

# MINUTES

**Meeting:** TROWBRIDGE AREA BOARD  
**Place:** Trowbridge Civic Hall, St Stephen's Place, Trowbridge, Wiltshire.  
**Date:** Thursday 2 July 2009  
**Start Time:** 7.00pm  
**Finish Time:** 9:10pm

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## **In Attendance:**

### **Wiltshire Councillors**

Ernie Clark (Chairman), Peter Fuller, Tom James MBE, John Knight, Stephen Oldrieve, Helen Osborn, Jeff Osborn, Graham Payne, Lionel Grundy (Cabinet Representative)

### **Parish and Town Councillors**

Gaynor Polglase (Southwick PC), John Willis (Hilperton PC), Jan Williams (North Bradley), Peter Westlake (West Ashton PC), Clive Blackmore, David Baker, Bob Brice and Andrew Bryant (Trowbridge TC).

### **Partners**

Wiltshire Police – Dave Hobman  
Wiltshire Police – S McGlynn  
Trowbridge Community Area Futures – Peter Barnett, Colin Kay & Margaret Howard  
Trowbridge Town Council – Lance Allan  
Mid Wiltshire Economic Partnership – Len Turner  
Arc Theatre – Tracy Sullivan  
Sarsen Housing Association – Antony Higgins  
WFCAP – Laura Pictor  
Wiltshire Libraries – Peter Waterman  
Bradley Gardens Residents Association – Debbie Vaughan  
College Road Tenants and Residents Association – Derek Adams  
Dursley Road Residents Association – David Halik

**Members of Public in Attendance:** 51

<b><u>Agenda Item No.</u></b>	<b><u>Summary of Issues Discussed and Decision</u></b>	<b><u>Action By</u></b>
1.	<p><u>Welcome and Introductions</u></p> <p>The Acting Trowbridge community area board manager welcomed everyone to the first meeting of the Trowbridge Area Board and explained that the meeting would be an introduction to the working of the Trowbridge area board.</p>	
2.	<p><u>Election of Chairman and appointment of the Vice-Chairman of the Trowbridge Area Board</u></p> <p>Mr Ernie Clark was elected Chairman of the Trowbridge Area Board.</p> <p>Mr Stephen Oldrieve was appointed Vice-Chairman of the Trowbridge Area Board</p>	
3.	<p><u>Chairmans Introduction</u></p> <p>The Chairman welcomed everyone to the first meeting of the Trowbridge Area Board and thanked all the town, parish and partner representatives who were in attendance.</p> <p>The chairman then asked that the Wiltshire Council members introduced themselves to the meeting.</p> <p>As a mark of respect the Chairman asked everybody to stand in memory of Tony Phillips OBE.</p> <p>The Chairman asked that enquiries be made with regard to small "division budgets" for each councillor.</p>	
4.	<p><u>Apologies for Absence</u></p> <p>There were no apologies.</p>	
5.	<p><u>Declarations of Interest</u></p> <p>Personal Interest: Mr Ernie Clark – Chairman of Hilperton Parish Council, will view all items and issues with an open mind.</p>	
6.	<p><u>Minutes of the 16 June 2009</u></p> <p>The minutes were signed off as a correct record of the meeting.</p>	

7.	<p><u>Introducing the Area Boards and Making it Work for You</u></p> <p>The acting Trowbridge Community Area Manager gave a brief introduction as to the work of the Area Board and the role of the community area manager, he also outlined how the area grant scheme would be operated and what budget the board would have to work with.</p> <p>The Area Board budget for 2009/10 was confirmed as £58,194 of which up to 20 % or £ 15, 518 would support the core operating costs of the Community Partnership (TCAF) and the balance would be made available through the Community Area Grants Scheme. Additional funds were likely to be forthcoming in due course through the Local Public Service Agreement Reward monies for projects addressing the impacts of the economic recession.</p> <p>PD explained that the bigger prize would also be to influence the service budgets and spending plans held by the Council which is in the region of £ 850 million per annum in 2009/10.</p> <p>He also gave a brief overview of the Trowbridge area profile.</p> <p>A short film was then shown which further set out the aspirations for the Area Board.</p> <p>The attendees at the meeting were then asked to think as a table of local issues that could be discussed at future Trowbridge area board meetings.</p> <p>Listed below are topics that the groups came up with:</p> <ul style="list-style-type: none"> <li>• The Waterside project – what now.</li> <li>• PCT Care Centre – whats happening.</li> <li>• Rural traffic issues – speeding in our villages.</li> <li>• Wiltshire College – Bowyers site, what now.</li> <li>• We are the County town – be proud.</li> <li>• Better signage for our community facilities.</li> <li>• Anti-social behaviour – the image of our town.</li> <li>• Graduates not returning to work in Trowbridge.</li> <li>• The town brand – selling ourselves more.</li> <li>• Trowbridge – aspiring to be better.</li> <li>• Childrens play facilities.</li> <li>• Trowbridge – the make do mentality.</li> <li>• New recreational facilities that attract people to our town.</li> <li>• The town centre – lets get real people using it after 5.30pm.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Traffic issues – the Longfield roundabout.</li> </ul> <p>The acting Trowbridge Community Area Manager thanked the groups for their participation and for coming up with a varied and interesting selection of topics.</p>	
8.	<p><u>Role of Community Area Partnership and Community Plan and future challenges</u></p> <p>Colin Kay and Doug Ross (Trowbridge Community Area Futures) updated the board on the work of the Trowbridge Community Area Partnership and the refresh of the Community plan for Trowbridge.</p> <p>A programme of consultation was being planned by TCAF and its theme groups and a key opportunity for this will be the forthcoming West Wilts Show.</p> <p>The Chairman thanked Colin Kay and Doug Ross for the update.</p>	
9.	<p><u>Updates from Town and Parish Councils and other Partners</u></p> <p>The Chairman asked for any updates from them, it was noted that representatives from the Primary Care Trust and Wiltshire Fire Service were unable to attend the meeting due to other commitments.</p> <p>Dave Hobman (Wiltshire Police).</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That Wiltshire Police were keen to play their part in making the Trowbridge Area Board a success.</li> <li>• That Wiltshire Police would be holding a meeting with Community area board managers looking at partnership working and how the Police can best work with the area boards.</li> <li>• That a Police representative will be in attendance at all future board meetings.</li> </ul> <p>Lance Allan (Town Clerk, Trowbridge Town Council).</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That there were concerns re the transforming Trowbridge project and the demise of the Waterside development.</li> </ul>	

	<ul style="list-style-type: none"> <li>• That there were concerns re the new area grant scheme – how will it match up to the old five towns initiative (5Ti) grant matching scheme, which was a partnership between the five West Wiltshire Towns, Bradford on Avon, Trowbridge, Melksham, Warminster and Westbury and the West Wiltshire District Council. Each town allocated £20K capital and £6K revenue from their respective budgets. This could then be spent on regeneration projects and identified in their community area plans. All partners would have to approve each proposal which were then matched by WWDC.</li> <li>• That there was still a good deal of work to be carried on recreational provision throughout Trowbridge.</li> </ul> <p>The Chairman thanked Dave Hobman and Lance Allan for their respective updates.</p> <p>The acting Trowbridge Community Area Manager then gave brief updates on the following:</p> <ul style="list-style-type: none"> <li>• The demise of the Waterside project.</li> <li>• The Trowbridge Primary Care Centre.</li> <li>• The Relocation of Wiltshire College to the old Bowyers site.</li> <li>• The Beech Grove community garden.</li> </ul>	
10.	<p><u>Local Issues</u></p> <p>Niki Lewis (Service Director) advised the meeting of the process of how local issues would be addressed, full details of this was included in the welcome pack given to all attendees.</p>	
11.	<p><u>Election of Representatives</u></p> <p>Mr Jeff Osborn was elected as representative to the Trowbridge Community Area Future Partnership.</p> <p>Mr Stephen Oldrieve was elected as representative to the Arc Theatre.</p> <p>Mr Jeff Osborn was elected as representative to the</p>	

	<p>transforming Trowbridge board.</p> <p>Mr Tom James MBE was elected as representative to the Trowbridge sports centre management body.</p> <p>Mr Tom James MBE and Mr Graham Payne were elected as representatives to the Hope Nature Centre</p> <p>It was decided to defer election for the reps for the Trowbridge community area young peoples issues group until the next meeting of the Trowbridge area board.</p>	
12.	<p><u>Future Meeting Dates</u></p> <p>Thursday 24 September 2009  Thursday 5 November 2009  Thursday 14 January 2010  Thursday 4 March 2010</p> <p>It was agreed that future meetings would alternate between a Trowbridge location and a rural one, future venues for these meetings would need to be arranged.</p>	<p><b>Peter Dunford &amp; Kevin Fielding to arrange.</b></p>
13.	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending and advised that the real work of the Trowbridge area board would begin at the next meeting.</p>	