

AGENDA

Meeting: Officer Appointments Committee
Place: The Pitman Room, County Hall, Bythesea Road, Trowbridge, BA14 8JN
Date: Friday 2 February 2018
Time: 9.30 am

Please direct any enquiries on this Agenda to Roger Bishton, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 713035 or email roger.bishton@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Baroness Scott of Bybrook OBE (Chairman)	Cllr Jerry Wickham
Cllr John Thomson (Vice-Chairman)	Cllr Ian Thorn
Cllr Bridget Wayman	

Substitutes:

Cllr Laura Mayes	Cllr Bob Jones MBE
Cllr Chuck Berry	Cllr Jon Hubbard
Cllr Richard Clewer	Cllr Philip Whitehead
Cllr Steve Oldrieve	
Cllr Brian Dalton	

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

1 **Apologies**

2 **Minutes of Previous Meetings** (*Pages 5 - 8*)

To confirm the minutes of the meetings held on 10 and 16 January 2018 (attached) and 26 January 2018 (to follow).

3 **Declaration of Interests**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **Friday 26 January 2018** in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on **Tuesday 30 January 2018** Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Urgent Items**

Any other items of business, which, in the opinion of the Chairman, should be considered as a matter of urgency. Urgent items of a confidential nature may be

considered under Part II of this agenda.

7 **Exclusion of the Public**

To consider passing the following resolution:-

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item No. 8 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

PART II

Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.

8 **Appointment of Director of Commissioning**

A confidential report will be circulated.

OFFICER APPOINTMENTS COMMITTEE

MINUTES OF THE OFFICER APPOINTMENTS COMMITTEE MEETING HELD ON 10 JANUARY 2018 AT THE PITMAN ROOM, COUNTY HALL, BYTHESEA ROAD, TROWBRIDGE, BA14 8JN.

Present:

Cllr Baroness Scott of Bybrook OBE (Chairman), Cllr John Thomson (Vice-Chairman), Cllr Jerry Wickham, Cllr Richard Clewer and Cllr Bob Jones MBE

1 **Apologies**

Cllr Bob Jones MBE attended in place of Cllr Ian Thorn.

Cllr Richard Clewer attended in place of Cllr Chuck Berry.

2 **Minutes of Previous Meeting**

The minutes of the meeting held on 8 December 2017 were presented, and it was,

Resolved:

To approve and sign as a correct record.

3 **Declaration of Interests**

There were no declarations.

4 **Chairman's Announcements**

There were no announcements.

5 **Public Participation**

No members of the public were present.

6 **Urgent Items**

There were no urgent items.

7 **Exclusion of the Public**

Resolved:

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Minute No.8 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

8 **Appointment of Director Housing & Commercial Development**

The Committee conducted an interview and selection process to appoint to the role of Director, Housing and Commercial Development.

After discussion, it was,

Resolved:

To not appoint to the post of Director, Housing & Commercial Development at this time and to advertise the post externally as soon as possible.

(Duration of meeting: 9.00 am - 1.35 pm)

The Officer who has produced these minutes is Kieran Elliott, of Democratic & Members' Services, direct line 01225 718504, e-mail kieran.elliott@wiltshire.gov.uk

Press enquiries to Communications, direct line (01225) 713114/713115

OFFICER APPOINTMENTS COMMITTEE

MINUTES OF THE OFFICER APPOINTMENTS COMMITTEE MEETING HELD ON 16 JANUARY 2018 AT THE PITMAN ROOM, COUNTY HALL, BYTHESEA ROAD, TROWBRIDGE, BA14 8JN.

Present:

Cllr Baroness Scott of Bybrook OBE (Chairman), Cllr Laura Mayes, Cllr Jerry Wickham, Cllr Bridget Wayman and Cllr Jon Hubbard

16 **Apologies**

Cllr Steve Oldrieve was substituted by Cllr Jon Hubbard.

17 **Declaration of Interests**

There were no declarations.

18 **Chairman's Announcements**

There were no announcements.

19 **Public Participation**

There were no public present.

20 **Urgent Items**

There were no urgent items.

21 **Exclusion of the Public**

Resolved:

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Minute No.22 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

22 **Appointment of Director, Education and Skills**

The Committee conducted an interview and selection process to appoint to the role of Director, Education and Skills

After discussion, it was,

Resolved:

To appoint Joanna Cassey to the post of Director, Education and Skills, with a start date to be confirmed in due course, subject to consultation with the Leader and Cabinet Members in accordance with paragraph 5(2) of the Officer Employment Procedure Rules.

(Duration of meeting: 9.30 am - 3.45 pm)

The Officer who has produced these minutes is Kieran Elliott, of Democratic & Members' Services, direct line 01225 7130358504, e-mail roger.bishton@wiltshire.gov.uk

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