

Cabinet

MINUTES OF THE CABINET MEETING HELD ON 7 APRIL 2025 AT KENNET ROOM - COUNTY HALL, BYTHESEA ROAD, TROWBRIDGE, BA14 8JN.

Present:

Cllr Richard Clewer (Chairman), Cllr Laura Mayes (Vice-Chairman), Cllr Phil Alford, Cllr Ian Blair-Pilling, Cllr Nick Botterill, Cllr Jane Davies, Cllr Nick Holder, Cllr Ashley O'Neill and Cllr Tamara Reay

Also Present:

Cllr Adrian Foster and Cllr Tony Jackson

43 Apologies

Apologies were received from Cllr Dominic Muns.

44 Minutes of the Previous Meeting

The minutes of the meeting held on 4 March 2025 were presented, and it was,

Resolved:

To approve as a correct record and sign the minutes of the meeting held on 4 March 2025.

45 Declarations of Interest

There were no declarations of interest.

46 Leader's Announcements

There were no Leader's announcements.

47 Public Participation and Questions from Members

Four general questions had been received for the meeting, which were provided in the published agenda supplement together with written responses.

Supplementary questions were received from:

- Cllr Adrian Foster asked additional questions in relation to Stone Circle, which included priority allocation of homes for key workers, the value of properties after adjustments, and the EPC rating of C or below fitting with

the Councils Net Zero aspirations. The Leader thanked Cllr Foster for his questions and agreed that a written response would be provided.

48 **New Surface Dressing and Micro Asphalt Surfacing Contract Award**

Cllr Nick Holder, Cabinet Member for Highways, Street Scene and Flooding, presented the Part I report about the award of the Surface Dressing and Micro Asphalt Term Surfacing Contract.

Resolved:

To note the report and consider the proposal further in Part II of the meeting.

Reason for Decision:

The proposal contains exempt information as defined in paragraph 5 (4) and 5 (5) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 and the decision is to be made with the public and press excluded from the meeting.

49 **Urgent Items**

There were no urgent items.

50 **Exclusion of the Press and Public**

Resolved:

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item Number 9 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 3 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

Paragraph 3 - information relating to the financial or business affairs of any particular person (including the authority holding that information).

51 **New Surface Dressing and Micro Asphalt Surfacing Contract Award**

Cllr Nick Holder, Cabinet Member for Highways, Street Scene and Flooding, presented the Part I report about the award of the Surface Dressing and Micro Asphalt Term Surfacing Contract.

Cllr Holder explained that a procurement exercise has been undertaken for the new Contract with a commencement date of 1 June 2025. The Procurement of

the new contract followed a single stage process, and two contractors submitted tenders.

Resolved:

- i. The Surface Dressing and Micro Asphalt Term Surfacing Contract should be awarded to Contractor A – reported at the meeting.**
- ii. Cabinet authorises the Director of Highways and Transport, in consultation with the Corporate Director Place and Deputy Chief Executive and the Cabinet Member for Highways, Street Scene and Flooding, to satisfy themselves as to the details regarding the Contract, and then to take all necessary steps to enter into the new Highways Contract.**

Reason for Decision:

- i. There is a need for a specialist contractor to deliver the Council's surface dressing and micro asphalt services when the existing contract ends on 31 May 2025.*
- ii. Following a procurement exercise in accordance with the 'Open Procedure' tenders were submitted by two companies.*
- iii. The tenders were assessed in terms of price and quality, and the most advantageous tender has been identified and recommended for acceptance.*
- iv. The procurement process has been carried out in accordance with the relevant regulations and Council procedures. The most advantageous tender for the Council, taking into account quality commitments and price, should be accepted in accordance with the procurement procedures.*

There are processes in place to monitor the performance of the successful contractor, and for incentivising performance by the potential award of extensions to the contract for up to an additional five years.

(Duration of meeting: 11.00 - 11.15 am)

The Officer who has produced these minutes is Stuart Figini of Democratic Services,
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