



## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

<b>1 - Your Organisation or Group</b>			
<b>Name of Organisation</b>		WVCP - Health and Social Care Group	
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>		Non profit organisation <input type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other <input checked="" type="checkbox"/>	
<b>2 – Your Project</b>			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>			
<b>In which Parish does your project take place?</b>		Warminster and Villages	
<b>What is your project?</b>		To commission "Anybody Can Cook!" sessions -run by Catherine Maxwell- in local preschools(incls recipe and ingredient bag)	
<b>Where will your project take place?</b>		Preschools/nurseries in/nr Warminster	
<b>When will your project take place?</b>		Spring/Summer Term 2010	
<b>Does your project demonstrate a direct link to the Community Plan for the area?</b>		YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
<b>If YES, please provide a reference/page no.</b>			
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>		YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES) The Wiltshire Joint Strategic Needs Assessment highlights childhood obesity as a key issue - this project will provide raised awareness in local families for the need to eat healthily through recipe bags sent home with the children. This project is designed to reach families from all backgrounds, excluding no one. The sessions promote national initiatives such as 5ADAY and Change 4 Life, encouraging families to make healthy choices which in turn reduces health problems. The emphasis is on prevention rather than cure and aims to reduce obesity in children by embedding in them from a very young age the importance of eating sensibly and exercising.			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

At this stage, we can only hope to embed the idea and seek to take it further in the early stages by making grant applications to appropriate trusts and charities- but, assuming success, we would hope to achieve long-term government (education) and/or NHS funding.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

Catherine Maxwell has run more than 20 ABC COOK! sessions already in Wiltshire with very favourable feedback. Sessions take place in Nurseries and pre-schools working with Surestart to achieve "Every Child Matters" objectives. Evaluation forms are in all recipe bags. There is also positive evaluation by pre-school staff. Apart from the children, the families use the recipes and enjoy cooking together so that project has huge potential to make a difference.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.**

The project will:	
Engage with local people to find out their priorities and work with them to deliver solutions	<input type="checkbox"/>
Increase number of local people involved in regular volunteering	<input type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b> Totally voluntary group	<b>Month:</b>	<b>Year:</b>
<b>Total Income:</b>	£	
<b>Minus Total Expenditure:</b>	£	
<b>Surplus/Deficit for year:</b>	£	
<b>Reserves held:</b>	£	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
18 sessions: Cost per session:	£			£
£50.00 (includes 4 hours work -	£			£
1 hour preparation,	£			£
2 hours facilitation	£			£
1 hour clearing up)	£			£
Also, ingredients and recipe bag	£900			£
	£			£
Sundries (incl transport)	£99			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£999</b>	<b>TOTAL PROJECT INCOME</b>		<b>£</b>
<b>Total Project Income B</b>		<b>£</b>		
<b>Total Project Expenditure A</b>		<b>£999</b>		
<b>Project Shortfall A - B</b>		<b>£</b>		
<b>Award sought from Wiltshire Council Area Board</b>		<b>£999</b>		
<b>Is your organisation able to claim VAT?</b>		<b>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></b>		

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male	Female
<b>People Under 25 years</b>	Male	Female
<b>Disabled People</b>	Male	Female
<b>Black &amp; Minority Ethnic people</b>	Male	Female

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- ☐ Latest inspected/audited accounts or Annual Report
- ☐ Income & expenditure budget for current financial year
- ☐ Project budget (if applicable)
- ☐ Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

☐ Yes ☐ No If 'Yes' please tick... ☒ Under 25's ☐ Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

☒ Yes ☐ No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

☐ Yes ☐ No If 'Yes' please tick.... ☐ Male ☐ Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

☐ Yes ☒ No If 'Yes' please tick.... ☐ Gay ☐ Lesbian ☐ Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

☐ Yes ☒ No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White** ☐ British ☐ Irish ☐ Other **Mixed** ☐ Mixed ethnic background

**Asian or Asian British** ☐ Indian ☐ Pakistani ☐ Bangladeshi ☐ Other Asian

**Black or Black British** ☐ Caribbean ☐ African ☐ Other Black

**Chinese or other ethnic group** ☐ Chinese ☐ Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

☐ Yes ☒ No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

☐ Accounts and quotes where appropriate are enclosed.

☒ A copy of our constitution or terms of reference are enclosed.

☒ The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

☒ If an award is received, I will complete and return an evaluation sheet

☐ That any other form of licence or approval for this project has been received prior to submission of this application

☒ That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. ☐ Child Protection ☐ Public Liability Insurance

☐ Equal Opportunities ☐ Access Audit ☐ Environmental Impact

☐ Planning permission applied for (date) or granted (date)

☐ That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

☐ I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Position in organisation:**

**Date:** 15/12/2009

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**