

MINUTES

Meeting: TROWBRIDGE AREA BOARD
Place: West Ashton Village Hall, West Ashton, Wiltshire.
Date: Thursday 24 September 2009
Start Time: 7.00pm
Finish Time: 10:20pm

Please direct any enquiries on these Minutes to:

Kevin Fielding (Democratic Services Officer), direct line 01225 776655 ext 115 or e-mail kevin.fielding@wiltshire.gov.uk

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In Attendance:

Wiltshire Councillors

Ernie Clark (Chairman), Peter Fuller, Tom James MBE, John Knight, Francis Morland, Stephen Oldrieve, Helen Osborn, Jeff Osborn, John Noeken (Cabinet Representative)

Parish and Town Council Representatives

Gaynor Polglase (Southwick PC), John Willis (Hilperton PC), Peter Westlake (West Ashton PC), Bob Brice (Trowbridge TC).

Partners

Wiltshire Police – Inspector David Cullop
Wiltshire Fire & Rescue Service – Andy Green & Richard Humphrey
Trowbridge Community Area Futures – Doug Ross
Trowbridge Town Council – Lance Allan
Trowbridge Chamber of Commerce – David Baker
Trowbridge Community Area Young Peoples Group – Siobhain Chaplinn
Wiltshire College – David Holdsworth
Selwood Housing – Paul Moore & Paul Walsh
Arc Theatre – Tracy Sullivan
Bradley Gardens Residents Association – Debbie Vaughan
College Road Residents Association – Derek Adams
Andrew Murrison MP

Members of Public in Attendance: 55

Officers

Peter Dunford, Rachel Efemey, Adam Nardell, Martin Donovan, Georgina Clampitt-Dix, Peter Waterman and Kevin Fielding – Wiltshire Council

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Chairman's welcome, introductions and announcements</u></p> <p>The Chairman welcomed everyone to the second meeting of the Trowbridge Area Board and thanked all the town, parish and partner representatives who were in attendance.</p> <p>The Chairman also thanked West Ashton parish council and the staff of West Ashton village for the wonderful hospitality that they had provided.</p>	
2.	<p><u>Introduction of the new Trowbridge Community Area Manager – Rachel Efemey</u></p> <p>The Chairman introduced Rachel Efemey, who will be in post as from the 6 October 2009.</p>	
3.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllr Graham Payne, Bryony Brown, (NHS Wiltshire), Veronica McAndry, (Voluntary action West Wiltshire), Colin Kay, (Trowbridge community area future) and Kath Noble, (Southwick parish council).</p>	
4.	<p><u>Declarations of Interest</u></p> <p>Personal Interest: Cllr Tom James MBE – Trowbridge town councillor, will view any Trowbridge related items and issues with an open mind.</p> <p>Personal Interest: Cllr Tom James MBE – Seymour tenants and residents association performance reward grant application – ward councillor and resident of Seymour estate, will speak on this application but will not vote.</p> <p>Personal Interest: Cllr Peter Fuller – Trowbridge town</p>	

	<p>councillor, will view any Trowbridge related items and issues with an open mind. Personal Interest: Cllr John Knight – Trowbridge town councillor, will view any Trowbridge related items and issues with an open mind.</p> <p>Personal Interest: Cllr Helen Osborn – Trowbridge town councillor, will view any Trowbridge related items and issues with an open mind.</p> <p>Personal Interest: Cllr Jeff Osborn – Trowbridge town councillor, will view any Trowbridge related items and issues with an open mind.</p>	
5.	<p><u>Minutes of the meeting held on the 2 July 2009</u></p> <p>The minutes of the meeting held on the 2 July 2009 were signed off as a correct record of the meeting.</p>	
6.	<p><u>Election of Representatives</u></p> <p>The Chairman advised the meeting that he would bring this item to the front of the agenda, as several members of the Trowbridge community area young peoples issues group were in attendance. The young people spoke about the activities of the CAYPIG and youth issues of importance in the Trowbridge area.</p> <p>It was agreed that Cllr Tom James MBE was elected as representative to the Trowbridge community area young peoples issues group.</p>	<p>CAM to write letter to the CAYPIG to confirm Cllr James nomination.</p>
7.	<p><u>Transforming Trowbridge Update – Adam Nardell (Vision Director, Wiltshire Council)</u></p> <p>Adam Nardell presented an overview of the report that is included as part of the 24 September 2009 agenda. The major redevelopment sites in Trowbridge were all updated including, Waterside, Shires Gateway, Brewery Gate, (the former Ushers brewery bottling plant), St Stephen's Place, Cradle Bridge, (the former Peter Black site), Court Street, River Biss and Pork Farms, (the former Bowyers site at Stallard Street).</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That a new Transforming Trowbridge executive board will meet on Wednesday 14 October 2009, it was noted that Trowbridge area board members requested that they are informed who is elected to 	<p>Board members to be notified who makes up the executive</p>

	<p>the executive board.</p> <ul style="list-style-type: none"> • That there is no strategic transport plan for Trowbridge at the present time. • That it is noticeable that small independent traders are starting to open businesses in Trowbridge again. • That Wiltshire Council is fully committed to getting Trowbridge the cinema that it deserves. • That we must do more to promote Trowbridge as the County town of Wiltshire. • That the new Shires Gateway complex must have a good mix of retail outlets if it is to succeed. • That the Trowbridge area board are encouraged by the work being carried out in Trowbridge by Adam Nardell. <p>Resolved</p> <ul style="list-style-type: none"> • That the Trowbridge area board received regular updates of the work of the Executive board through Cllr Jeff Osborn. • That at the next Trowbridge area board meeting a transport strategy for Trowbridge and rural areas is discussed. • That the board wishes to see the £200,000 that was earmarked for the Waterside project by Wiltshire County Council be re-allocated for future Trowbridge redevelopment projects. <p>The Chairman thanked Adam Nardell for his informative update.</p>	<p>board. CAM.</p> <p>Transport strategy Item to go onto the 5 November meeting agenda. CAM.</p>
8.	<p><u>Community Issues Update - Peter Dunford</u></p> <p>Peter Dunford, (Acting Trowbridge community area manager) gave the update.</p> <p>Points included:</p>	

	<ul style="list-style-type: none"> • That the Trowbridge cricket ground/NHS Wiltshire development has now been given planning permission confirmed by the secretary of state. • That Wiltshire College are still looking to relocate to the old Pork Farms site and are looking for other partners to collaborate with in this venture. • Speeding in rural areas – Peter Dunford advised that Inspector David Cullop would be updating the board about this issue during the partner updates. • The provision of library services in Wiltshire – a letter from John Thompson, (deputy leader, Wiltshire Council) was included in the agenda packs outlining this issue. • Peter Dunford advised the meeting how the online issues process is carried out, the “just a minute” newsletter also highlights the process. • Smoking in public areas and school grounds – no legislation to enforce at the present time, the board will however seek to pursue this issue. • Beech Grove community garden – a 50 year lease with a peppercorn rent has now been agreed with Wiltshire Council, board members welcomed this outcome. <p>The Chairman thanked Peter Dunford for his update.</p>	<p>Smoking in public areas Item to go onto a future agenda, CAM to follow up.</p>
	<p><u>Role of Community Area Partnership and Community Plan Update – Doug Ross (Project Officer, Trowbridge Community Area Future</u></p> <p>Doug Ross updated the board on the work of the Trowbridge Community Area Future Partnership and the refresh of the Community plan for Trowbridge.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That the Trowbridge Community Area Future Partnership were reassured by the update given by Adam Nardell re the ongoing transforming Trowbridge projects. • That TCAF were looking for volunteers to help with all ongoing projects. 	

	<p>Trowbridge community area theme group – updates.</p> <ul style="list-style-type: none"> • Economy & Transport – that TCAF would like more input from the local business community with this group. • Leisure – that a temporary part time worker has been assigned to look into leisure provision, particularly in the more rural locations of the Trowbridge area. • Environment – Pete Barnett currently very active on this topic. Fair trade Trowbridge now up and running. • Friends of Biss Meadow – currently doing excellent work clearing Biss meadow for the public to enjoy. • Health & Social Care – TCAF happy that the cricket ground development has now been signed off and that the new Primary care centre can now be built. • Community Safety Group – happy that a large sum of money has been donated by Tesco, this will go towards upgrading the town CCTV system. • Trowbridge Neighbourhood Partnership – working with both police and Wiltshire council with good results, dropped curbs being a good example. <p>The Chairman thanked Doug Ross for the update.</p>	
10.	<p><u>Updates from Town and Parish Councils and other Partners including the Police, Fire Service and NHS Wiltshire</u></p> <p>The Chairman asked for any updates from them, it was noted that representatives from the NHS Wiltshire were unable to attend the meeting.</p> <p>The Chairman Invited Inspector David Cullop to give the Wiltshire Police update.</p> <p>Inspector Cullop outlined the crime and community safety report that formed part of the agenda papers.</p> <p>Points made included:</p>	

- Outline of the integrated risk management plan 2010-2015, which sets out what Wiltshire Fire & Rescue Service plan to do over the next five years in order to make Wiltshire and Swindon a safer place. The plan outlines how services will be delivered more efficiently and effectively.
- That Wiltshire Fire & Rescue Service want to canvass the views of the residents of Wiltshire and Swindon.
- That the draft plan will be available on the Wiltshire Fire & Rescue Service website from September to December 2009, the public could either fill out a short stakeholder registration form or visit the website: www.wiltsfire.gov.uk
- That the plan would be published 1 April 2010.

The Chairman Invited Lance Allan, (Town Clerk, Trowbridge Town Council) to give the Trowbridge town council update.

Points made included:

- Tourism - that there were concerns that the Wiltshire Council funding was not being evenly distributed across the county.
- Sports pitch provision – that the land east of Trowbridge housing development should have had provision for sports pitches and that Wiltshire Council should be more pro-active in the future on this issue.
- Collection of refuse -that on some new developments residents have had problems getting Wiltshire Council to collect their household waste.
- Trowbridge Park – that the war memorial is to be brought up to a standard that the town deserves, this is a partnership between the town and Wiltshire Council.
- Trowbridge Civic Hall – that the planning application is due to be determined mid October

Tourism - Cllr John Noeken to follow this up. CAM.

	<p>2009 and ownership of the land around the civic hall ascertained to make this redevelopment a reality.</p> <ul style="list-style-type: none"> • Market town awards – that Trowbridge has won the market town innovation award. <p>The Chairman Invited Peter Westlake to give the West Ashton parish council update.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • A warm welcome to everyone and thanks to Wiltshire Council for coming to West Ashton for the area board meeting. • That Steeple Ashton, Keevil and West Ashton were now working together as a partnership to purchase a speed indicator device to use in their respective villages as part of the community speed watch scheme. <p>The Chairman thanked all representatives for their respective updates.</p>	
11.	<p><u>Local Development Frame Work Update – Georgina Clampitt-Dix, (Wiltshire Council)</u></p> <p>Georgina Clampitt-Dix gave a presentation that outlined how and when members, residents and others with an interest can have their say on how the Trowbridge community area will change in the future and to raise awareness as to what is happening and how everybody can take an active part in this process.</p> <p>Points raised included:</p> <ul style="list-style-type: none"> • That the process will prepare a core strategy for the whole of Wiltshire. • That Wiltshire Council needs an updated development framework that can plan for new infrastructure across Wiltshire, which will include schools, doctors surgeries and other essential services. • That part of this process is to develop “a vision of Trowbridge” and that it is essential that local views feed into the process. 	

	<ul style="list-style-type: none"> • That it is planned to hold a public exhibition in Trowbridge during November/December 2009 with feedback early in 2010. <p>The Chairman thanked Georgina Clampitt-Dix for her informative presentation.</p>	
12.	<p><u>Performance Reward Grant Scheme – Peter Dunford</u></p> <p>Peter Dunford outlined the scheme.</p> <p>That Wiltshire had agreed a Local Public Service Agreement with government that ended in March 2008. This contained 12 'stretch' (difficult) targets that required a number of organisations to work together to achieve the improvement. Our performance against these targets earned Performance Reward Grant (PRG) of £5.4m. This would be paid by government over two years; half in 2009 and half in 2010.</p> <p>This presented a unique opportunity for us to put additional resources into our Local Agreement for Wiltshire (LAW) and to help combat the recession in Wiltshire through the Action for Wiltshire programme. £1.6m of this grant would be reinvested in the target areas that earned the grant, to take forward Wiltshire's ambitions. Another £1m would support some countywide initiatives under Action for Wiltshire. The balance of £2.8m would be available over two to three years for bids from Area Boards that propose initiatives that take forward those things in the LAW and Action for Wiltshire that are important to local people.</p> <p>Wiltshire Council will keep this under review and if appropriate will vary the timing and amount of funding in each tranche. At the end of the tranche any unallocated money will go back into the pool for future bids. Any bids pending when all the money in that tranche has been allocated will be carried forward to the next tranche.</p> <p>The Chairman thanked Peter Dunford for outlining this new scheme.</p>	
13.	<p><u>Any Other Business</u></p> <p>There was no other business, the Chairman thanked everyone for attending and advised that there would be a five minute comfort break before the meeting resumed to discuss the allocation of grant funding.</p>	

14.	<p><u>Allocation of Grant Funding</u></p> <p>The board members were asked to consider 8 applications seeking 2009/10 Community Area Grant Funding.</p> <ul style="list-style-type: none"> • Trowbridge Town Council – Trowbridge Annual Festival of Fun - £5,000 requested, Grant for £5,000 agreed. • Trowbridge Town Council – Enhancement of Christmas lights - £5,000 requested, Grant for £5,000 agreed. • Trowbridge Town Council – Provision of dropped kerbs around Trowbridge town - £5,000 requested, Grant for £5,000 agreed. • Trowbridge Town Council – Trowbridge in Bloom – Improvement of war memorial - £4,000, Deferred until next meeting, agreement could not be reached by board members. • Trowbridge Museum – Provision of holiday activity - £1,300 requested, Grant for £1,300 agreed. • TCAF – Trowbridge Neighbourhoods Partnership - £1,000 requested, Grant for £1,000 agreed. • VINE for PAT - £4,729 requested, Deferred for discussions with Wiltshire Council housing department officers whether any links with local housing associations are in place and for board members to view the applicants accounts, a set of accounts will be circulated to all board members. <p>In total £17,300 grant funding was allocated from a total grants budget of £42,676 in 2009/10.</p> <p>Trowbridge Community Area Future Partnership Core Funding.</p> <p>It was resolved by board members to to award TCAF £10,000, which was the remainder of its core funding.</p>	<p>Kevin Fielding to circulate a copy of the VINE for PAT accounts to all board members.</p>
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Performance Reward Grant Scheme – Applications

Trowbridge Town Council - Steve Nash.

Trowbridge Annual Festival of Fun Youth Café – would like funding to provide additional IT equipment and four apprenticeship places. Apprentices would take either an NVQ in Catering or an NVQ in Youth Work, supported by Youth Development workers from Wiltshire Council.

£24,000

Capital -£4,000 IT equipment

Revenue -£20,000 for 4 apprentices at £5000 each).

Trowbridge Town Council - Lance Allen

Active Trowbridge Coaching – provide 300 sports coaching sessions at schools each week. Would like to offer to schools in the Community Area Parishes. Wish to purchase junior gym equipment to take around the parishes for which a vehicle would be needed plus 2 apprentices with accommodation.

£43,620

Capital - Gym equipment - £9,940,

Vehicle - £10,000

Accommodation and office furniture - £5,000

Revenue - Coaching discount - £18,680

2 apprentices - £10,880.

Seymour TARA Community Centre - Tom James.

Seymour estate has secured an option to take over the old shop premises from Selwood Housing, for conversion into meeting rooms/ resource centre for the community.

£10,000 capital for internal structure and split into community building providing resource space and meeting rooms.

TCAF Partnership - Doug Ross.

	<p>TCAF – One Stop Community Consultation Shop – rental of empty shop for a year as a base for TCAF. Will set up displays to publicise work and achievements and undertake consultation to update the community area plan. Will work with TAFF and the Youth Service to get more young people involved in the future development of Trowbridge community area.</p> <p>£31,500 Capital - £5,000 for display, computers, projectors, storage cabinets and furniture. Revenue - £26,500 for rent, council tax, water, heating, decoration, cleaning and admin support.</p> <p>After a debate it was agreed that board members would delegate that the Chairman would sign off the four performance reward grant applications.</p>	
15.	<p><u>Date of Next Meeting</u></p> <p>The next meeting of the Trowbridge area board would be held on Thursday 5 November 2009 at a venue to be confirmed.</p>	