



## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

<b>1 - Your Organisation or Group</b>			
<b>Name of Organisation</b>		Tidworth Area Schools	
<b>Contact Name</b>			
<b>Contact Address</b>		I	
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>		<b>Non profit organisation</b> <input checked="" type="checkbox"/> <b>Parish/Town Council</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>	
<b>2 – Your Project</b>			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>		Tidworth Community Area	
<b>In which Parish does your project take place?</b>		All parishes in the Area Board	
<b>What is your project?</b>		Community Awards - creation of joint schools Award Panel to judge and the holding of the Awards Presentation Evening	
<b>Where will your project take place?</b>		Throughout the Community Area	
<b>When will your project take place?</b>		Award Ceremony - March 18 <sup>th</sup> Ludgersh	
<b>Does your project demonstrate a direct link to the Community Plan for the area?</b>		YES <input checked="" type="checkbox"/> see below NO <input type="checkbox"/>	
<b>If YES, please provide a reference/page no.</b>			
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>		YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES) - School pupils from Tidworth and other areas will form panel of judges for the awards - primary and secondary ages combined. - Community Awards are given to individuals and groups who work in a voluntary capacity to enhance the community in many different ways. This includes both the civilian and military communities across the community area. - There will be no limit to the number of nominations and minor awards. - Up to 5 Major awards will be given. - Between 80 and 100 people of all ages all genders and all groups are expected to attend the Award Ceremony. - The Community Awards are presented annually by the Lord Lieutenant of Wiltshire. This is a great honour for the people of the Community Area especially those who have won the awards. - Benefits are that Individuals and Groups who work in a voluntary capacity to enhance the community will have recognition for their efforts. - Others may gain knowledge of community efforts and may gain inspiration to contribute to the community further. - The Community Area Awards are presented annually by the Lord Lieutenant of Wiltshire. This is a great honour for the community in general as he makes the awards in person, and especially for the recipients of the awards who have helped their neighbours and communities over many years in most cases. - The Community Area Awards fulfil the actions in the Tidworth Community Plan by encouraging existing and new groups and encouraging involvement and volunteering.			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

A successful grant will pay for certificates, plaques or shields which the nominated volunteers keep as a reminder of their contribution to the community. There are no ongoing costs to the awards. The venue is usually provided free of charge as part of community involvement. This year the awards ceremony will be held in Ludgershall Sports and Social Club.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

All schools in the area will take part in organising the Community Awards, as will nominated members of the churches, armed forces and local councils, along with experienced volunteers who live or work in the community.

Clarendon School has agreed to help organise the awards in cooperation with others in the area. The school has no funds to support this as our Annual Maintenance Grant cannot be spent on voluntary projects - it can only be spent directly on our own pupils. The school will hold the funds for the project as the accountable body, with the funding ring-fenced for the community Awards project.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b> 2009	<b>Month:</b> March	<b>Year:</b> 2009
<b>Total Income:</b>	£	
<b>Minus Total Expenditure:</b>	£	
<b>Surplus/Deficit for year:</b>	£	
<b>Reserves held:</b>	£	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Certificates shields and plaques	£500			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£500</b>	<b>TOTAL PROJECT INCOME</b>		<b>£0</b>
<b>Total Project Income B</b>		£		
<b>Total Project Expenditure A</b>		£		
<b>Project Shortfall A - B</b>		£500		
<b>Award sought from Wiltshire Council Area Board</b>		£500		
<b>Is your organisation able to claim VAT?</b>		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male 2	Female 1
<b>People Under 25 years</b>	Male 12	Female 12
<b>Disabled People</b>	Male ?	Female 0
<b>Black &amp; Minority Ethnic people</b>	Male 0	Female 0

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- ☐ Latest inspected/audited accounts or Annual Report
- ☐ Income & expenditure budget for current financial year
- ☒ Project budget (if applicable)
- ☐ Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

☐ Yes ☒ No If 'Yes' please tick... ☐ Under 25's ☐ Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

☐ Yes ☒ No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

☐ Yes ☒ No If 'Yes' please tick.... ☐ Male ☐ Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

☐ Yes ☒ No If 'Yes' please tick.... ☐ Gay ☐ Lesbian ☐ Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

☐ Yes ☒ No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White** ☐ British ☐ Irish ☐ Other **Mixed** ☒ Mixed ethnic background

**Asian or Asian British** ☐ Indian ☐ Pakistani ☐ Bangladeshi ☐ Other Asian

**Black or Black British** ☐ Caribbean ☐ African ☐ Other Black

**Chinese or other ethnic group** ☐ Chinese ☐ Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

☐ Yes ☒ No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

☐ Accounts and quotes where appropriate are enclosed.

☐ A copy of our constitution or terms of reference are enclosed.

☐ The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

☒ If an award is received, I will complete and return an evaluation sheet

☐ That any other form of licence or approval for this project has been received prior to submission of this application

☒ That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. ☒ Child Protection ☒ Public Liability Insurance

☒ Equal Opportunities ☒ Access Audit ☐ Environmental Impact

☐ Planning permission applied for (date) or granted (date)

☒ That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

☒ I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Position in organisation:**

**Date:** 05/01/2010

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**