

# AGENDA

**Meeting:** Marlborough Area Board  
**Place:** The Assembly Room, Marlborough Town Hall, Marlborough, SN8 1AA  
**Date:** Tuesday 11 February 2025  
**Time:** 7.00 pm

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Including the Parishes of:  
Aldbourn, Avebury, Baydon, Berwick Bassett, Chilton Foliat, East Kennett, Kennet Valley, Marlborough, Mildenhall, Ogbourne St Andrew, Ogbourne St George, Preshute, Ramsbury, Savernake and Winterbourne Monkton.

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**The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Networking opportunity from 6:30pm.**

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Please direct any enquiries on this Agenda to Matt Hitch Democratic Services Officer, direct line 01225 718059 or email [matthew.hitch@wiltshire.gov.uk](mailto:matthew.hitch@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Jane Davies, Marlborough West (Chairman)  
Cllr James Sheppard, Aldbourn and Ramsbury (Vice-Chairman)  
Cllr Caroline Thomas, Marlborough East

## **Recording and Broadcasting Information**

Wiltshire Council may record this meeting for live and/or subsequent broadcast. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By submitting a statement or question for a meeting you are consenting that you may be recorded presenting this and that in any case your name will be made available on the public record. The meeting may also be recorded by the press or members of the public.

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

## **Parking**

To find car parks by area follow [this link](#).

## **Public Participation**

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

## **Area Board Officers**

Strategic Engagement and Partnerships Manager (SEPM) – Andrew Jack,  
[andrew.jack@wiltshire.gov.uk](mailto:andrew.jack@wiltshire.gov.uk)

Engagement and Partnerships Lead – Alexa Davies, [alexa.davies@wiltshire.gov.uk](mailto:alexa.davies@wiltshire.gov.uk)

Democratic Services Officer – Matt Hitch, [matthew.hitch@wiltshire.gov.uk](mailto:matthew.hitch@wiltshire.gov.uk)

Items to be considered	Time
<b><u>Welcome and Introductions - 7.00pm</u></b>	
<p>1     <b>Apologies for Absence</b></p> <p>To receive any apologies for absence.</p>	
<p>2     <b>Minutes</b> (<i>Pages 1 - 12</i>)</p> <p>To confirm the minutes of the meeting held on 3 December 2024 as a true and correct record.</p>	
<p>3     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>4     <b>Chairman's Updates</b></p> <p>The Chairman will give an updates, including:</p> <ul style="list-style-type: none"> <li>• Grant funding for older and vulnerable people is available from BJ Richards, a fund managed by Wiltshire Community Foundation.</li> </ul>	<b>7:05pm</b>
<p>5     <b>Information Items</b> (<i>Pages 13 - 48</i>)</p> <p>The Area Board is asked to note the following Information items:</p> <ul style="list-style-type: none"> <li>• Wiltshire Council <a href="#">Consultation Portal</a></li> <li>• Crime figures for Marlborough <a href="#">Rural East</a>, <a href="#">Rural West</a> and <a href="#">Town</a> online</li> <li>• Wiltshire Council Information Items: <ul style="list-style-type: none"> <li>○ Cost of living update</li> <li>○ School appeal panel member recruitment</li> <li>○ Wiltshire local elections 2025</li> <li>○ Devolution update – Heart of Wessex</li> <li>○ Family and Community Learning Service impact report</li> </ul> </li> </ul>	
<p>6     <b>Chief Constable Update</b></p> <p>To receive a verbal update from Chief Constable Catherine Roper on the financial pressures facing Wiltshire Police.</p> <p>If you would like to submit a question in advance of the meeting, please email <a href="mailto:areaboards@wiltshire.gov.uk">areaboards@wiltshire.gov.uk</a>.</p>	<b>7:15pm</b>
<p>7     <b>Partner and Community Updates</b> (<i>Pages 49 - 64</i>)</p> <p><u>Verbal Updates</u></p> <p>To receive any verbal updates from representatives, including:</p>	<b>7:25pm</b>

- a. Wiltshire Police – Inspector Simon Garrett
- b. Town / Parish Councils

### Written Updates

The Board is asked to note the following written and online updates attached to the agenda:

- Community First
- Neighbourhood Policing Team
- Dorset and Wiltshire Fire and Rescue - [video](#)

*Note: Speakers are reminded that they each have a 3-minute slot, unless they have previously discussed alternative arrangements with the Strategic Engagement and Partnerships Manager.*

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|---|--|---------------|
| 8 | <p><b>How to Guide to Highways Improvements</b> (Pages 65 - 88)</p> <p>To receive information including the following topics:</p> <ul style="list-style-type: none"><li>• how to report issues</li><li>• the Local Highway and Footway Improvement Group agenda</li><li>• positive highway work carried out</li><li>• forthcoming works</li><li>• parish steward schedule</li></ul>  | <b>7:40pm</b> |
| 9 | <p><b>Marlborough Area Board Priorities</b></p> <p>To receive updates on the Area Board's three priorities.</p> <p>9a     <b>Children and Young People Update</b></p> <p>To receive an update from the lead councillor, Caroline Thomas, on the work being done towards the Area Board's priority of children and young people.</p> <p>9b     <b>Older and Vulnerable People Update</b> (Pages 89 - 90)</p> <p>To receive an update from Marlborough Health and Wellbeing Group.</p> <p>9c     <b>Road Safety Update and Local Highway and Footway Improvement Group (LHFIG)</b> (Pages 91 - 118)</p> <p>To ratify the funding recommendations from the Local Highway and Footway Improvement Group on 30 January 2025, as set out in the attached report.</p> <p>Further information about the LHFIG process can be found <a href="#">here</a>.</p> | <b>8:00pm</b> |

10 **Highlights and Achievements**

8:30pm

To reflect upon the support that the Area Board has provided to the community over the past four years.

11 **Grant Applications** (Pages 119 - 124)

8:35pm

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

**Remaining Budgets:**

Community Area Grant	Older & Vulnerable	Young People
£6,618	£3,485	£11,286

**Area Board Initiatives:**

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG2194</a>	Marlborough Health and Wellbeing Group – spring networking 2025	£500

**Community Area Grants:**

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG2222</a>	Mildenhall Village Hall – new kitchen	£5,000

**Young People Grants:**

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG2135</a>	Marlborough Town Council – Marlborough Youth Development Fund	£5,000
<a href="#">ABG2189</a>	Marlborough Area Youth Forum	£5,000

**Older & Vulnerable Grants:**

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG2172</a>	Greatwood – community outreach to Cotswold House Eating Disorder Unit at Savernake Hospital	£1,024.56
<a href="#">ABG2057</a>	Marlborough Festival CIC – day out for older and vulnerable adults	£2,395

Further information on the Area Board Grant system can be found [here](#).

12 **Any Other Questions**

The Chairman will invite any remaining questions from the floor.

13 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

14 **Close and Future Meeting Dates**

**9:00pm**

Future meeting dates (starting at 7.00pm):

- 20 May 2025 (extraordinary meeting after Full Council, County Hall)
- 3 June 2025
- 30 September 2025
- 18 November 2025
- 10 February 2026

For information on applying for a grant or grant application deadlines for these meetings, contact [andrew.jack@wiltshire.gov.uk](mailto:andrew.jack@wiltshire.gov.uk) or [alexa.davies@wiltshire.gov.uk](mailto:alexa.davies@wiltshire.gov.uk) .