

# AGENDA

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**Meeting:** Environment Select Committee

**Place:** Kennet Room - County Hall, Bythesea Road, Trowbridge, BA14 8JN

**Date:** Tuesday 4 June 2024

**Time:** 10.30 am

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Please direct any enquiries on this Agenda to Ellen Ghey - Democratic Services Officer of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718259 or email [ellen.ghey@wiltshire.gov.uk](mailto:ellen.ghey@wiltshire.gov.uk)

Press enquiries to Communications on direct lines 01225 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## Membership

Cllr Jerry Kunkler (Chairman)  
Cllr Richard Budden  
Cllr Tony Jackson  
Cllr Mel Jacob  
Cllr Jacqui Lay  
Cllr Dr Brian Mathew  
Cllr Charles McGrath

Cllr Ian McLennan  
Cllr Dr Nick Murry  
Cllr Tom Rounds  
Cllr Iain Wallis  
Cllr Derek Walters  
Cllr Stuart Wheeler

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## Substitutes

Cllr Brian Dalton  
Cllr Matthew Dean  
Cllr Ross Henning  
Cllr Jon Hubbard

Cllr Dr Mark McClelland  
Cllr Stewart Palmen  
Cllr Ricky Rogers  
Cllr Bridget Wayman

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## **Recording and Broadcasting Information**

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**County Hall, Trowbridge**  
**Bourne Hill, Salisbury**  
**Monkton Park, Chippenham**

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## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

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For assistance on these and other matters please contact the officer named above for details

# AGENDA

## Procedural Document (Pages 7 - 8)

Standard Scrutiny Questions for Members' Reference

### PART I

#### Items to be considered while the meeting is open to the public

1 **Election of the Chairman 2024/25**

To elect a Chairman for the forthcoming year.

2 **Election of the Vice-Chairman 2024/25**

To elect a Vice-Chairman for the forthcoming year.

3 **Apologies**

To receive any apologies or substitutions for the meeting.

4 **Minutes of the Previous Meeting**

To approve and sign the minutes of the Environment Select Committee meeting held on 20 March 2024.

*Please note: these will follow as an Agenda Supplement.*

5 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

6 **Chairman's Announcements**

To receive any announcements through the Chair.

7 **Public Participation**

The Council welcomes contributions from members of the public.

#### Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so **at least 10 minutes prior to the meeting**. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

#### Questions

To receive any questions from members of the public or members of the Council

received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **Tuesday 28 May 2024** in order to be guaranteed of a written response. In order to receive a verbal response, questions must be submitted no later than 5pm on **Thursday 30 May 2024**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

8 **Community Infrastructure Levy (CiL)**

To receive a verbal update on the Community Infrastructure Levy as agreed at a meeting with the Cabinet Member on 18 October 2023.

9 **Update on the Towns Programme App Development**

As resolved at the Environment Select Committee meeting on 4 January 2023, the Select Committee will receive an update report.

*Please note: this report will follow as an Agenda Supplement.*

10 **Update on Broadband Provision in Wiltshire**

As resolved at the Environment Select Committee meeting on 4 January 2023, the Select Committee will receive an update report.

*Please note: this report will follow as an Agenda Supplement.*

11 **Updates from Task Groups and Representatives on Programme Boards**  
(Pages 9 - 16)

To receive any updates on recent activity for active Task Groups and from Members of the Environment Select Committee who have been appointed as Overview and Scrutiny Representatives on Programme Boards.

12 **Forward Work Programme (Pages 17 - 26)**

To note and receive updates on the progress of items on the Forward Work Programme.

Under the revised Overview and Scrutiny (OS) arrangements, there is now a single OS work programme controlled by the OS Management Committee, linked to priorities in the Business Plan.

Therefore, it should be noted that whilst any matters added by Members are welcome, they will be referred to the OS Management Committee for approval before formal inclusion in the Forward Work Programme for the Environment Select Committee.

A copy of the OS Forward Work Programme for the Environment Select Committee is attached for reference.

13 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

14 **Date of Next Meeting**

To confirm the date of the next scheduled meeting as 18 July 2024.

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## Sample Scrutiny Questions

Below are some sample questions for scrutineers to use as a reference and adapt according to the issue or proposal under scrutiny.

Area of Enquiry	Sample Scrutiny Questions
<b>Customers</b>	<ul style="list-style-type: none"> <li>• Who will benefit? Is there a demographic breakdown of those eligible for the service?</li> <li>• Has the proposal's impact on different groups been considered?</li> <li>• How has customer experience informed the proposal?</li> <li>• How can service users give feedback or get involved in designing or reviewing the service?</li> </ul>
<b>Purpose</b>	<ul style="list-style-type: none"> <li>• What evidence of need is there for the actions proposed?</li> <li>• How has the need been identified?</li> </ul>
<b>Link with wider objectives</b>	<ul style="list-style-type: none"> <li>• How does the proposal support the delivery of the council's Business Plan or other relevant strategies?</li> </ul>
<b>Resources</b>	<ul style="list-style-type: none"> <li>• What assurances can you give that the proposal can be delivered on time / within budget?</li> <li>• Is there a clear action plan for delivery?</li> <li>• What resources are in place to meet the identified need?</li> </ul>
<b>Workforce</b>	<ul style="list-style-type: none"> <li>• What staff development will be needed and how will this be achieved?</li> <li>• How will the staff be recruited and retained?</li> </ul>
<b>Performance</b>	<ul style="list-style-type: none"> <li>• What system is in place to monitor performance?</li> <li>• What are the key performance indicators (KPIs)?</li> <li>• How will performance indicators be used to inform planning and decision-making?</li> </ul>

Area of Enquiry	Sample Scrutiny Questions
	<ul style="list-style-type: none"> <li>• To what extent is the service meeting the needs of Wiltshire residents?</li> <li>• Is performance improving or dipping?</li> </ul>
<b>Impact</b>	<ul style="list-style-type: none"> <li>• What are the expected outcomes of the proposal?</li> <li>• What would success look like?</li> <li>• What would failure look like?</li> <li>• How will you measure the difference the service/change will make?</li> </ul>
<b>Risk Management</b>	<ul style="list-style-type: none"> <li>• Is there a framework in place for risk management?</li> <li>• What are the key risks and what actions will mitigate/reduce these risks?</li> <li>• At what point would the risk be unmanageable? Is there an exit strategy?</li> </ul>
<b>Efficiency</b>	<ul style="list-style-type: none"> <li>• How will efficiency be measured?</li> <li>• How will processes be reviewed and improvements identified?</li> </ul>
<b>Compliance</b>	<ul style="list-style-type: none"> <li>• How will you ensure compliance with regulatory standards?</li> <li>• Do the service standards meet external standards?</li> </ul>
<b>Public awareness</b>	<ul style="list-style-type: none"> <li>• How will you raise awareness of the service/changes proposed?</li> </ul>
<b>Benchmarking</b>	<ul style="list-style-type: none"> <li>• How well does the council perform compared to comparator authorities?</li> <li>• How well do service users do in comparison to those in other areas?</li> </ul>



## Wiltshire Council

### Environment Select Committee

4 June 2024

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### Speed Limit Assessments Task Group

#### Background

1. At its meeting on 11 January 2024 the select committee resolved to set up a Task Group to look at the Speed Limit Assessments process.
2. The first meeting of the task group was on held 1 March 2024.
3. The task group's last update to the Select Committee was on [20 March 2024](#).

#### Membership

Cllr Helen Belcher OBE  
Cllr Johnny Kidney  
Cllr Jonathon Seed (Chairman)  
Cllr Martin Smith  
Cllr Derek Walters  
Cllr Bridget Wayman

#### Terms of Reference

4. Draft terms of reference were discussed and agreed at its first meeting (1 March). These are set out below:
  1. To support a review of the Speed Limit Assessment process.
  2. To review the current processes.
  3. To consider the following areas and to make recommendations on how:
    - Speed limit assessments can support a safe system approach i.e., safe vehicle, road use, speeds, roads, and post-crash response.
    - Speed limit assessments can help develop public confidence in road safety measures.
    - Relevant evidence and guidance are used during a speed limit assessment.
    - Local needs and conditions are examined during an assessment.
    - Community views and feedback, including those of relevant local services e.g., police, are considered and how these are weighted and seen to be taken into account with other relevant criteria.
    - Community impacts are considered.
    - Lessons can be applied from the current pilot programmes.

- Final decisions are reported to local communities.
4. To make recommendations to the Environment Select Committee by (tbc).

### **Recent activity**

#### **Guidance and assessment report (26 March 2024)**

5. The task group looked at the recently revised Department of Transport guidance *Setting Local Speed Limits* (March 2024). The changes mostly relate to 20mph limits and emphasises the need for limits to be appropriate, enforceable and to maintain public confidence.
6. The task group also looked at a small number of recent speed limit assessment reports. They considered the evidence gathered and how it was interpreted as well as the role of local intelligence.
7. The task group considered a list of speed limit assessments over the last 18 months provided by Highways. This will be used to inform a discussion with selected Chairmen of LHFIGs (23 May 2024)

#### **Meeting with AtkinsRéalis and Highways Officers (20 May 2023)**

8. The task group met with senior Highways officers and AtkinsRéalis to look at the role of external consultants and the compiling of evidence for the development of speed assessments.
9. The task group looked at how an assessment is triggered, what evidence is gathered and how, the guidance used, the development and drafting of assessment reports and the process of amendment.
10. The task group particularly focussed upon the use of community information, the interpretation of Department for Transport guidance, the use of collision data and the consideration of vulnerable road users.
11. The task group will be meeting with selected Chairmen of Local Highway & Footway Improvement Groups (LHFIG) to consider their experiences of the speed limit assessment process.

#### **Meeting with Selected Chairmen of LHFIGs (23 May 2023)**

12. The task group met with several Chairmen from Local Highway & Footway Improvement Groups (LHFIGs) who had requested speed limit assessments in the last 18 months. This was to understand their experience of undertaking assessments.
13. The discussion covered how concerns were dealt with, the interpretation of the criteria, how to balance competing views, that assessments varied due to the location and environment, the costs involved and how to manage speed by utilising other tools which are outside of the assessment process.

## Climate Emergency Task Group

### Background

13. The Climate Emergency Task Group (CETG) is a standing task group reporting to the Environment Select Committee. The task group's initial terms of reference were endorsed by the Select Committee on 3 September 2019 and were revised on 9 November 2021.
14. The task group has produced two reports with recommendations:
  - Energy and Transport & Air quality (29 September 2020)
  - Planning (13 January 2021)
15. At its meeting on 14 June 2022 the Select Committee approved the continuation of the task group 2022/23.
16. The task group's last update to the Select Committee was on [20 March 2024](#).

### Membership

17. The membership of the task group from April 2024 is as follows:

Cllr Clare Cape  
Cllr Sarah Gibson  
Cllr Jacqui Lay  
Cllr Brian Mathew  
Cllr Nick Murry  
Cllr David Vigar  
Cllr Ian Wallis  
Cllr Graham Wright (Chairman)

18. Cllr Tony Jackson resigned from the task group in April 2024.

### Terms of Reference:

19. The task group's revised terms of reference were endorsed by the Environment Select Committee on the 9 November 2021. These are:
  - a) To help shape and influence the development of Wiltshire Council's programme (in all relevant areas) for meeting its objective of making Wiltshire Council carbon neutral and seeking to make the county of Wiltshire carbon neutral by 2030 (excluding the geographical area administered by Swindon Borough Council).
  - b) To scrutinise the delivery of this objective through the Climate Strategy (2022-2027) and its delivery plans, as well as key plans, policies, and programmes, such as the Local Plan, Local Transport Plan and Green and Blue Infrastructure Strategy. Including the way in which the Council is

measuring progress and how it is performing and reporting against baselines.

- c) To provide recommendations on other aspects of decarbonising the county including partnership working and community-led approaches as well as acting as a national role model.

## **Recent Activity**

### **Air Quality Action Plan 2024-2029 (15 March 2024)**

20. The task group asked about the consultation process and its responses. The response was quite low given the subject. In the public consultation there was not a high confidence that the plan would deliver results, but it is a dynamic document, and it is intended to change and adapt to circumstances.
21. The task group welcomed the increase in monitoring and that air quality is improving. Much of the improvement driven by cleaner cars though diesel lorries remain a problem.
22. The task group raised other air quality concerns, not created by vehicles. Some of these factors, like wood burning stoves and fire pits, could be addressed via planning.
23. The task group will continue to monitor the plan.

### **Wessex Community Energy Network Event (16 May 2024)**

24. The Chairman of the task group attended this event co-hosted by Wiltshire Council. It explored opportunities to engage with local communities in creating, saving, and sharing energy.

## **Forward work plan**

25. The Climate Emergency Task Group forward plan is attached at Appendix 2.

## **Proposals**

**That the select committee:**

- 1. Notes the update on the Task Group activity provided above.**
- 2. Re-appoints the Climate Emergency task group and the membership listed in the report, with the commencement of the 2024/25 Council year.**
- 3. Notes the activity of the Climate Emergency Task Group (June 2023/June 2024), see Appendix 1.**
- 4. Notes the Climate Emergency Task Group's draft forward work plan, see Appendix 2.**

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**Cllr Jonathon Seed, Chairman, Speed Limit Assessment Task Group**

**Cllr Graham Wright, Chairman of the Climate Emergency Task Group**

Report author: Simon Bennet, Senior Scrutiny Officer, Tel: 01225 718709,  
email: [simon.bennett@wiltshire.gov.uk](mailto:simon.bennett@wiltshire.gov.uk)

## APPENDIX 1

### Climate Emergency Task Group – Activity June 2023 / June 2024

29 June 2023	<b>Draft Local Plan</b> The task group were briefed on the elements of the Local Plan that lower emissions and protect the natural environment.
9 October 2023	<b>Climate Strategy</b> The task group looks annually at progress with the delivery of the Climate Strategy
16 January 2024	<b>Carbon Audits</b> The task group considered the pros and cons of carbon audits for small to medium sized businesses.
2 February 2024	<b>Climate Change Adaptation Plan</b> The task group received an update on the development of a revised adaptation plan.
15 March 2024	<b>Air Quality Strategy 2024-2029</b> The task group were briefed on the new strategy, the evidence underpinning it and the actions identified.

## APPENDIX 2

### Climate Emergency Task Group – Forward Work Plan

June 2024	<b>Tree &amp; Woodland Programme</b> Programme begins autumn 2023, with update on progress available 2024.
2024	<b>Local Nature Recovery Strategy</b> Each statutorily required local nature recovery strategy is specific and tailored to its area.
2024	<b>Climate Change Adaptation Plan</b> To review the council's draft plan.
2024	<b>Home Upgrade Grant Phase 2 (HUGS2)</b> Update on the government funded programme for retrofitting.
2024	<b>Bio-diversity Net Gain</b> Biodiversity Net Gain (BNG) is a new planning policy with the potential to change the face of nature recovery in England.
2024	<b>Local Transport Plan</b> To understand the future strategy in particular active travel, electric vehicles charging.
October 2024	<b>Annual update on the Council's response to the Climate Emergency</b>
2025	<b>Carbon Offsetting Strategy</b> Update on the development of the strategy.
tbc	<b>Soft Plastic Recycling</b>
tbc	<b>Alternative fuels</b>
tbc	<b>Biogas</b> To explore the potential for biogas as a replacement for natural gas and use in vehicles.

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## Environment Select Committee Forward Work Programme

Last updated 21 May 2024

<b>Environment Select Committee – Current / Active Task Groups</b>		
<b>Task Group</b>	<b>Start date</b>	<b>Final report expected</b>
Climate Emergency Task Group	September 2019	Standing
Speed Limit Assessments Task Group	1 March 2024	tbc

<b>Meeting Date</b>	<b>Item</b>	<b>Details / purpose of report</b>	<b>Associate Director</b>	<b>Responsible Cabinet Member</b>	<b>Report Author / Lead Officer</b>
18 July 2024	Waste Management Strategy: Annual Review	As resolved at ESC 25 July 2023 to receive a further annual review in 2024.	Sarah Valdus (Director – Environment)	Cllr Dominic Muns	Martin Litherland (Head of Service Waste Management)
18 July 2024(tbc)	Final report of the Speed Limit Assessment Task Group	To receive the final report of the task group including recommendations to the Executive.			Cllr Jonathon Seed  Simon Bennett (Senior Scrutiny Officer)
18 July 2024	Cultural Strategy	To receive the new Cultural Strategy	David Redfern (Director Leisure Culture & Communities)	Cllr Richard Clewer	
18 July 2024	Task group update	To receive update from task groups regarding activity and its forward work plan			Cllr Graham Wright  Simon Bennett (Senior Scrutiny Officer)
3 September 2024	Economic Strategy	As discussed at the ESC-Executive meeting on 23 November 2022 on the economic development portfolio.	Parvis Khansari (Corporate Director Place)	Cllr Richard Clewer	Victoria Moloney (Head of Economy & Regeneration)

<b>Meeting Date</b>	<b>Item</b>	<b>Details / purpose of report</b>	<b>Associate Director</b>	<b>Responsible Cabinet Member</b>	<b>Report Author / Lead Officer</b>
3 September 2024	Rights of Way	To receive a report, as requested by ESC 25 July 2023, regarding rights of way. To include issues of maintenance and access, updates to the definitive maps and engagement with volunteer groups.	Samantha Howell (Director of Highways and Transport)	Cllr Nick Holder	Chris Clark (Head of Local Highways)
3 September 2024	Streetscene contract	As resolved at the ESC-meeting on 19 September 2023 the committee will receive an update on the Streetscene contract.	Samantha Howell (Director of Highways and Transport)	Cllr Nick Holder	Adrian Hampton (Head of Highway Operations)
3 September 2024	Milestone contract	As resolved at the ESC meeting on 19 September 2023 the committee to receive an update on the first year of the Milestone contract to include key performance indicators including carbon reduction, savings, and outcomes targets. Will include updates on gully clearing and potholes.	Samantha Howell (Director of Highways and Transport)	Cllr Nick Holder	Dave Thomas (Head of Highways Assets & Commissioning)
3 September 2024	Potholes	To receive an update as requested by ESC 19 September 2024.	Samantha Howell (Director of Highways and Transport)	Cllr Nick Holder	Dave Thomas (Head of Highways Asset Management & Commissioning)

<b>Meeting Date</b>	<b>Item</b>	<b>Details / purpose of report</b>	<b>Associate Director</b>	<b>Responsible Cabinet Member</b>	<b>Report Author / Lead Officer</b>
3 September 2024(tbc)	Executive response to the final report of the Speed Limit Assessment task group	Response from the Executive to the recommendations of the task group.	Samantha Howell (Director of Highways and Transport)	Cllr Nick Holder	Dave Thomas (Head of Highways Asset Management & Commissioning)
3 September 2024	Passenger Transport Service Update	As resolved at the ESC-meeting on 19 September 2023 the committee will receive an update on the Passenger Transport Service.	Samantha Howell (Director of Highways and Transport)	Cllr Tamara Reay	Jason Salter (Head of Service Passenger Transport)
3 September 2024 (tbc)	Tree & Woodland Planting Strategy	As discussed at meeting with the Cabinet Member (20 Oct 2023) the select committee to receive a report on the Plan.	Sarah Valdus (Director – Environment)	Cllr Dominic Muns	Lynn Trigwell (Head of Natural & Historic Environment)
3 September 2024	Task group update	To receive update from task groups regarding activity and its forward work plan			Cllr Graham Wright  Simon Bennett (Senior Scrutiny Officer)

<b>Meeting Date</b>	<b>Item</b>	<b>Details / purpose of report</b>	<b>Associate Director</b>	<b>Responsible Cabinet Member</b>	<b>Report Author / Lead Officer</b>
19 November 2024	Wiltshire Housing Development Partnership	As resolved at the ESC-meeting on 7 November 2023 the committee will receive an update.	Parvis Khansari (Corporate Director Place)	Cllr Phil Alford	Richard Walters (Head of Service – Major Projects)  Claire Moore (Housing Enabling Lead)
19 November 2024	UK Shared Prosperity Fund	As discussed at the ESC-Executive meeting on 23 November 2022 on the economic development portfolio.	Parvis Khansari (Corporate Director Place)	Cllr Richard Clewer	Victoria Moloney (Head of Economy & Regeneration)
19 November 2024	Homeless Strategy 2019-2024	As resolved at the ESC meeting on 8 November 2022, the select committee will receive an update report in 12 months' time.	Emma Legg (Director – Adult Social Care)	Cllr Phil Alford	Nicole Smith (Head of Housing)
19 November 2024	Task group update	To receive update from task groups regarding activity and its forward work plan			Cllr Graham Wright  Simon Bennett (Senior Scrutiny Officer)

<b>Meeting Date</b>	<b>Item</b>	<b>Details / purpose of report</b>	<b>Associate Director</b>	<b>Responsible Cabinet Member</b>	<b>Report Author / Lead Officer</b>
21 January 2025	Task group update	To receive update from task groups regarding activity and its forward work plan			Cllr Graham Wright  Simon Bennett (Senior Scrutiny Officer)
4 March 2025	Highways Annual Review of Service 2024	As resolved at ESC 20 March 2024, to receive a further annual report in 2025.	Samantha Howell (Director of Highways and Transport)	Cllr Nick Holder	Dave Thomas (Head of Highways Assets & Commissioning)
4 March 2025	Libraries Development	As resolved at the ESC-meeting on 20 March 2024 to provide an update including progress on the Library Strategy.	David Redfern (Director Leisure Culture and Communities)	Cllr Ian Blair Pilling	
4 March 2025	Leisure Services	As resolved at the ESC-meeting on 20 March 2024 the committee will receive a further update that includes the outcome of the continued public holiday pilot and further enhanced financial information.	David Redfern (Director Leisure Culture and Communities)	Cllr Ian Blair Pilling	

<b>Meeting Date</b>	<b>Item</b>	<b>Details / purpose of report</b>	<b>Associate Director</b>	<b>Responsible Cabinet Member</b>	<b>Report Author / Lead Officer</b>
4 March 2025	Task group update	To receive update from task groups regarding activity and its forward work plan			Cllr Graham Wright  Simon Bennett (Senior Scrutiny Officer)
tbc 2024	MyWilts app potholes reporting functionality	As resolved at the ESC-meeting on 20 March 2024 the committee will receive an update on the implementation of the new MyWilts app.	Mark Tucker (Director ICT)	Cllr Ashley O'Neill	
tbc	LHFIG Review	To receive an update report on the implementation of the Local Highway & Footway Improvement Groups (LHFIG)	Samantha Howell (Director of Highways and Transport)	Cllr Nick Holder	Dave Thomas (Head of Highways Asset Management & Commissioning)
tbc	Planning transformation programme	As resolved at the ESC-meeting on 19 September 2023 the committee will receive updates on the planning transformation programme.	Parvis Khansari (Corporate Director Place)	Cllr Nick Botterill	Nic Thomas (Director of Planning)

<b>Meeting Date</b>	<b>Item</b>	<b>Details / purpose of report</b>	<b>Associate Director</b>	<b>Responsible Cabinet Member</b>	<b>Report Author / Lead Officer</b>
tbc	Private sector renewal strategy	As resolved at the ESC meeting on 8 November 2022, the select committee will receive an update report when appropriate.	Emma Legg (Director – Adult Social Care)	Cllr Phil Alford	Nicole Smith (Head of Housing)
tbc	Minerals & Waste Plan	As discussed at meeting with the Cabinet Member (18 Oct 2023) the select committee to receive a report on the plan.	Parvis Khansari (Corporate Director Place)	Cllr Nick Botterill	Nic Thomas (Director of Planning)
tbc	Parking Strategy	As discussed at the ESC-Executive meeting on 6 December 2022 on the highways and transport portfolio.	Parvis Khansari (Corporate Director Place)	Cllr Caroline Thomas	
tbc	Active Travel	As resolved at the select committee meeting on 14 June 2022, the committee will receive a further update. (Deferred from July 2023)	Samantha Howell (Director of Highways and Transport)	Cllr Caroline Thomas	Spencer Drinkwater (Principal Transport & Development Manager)
tbc	Leisure Strategy	As discussed at the ESC-Executive meeting on 12 October 2023 on the leisure and libraries portfolio.	David Redfern (Director Leisure Culture and Communities)	Cllr Ian Blair Pilling	



<b>Meeting Date</b>	<b>Item</b>	<b>Details / purpose of report</b>	<b>Associate Director</b>	<b>Responsible Cabinet Member</b>	<b>Report Author / Lead Officer</b>
tbc	Review of the Waste Delivery Plan	As discussed at the ESC-Executive meeting on 20 October 2023 on the leisure and libraries portfolio.	Sarah Valdus (Director – Environment)	Cllr Dominic Muns	Martin Litherland (Head of Service Waste Management)
tbc	Local Plan	As discussed at meeting with the Cabinet Member (18 Oct 2023) the select committee to receive a report on the plan after the consultation processing.	Parvis Khansari (Corporate Director Place)	Cllr Nick Botterill	Nic Thomas (Director of Planning)
tbc	Housing Development Strategy	As discussed at the ESC-Executive meeting on 21 November on housing, development management and assets.	James Barraah (Director Assets)	Cllr Phil Alford	
tbc	Local Nature Recovery Strategy	As discussed at meeting with the Cabinet Member (20 Oct 2023) the select committee to receive a report on the Plan.	Sarah Valdus (Director – Environment)	Cllr Dominic Muns	Lynn Trigwell (Head of Natural & Historic Environment)
tbc (late 2025)	Review of the Housing Allocations Policy	As recommended by the Housing Allocations Policy Task Group and agreed by the Executive 11 January 2024	Emma Legg (Director Adult Social Care)	Cllr Phil Alford	Nicole Smith (Head of Housing Migration & Resettlement)

<b>Information briefing</b>				
<b>Meeting Date</b>	<b>Item</b>	<b>Details / purpose</b>	<b>Associate Director</b>	<b>Responsible Cabinet Member</b>
tbc	Environment Act 2021	To receive a (series of) briefing regarding the implications of the Environment Act.		