



## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

<b>1 - Your Organisation or Group</b>			
<b>Name of Organisation</b>		Collingbourne Ducis Parish Council	
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>		<b>Non profit organisation</b> <input type="checkbox"/> <b>Parish/Town Council</b> <input checked="" type="checkbox"/> <b>Other</b> <input type="checkbox"/>	
<b>2 – Your Project</b>			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>		Tidworth	
<b>In which Parish does your project take place?</b>		Collingbourne Ducis	
<b>What is your project?</b>		The 140 year dismantling and overhall of the only public clock in the parish	
<b>Where will your project take place?</b>		Village centre on the church tower	
<b>When will your project take place?</b>		Winter 2009	
<b>Does your project demonstrate a direct link to the Community Plan for the area?</b> <b>If YES, please provide a reference/page no.</b>		<b>YES</b> <input checked="" type="checkbox"/> Page 2-Housing & Built Environment <b>NO</b> <input type="checkbox"/>	
<b>Please confirm your project will have commenced by 31<sup>st</sup> March 2010</b>		<b>YES</b> <input checked="" type="checkbox"/> <b>NO</b> <input type="checkbox"/>	
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small> The 19 <sup>th</sup> century clock on the church tower is the only public clock in the parish and is both a traditional timepiece for the community and well used for reference as the chimes can be heard throughout the village. It serves the community as a whole, being well placed on a high point of the village and is part of the tradition and culture of the village. Its being stopped has been commented on by very many people as a familiar useful landmark and sound has gone. The clock has an inscription showing it was donated to the Collingbourne Ducis community pre the 1894 Act creating parish councils, since which date it has been routinely serviced by the parish council. The mechanism is of good quality but after 140 years needs dismantling, worn bushes replacing and cleaning of dirt and grime. This project not only continues a tradition but preserves a historic 19 <sup>th</sup> century mechanism in good working order and continued use for at least another century.			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

The parish council has paid for the routine servicing of the clock since its formation after the 1894 Act creating parish councils. It will continue to do so.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

This project includes and benefits the village community as a whole, being the only public clock in the village. It serves to continue a tradition of having a public clock and also preserves a historic 19<sup>th</sup> century mechanism which has run, until now, for almost 140 years. The project became necessary at short notice when the clock unexpectedly stopped and a specialist survey reported the need for a 140-year clean, dismantling and general overhaul but also reported a good quality mechanism in sound mechanical condition but dirty and with some serviceable parts in need of replacement. The project links to the Tidworth Community Area plan in that it restores a historic mechanism to working order, restores a communal facility on a grade 2\* listed building and by doing so preserves the quality of the Built Environment. In addition, the familiarity of the clock as a landmark and sound is reassuring to many people, both old and young, and generates a sense of familiarity and well being in the whole community.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input type="checkbox"/>
Increase number of local people involved in regular volunteering	<input type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input checked="" type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input checked="" type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b> 31st March 2009	<b>Month:</b> March	<b>Year:</b> 2009
<b>Total Income:</b>	£38,550	
<b>Minus Total Expenditure:</b>	£59,389	
<b>Surplus/Deficit for year:</b>	£20,839	
<b>Reserves held:</b>	£7,666 (+ VAT refund of £8,238)	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			<b>P/C</b>	
Dismatle, overhaul clock	£2,959	Parish Council	C	£1,605
Repaint clock dial and surrounds	£251		P	£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£3,210</b>	<b>TOTAL PROJECT INCOME</b>		<b>£1,605</b>
<b>Total Project Income B</b>		£1,605		
<b>Total Project Expenditure A</b>		£3,210		
<b>Project Shortfall A - B</b>		£1,605		
<b>Award sought from Wiltshire Council Area Board</b>		£1,605		
<b>Is your organisation able to claim VAT?</b>		<b>Yes</b> <input checked="" type="checkbox"/> <b>No</b> <input type="checkbox"/>		

**7 – Management**

**How many people are involved in the management of your group/organisation?**

**People Over 50 years**                      Male 2              Female 2  
**People Under 25 years**                      Male                      Female  
**Disabled People**                      Male                      Female  
**Black & Minority Ethnic people**                      Male                      Female

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- ☒ Latest inspected/audited accounts or Annual Report
- ☒ Income & expenditure budget for current financial year
- ☐ Project budget (if applicable)
- ☐ Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

☐ Yes ☒ No If 'Yes' please tick... ☐ Under 25's ☐ Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

☐ Yes ☒ No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

☐ Yes ☒ No If 'Yes' please tick.... ☐ Male ☐ Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

☐ Yes ☒ No If 'Yes' please tick.... ☐ Gay ☐ Lesbian ☐ Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

☐ Yes ☒ No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White** ☐ British ☐ Irish ☐ Other **Mixed** ☐ Mixed ethnic background

**Asian or Asian British** ☐ Indian ☐ Pakistani ☐ Bangladeshi ☐ Other Asian

**Black or Black British** ☐ Caribbean ☐ African ☐ Other Black

**Chinese or other ethnic group** ☐ Chinese ☐ Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

☐ Yes ☒ No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

☒ Accounts and quotes where appropriate are enclosed.

☐ A copy of our constitution or terms of reference are enclosed.

☒ The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

☒ If an award is received, I will complete and return an evaluation sheet

☒ That any other form of licence or approval for this project has been received prior to submission of this application

☒ That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. ☐ Child Protection ☒ Public Liability Insurance

☐ Equal Opportunities ☐ Access Audit ☐ Environmental Impact

☐ Planning permission applied for (date) or granted (date)

☒ That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

☒ I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Position in organisation:** Chairman

**Date:** 21/09/2009

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**