

# MINUTES

**Meeting:** WARMINSTER AREA BOARD  
**Place:** Kingdown School, Woodcock Rd, Warminster  
**Date:** Thursday 2 July 2009  
**Start Time:** 7.00pm  
**Finish Time:** 9:15pm

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Please direct any enquiries on these Minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Mr Andrew Davis (Chair), Mrs Pip Ridout (Vice), Miss Fleur De Rhe Philipe, Mr Keith Humphries and Mr Christopher Newbury.

### **Parish Councillors**

Francis Morland (Chapmanslade), Thomas Wheatley – Hubbard (Boyton), Stefan Piwowarski (Maiden Bradley) and Karen Mansfield (Longbridge and Crockerton).

### **Partners**

Wiltshire NHS – Maggie Rae  
Wiltshire Police – Inspector David Minty  
Wiltshire MOD – Bill Dowling  
Wiltshire Council – Carlton Brand, Service Director  
Wiltshire Council – Councillor Dick Tonge, Cabinet Member

**Members of Public in Attendance:** 38

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<b><u>Agenda Item No.</u></b>	<b><u>Summary of Issues Discussed and Decision</u></b>	<b><u>Action By</u></b>
1.	<u>Chair's Welcome and Introduction</u>  The Chairman introduced the Board Members, and welcomed everyone to the first meeting of the Warminster Area Board.	
2.	<u>Apologies for Absence</u>  Michael Franklin – Wiltshire Fire and Rescue Angie Rawlings- Housing	
3.	<u>Declarations of Interest</u>  Mr Andrew Davis, Miss Fleur De Rhe Philipe, Mr Keith Humphries, Mr Christopher Newbury and Mrs Pip Ridout declared a standing personal and non prejudicial interest across the meeting due to their dual membership of the Area Board and Parish Councils.	
4.	<u>Minutes</u>  That the minutes of the meeting held on 16 June 2009 be approved as a correct record and signed by the Chair.	
5.	<u>Introducing Your Area Board</u>  The Area Board received a DVD presentation, and Mary Cullen was introduced as the current Warminster Community Area Manager (CAM). Following a recent promotion, Mary will be soon replaced in Warminster by Kath Dew who was introduced to the meeting. Mary explained that the Community Area Manager had a prime role in the coordination and support of the work carried out by the Board Members, Parishes, Partners, Officers and local residents.  An update on the following was given : <ul style="list-style-type: none"> <li>• Area Grant Scheme</li> <li>• Area Assessments</li> <li>• Future Funding</li> </ul> It was explained that @£36,000 of funds are available for projects in the Warminster area for the rest of the financial year and anticipated funds of £47,000 next year. The board was informed that grant applications needed to be completed and submitted six weeks prior to the next meeting date throughout the first year to March 2010.	

	<p>Copies of the DVD and the Grant application packs are available by contacting the Warminster CAM Mary Cullen on 0777 0853128 <a href="mailto:marycullen@wiltshire.gov.uk">marycullen@wiltshire.gov.uk</a></p> <p>or by looking on the web page <a href="http://www.wiltshire.gov.uk/communityandliving/areaboards">www.wiltshire.gov.uk/communityandliving/areaboards</a></p>	
6.	<p><u>Making it Work for You</u></p> <p>The Chairman asked each table to work as a group to come up with some local issues that they consider the Area Board should be focusing on. The issues highlighted were:</p> <ul style="list-style-type: none"> <li>• Youth activities; <ul style="list-style-type: none"> <li>- The lack of inexpensive transport in the area.</li> <li>- The lack of inexpensive activities in area, specifically sport activities and a local cinema.</li> </ul> </li> <li>• Warminster Park; <ul style="list-style-type: none"> <li>- Disrepair issues.</li> <li>- The lack of action being taken.</li> </ul> </li> <li>• Speeding through villages; <ul style="list-style-type: none"> <li>- Prevention measures needed.</li> </ul> </li> <li>• Traffic issues in the Married Quarter area; <ul style="list-style-type: none"> <li>- Road Traffic Act needing to be applied to the area.</li> <li>- Allowing the issuing of Traffic tickets.</li> </ul> </li> <li>• Community Area Board procedural issues.</li> <li>• The unauthorised cutting back of hedges by Beeline Bus Company for the purpose of parking.</li> <li>• Old Town Hall; <ul style="list-style-type: none"> <li>- The pigeon infestation.</li> </ul> </li> </ul> <p>The Chair thanked the public for their input and informed them that the issues raised would be noted and updates would be brought to the next meeting.</p>	
7.	<p><u>Role of Community Area Partnership, the Community Plan and Future Challenges</u></p> <p>The Area Board received an update from Louis Hoareau, of the Warminster and Villages Community Area Partnership, on the role and work of the partnership and the development of the Warminster and Villages Community Area Plan. Some of the points covered were:</p> <ul style="list-style-type: none"> <li>• Needs of young people– There had been consultation with young people and it was discovered that they desired a ‘chill out and play area’. Fundraising for this had been successful so far.</li> <li>• The Community Area plan is being kept up to date with input and feedback being encouraged through community groups covering several areas such as youth issues, economy and tourism, health and social care and education and learning.</li> </ul>	

8.	<p><u>Updates from Town and Parish Councils and other Partners</u></p> <p>The Area Board received updates from the Parish representatives including news that MP Andrew Murrison will open the refurbished Maiden Bradley village shop on 24<sup>th</sup> July</p> <p>Inspector David Minty from Wiltshire Police gave an update on policing in the area, some of the points covered were;</p> <ul style="list-style-type: none"> <li>• Crime in the area is up by 2.2% however the detection rate is also up.</li> <li>• Burglaries have increased as a result of the hot weather and the public leaving patio doors and windows open.</li> <li>• Speeding statistics.</li> </ul> <p>Maggie Rae, the director of public health from NHS Wiltshire gave an update, and informed the Area Board that there are two community engagement officers, Jo Howes and Bryony Brown who would be attending area boards across the county providing health related data and information.</p> <p>Bill Dowling from the MOD informed the Board about the Military and Civilian integration project being undertaken countywide and work that had been carried out on this in the local area.</p> <p>The Chair informed the public that partner agencies would be represented at most of the Area Board meetings in the future, any questions or queries from the public should be forwarded to Democratic Services to be relayed to the appropriate partner.</p>	
9.	<p><u>Your Local Issues</u></p> <p>Steve Milton, Head of Community Governance explained the issue logging process, some of the points he covered were:</p> <ul style="list-style-type: none"> <li>• Issue forms available online or by contacting the CAM</li> <li>• Progress of submitted issue forms can be tracked online</li> <li>• Common issues are dealt with across the Board area</li> <li>• Action starts as soon as the issue is submitted</li> <li>• Discussion and research may find a solution without referral to the Area Board by action from frontline services of the Council and/or its partners</li> <li>• Issues may be taken to the Board for action if still unresolved</li> </ul> <p>Queries on the process can be emailed to <a href="mailto:stevemilton@wiltshire.gov.uk">stevemilton@wiltshire.gov.uk</a></p> <p>Cllr Newbury queried how elected members could get items onto Area Board agendas. Steve Milton confirmed that the issues process could be used.</p>	

	<p>Steve Milton outlined the grants process, some of the points covered were</p> <ul style="list-style-type: none"><li>• Simple Criteria and process, explained in application packs</li><li>• Up to £1,000 available without match funding</li><li>• Up to £5,000 available with match funding</li><li>• Applications to be submitted six weeks prior to the next meeting</li></ul> <p>The board then received an update on three issues brought forward from the pilot Area Board, these were:</p> <p><u>Young People’s Issues, Warminster skate park</u> - The Area Board received a presentation from Sam Shaw of the Youth Development Service and young people Ali Lyal and Michael Beagles.</p> <p><u>Disabled Access</u> Pat Whyte informed the committee that £2500 was allocated to the Warminster area to install dropped kerbs last year, 7 individual accesses were installed and £2500 has been allocated again for the current financial year so that more can be installed.</p> <p><u>‘Street scene’</u> - The Area Board received an update from Mr Humphries who demonstrated an example of art work which could be used to place in windows of vacant shops thus improving the streetscene.</p>													
10.	<p><u>Election of Representatives</u> The Chairman announced the nominations for representation on the Community Area Partnership, and other local outside bodies. A table of the results is below.</p> <table><tr><th>Outside Body Title</th><th>Representative</th></tr><tr><td>Warminster and Westbury CCTV Partnership</td><td>Andrew Davis</td></tr><tr><td>Warminster Sports Centre Management Committee Seeking advice from Legal Services regarding the way forward -Cecilia Aguanno</td><td>Andrew Davis</td></tr><tr><td>Warminster Town Plan Steering Group</td><td>Keith Humphries</td></tr><tr><td>Warminster Youth Issues Group (CAYPIGS)</td><td>Andrew Davis</td></tr><tr><td>Community Area Partnership</td><td>Fleur de Rhe Philipe</td></tr></table>	Outside Body Title	Representative	Warminster and Westbury CCTV Partnership	Andrew Davis	Warminster Sports Centre Management Committee Seeking advice from Legal Services regarding the way forward -Cecilia Aguanno	Andrew Davis	Warminster Town Plan Steering Group	Keith Humphries	Warminster Youth Issues Group (CAYPIGS)	Andrew Davis	Community Area Partnership	Fleur de Rhe Philipe	
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11.	<p><u>Future Meeting Dates: Hot Issues for Consideration</u></p> <p>The Area Board was informed that the next meeting is due to be held on Thursday 24<sup>th</sup> September at Sambourne School.</p>													