

**Wiltshire Council and Wiltshire's Community Area Partnerships:
COMMUNITY AREA PARTNERSHIP AGREEMENT (CAPA) 2009/2010**

1. Principles

- (1) Partnerships are independent and autonomous
- (2) Partnerships are inclusive of, and accountable to, the wider community
- (3) Partnerships have a voluntary relationship with the Council and public agencies
- (4) Partnerships form the foundation of strong, resilient, empowered communities
- (5) The existence of strong independent and inclusive partnerships is central to Wiltshire Council's community governance proposals

2. Desired Outcomes

- (1) Strong independent partnerships working to achieve the maturity (or similar development) model developed by WFCAP
- (2) Independently produced and influential community plan for each of Wiltshire's 20 community areas, produced to consistent and robust standards
- (3) Effective community representation at Area Boards
- (4) Effective communications and engagement network established in each community area
- (5) Partnerships effectively accessing inward investment to support local priorities
- (6) Area Boards and Partnerships collaborating effectively to deliver local action linked to community plan priorities
- (7) More local people actively engaged and participating in identifying and addressing local issues and solving local problems
- (8) Public funding and services focused more accurately on priority concerns
- (9) Partnerships influencing strategic policy and the Local Agreement for Wiltshire
- (10) Partnerships becoming an effective delivery vehicle for strategic outcomes

3. Commitments – Wiltshire Council

- (1) Wiltshire Council commits to consult, involve, engage, listen to and act on the advice of local partnerships
- (2) Wiltshire Council will provide financial, technical and professional support to Partnerships, including core funding, socio-economic profiles, external funding advice and service performance data.
- (3) Wiltshire Council will work with local partnerships, public agencies and the Wiltshire Forum of Community Area Partnerships to strengthen and enhance the role of partnerships in Wiltshire
- (4) Wiltshire Council will work with and support local partnerships to engage the community, highlight local issues and concerns and to identify and deliver actions to address those concerns

- (5) Wiltshire Council will work with the Community Area Partnerships to establish and maintain effective communications networks within each community area
- (6) Wiltshire Council will support and work with Community Area Partnerships to develop influential community plans to consistent and robust standards.
- (7) Wiltshire Council will have regard to the priorities set out in community plans when planning and delivering its services, allocating resources and when negotiating with partners and national agencies.
- (8) Wiltshire Council will respect the independence of Partnerships.
- (9) Wiltshire Council will work with the Wiltshire Forum of Community Area Partnerships (WfCAP), attend its meetings to listen to its views and concerns and support it in developing mechanisms to monitor and improve the effectiveness of Community Area Partnerships.
- (10) Wiltshire Council will provide a seat for each Community Area Partnership on its local Area Board and invite WfCAP to attend meetings of the Area Board Chairs

4. Commitments - Community Area Partnerships

- (1) To establish and maintain a Partnership, Steering Group and Thematic Groups, as necessary
- (2) To engage and communicate systematically with all sections of the community and to maintain a contacts register of key organisations and volunteers
- (3) To consult widely on a range of socio-economic issues including the holding of regular public engagement events and activities
- (4) To prepare and regularly review an assessment or plan of the major economic, social and environmental issues facing the community area, together with an action plan for addressing the identified issues. This will help to shape and respond to the Sustainable Communities Strategy and Local Area Agreement for Wiltshire
- (5) To work with the Community Area Manager to refer matters between the Partnership to the Area Board for consideration as appropriate
- (6) To champion local issues and help with the project planning and delivery of priority projects, including fundraising and community volunteering where appropriate
- (7) To contribute to the services and activities provided by the Wiltshire Forum of Community Area Partnerships, including attendance by members at relevant networking and training events
- (8) To engage a Project Officer/ Community Agent, as necessary, to run and administer the Partnership and to work with the Council's Community Area Manager for the area.
- (9) To be open to and inclusive of the wider community and to encourage attendance and participation by groups and organisations from neighbouring community areas where they may be affected by an issue.
- (10) To account to and seek affirmation from the wider community and the Area Board for its actions, activities and forward plans on an annual basis.