

AGENDA

Meeting: Officer Appointments Committee

Place: Leader's Office

Date: Thursday 27 February 2020

Time: 9.00 am

Please direct any enquiries on this Agenda to Roger Bishton, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 713035 or email roger.bishton@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Philip Whitehead (Chairman)
Cllr Richard Clewer (Vice-Chairman)
Cllr Pauline Church

Cllr Simon Jacobs
Cllr Ian Thorn

Substitutes:

Cllr Ian Blair-Pilling
Cllr Allison Bucknell
Cllr Brian Dalton
Cllr Bob Jones MBE

Cllr Jon Hubbard
Cllr Laura Mayes
Cllr Bridget Wayman

Recording and Broadcasting Information

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

Parking

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

1 **Apologies**

2 **Minutes of Previous Meeting** (*Pages 5 - 8*)

To confirm the minutes of the meeting held on 12 December 2019.

3 **Declaration of Interests**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chair.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on 20 February 2020 in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on 24 February 2020 Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Urgent Items**

Any other items of business, which, in the opinion of the Chairman, should be considered as a matter of urgency. Urgent items of a confidential nature may be considered under Part II of this agenda.

7 **Exclusion of the Public**

To consider passing the following resolution:-

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item No. 8 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

PART II

Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.

None

8 **Appointment of Statutory Director of Children's Services**

Officer Appointments Committee

MINUTES OF THE OFFICER APPOINTMENTS COMMITTEE MEETING HELD ON 19 DECEMBER 2019 AT COUNTY HALL, TROWBRIDGE.

Present:

Cllr Philip Whitehead (Chairman), Cllr Richard Clewer (Vice-Chairman),
Cllr Laura Mayes and Cllr Ian Blair-Pilling

Also Present:

47 **Apologies**

An apology for absence was received from Cllr Ian Thorn.

48 **Minutes of Previous Meeting**

Resolved:

To approve and sign the Part I minutes of the last meeting held on 25 November 2019.

49 **Declaration of Interests**

There were no declarations of interest made at the meeting.

50 **Chairman's Announcements**

There were no Chairman's announcements.

51 **Public Participation**

There were no members of the public present.

52 **Appointments following Senior Management Restructure**

Consideration was given to a report by the Director, Human Resources & Organisational Development, which presented the Committee with proposed candidates recommended for appointment into the following posts on the grounds of suitable alternative employment:

- Chief Executive Officer – People
- Chief Executive Officer – Place

It was noted that at its meeting on 19 November 2019, Cabinet had approved a proposal to change the senior officer structure at tier 1 in order to reduce the number of Executive Directors from three to two with a change in job title to Chief Executive Officer, with one responsible for People services and one for Place services. The rationale for the proposal was aimed to place an increased focus on People and Place and to ensure that the two Executive Directors would both have the capacity and resilience to enable more focus on strategic planning and less focus on strategic delivery and operational oversight.

After some discussion,

Resolved:

To approve appointments to the following posts:

- Chief Executive Officer – People
- Chief Executive Officer - Place

53 **Urgent Items**

There were no urgent items of business.

54 **Exclusion of the Public**

Resolved:

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Minute Nos. 55 & 56 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

55 **Minutes**

Resolved:

To confirm and sign the Part 2 (confidential) minutes of the meeting held on 25 November 2019.

56 **Appointments following Senior Management Restructure (continued)**

On considering confidential reports by the Director, Human Resources & Organisational Development,

Resolved:

To make appointments to the following posts as follows, with effect from 13 January 2020:

- **Chief Executive Officer (People) – Mr Terence Herbert**
- **Chief Executive Officer (Place) – Mr Alistair Cunningham**

These appointments would be subject to consultation with the Leader and Cabinet Members in accordance with Paragraph 5(2) of the Officer Employment Procedure Rules.

(Duration of meeting: 2.30 - 2.50 pm)

The Officer who has produced these minutes is Roger Bishton of Democratic Services, direct line 01225 713035, e-mail roger.bishton@wiltshire.gov.uk

Press enquiries to Communications, direct line (01225) 713114/713115

This page is intentionally left blank