

AGENDA

Meeting: Electoral Review Committee
Place: The Salisbury Room - County Hall, Trowbridge
Date: Thursday 25 January 2018
Time: 11.30 am

Please direct any enquiries on this Agenda to Kieran Elliott, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718504 or email kieran.elliott@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

| | |
|--------------------------------|------------------------------------|
| Cllr Ian Blair-Pilling | Cllr Christopher Newbury |
| Cllr Clare Cape | Cllr Ashley O'Neill |
| Cllr Richard Clewer (Chairman) | Cllr Jonathon Seed (Vice-Chairman) |
| Cllr Gavin Grant | Cllr Stuart Wheeler |
| Cllr Ian McLennan | Cllr Graham Wright |

Substitutes:

| | |
|---------------------|-------------------|
| Cllr Peter Fuller | Cllr Jacqui Lay |
| Cllr Ruth Hopkinson | Cllr Ricky Rogers |
| Cllr Nick Murry | Cllr Ian Thorn |

Recording and Broadcasting Information

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

1 **Apologies**

To receive any apologies or substitutions for the meeting.

2 **Minutes** (*Pages 5 - 8*)

To approve the minutes of the meeting held on 11 January 2018.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chair.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item.

Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **18 January 2018** in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on **20 January 2018**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Electoral Review Update**

A paper will be circulated regarding council size submission options.

The Committee is asked to consider the evidence and commentary to support the resolution on the council size range agreed at the last meeting.

This will need to focus on the key aspects of area board structure and development, and the case for executive portfolio-holders. The paper will outline the views expressed by members at the committee and workshops to date, along with the constitutional requirements, operational experiences, business plan intentions and independent reviews undertaken on the importance and effectiveness of these components.

The Committee has already commented and expressed its support for Wiltshire Council's current Cabinet and committee arrangements, overview and scrutiny set-up and councillor representational role based on the information/evidence supplied at the workshops and to the Committee.

In the light of further discussion, the intention is for the Committee to also define its preferred position on council-size.

Following the Committee, the project team will work on completing a first draft of the Council's submission to the Local Government Boundary Commission for England (LGBCE) under the preliminary stage on council size for finalisation by the Committee on 7 February.

7 **Work Programme**

25 January – Committee Meeting – Finalise Recommendations
7 February – Committee Meeting – Finalise Submission to Council
20 February (or extraordinary) – Council Meeting – Approve Submission to Commission

The Project Board will be scheduled to meet to periodically to ensure the requirements of the Committee are delivered by the project team.

8 **Urgent Items**

Any other items of business, which the Chairman agrees to consider as a matter of urgency.