

MINUTES

Meeting: SOUTHERN WILTSHIRE AREA BOARD
Place: Trafalgar School Downton, Breamore Road, Downton SP5 3HN
Date: 15 December 2011
Start Time: 7.00pm
Finish Time: 9.10pm

Please direct any enquiries on these minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Britton (Chairman), Cllr Leo Randall (Vice Chairman), Cllr Ian McLennan, Cllr Christopher Devine, Cllr Julian Johnson, Noble and Cllr Toby Sturgis, Cabinet Member for Waste, Property, Environment and Development Control Services

Wiltshire Council Officers

Tom Bray, Southern Wiltshire Community Area Manager
Lisa Moore, Democratic Services Officer
Tracy Carter, Service Director - Waste Management Services
Tony Nye – Youth Development Coordinator

Town and Parish Councillors

Aldbury Parish Council – A Newbery
Clarendon Park Parish Council – K Roger
Downton Parish Council – J Brown, B Cornish, C Hall, J Whitmarsh & R Yeates
Firsdawn Parish Council – B Edgley
Landford Parish Council – J Martin
Laverstock and Ford Parish Council – R Champion, S Hannath, P Maffey
& V McLennan
Pitton and Farley Parish Council – C Purves & A Shaw
Redlynch Parish Council – L Perry & D Trick
West Dean Parish Council – J Gimple & H Urquhart
Whiteparish Parish Council – T King

Winterslow Parish Council – P Robinson

Partners

Wiltshire Police – Inspector Andy Noble
Downton Youth Group – Jenna & Gemma
Spurgeons – Martie Stanwell
Emma Procter – Extended Schools

Total in attendance: 43

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Britton welcomed everyone to the meeting of the Southern Wiltshire Area Board and introduced Cabinet Representative Councillor Toby Sturgis who was in attendance.</p>
2.	<p><u>Apologies</u></p> <p>There were none.</p>
3.	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
4.	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Thursday 6 October 2011 were agreed as a correct record and signed by the Chairman.</p>
5.	<p><u>Area Board Quiz</u></p> <p>The Chairman invited people to take part in a fun quiz based on the Area Board. Tom Bray, Community Area Manager read out questions and the audience voted using the handsets.</p> <p>The results of the quiz are attached to these minutes.</p>
6.	<p><u>Chairman's Announcements</u></p> <p>Household Survey 'What matters to you'</p> <p>The Council and its partners, Wiltshire Police, Wiltshire Wildlife Trust, Probation Service, Wiltshire Fire and Rescue and NHS Wiltshire are undertaking a large random survey of Wiltshire residents in order to understand local people's priorities and needs.</p> <p>The survey called "What matters to you" will be going out to 20,000 Wiltshire households at random, some 3,000 from the Council's People's Voice panel, as well as a large list of email addresses made up of council contacts and commercial lists. Many of the residents in the Southern Wiltshire community area can expect to receive or have received these through their doors or via email.</p> <p>There is also an on line version available as shown in the survey pack - www.wiltshire.gov.uk/whatmatterstoyou and this is the preferred method of completion as it costs the council nothing and saves postage, however paper copies of the survey were available at the meeting for people without internet</p>

	<p>access.</p> <p>Jubilee Event – 2nd May 2012 An event in Salisbury is planned for 2nd May 2012, to celebrate the Queens Diamond Jubilee. Each Area Board has been invited to host a community area themed tent at the event. The Board would be working on a theme for the Southern Wiltshire Area over the coming months.</p> <p>The Chairman reminded everyone that people could participate by commenting at any stage during the meeting, he asked that anyone wishing to speak should raise their hand.</p>
7.	<p><u>Current Consultations</u></p> <p>The Chairman drew particular attention to the Local HealthWatch consultation and urged people interested to take part. The Board noted the details of current consultations listed on the agenda, along with the link to the consultation portal web page where more information could be found.</p> <p>http://consult.wiltshire.gov.uk/portal</p>
8.	<p><u>Cabinet Representative - Councillor Toby Sturgis</u></p> <p>Councillor Toby Sturgis, Cabinet member for Waste, Property, Environment and Development Control Services; gave an overview of some areas of his responsibility.</p> <p>Development Control The Planning application process was going through several changes, more than had been seen over the past 15 years. The second draft of the Core Strategy would be available in 2012, with the sustainable development element having an effect on development control.</p> <p>Localism Bill This was released last month; however the timetable for actions was not yet available and would possibly be announced in February 2012 which would see changes starting to be implemented by August 2012.</p> <p>Neighbourhood Planning This enables people to have more say on development in their area. However it does not mean that development can be stopped.</p> <p>Core Strategy The South Wiltshire Core Strategy was given approval by the Inspector in October 2011. The Draft Core Strategy for the rest of Wiltshire was hoped to be approved by Cabinet in January 2012 and would then go out for consultation towards the end of 2012 or early 2013.</p>

Environment

There is great importance in saving energy; the Council would be looking at renewable energy and secure energy supplies over the next few decades. The Council was looking at a renewable heat initiative where boilers could be converted to produce renewable heat. There was a possibility that these boilers could be installed in 32 schools across the summer holidays, resulting in a reduced carbon output and increased investment.

Property

The smaller office properties around Wiltshire would gradually be sold as staff move into the hubs. Although the first full year's energy ratings for Bourne Hill had not yet been produced, Councillor Sturgis had been informed that the property was performing as had been planned and there would be an energy saving of 40%.

Area Boards had been handling applications for community asset transfers, but this procedure had frequently been held up due to the legal process. To tackle this, the Council had brought in a way to speed things up by transferring the assets under license.

Questions and comments were then taken, these included:

- Is it right that the Council has brought in a development tax and that money from this will go towards building new housing projects, which developers can bid for? Answer: Yes this is correct; however it is called an Affordable Housing Levy. In the South there is a lower price per plot than in the North of the county, as from next week this will be put on hold until the Wiltshire Core Strategy is adopted. The Draft Core Strategy for Wiltshire proposes one figure in between the highest and lowest, which would then be applied across the whole of Wiltshire.
- An update on the Thorney Down waste site was requested by a Firsdown resident. Answer: Tracy Carter, Service Director for Waste Services had provided an update on the Thorney Down waste site at the Board meeting in August 2011, following that meeting Tracy had acquired additional information which was then included in the minutes of that meeting and shown below:

*Information received from Tracy Carter following the meeting:
Thorney Down Waste Transfer Station is included in our Proposed Submission Draft Waste Site Allocations document which was consulted on during 13 June - 8 Aug. The site has been assessed and is considered potentially suitable, in principle, for composting and inert waste recycling/transfer facilities however to my knowledge no new planning application has been submitted.*

Tracy added that the current use of the site by Wiltshire Council would end in 2016.

	<ul style="list-style-type: none"> • A Landford resident complimented the Planning website as he found the information easy to find due to it being listed by parish. He asked if each parish could be provided with a monthly list of enforcement orders for its own area and also asked that some consideration could be given to the quality of the uploaded documents, as they were of poor quality and could not be read when downloaded. <u>Answer:</u> The Council had recently procured a new IT system which would hopefully make the system better and faster, improving the quality of the uploaded documents. The new system should be up and running from May/June 2012. • A Laverstock resident was concerned by the number of shops and businesses in Salisbury which kept their doors open during the winter months, which resulted in a loss of heat and was a waste of energy. He asked if the Council could do anything to lead on an initiative to ask these businesses to keep their doors closed? <u>Answer:</u> The Council is trying to retain heat in its own buildings by using a negative pressure patch, however it has no powers to request that private companies do the same. • Councillor Britton explained that the Board was very supportive of Village Design Statements (VDS), encouraging parishes to submit them to the Board for audit and support. However Wiltshire Council currently had no policy in place to deal with the adoption of the VDS after they had been through the Area Board. He asked Cllr Sturgis when a process would be in place? <u>Answer:</u> Councillor Sturgis agreed to look into the matter and feedback with an update on what was happening with VDS. <p>Councillor Britton asked if a formal statement could be provided to the Southern Wiltshire Area Board.</p> <p>Action: Councillor Sturgis to feedback a formal statement on the process for VDS's.</p> <p>The Chairman thanked Councillor Sturgis for attending the meeting.</p>
9.	<p><u>Partner, CATG and Community Area Updates</u></p> <p>The Board noted the attached updates in addition to the verbal updates received.</p> <p>Wiltshire Fire Authority Councillor Devine gave a brief update, the Fire Authority had been looking at the budget for the coming year. There would be no cuts to the frontline services.</p> <p>Wiltshire Police The community Neighbourhood Policing Team report was attached to the agenda and Inspector Noble gave a further update during his presentation in</p>

item 11.

Community Area Transport Group (CATG)

Tom Bray, Community Area Manager, drew attention to the update included in the agenda pack. Parish Councils were invited to identify new schemes which could be considered in 2012. It had not yet been confirmed whether funding would be available the following year for transport projects, however the Board felt that it was important to identify any schemes which needed looking at in the community area.

Tom requested that Parish Councils review any new requests for schemes in their area and report them to him by 24 February 2012.

Youth Update

Tony Nye, Youth Development Coordinator, gave an update to the Board relating to forthcoming changes, he added that one of the ways his team was able to continue to provide all of the services was with continued support from the Area Board and others. The Leisure Credit scheme was not funded by the Youth Service, so providing there were other avenues for funding or access to grants the leisure credit scheme would continue in 2012/13.

Questions and comments were then taken from the room:

- Could Trading Standards be asked to provide the information collected from the Lorry Watch groups? Answer: Tom Bray would liaise with Trading Standards who run the scheme.
- Downton Parish Councillor Chris Hall raised a query relating to the Community Asset Transfer (CAT) which had been agreed at the previous Board meeting, involving the Chalk Pit, Muddyford Lane, Redlynch.

He felt that as the land lay just inside the boundary of Downton, the Council should have offered the land to Downton Parish Council, rather than the applicants; Redlynch Parish Council. He asked for the Board to suspend the transfer of land until both parishes had had an opportunity to meet and discuss the transfer in more detail. Answer: The Chairman agreed to suspend the transfer until Redlynch and Downton Parish Councils could meet in January 2012. Councillors Randall and Johnson agreed to attend the meeting and feed back to the Board at its next meeting on 2 February 2012.

- West Dean Parish Council asked if the Board would audit their VDS, which they had completed in 2009. The parish of West Dean straddled the border between Wiltshire and the Test Valley, so a copy of the VDS had also been sent to Test Valley Council who had already adopted it. Answer: The Chairman agreed to conduct an audit of the VDS on behalf of the Area Board, but noted that the Board did not have the powers to formally adopt the document.

	<p>Action: Cllr Britton to conduct an audit of the VDS submitted by West Dean Parish Council.</p>
<p>10.</p>	<p><u>Clearbury Children's Centre</u></p> <p>Martie Stanwell from Spurgeons, gave an introduction to the work of the Children's Centre across the community area.</p> <p>Spurgeons had been awarded the contract to run 9 of the 30 children's centres across Wiltshire. The Centres provide services and guidance for families with children under 5.</p> <p>Southern Wiltshire's centre was the Clearbury Children's Centre in Downton, where they have 5 part time members of staff, who from this base were able to go out to other locations within the community area to provide services, other locations included Old Sarum, Winterslow and Morgans Vale.</p> <p>At Old Sarum, the team were able to make use of the Community Rooms to provide their services and a similar service is available at Mini Morgans Nursery, some of their services include:</p> <ul style="list-style-type: none"> • Family support and parenting programmes • Contact services for children separated from their parents • Counselling and support for children following bereavement and loss • Support for young carers • Youth and community work, including mentoring children at risk of offending and befriending and supporting those looked after by local authorities <p>Martie would circulate information about the children's centre Advisory Board as they wanted local people to get involved and attend meetings.</p> <p>Action: Tom Bray to include this information on the next news letter.</p> <p>The Chairman thanked Martie for attending the meeting.</p>
<p>11.</p>	<p><u>New Operational Policing Model</u></p> <p>Inspector Andy Noble gave a community area update to the Board, this included information relating to burglaries which had taken place recently in Whiteparish and some other locations. There had been a total of 12 in Wiltshire and 30 in Hampshire. Suspects from the Shirley area in Southampton had been arrested that day and were currently in custody. The Police were putting evidence together to charge the suspects with a total of between 50 – 60 offences. An update would be provided on this at the next Area Board meeting in February.</p>

	<p>Rachel Gunn, a new PCSO had been assigned to Alderbury and would be in place by January 2012.</p> <p>Inspector Noble then went on to give information on the new Operational Policing Model and the police's vision for Wiltshire, which aims to save around £15 million over the next 3 – 4 years. This would involve changing the shape of how services were delivered, but at the same time not reducing front line services.</p> <ul style="list-style-type: none"> • Specialist Operations will be located at Devizes Headquarters and operate across Wiltshire. • Police officers will be centrally managed and organised. • Opportunities to co-locate with partners will be explored. • Four main response hubs at Swindon, Chippenham, Trowbridge and Salisbury. • A new response shift pattern matched to demand, offering the best possible level of resources at key times of activity. • Introducing new ways of working by maximising the use of technology to deliver a more efficient and effective service. <p>Questions and comments were then taken, these included:</p> <ul style="list-style-type: none"> • A Laverstock resident asked if there were any beat officers in their area as they had not seen any. <u>Answer:</u> Inspector Noble would pass this comment on to the Community Beat Manager for Laverstock. • Is the appointment of a new PCSO in Alderbury in addition to existing officers or a replacement officer. <u>Answer:</u> This PCSO post was a vacant post that had remained unfilled for the last 12 months. Alderbury would keep Kim, who would be joined by Rachel in January. • One resident pointed out that on some occasions when local people had called for assistance, the operators were not familiar with the area and did not know where they were. He asked if improvements to the operators knowledge of the rural community locations be improved. <u>Answer:</u> The way in which we answer the calls is being investigated. <p>The Chairman thanked Inspector Noble for the presentation. He added that on 15th November 2012 there would be an election for a Police and Crime Commissioner. The Police Authority would then be abolished. Councillor Britton expressed concern about the political basis on which this Commissioner would be elected.</p>
12.	<p><u>Job Club Funding</u></p> <p>The Board members considered recommendations of the Community Area Manager as detailed in the attached report:</p> <p>It is recommended that:</p>

	<ol style="list-style-type: none"> 1. The Board funds £370 for the running costs of the Job Clubs up to 31 March 2012. 2. The Board commits to fund the running costs of £700 for April 2012/ March 13. (Funding to come from 2012/13 budget once budget is confirmed). 3. The Area Board acknowledges the £120 spent on the Job Fair and adverts for volunteer recruitment. <p><u>Decision:</u> The Southern Wiltshire Area Board voted in favour of the three recommendations as detailed above.</p>
13.	<p><u>Your Local Issues</u></p> <p>The Chairman noted the attached Issues report which now included additional information, he urged people to liaise with the Community Area Manager to log new issues.</p>
14.	<p><u>Community Area Grants</u></p> <p>The Board considered four applications for funding from the Community Area Grant Scheme. Applicants present were invited to speak in support of their application. After discussion the Board members voted on each application in turn.</p> <p><u>Decision</u> The application from the Pitton Diamond Jubilee Committee to hold an event for 100 people was refused.</p> <p><i>Reason</i> <i>The Board felt that limiting the event to 100 tickets would exclude some members of the community who may wish to take part. The Board invited the applicant to come back with a revised application for a more inclusive project.</i></p> <p><u>Decision</u> Coombe Bissett Parish Council (on behalf of the Chalke Valley Historical Photographic Archive Group) was awarded £250 towards their project to professionally scan 1000 historical images for future use and historical research.</p> <p><i>Reason</i> <i>The application met the Community Area Grant Criteria for 2011/12 and demonstrates a link to the Community Plan 2010 – 15, as detailed in the officer’s report.</i></p> <p><u>Decision</u> The Radnor Hall was awarded £1,265 towards their project to improved</p>

	<p>access points and car parking facilities at the hall.</p> <p>Reason <i>The application met the Community Area Grant Criteria for 2011/12 and demonstrates a link to the Community Plan 2010 – 15 as detailed in the officer’s report.</i></p> <p>Decision The Whiteparish First Responders were awarded £1,051 towards their Public Access Defibrillator Project.</p> <p>Reason <i>The application met the Community Area Grant Criteria for 2011/12 and demonstrates a link to the Community Plan 2010 – 15 as detailed in the officer’s report.</i></p>
15.	<p><u>Close</u></p> <p>The Chairman thanked everyone for coming and closed the meeting.</p> <p>The next meeting of the Area Board will be at 7.00pm on Thursday 2 February 2012 at Winterslow Village Hall.</p>
<p><u>Attachment - Quiz Results</u></p>	

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Area Board Quiz!!

Wiltshire Council
Where everybody matters

How many p Southern Wi

20%	1.	13
12%	2.	14
44%	3.	15
24%	4.	16

Wiltshire Council
Where everybody matters

How many meetings of the Area Board have there been since it was created?

46%	1.	15
39%	2.	20
	3.	25
11%	4.	30

Wiltshire Council
Where everybody matters

What is **NOT** a section of the Community Plan 2010-15?

	1.	Transport
4%	2.	Crime and Community Protection
75%	3.	Strategic planning
0%	4.	Rural life & Environmental Issues
	5.	Economy
	6.	Community

Wiltshire Council
Where everybody matters

What is the Area Board theme for this year (2011/12)?

8%	1.	Environmental issues
88%	2.	Local employment
4%	3.	Childhood obesity
0%	4.	Highways maintenance

Wiltshire Council
Where everybody matters

How many issues have been raised so far on our online issues system?

0%	1.	65
21%	2.	75
36%	3.	85
43%	4.	95

Wiltshire Council
Where everybody matters

