

# MINUTES

**Meeting:** WARMINSTER AREA BOARD  
**Place:** Kingdown Community School, Woodcock Road, Warminster  
**Date:** Thursday 26 November 2009  
**Start Time:** 7.00pm  
**Finish Time:** 9.10pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllrs Andrew Davis (Chairman), Pip Ridout (Vice-Chairman), Fleur De Rhe Philipe and Christopher Newbury

Cllr Stuart Wheeler (Cabinet Member)

Also present Cllrs Russell Hawker and Francis Morland

### **Parish and Town Councillors**

Cllrs Tony Field, Sue Fraser, Chris March, and Tony Nicklin and Heather Abernethie (Clerk) (Warminster)

Cllr Pam Thomson (Chapmanslade)

Sarah Jeffries (Clerk to Horningsham, Maiden Bradley and Upper Deverills)

Cllrs Ann Addington, Leslie Addington and Mike Carroll (Sutton Veny)

Cllrs Helen Few and Karen Manfield (Crockerton, Longbridge Deverill)

Cllr Mike Lucas (Chitterne)

### **Partners**

CPRE – Peter Crane

Connexions

Extended Services, Kingdown School – Sarah Hopkins

Mid-Wiltshire Economic Partnership – Len Turner

Warminster Community Area Young People's Issues Group - Jonathon Halt, Sam Shore and Michael Beagles

Warminster Festival and Lifelong Learning and Education Sub Group – Sally Enzer

Warminster Garrison – Bill Common

Warminster Rugby Club – Warminster Rugby Club

Wiltshire Fire and Rescue Service – Mike Franklin and Glyn Moody  
Wiltshire Police – Sergeant Chris Hams and Caroline Wright  
Wiltshire Police Authority – Cllr Ricky Rogers  
WVDT and Warminster and Villages Community Area Partnership – Michael Mounde

**Officers**

Barry Pirie - Service Director  
Katharine Dew - Community Area Manager  
Marie Todd - Area Board and Member Support Manager

**Members of Public in Attendance: 4**

**Total Number in Attendance: 42**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>										
1.	<p><u>Chairman’s Welcome and Introduction</u></p> <p>The Chairman welcomed everyone to the third meeting of the Warminster Area Board and invited the Wiltshire Councillors and officers to introduce themselves.</p> <p>The Chairman made the following announcements:</p> <p>(a) <u>Speed Limit Review</u></p> <p>The review of speed limits on A and B class roads is now complete and the strategy for dissemination and implementation was today signed off by the Cabinet Member for Highways and Transport, Councillor Dick Tonge.</p> <p>Detailed results and background information will be sent on a CD to all Parish and Town Councils by late December / early January and this will be followed by an eight week period for comments to be returned.</p> <p>It is expected that a presentation giving an overview of the review will be made to all the Area Boards during January and February 2010.</p> <p>(b) <u>Core Strategy Consultation</u></p> <p>The Core Strategy exhibition and workshop took place on 10 November 2009. There was a steady trickle of people visiting the exhibition throughout the day and some valuable points were raised at the workshop. The consultation is continuing and we will hear the results some time in the new year.</p>											
2.	<p><u>Apologies for Absence</u></p> <p>Apolgies for absence were received from:</p> <p>Councillor Keith Humphries Jo Howes – NHS Wiltshire Inspector Dave Minty – Wiltshire Police Digby Barker – Warminster Community Area Partnership</p>											
3.	<p><u>Declarations of Interest</u></p> <table><tr><th>Name</th><th>Item</th><th>Type of Interest</th><th>Nature of Interest</th><th>Action</th></tr><tr><td>Councillor Andrew</td><td>10 – Chapel of St</td><td>Prejudicial</td><td>Chapel Guardian</td><td>Left the room and did not</td></tr></table>	Name	Item	Type of Interest	Nature of Interest	Action	Councillor Andrew	10 – Chapel of St	Prejudicial	Chapel Guardian	Left the room and did not	
Name	Item	Type of Interest	Nature of Interest	Action								
Councillor Andrew	10 – Chapel of St	Prejudicial	Chapel Guardian	Left the room and did not								

	Davis	Laurence			speaks or votes.	
	Councillor Pip Ridout	10(a) - Community Area Grants – Warminster Christmas Lights Committee	Prejudicial	Member of the Committee	Left the room and did not speak or vote	
	Councillor Pip Ridout	10(a) – Rugby Club	Prejudicial	Involvement with the rugby club	Left the room and did not speak or vote	
	Councillor Pip Ridout	10(a) – Friends of Warminster Park, Team Shelter	Prejudicial	Member of the Friends of the Park	Left the room and did not speak or vote	
	Councillor Fleur de Rhe Philipe	10(a) – Warminster Education and Lifelong Learning Group	Prejudicial	Member of the Group	Left the room and did not speak or vote.	
	Councillor Pip Ridout	10(b) – Performance Reward Grant Scheme	Personal	Member of the Friends of the Park	Remained in the room and voted.	
4.	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on 24 September 2009 were approved as a correct record and signed by the Chairman subject to the following amendments.</p> <p>(a) Minute number 3 – Declarations of Interest - to add the following information: Councillor Fleur de Rhe Philipe left the meeting during the consideration of the Warminster Trust grant application and did not speak or vote on this item. Councillor Andrew Davis did not speak or vote on the grant application from Friends of WCR.</p> <p>(b) Minute number 4 – amend the third paragraph to read: Councillor Newbury requested that an item regarding proposals for the Warminster Central Car Park site be added to a future agenda.</p>					

5.	<p><u>Update on Issues Raised and Any New Issues Arising</u></p> <p>(a) <u>Warminster Skate Park</u></p> <p>The Community Area Manager reported that repairs had been made to the skate park but that these had not been successful. One piece of equipment had now been condemned and therefore funds would need to be raised to ensure that the equipment would be replaced as soon as possible.</p> <p>(b) <u>Traffic Issues in Married Quarters – Imber Road</u></p> <p>This matter was being investigated and the details had been passed to Warminster Town Council. The possibility of making traffic regulation orders for this area was being considered.</p> <p>(c) <u>New Issues Received</u></p> <p>The Community Area Manager reported that the on line issues system was now in operation. The following new issues had been received:</p> <ul style="list-style-type: none"> <li>• Lack of broadband facilities in rural areas.</li> <li>• The condition of roads and pavements – these details had been passed to the relevant Department. The footpath at Plants Green had been assessed and handrails were now being installed.</li> </ul>	<p>Katharine Dew/Pip Ridout</p> <p>Warminster Town Council</p> <p>Katherine Dew</p>
6.	<p><u>Wiltshire Council's Spending Priorities</u></p> <p>The Area Board received a short presentation and viewed a DVD on the Council's budget setting process 2010/11.</p> <p>The Chairman explained that although the Area Board was not expecting people to set the council's budget the councillors really wanted to hear views about the council's overall spending priorities. Which services should be protected? Where can savings be made? Filling in the form would help the council to develop a better understanding of local priorities. The views would be reported to the council before any final budget decisions were made</p> <p>Some people present at the meeting expressed the following concerns about this process:</p> <ul style="list-style-type: none"> <li>• There was too little time to consider the relevant information and it was agreed that people could return the form at a later date if they wished.</li> <li>• It would have been more helpful to have a document setting out the relevant information.</li> <li>• It was hard to make a decision without knowing how well the money had been spent over the previous year.</li> <li>• It was confirmed that information about the budget setting process</li> </ul>	

	<p>was on line.</p> <ul style="list-style-type: none"> <li>• There was no mention on the voting cards of central services such as communications, democratic services and legal services. It was confirmed that people could add their views in the comments box if they wished to comment on these services.</li> <li>• The Service Director confirmed that the Police, Health and Fire Services had their own separate budgets.</li> <li>• It was noted that the consultation process enabled people to identify those services which they wished to be protected in the light of the current financial situation.</li> </ul> <p><b><u>Decision</u></b>  <b>To agree that those people who did not feel able to complete the budget voting cards at the meeting could return them by post by 31 December 2009.</b></p>	
7.	<p><b><u>Disposal of Council Assets</u></b></p> <p>It was noted that a recent planning application for development on the Warminster Central Car Park site had been refused. Officers were currently unsure whether or not this decision would go to appeal. The following issues were discussed:</p> <ul style="list-style-type: none"> <li>• Cllr Newbury stated that it was important for people in Warminster to specify what it would like to see on this site (e.g. supermarket, library).</li> <li>• Some councillors felt that a discussion prior to a planning application being received would not be appropriate.</li> <li>• A copy of the reasons for refusal of the planning application was circulated.</li> <li>• A policy for the disposal of council assets would be considered by the Cabinet on 16 December 2009.</li> <li>• It was noted that Wiltshire Council was working on a car parking strategy for the whole of Wiltshire.</li> <li>• It was felt that there was not enough information before the Area Board to enable the councillors to make an informed decision on the site at this meeting.</li> <li>• It was noted that, as part of the community asset transfer, the Warminster Athenaeum Trust had asked for the youth club part of the building to be transferred to them. The Community Area Manager agreed to follow this up.</li> <li>• The Community Area Manager read out the following statement from the council as landowner in relation to the proposed development:</li> </ul> <p><i>“There have been no detailed negotiations by officers in the Strategic Property Department, representing Wiltshire Council as landowner; with Stockland in respect of the proposed supermarket in Warminster.</i></p>	Katharine Dew

	<p><i>However, it was made clear to the company that any land transaction would at <b><u>minimum</u></b> require the provision of a new library for the town and the company was provided with a specification.</i></p> <p><i>Therefore it can be confirmed that at this stage terms have not been agreed with the company for a property transaction.”</i></p> <ul style="list-style-type: none"> <li>• Councillor Newbury then moved the following proposal:</li> </ul> <p><i>“To defer this matter to the next meeting and ask for a further report regarding the negotiations and what the proposals for the car park entail”.</i></p> <p>On being put to the vote this proposal was <u>not agreed</u>.</p>	
8.	<p><u>Road Safety – Speeding: Concerns from Parish Councils</u></p> <p>The Area Board discussed proposals to address concerns regarding speeding in the rural areas. If any of the Parish Councils wished to pursue the community speedwatch option they should submit an issues sheet.</p> <p>It was noted that some flashing speed signs were also available for use in the Warminster area.</p> <p>(a) <u>Crockerton Parish Council</u></p> <p>It was noted that the results of the “golden river” speeding strip which had been used in Crockerton were now available. Only 9.7% of people would have been prosecuted for speeding. However it was felt that the presence of the strip actually slowed down some motorists.</p> <p>(b) <u>Chitterne Parish Council</u></p> <p>Chitterne Parish Council reported that in 2003 they had used the “golden river” strips to analyse speeding in the area. 86% of vehicles had been travelling over the 30mph speed limit. There was great concern in the area for the safety of residents who felt that this should be a high priority. The Parish Council would welcome the opportunity to discuss this matter further with experts at Wiltshire Council. They were also keen to ensure that consultation took place with the Parish Councils regarding road safety projects that were taking place.</p> <p>(c) <u>Chapmanslade Parish Council</u></p> <p>Chapmanslade Parish Council had some problems with cars parking opposite the primary school. The Parish was keen to know what evidence they needed to produce to take some action on this issue.</p>	

	<p>(d) <u>Maiden Bradley and the Deverills</u></p> <p>It was noted that most of the villages have problems with speeding and it was felt that the flashing speed light warning signs would help in some areas. It would be useful to move the signs round to different areas for maximum impact.</p> <p><b><u>Decision</u></b></p> <p><b>(1) To agree that Longbridge Deverill and Crockerton, Chitterne and Chapmanslade Parish Councils should be priority areas to take part in the community speedwatch scheme. Consideration should also be given to the use of the flashing speed signs in these areas.</b></p> <p><b>(2) To ask officers to produce a matrix of sites in priority order where a flashing speed sign could be usefully located.</b></p>	Katharine Dew
9.	<p><u>Updates from Partners</u></p> <p>(a) <u>CAYPIG</u></p> <p>It was noted that although some repairs to the skate park had been carried out the situation was now worse due to one of the pieces of equipment being condemned. The Area Board would now pursue further funding options to rectify this. The CAYPIG Group were pleased to inform the Board that it had won the young people's democracy award as a result of the work regarding the skate park.</p> <p>(b) <u>Wiltshire Police</u></p> <p>The police had recently organised a "not in my neighbourhood stall" which had given local people an opportunity to discuss any issues they were concerned about with the PCSOs. Some matters had been able to be dealt with immediately. This also gave an opportunity for the neighbourhood policing teams to carry out a survey using their electronic equipment.</p> <p>A male had now been charged regarding some recent shed burglaries in the area.</p> <p>There had been three reports of a "flasher" in Warminster and the police were investigating this as a priority. An e-fit of the individual concerned was currently being produced.</p> <p>(c) <u>Wiltshire Fire and Rescue Service</u></p> <p>An report was circulated at the meeting giving an update on recent incidents. Glyn Moody reported that the Services would not be able to send a representative to all Area Board meetings but that questions could be submitted to the Community Area Manager.</p>	



	<p>One of the main aims of the service was to reduce deaths caused by fires and there was a scheme available to help vulnerable adults.</p> <p>The Service was currently running a campaign to improve driver safety which was aimed at Year 11 school pupils.</p> <p>Burnt out cars behind The Dene were also an issue.</p> <p>(d) <u>NHS Wiltshire</u></p> <p>A written report was circulated with the agenda.</p>	
10.	<p>(a) <u>Grant Funding</u></p> <p>Consideration was given to six funding applications made to the Community Area Grants Scheme.</p> <p>(i) <u>Chapel of St Lawrence</u></p> <p>Councillor Andrew Davis left the room while this item was discussed as he had a prejudicial interest.</p> <p style="text-align: center;"><u>Councillor Pip Ridout (Vice Chairman) in the Chair.</u></p> <p><b><u>Decision</u></b>  <b>To agree that a grant of £587 be awarded to the Chapel of St Laurence to install a public address system.</b></p> <p style="text-align: center;"><u>Councillor Andrew Davis returned to the meeting and took the Chair.</u></p> <p>Councillor Pip Ridout left the meeting for the consideration of items (ii) to (iv) as she had a prejudicial interest.</p> <p>(ii) <u>Warminster Christmas Lights Committee</u></p> <p><b><u>Decision</u></b>  <b>To award a grant of £2,000 to the Warminster Christmas Lights Committee to replace junction boxes, time clocks and replacement with low energy LED lights.</b></p> <p>(iii) <u>Warminster Rugby Club</u></p> <p>Mr Chris Bell, Chairman of the Rugby Club spoke in favour of the application.</p> <p><b><u>Decision</u></b>  <b>To award a grant of £4,000 to Warminster Rugby Club to carry out external works to the new rugby club.</b></p>	Katharine Dew

	<p>(iv) <u>Friends of Warminster Park</u></p> <p><b><u>Decision</u></b>  <b>To award a grant of £3,000 to the Friends of Warminster Park to provide a teen shelter in the park.</b></p> <p>(v) <u>Warminster Festival</u></p> <p>Mr Chris March, Interim Treasurer, of the Warminster Festival organisation spoke in favour of the application.</p> <p><b><u>Decision</u></b>  <b>To award a grant of £600 to the Warminster Festival to cover the costs of holding events at the Warminster Festival 2010.</b></p> <p>(vi) <u>Warminster Education and Lifelong Learning Group</u></p> <p>Councillor Fleur de Rhe Philipe left the meeting as she had a prejudicial interest in this application.</p> <p>Sam Shore, a member of the Group spoke in favour of the application.</p> <p><b><u>Decision</u></b>  <b>To award a grant of £975 to the Warminster Education and Lifelong Learning Group towards an information leaflet and website to promote lifelong learning in the area of Warminster and Villages Community Partnership.</b></p> <p>(b) <u>Performance Reward Grant Scheme</u></p> <p>The Area Board considered an application to go forward under the performance reward grant scheme. The application was from the Friends of Warminster Park for improvements to the skate park as follows:</p> <p>Supply teen shelter - £3,000  Box in skate ramps - £9,000</p> <p><b><u>Decision</u></b>  <b>To endorse the bid for performance reward grant funding from the Friends of Warminster Park to go forward for consideration.</b></p> <p>(c) <u>Warminster Community Area Partnership WVCAP) Funding</u></p> <p>The Area Board considered a report by the Community Area Manager which gave details of a request for core funding from the Warminster and Villages Community Area Partnership.</p> <p><b><u>Decision</u></b>  <b>To release the remaining grant to the Community Area Partnership</b></p>	<p>Katherine Dew</p> <p>Katherine</p>
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	<p><b>subject to the following conditions:</b></p> <p><b>Before 1 April 2010 the Community Area Partnership should:</b></p> <ul style="list-style-type: none"> <li>• <b>Set out how it is working to achieve the objectives and commitments of the Community Area Partnership Agreement.</b></li> <li>• <b>Demonstrate its progress in producing a community area plan.</b></li> <li>• <b>Give a breakdown of its anticipated operating costs for 2010/11.</b></li> </ul>	Dew/WVC AP
11.	<p><u>Issues for Future Meetings</u></p> <p>It was agreed that the roundabout at Copheap would be considered at a future meeting of the Area Board.</p>	James Hazlewood Katharine Dew
12.	<p><u>Future Meeting Dates: Evaluation and Close</u></p> <p>It was noted that future meetings of the Area Board would take place on the following dates:</p> <ul style="list-style-type: none"> <li>• Thursday 14 January 2010 – 7pm – Christchurch Hall, Warminster</li> <li>• Thursday 4 March 2010 – 7pm - venue to be agreed.</li> </ul>	