

AGENDA

Meeting: Chippenham and Villages Area Board
Place: Wiltshire & Swindon History Centre, Cocklebury Road, Chippenham, Wiltshire, SN15 3QN
Date: Monday 3 March 2025
Time: 6.00 pm

Including the Parishes of: Biddestone, Castle Combe, Chippenham, Chippenham Without, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell Without, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger, Yatton Keynell.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunity from 5.30pm

Please direct any enquiries on this Agenda to Stuart Figini (Senior Democratic Services Officer), direct line 01225 718221 or email stuart.figini@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Ross Henning, Lowden and Rowden (Chairman)
Cllr Dr Nick Murry, Monkton (Vice-Chairman)
Cllr Liz Alstrom, Chippenham Hardens & Central
Cllr Nick Botterill, By Brook
Cllr Clare Cape, Pewsham
Cllr Adrian Foster, Chippenham Sheldon

Cllr Howard Greenman, Kington
Cllr Peter Hutton, Cepen Park and Hunters Moon
Cllr Kathryn Macdermid, Chippenham Hardenhuish
Cllr Nic Puntis, Chippenham Cepen Park & Derriads

Recording and Broadcasting Information

Wiltshire Council may record this meeting for live and/or subsequent broadcast. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

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Parking

To find car parks by area follow [this link](#).

Public Participation

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

Area Board Officers

Strategic Engagement & Partnerships Manager (SEPM) – Ros Griffiths – email:
Ros.Griffiths@wiltshire.gov.uk

Engagement and Partnership Lead – Alexa Davies – email:
alexa.davies@wiltshire.gov.uk

Senior Democratic Services Officer – Stuart Figini - Email: stuart.figini@wiltshire.gov.uk

Items to be considered	Time
<p>1 Apologies</p> <p>To receive any apologies for absence.</p>	
<p>2 Minutes (<i>Pages 1 - 8</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 4 November 2024.</p>	
<p>3 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>4 Chairman's Announcements (<i>Pages 9 - 12</i>)</p> <p>To receive The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board.</p> <ul style="list-style-type: none"> • Local Elections – May 2025 • Chippenham A350 Update 	
<p>5 Information Items (<i>Pages 13 - 52</i>)</p> <p>The Board is asked to note the following Information items:</p> <ul style="list-style-type: none"> • Community First • Family and Community Learning Impact Report 2023-24 • Highways dashboard of completed defects from April 2024 to Jan 2025 and potholes reported and repaired Dec 2024 and Jan 2025 • Cost of Living Update – January 2025 • Devolution Update 	
<p>6 Area Board Review 2021-2025</p> <p>A short film will be shown to highlight Area Board achievements 2021-2025 including engagements, events, partnership working and investment into community projects.</p>	
<p>7 Queens East Project - Update (<i>Pages 53 - 54</i>)</p> <p>To receive an update from Ruth Hill, Knapsack Productions promoting the UKSPF funded Queen’s East community project.</p>	
<p>8 Partner Updates (<i>Pages 55 - 68</i>)</p> <p><u>Written Updates</u> The Board is asked to note any written and online updates attached to the agenda from the following:</p>	

- Neighbourhood Policing Team – to follow
- Road Safety Update

Verbal Updates

To receive any verbal updates from representatives, including:

- Parish Forum Notes – copy attached for the meeting held on 27 November 2024 (Inc. Parish and Town Councils updates)
- Dorset & Wiltshire Fire and Rescue Service – Quarterly update – [Link to YouTube video update](#)
- Other Community Groups

9 Chippenham Avon Project - Update

To receive an update from Mark Crussell, Environment Agency, about the Chippenham Avon Project.

10 Chippenham Borough Lands Charity

To receive a presentation from Beth Gardner, CEO of [Chippenham Borough Lands Charity](#) introducing the work of the charity and providing an update on the charity’s strategic priorities.

11 Wiltshire Wildlife Trust

To receive a presentation from Zoe Steadman-Milne and Nick Self, Wiltshire Wildlife Trust about the latest on Vincients wood and the wildlife and ecology event being held at Monkton Park in May 2025.

12 Wiltshire Local Nature Recovery Strategy - Presentation

To receive a presentation from Alison Levy about the Local Nature Recovery Strategy.

13 Area Board Funding (Pages 69 - 74)

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

Remaining Budgets if all grants are agreed:

Community Area Grant	Older & Vulnerable	Young People
£12,516.50	£0.00	-£4,698.31

Area Board Initiatives:

Ref/Link	Grant Details	Amount Requested
	N/A	

Community Area Grants:

Ref/Link	Grant Details	Amount Requested
ABG2210	Chippenham Folk Festival Community Interest Company – Equipment to support Folk Festival Sustainability Plan, Box Office, Tent, Banners and Equipment	£1,841
ABG2260	Zero North Wiltshire – Community Energy website and promotional equipment	£5,000
ABG2266	Christian Malford Village Hall - Hearing Loop System	£847.50

Older & Vulnerable Grants:

Ref/Link	Grant Details	Amount Requested
ABG2218	Chippenham Community Eco Hub – Chippenham Health and Wellbeing Spring Event	£650

Young People Grants:

Ref/Link	Grant Details	Amount Requested
ABG2043	Art Bytes managed by dot art Services - Art Bytes Championing Creativity in Chippenham	£1,062
ABG2096	Chippenham Sports Partnership – Chippenham and Para Games	£2,644
ABG2128	10 th Chippenham Scout Group – temporary venue hire and storage costs	£5,000
ABG2264	Doorway Wiltshire – Doorway Pilot Youth Project	£1,000

Delegated Funding

The Board is asked to note any funding awards made under the Delegated Funding Process, by the Strategic Engagement & Partnership Manager, between meetings due to matters of urgency:

- Stay Safe Initiative – Digital Empowerment Programme - £1000

Further information on the Area Board Grant system can be found

[here.](#)

14 **Area Board Priority Updates**

To receive an update from the Strategic Engagement & Partnership Manager and consider further the following priorities for 2024/25:

- Youth engagement and positive activity opportunities (Cllrs Macdermid, Alstrom, Foster, Hutton and Henning)
- Addressing climate change and nature recovery (Cllrs Murry and Macdermid)
- Promoting wellbeing and reducing social isolation in older and vulnerable adults (Cllr Cape)
- Supporting the local economy and addressing cost of living challenges (Cllrs Greenman and Henning)
- Reducing anti-social behaviour (Cllrs Alstrom and Henning)

15 **Local Highways and Footpath Improvement Group (LHFIG)**
(Pages 75 - 104)

To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 9 January 2025, as set out in the attached report.

16 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

17 **Close**

Future Meeting Dates (6.30-8.30pm):

- 20 May 2025 – County Hall, Trowbridge - Election of Chair and Vice-Chair
- 2 June 2025 - Wiltshire & Swindon History Centre
- 15 September 2025 - Wiltshire & Swindon History Centre
- 10 November 2025 - Wiltshire & Swindon History Centre

For information on applying for a grant or grant application deadlines for these meetings, contact the Strategic Engagement & Partnerships Manager (SEPM) – Ros Griffiths – email: Ros.Griffiths@wiltshire.gov.uk or the Engagement and Partnership Lead – Alexa Davies – email: alexa.davies@wiltshire.gov.uk