

AGENDA

Meeting: Chippenham and Villages Area Board
Place: Wiltshire & Swindon History Centre, Cocklebury Road, Chippenham, Wiltshire, SN15 3QN
Date: Monday 2 September 2024
Time: 6.30 pm

Including the Parishes of: Biddestone, Castle Combe, Chippenham, Chippenham Without, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell Without, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger, Yatton Keynell.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunity from 6.00pm

Please direct any enquiries on this Agenda to Stuart Figini (Senior Democratic Services Officer), direct line 01225 718221 or email stuart.figini@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Ross Henning, Lowden and Rowden (Chair)
Cllr Dr Nick Murry, Monkton (Vice-Chair)
Cllr Liz Alstrom, Chippenham Hardens & Central
Cllr Nick Botterill, By Brook
Cllr Clare Cape, Pewsham
Cllr Adrian Foster, Chippenham Sheldon

Cllr Howard Greenman, Kington
Cllr Peter Hutton, Cepen Park and Hunters Moon
Cllr Kathryn Macdermid, Chippenham Hardenhuish
Cllr Nic Puntis, Chippenham Cepen Park & Derriads

Recording and Broadcasting Information

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Parking

To find car parks by area follow [this link](#).

Public Participation

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

Area Board Officers

Strategic Engagement & Partnerships Manager (SEPM) – Ros Griffiths – email:
Ros.Griffiths@wiltshire.gov.uk

Democratic Services Officer – Stuart Figini - Email: stuart.figini@wiltshire.gov.uk

Items to be considered	Time
<p>1 Apologies</p> <p>To receive any apologies for absence.</p>	
<p>2 Minutes (<i>Pages 1 - 10</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 10 June 2024.</p>	
<p>3 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>4 Chairman's Announcements (<i>Pages 11 - 18</i>)</p> <p>The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board:</p> <ul style="list-style-type: none"> • Update on the Families and Children's Transformation (FACT) Family Help Project • Update on Families and Children's Transformation (FACT) Transitional Safeguarding Project • Overview of Wiltshire Youth Council • Gypsies and Travellers Development Plan Consultation 	
<p>5 Information Items (<i>Pages 19 - 58</i>)</p> <p>The Board is asked to note the following Information items:</p> <ul style="list-style-type: none"> • Community First – August 2024 • Healthwatch Wiltshire – Annual Report 2023/24 • Update from BSW Together (Integrated Care System) – August 2024 	
<p>6 Partner and Community Updates (<i>Pages 59 - 62</i>)</p> <p><u>Written Updates</u></p> <p>The Board is asked to note any written and online updates attached to the agenda from the following:</p> <ul style="list-style-type: none"> • Neighbourhood Policing Team <p><u>Verbal Updates</u></p> <p>To receive any verbal updates from representatives, including:</p> <ul style="list-style-type: none"> • Parish Forum Notes – copy attached for the meeting held 	

on 19 June 2024 (Inc. Parish and Town Councils updates)

- Other Community Groups

7 **Community Infrastructure Levy and S106**

The Area Board, at its last meeting on 10 June 2024, whilst considering Local Highway and Footpath Improvement Group recommendations, asked for further clarity in relation to Community Infrastructure Levy funding and S106 processes for schemes and projects in the Chippenham community area.

The Director of Planning – Nic Thomas and the Cabinet Member – Cllr Botterill will lead a discussion on this matter followed by a question and answer session.

8 **Chippenham Borough Lands Charity**

To receive a presentation from Beth Gardner, CEO of [Chippenham Borough Lands Charity](#) introducing the work of the charity and providing an update on the charity’s strategic priorities.

9 **Area Board Funding (Pages 63 - 68)**

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

Remaining Budgets (current Balance / if all grants are approved):

Community Area Grant	Older & Vulnerable	Young People
£33,027.00	£7,150.00	£21,500.00
£26,027.00	£650.00	£9,000.00

Area Board Initiatives:

Ref/Link	Grant Details	Amount Requested
	n/a	

Community Area Grants:

Ref/Link	Grant Details	Amount Requested
ABG1914	Chippenham Cycle Network Development Group – Stainers Way shared use path improvements	£5,000
ABG1960	St Peters Church – Community Hall Area Flooring Project	£2,000

Older & Vulnerable Grants:

Ref/Link	Grant Details	Amount Requested
ABG1881	Wiltshire Scrapstore and Resource Centre – Supported volunteer placements for older people	£2,500
ABG1898	Chippenham Rugby Football Club – Mixed ability Team Cavaliers	£5,000
ABG1906	Wiltshire Rural Music - Keep Music In Mind helping older people especially those living with dementia	£1,500

Young People Grants:

Ref/Link	Grant Details	Amount Requested
ABG1932	Rag and Bone Arts CIC – Chippenham Teen Improvisors and Designers Take 2	£5,000
ABG1959	We Hear You - Counselling in Chippenham for young people aged 13 to 19 affected by cancer	£5,000

Delegated Funding

The Board is asked to note any funding awards made under the Delegated Funding Process, by the Strategic Engagement & Partnership Manager, between meetings due to matters of urgency:

- None

Further information on the Area Board Grant system can be found [here](#).

10 Area Board Priority Updates

To receive an update presentation from the Strategic Engagement & Partnership Manager and consider further the following proposed priorities for 2024/25:

- Youth engagement and positive activity opportunities (Cllrs Macdermid, Alstrom, Foster, Hutton and Henning)
- Addressing climate change and nature recovery (Cllrs Murry and Macdermid)
- Promoting wellbeing and reducing social isolation in older and vulnerable adults (Cllr Cape)
- Supporting the local economy and addressing cost of living

- challenges (Cllrs Greenman and Henning)
- Reducing anti-social behaviour (Cllrs Alstrom and Henning)

11 **Local Highways and Footpath Improvement Group (LHFIG)**
(Pages 69 - 106)

To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 25 July 2024, as set out in the attached report.

12 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

13 **Future Meeting Dates and Close**

Future Meeting Dates (6.30-8.30pm):

- 4 November 2024
- 10 February 2025

For information on applying for a grant or grant application deadlines for these meetings, contact the Strategic Engagement & Partnerships Manager (SEPM) – Ros Griffiths – email: Ros.Griffiths@wiltshire.gov.uk