

## Licensing Training

**Please note this is not a public meeting but a development session for Wiltshire Councillors**

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**Date(s)** Friday 24 September 2010  
**Time(s):** from 9.30 am to Time Not Specified  
**Venue(s):**

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### Brief description

#### Licensing Training

Training has been arranged for the Licensing Committee members and for all Wiltshire Councillors as interested parties to Licensing Act 2003 applications.

**Date:** Friday 24 September 2010  
**Time:** 9.30 am to 12.30 pm  
**Venue:** Council Chamber, County Hall, Trowbridge BA14 8JN  
**Number of attendees:** not limited

**This session may be of particular interest for:** all Councillors and members of the Licensing committee.

**Trainer / Course provider:** Philip Kolvin QC

### Programme

9.30 to 10.30

All Councillors are invited to attend the first part of the session which will cover Councillors' scope and limitation of their new role as interested parties and the proper exercise of their power to object to applications and apply for reviews.

10.30 to 12.30

A more detailed session for the Licensing Committee Members on questioning techniques to be used at Sub-Committee hearings and mandatory conditions on licences.

**Please note**

1. Different venues, times and days are proposed when possible to enable as many councillors to attend but we do have to use the one(s) with the most possible attendees.
2. Following a development session the information, if possible, will be made available on the Councillor Development Area on the Intranet.
3. If you are not able to attend a session that you were very interested in and the information cannot be made available on line it may be possible to organise a one-to-one with a relevant officer or a personal development session; if you are interested please contact Marie Gondlach (details below).
4. Pre-booking is essential. If you do not book 3 working days in advance, catering (if applicable) cannot be guaranteed, nor parking or seating at the venue.
5. There is a cost to providing any development event. If you are unable to attend a previously booked course, please let Marie Gondlach know so that the place can be offered to others.
6. Co-opted members, Town and Parish Councillors, Partners and Councillors from neighbouring authorities may be in attendance at some sessions.

**If you would like to attend please contact:**

Marie Gondlach  
Democratic Services Officer  
County Hall  
Bythesea Road  
Trowbridge  
BA14 8JN

Tel: 01225 713 597

Email: [marie.gondlach@wiltshire.gov.uk](mailto:marie.gondlach@wiltshire.gov.uk)

Fax: 01225 713 099

**If you cannot attend** please let Marie know the reason so that the Councillor Development Group can adapt the Councillors Development Programme 2010-11 to meet councillors' requirements when possible:

- you have no interest in the subject
- you cannot attend on that date

- you cannot attend at that time a day
- any other reason

### **Access to the venue**

Please see supporting documents.

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