </ul> </li> </ol>	<p><b>Marianna Dodd / Lisa Moore</b></p>
12.	<p><u>Future Meeting Dates, Evaluation and Close</u></p> <p>The Chairman announced that the board would be looking at the overall spending priorities for Wiltshire Council at the next meeting in December, and invited grant applications for projects for older people.</p> <p><u>Future meeting dates:</u></p> <p>Thursday 03 December 2009 – City Hall, Salisbury  Thursday 21 January 2010 – South Wilts Grammar School  Thursday 18 March 2010 – Venue to be confirmed</p>	