

Southern Wiltshire Area Board AGENDA

Place: Trafalgar School Downton, Breamore Road, Downton SP5 3HN
Date: Thursday 15 December 2011
Time: 7.00 pm

Including the Parishes of Alderbury, Britford, Clarendon Park, Coombe Bissett, Downton, Firsdow, Grimstead, Landford, Laverstock, Ford and Old Sarum, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterslow.

Wiltshire Councillors

Richard Britton - (Chairman)	Alderbury and Whiteparish
Chris Devine	Winterslow
Julian Johnson	Downton and Ebbles Valley
Ian McLennan	Laverstock, Ford and Old Sarum
Leo Randall – (Vice-Chairman)	Redlynch and Landford

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email lisa.moore@wiltshire.gov.uk or Tom Bray (Southern Wiltshire Community Area Manager), Tel: 01722 434252 or (email) tom.bray@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Items to be considered

1. Welcome and Introductions

2. Apologies

3. Declarations of Interest

Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.

4. Minutes (Pages 3 - 16)

To approve and sign as a correct record the minutes of the previous meeting held on Thursday 6 October 2011.

5. Area Board Quiz

Take part in our first ever Christmas Area Board Quiz.

6. Chairman's Announcements (Pages 17 - 18)

To receive Chairman's Announcements including:

- Household Survey 'What matters to you'
- Jubilee Event - 2nd May 2012

7. Current Consultations

To note the attached information on the following current consultations:

Local HealthWatch	29 February 2012	<p>As part of the Health and Social Care Bill, a new consumer champion for users of health and social care services will be created. This will be known as HealthWatch. HealthWatch will exist locally as Local HealthWatch. Nationally, there will be an organisation called HealthWatch England, which looks at services across England.</p> <p>Wiltshire Council has a responsibility to ensure that Wiltshire has its own Local HealthWatch which, subject to the passage of the Health and Social care Bill, will be launched in October 2012.</p> <p>To have your say on how HealthWatch can work best for you, please complete this questionnaire.</p> <p>Wiltshire Council will be holding a number of stakeholder events to further develop ideas around Local HealthWatch. There are limited places on the workshops, so if you want to come, please contact Dot Kronda on 01225 718306 or e-mail dot.kronda@wiltshire.gov.uk or Julie Martin on 01225 858816 or e-mail julie.martin@wiltshire.gov.uk with your name, contact details and any access requirements to book a place.</p>
School term and holiday dates 2013/14	10 February 2012	<p>We would like to receive your views on the term dates calendar being proposed for Wiltshire's Community and Voluntary Controlled Schools for 2013/14. The deadline for responses is Friday 10 February 2012.</p>

		<p>The results of this consultation will be collated and presented to the Joint Consultative Committee prior to the final recommended model being determined by the Cabinet Member for Children's Services. All comments received will be taken into consideration during the final decision making process.</p> <p>Your views can be emailed to directorDCE@wiltshire.gov.uk</p>
What Matters to you Survey		<p>Wiltshire Council and its partners are committed to developing and delivering services that reflect the differing needs of local communities. In order to do this effectively, we need to understand what really matters to residents living in Wiltshire.</p> <p>Your views about your area really do count, and Wiltshire Council would like to invite you to comment on a range of topics that affect life where you live, including:</p> <ul style="list-style-type: none"> • how and what we spend money on in your area • what we can do to improve life where you live • how we can improve safety in your area • your views on other public services <p>the natural environment where you live</p>
Autism Consultation	31 January 2012	<p>The 'Wiltshire Autism Partnership' would like to know your views about the strategy for adults with autism in Wiltshire.</p> <p>There are 3 questionnaires.</p> <ul style="list-style-type: none"> • A questionnaire for people with autism • A questionnaire for carers and family members • A questionnaire for professionals <p>If you have any questions or difficulties completing the surveys, please phone 01225 718559 and we can talk about the best way to support you with this. You can also email DCSDisabilities@wiltshire.gov.uk</p>
Housing needs survey	Ongoing	<p>Wiltshire Council is working with parish councils to identify the housing needs of local people and would be grateful for your help.</p> <p>Households in parishes are being asked to take part in a survey that will give up-to-date information about local housing circumstances and aspirations.</p> <p>Email: housing.strategy@wiltshire.gov.uk</p> <p>Telephone: 01249 706614</p>
Consultations on Traffic Regulation Orders	Ongoing	<p>Wiltshire Council actively seeks the views of its residents in the decision making process for Traffic Regulation Orders within the county.</p> <p>As part of this process, Wiltshire Council undertakes consultation on its proposals for Traffic Regulation Orders in the county with the publication of the proposals for response.</p>

8. Cabinet Representative - Councillor Toby Sturgis

Councillor Toby Sturgis, Cabinet Member for Waste, Property Environment and Development Control Services, will give a brief overview of that area of responsibility, followed by a chance to ask questions.

9. Partner, CATG and Community Area Updates (Pages 19 - 30)

To receive any verbal updates including an update from the Community Area Transport Group (CATG).

To note the attached written updates from:

- Fire and Rescue Service
- Police
- NHS
- CATG

10. Clearbury Children's Centre

An introduction to the work of the Children's Centre across our community area.

Speaker: Martie Stanwell, Spurgeons

11. New Operational Policing Model

An update on the new Operational Policing Model.

Speaker: Inspector Andy Nobel

12. Job Club Funding (Pages 31 - 32)

To consider the recommendation to release funding to the Job Club as detailed in the attached report.

Officer: Tom Bray, Community Area Manager

13. Your Local Issues (Pages 33 - 36)

To note the attached report detailing the progress of Local Issues in the Community Area.

Officer: Tom Bray, Community Area Manager

14. Community Area Grants (Pages 37 - 64)

The Board will consider applications for funding from the Community Area Grant Scheme.

Officer: Tom Bray, Community Area Manager

15. **Close** (*Pages 65 - 66*)

A copy of the Forward Plan is attached for information.

Future Meeting Dates

Thursday, 2 February 2012

7.00pm

Winterslow Village Hall

Thursday, 5 April 2012

7.00pm

Morgans Vale & Woodfalls Village Hall

Thursday, 7 June 2012

7.00pm

Coombe Bissett Village Hall

Thursday, 26 July 2012

7.00pm

Alderbury Village Hall

Thursday, 27 September 2012

7.00pm

Pitton Village Hall

Thursday, 29 November 2012

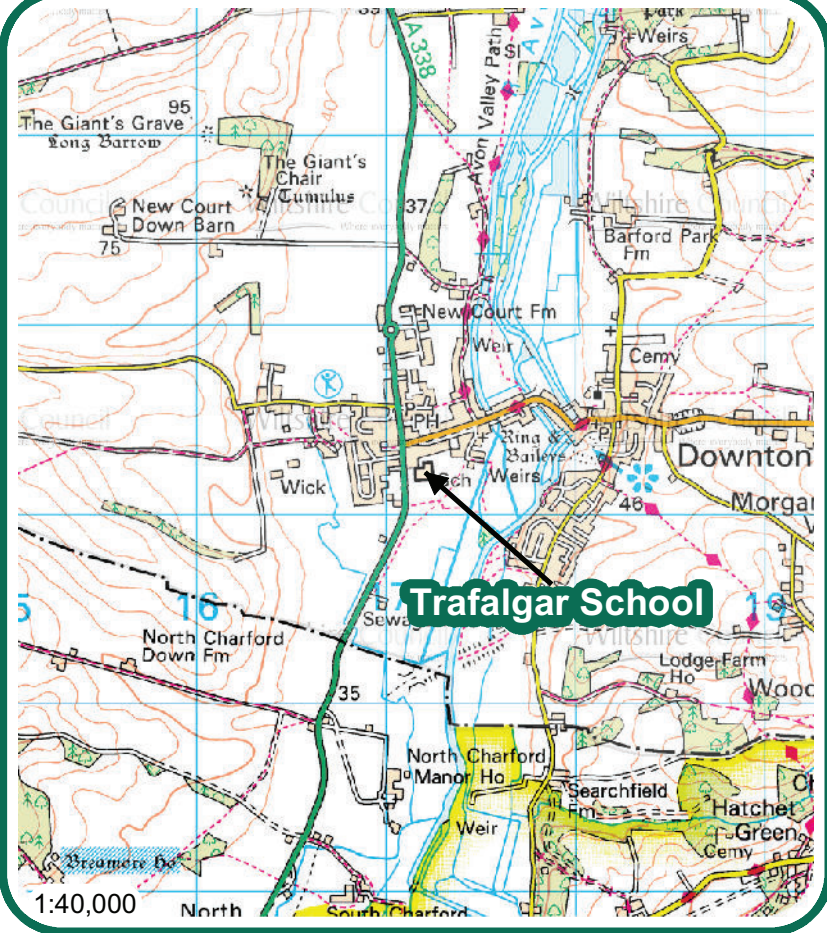
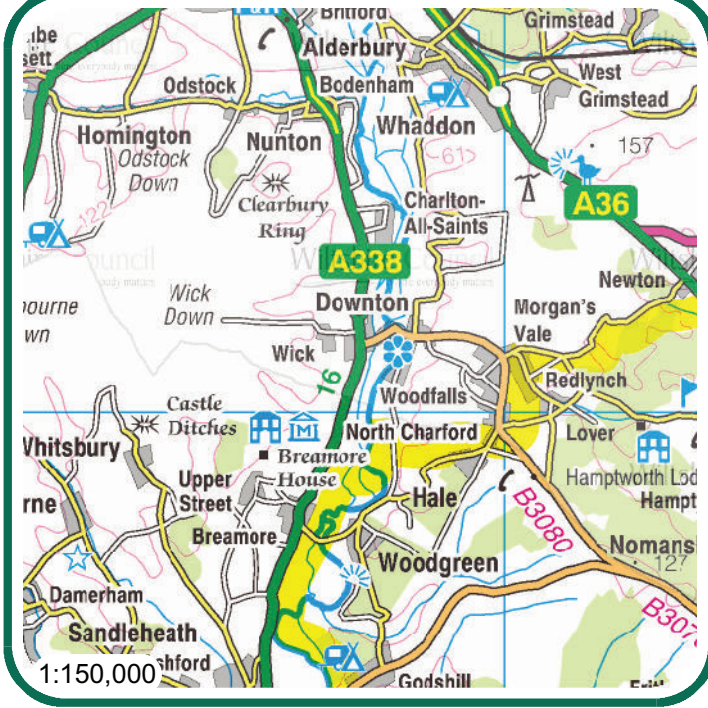
7.00pm

Trafalgar School, Downton

Thursday, 31 January 2013

7.00pm

Winterslow Village Hall



Trafalgar School
Breamore Road
Downton
Wiltshire
SP5 3HN

Wiltshire Council
 Where everybody matters



MINUTES

Meeting: SOUTHERN WILTSHIRE AREA BOARD
Place: Pitton Village Hall, Whitehill, Pitton SP5 1DJ
Date: 6 October 2011
Start Time: 7.00 pm
Finish Time: 9.05 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Britton (Chairman), Cllr Leo Randall (Vice Chairman), Cllr Ian McLennan, Cllr Christopher Devine, Cllr Julian Johnson

Cllr Jane Scott OBE, Leader of the Council

Wiltshire Council Officers

Tom Bray, Southern Wiltshire Community Area Manager

Lisa Moore, Democratic Services Officer

Tracy Carter, Service Director - Waste Management

Matthew Woolford, Media Relations Manager

Tony Nye, Youth Coordinator

Steve Wilson, Divisional Highways Manager

Town and Parish Councillors

Alderbury Parish Council – C Churchill & A Newbery

Britford Parish Council – M Hitchings

Clarendon Park Parish Council – K Rodger

Downton Parish Council – S Barnhurst – Davis, J Brown, B Cornish & R Yeates

Firsdon Parish Council – B Edgely & P Horton

Landford Parish Council – J Martin & J Wright

Laverstock and Ford Parish Council – V McLennan

Pitton and Farley Parish Council – G Lowndes, C Purves & A Shaw

Redlynch Parish Council – W Dunn & D Trial
West Dean Parish Council – H Urquhart
Whiteparish Parish Council – Jones, T King & L Palmer
Winterslow Parish Council – D James & D Newton

Partners

Wiltshire Police – Inspector A Noble and Sergeant D Garvin
Wiltshire Fire and Rescue Service – M Franklin
Extended School Services – Emma Procter

Total in attendance: 56

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Britton welcomed everyone to the meeting of the Southern Wiltshire Area Board and introduced Councillor Jane Scott, Leader of the Council who was in attendance.</p>
2.	<p><u>Apologies</u></p> <p>There were none.</p>
3.	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Thursday 25 August 2011 were agreed as a correct record and signed by the Chairman.</p>
4.	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>Proposals for Youth Engagement Project through Duke of Edinburgh (DoE) Award Scheme.</p> <p>The Board was working with schools to find suitable candidates to sponsor for the DoE Award Scheme in a bid to strengthen the Area Board's engagement with young people. Several young people had shown an interest but one, attending Trafalgar School and living in Landford, seemed an excellent candidate and was most interested in taking part in the scheme.</p> <p>The Board noted the following information papers attached to the agenda:</p> <ul style="list-style-type: none"> • Free Home Insulation Scheme • Winter Highways Matters • Registration of Septic Tanks <p>Parish Councils were urged to pass on the information within their communities to anyone they felt may be interested.</p>
6.	<p><u>Current Consultations</u></p> <p>The Board noted the details of the current consultations listed on the agenda, along with the link to the consultation portal web page online where more information could be found.</p>

7.

Leader of the Council - Councillor Jane Scott OBE

Councillor Jane Scott thanked the Area Board for the invitation to the meeting, and gave a brief outline of her role as Leader of the Council.

Councillor Scott had attended a Cabinet meeting earlier in the day where they had considered proposals for radical changes to the senior management structure of the Council.

The financial pressure on the Council was considerable; central government had taken 24.5% off the revenue grant. £20 million had been taken during the first year of cuts and a further £30 million would be taken this year.

220 manager posts had already been deleted and the Cabinet had also decided to remove the Chief Executive post and one Corporate Director post from the structure.

Further savings would be needed; the Council aimed not to cut or close any services in making these savings, but would try to manage services in a more efficient way.

Over £50 million would be invested into older people's services over the next four years, as well as investing in young people's services. There had been an increase of 40 young people during the last year who were being looked after by the Council.

The Council was keen to invest in the economy, as Wiltshire has high property values but comparatively low wages. It was hoped that people would be able to live and work in the county, instead of having to travel elsewhere for jobs.

There would also be a large investment in super fast broadband connections, to help maintain and increase businesses in the county. Part of this scheme would be aimed at getting all ages IT literate, connected up and able to use services available.

The Chairman added that the Area Board was already working strongly on local employment issues.

Questions and comments were then taken, these included:

- Could you provide an update on the decision taken by Cabinet today regarding the senior management structure? Answer: The decision was to delete the Chief Executive (C.E.) post and one Corporate Director post. Cabinet believes that the Council can be run with a political leadership and the support of very strong officers. The C.E. would be offered redundancy and the existing four Corporate Directors would be offered a period of time to apply for redundancy. After the redundancy notice period had closed, applications will be considered and one redundancy will be

offered. The Council would make savings of £200k this year and £400k in a full year.

- A Parish Councillor asked about the Localism Bill and the production of Parish Plans. Answer: In the South of the county, the Core Strategy went to the inspector; he has now finished his report which was due out any time now. It is important for the community, if they have the capacity, to produce a Neighbourhood Plan, this allows them to say what kind and how much development they might have in the future and possible locations for such development.

There have been mixed messages about localism, some people think it means that you are able to say no to anything you wish, this is not the case. We need a strong Core Strategy, which depicts where jobs and homes will be in order to prevent developers having a “free for all”. We need to be strong in saying what we want with regard to the number of new houses. The rest of the county are in a different position, the document for that part of the county will go to full council in February 2012. It is currently 18 months behind the South, so the rest of the county are more vulnerable. Once this has gone to the inspector, we will look at joining up the two strategies.

- Can you assure us that the Area Board budget will not be cut next year? Answer: When we heard that the council would get less money, the Cabinet had a discussion whether the Area Boards were the right way to continue, it was agreed that they were. The financial plan for the next four years shows that we will be investing more money into Area Boards, so they are safe along with the grant funding. This particular Area Board is successful, while others are taking longer to mature.
- Are there any plans for building a university in Wiltshire, as at present our young people are forced to go elsewhere for further education when they turn 18? Answer: It is a great sadness that we do not have a university in Wiltshire, especially in Salisbury. Unfortunately there is no money or appetite from central government to build new universities. In recent discussions with Wiltshire College we understand that we are attracting students from outside the county and from abroad.
- In situations where the Council has employed agency staff, could they consider taking on more apprenticeships instead? Answer: Last year the Council cut agency staff and consultants by 50%. Agency staff are needed from time to time when we are unable to fill posts such as refuse collectors, this task still needs to be carried out so we must use agency staff to get the work done. There have been approximately 16 new apprentice positions across all areas of the Council.
- Would Wiltshire Council consider providing funding to Parish Councils and could business rates be distributed to rural areas? Answer: Parish

Councils are in a wonderful position where they can talk to their communities about why they want to put the precept up and explain that a £5 raise would pay for a certain project or improvement. If the community know exactly what the increase is for, they are likely to agree. With regards to business rates, the money Wiltshire Council collects goes to central government; they then give us back a smaller amount. The Council did however decide that Parishes no longer had to fund their own elections.

- The recent decision on the development application at Hampton Park 2 made by Rt. Hon. Eric Pickles was inconsistent with the decision he made in Winchester. Answer: I can only assume that they did not have a strong enough core strategy that is why it is important for us to have a good strong core strategy which states how many houses we want to be built.
- It was reported in the Salisbury Journal that Wiltshire would not be returning to a weekly household waste collection service. Can we therefore put the funding which we may get from central government in to recycling services? Answer: The Council is trying to establish what money is available to us and what restrictions there may be on that money. Wiltshire aims to be able to achieve a level of at least 50% recycling; the only way that we feel this can be achieved is to go to a fortnightly household waste collection service alongside a good recycling service. A pilot scheme for nappy composting was being considered, to find out whether it was a service which could be provided in the future.
- Could the communication channels between the council and parishes be improved when dealing with delegation of services? Answer: There is a clear policy that services should be delegated down to the right level, in some cases there has been a blockage in the system. Now, with regards to Community Asset Transfers, when agreed by an Area Board the land can be transferred on a licence until the legal team have completed the paperwork. This allows the transfer to go ahead as soon as it is granted and prevents hold ups by other complications, as had been the case in the past.
- A Downton Parish Councillor asked for clarification on whether the grant awarded to the Downton Leisure Centre would be safe for the next 3 – 4 years or if the award was for one year only? Answer: Councillor Scott agreed to look into this and provide clarity on the situation at a later date.

Action: Councillor Jane Scott

- Councillor Devine asked for an overview on the situation of the Salisbury Vision. Answer: Salisbury District Council (SDC) had produced a vision for a high level strategic organisation to move forward three big issues for the city; these were Market Square, Central Car Park and Churchfields

	<p>Industrial Estate. The Vision Board is made up of public, private and community sector members, with an independent chairman, Sir Christopher Benson.</p> <p>At the moment the Salisbury Vision has been held up by the interest in the proposal to remove the large trees in Market Square, so it was decided that the Market Square aspect of the vision would go to the Area Board for consultation, to allow work to continue with other aspects such as the plans for Central Car Park, as this is at a critical stage with the developers submitting their plans.</p> <p>The Chairman thanked Councillor Scott for attending and answering questions.</p>
8.	<p><u>Community Asset Transfers in Redlynch</u></p> <p>The Board heard from Jane Wright of Landford Parish Council about their successful Community Asset Transfer (CAT).</p> <p>The Chairman thanked Jane for her presentation and congratulated Landford Parish Council in their perseverance with the CAT process.</p> <p>The Board Members then considered two CAT applications, by Redlynch Parish Council for the transfer of land at the Chalk Pit, Muddyford Road, Redlynch and Vale Allotments, Woodfalls, as detailed in the report attached to the agenda.</p> <p><u>Decision</u> The Southern Wiltshire Area Board approved the transfer of land at Vale Road Allotments, Woodfalls for allotments and the Chalk Pit, Muddyford Road, Redlynch for amenity and recreation purposes; to Redlynch Parish Council.</p>
9.	<p><u>New Police Satisfaction Survey</u></p> <p>The Chairman briefed the Board on the new Police Satisfaction Survey results for the area, which had been attached to the agenda.</p> <p>The statistics for the Southern Wiltshire area highlight a number of differences between this and other areas. The Chairman proposed that a Task and Finish group be formed to look at the areas highlighted by the statistics.</p> <p>The group would consist of:</p> <ul style="list-style-type: none"> • Councillor Richard Britton • Tom Bray, Community Area Manager • Sergeant Dean Garvin • 2 – 3 Parish Councillors <p>The Chairman then asked for volunteers to join the group, Amanda Newbery</p>

	<p>(Alderbury) and Keith Rodger (Clarendon) came forward. Any further volunteers should contact Tom Bray, Community Area Manager on tom.bray@wiltshire.gov.uk</p>
10.	<p><u>Our Focus on Local Employment</u></p> <p>Tom Bray, Community Area Manager drew people's attention to the report attached to the agenda, as it sets out what the Board aimed to achieve and the status of the various workstreams. The Board members were asked to consider the recommendations for funding as detailed in the report.</p> <p><u>Decision:</u> The Southern Wiltshire Area Board agreed to:</p> <ol style="list-style-type: none"> 1. Fund the installation of 3 jobs boards at the 3 sites in the report up to a maximum of £3,500. The exact location, size of boards and process for displaying vacancies is to be determined locally and the Community Area Manager will work with all stakeholders to arrive at an agreed way forward. If a technological solution is preferred in a specific location then the Board will consider granting extra funds at the next meeting on 15 December 2011. 2. Set aside up to £100 to hold a focus group which is to be held at an agreed location. The outcomes of the focus group are to be brought back to the next appropriate Area Board. 3. Acknowledge the £125 spent by the Community Area Manager under delegated powers on 4 Job Club sessions at Old Sarum. <p>Action: Tom Bray, Community Area Manager</p>
11.	<p><u>A Focus on Speeding</u></p> <p>Getting Speedwatch or Speed Indicator Devices (SIDs) in your village The Chairman informed the Board that from April 2012 the Southern Wiltshire Area Board would be in control of its own SID and the deployment of it around the community area.</p> <p>Parishes were reminded that a SID could only be deployed to approved sites following a metro count. If a Parish was interested in having the SID in their village next year then they should contact Tom Bray, Community Area Manager now to arrange for a metro count to be carried out.</p> <p>30MPH Wheeled Bin Stickers The Chairman noted that Council officers had not been supportive of the wheelie bin 30mph stickers as they felt that they could encourage people to leave their bins out for longer than was necessary and that the bins may cause an obstruction on the pathways. However, the Board supported the initiative to use the stickers as it seemed that the positive effect far outweighed the negative and</p>

	<p>they were, in any case, already in use in some villages.</p> <p>The Board members considered funding the project to purchase 900 stickers for £440 to be distributed to the parishes who had registered their interest in the scheme as detailed in the report attached to the agenda.</p> <p><i>NB: Since the meeting Redlynch PC had also registered to be included in the scheme and would receive an allocation of stickers.</i></p> <p><u>Decision</u> The Southern Wiltshire Area Board would award £440 towards the purchase of 900 30mph wheelie bin stickers to be distributed to parishes as detailed in the report.</p> <p>Action: Tom Bray, Community Area Manager</p>
12.	<p><u>Community Area Transport Group (CATG) Update and Councillor Proposal for additional funding</u></p> <p>The Chairman announced that the Board had failed to secure the balance of funds for the A338 Charlton All Saints project, from the CATG substantive project fund. The Chairman therefore proposed that the balance of £6,324 be funded as a Councillor Initiative project, from the Board's budget.</p> <p>Councillor McLennan urged the Chairman to take the matter to a higher level to request funding from Highways as opposed to using the Area Board Budget, as he felt that the Charlton All Saints scheme was high priority and met the criteria.</p> <p>The Chairman added that the scheme had only been refused on technical grounds. The site was used by many young children, elderly people and mothers with pushchairs when crossing the busy road to access the bus stop.</p> <p>Councillor Jane Scott agreed to take the matter back for discussion with the officers involved, to see if there was any other budget that could fund the scheme. She would discuss the outcome with Tracy Carter who would feed back to the Board with an update.</p> <p>Action: Councillor Scott and Tracy Carter, Service Director.</p> <p>The Chairman thanked Councillor Scott for her assistance. In the meantime the Board decided to allocate the funds from the Area Board project to allow the scheme to go ahead, as there were time restrictions involved. If the funds were later made available to the project following Councillor Scott's discussions with officers, the Board's funds would be returned to the Area Board budget.</p> <p><u>Decision:</u> The Southern Wiltshire Area Board agreed to allocate £6,324 as a Councillor Initiative towards the Charlton All Saints scheme, however if</p>

	<p>the funds were later awarded to the scheme from another budget, then the Area Boards funds would be returned to their budget for 2011/12.</p> <p>Action: Tom Bray, Community Area Manager</p>
13.	<p><u>Partner Comments and Updates</u></p> <p>The Board noted the Partner updates attached to the agenda. In addition the following updates were received:</p> <p>The Chairman noted that on page 67 of the agenda, the police update listed Mr Angus Macpherson as the Police Authority representative for Southern Wiltshire, when it was actually Councillor Richard Britton.</p> <p>Police</p> <p>The new Police Inspector Andy Noble introduced himself to the Board. Andy had asked for a slot at the next Area Board meeting in December when he would outline some of the structural changes recently implemented by the police and what those changes mean for us locally.</p> <p>The Police were asked why the statistics showed there had been an increase in dwelling burglaries.</p> <p>Sergeant Dean Garvin explained that dwelling burglaries included sheds and garages attached to properties and that most listed were actually these types of burglaries of tools. Actual dwelling burglaries to houses were still really low.</p> <p>Forthcoming work would concentrate on targeting scrap dealers, as the people who carry out non dwelling burglaries to steal scrap metals use scrap dealers when disposing of the stolen metals and goods.</p> <p>The Chairman added that the Police are increasingly targeting their efforts where the statistics show a rise in criminal activity therefore it is very important that every incident is reported.</p> <p>Questions and comments:</p> <ul style="list-style-type: none"> • The traffic lights on the A338 in Downton were out of action over the weekend, by Monday morning the children were having trouble crossing the road. A resident had called the police to ask if an officer could attend to assist with controlling the traffic to allow the children to cross safely. The operator explained that this was not something the police could assist with, so who should be contacted in an instance like this? <u>Answer:</u> It is correct that this type of incident is not a Police role, however the operator should have contacted the Wiltshire Council Highways Department which could deal with it. • Some HGVs speed on single track lanes, can the police do more to tackle

	<p>this issue? <u>Answer:</u> One of the targets this quarter was to tackle speeding. Officers are out an about and will continue to tackle speeding of any vehicle, not just HGVs.</p> <ul style="list-style-type: none"> • One person had tried to call the new 101 number on five occasions, and felt that on two of those occasions the assistance could not have been better, however on the other three times, it could not have been worse, as the operator did not know where Salisbury was. <u>Answer:</u> If this happens keep the details of the time and date of these incidents and report them to the Neighbourhood Police Team (NPT) or to Inspector Noble and the matter will be dealt with. <p>The Chairman added that statistics showed that the call centre was handling 95% or more of the calls within the 30 seconds set. He urged people to report any issues relating to the new 101 phone number to the police.</p> <p>Young People’s Update Tony Nye; Youth Coordinator informed the board that Cabinet had approved the 11 to 19 Commissioning Strategy which had been presented to them. The Strategy would ensure the best use of overall resources available to support young people within Wiltshire, ensuring there were no gaps or overlaps in provision.</p> <p>The Strategy and the report presented outlined the strategic direction for reshaping youth services in Wiltshire and for making savings (£450k in 2012/13) from current expenditure on youth work provided by the Council’s Youth Development service.</p> <p>The Area Board will be updated on developments in this area.</p> <p>Laverstock and Ford Parish Council – Riverbourne Community Farm Virginia McLennan outlined the success and achievement of the Riverbourne Community Farm and thanked those who had been involved with the project for their support and funding. A copy of the statement is attached to the minutes.</p> <p>Councillor Devine congratulated West Dean on winning the Best Kept Village award.</p>
14.	<p><u>Your Local Issues</u></p> <p>Tom Bray, Community Area Manager had arranged to meet with Steve Wilson, Divisional Highways Manager; to work through the issues on the system to close those that have now been dealt with and to move the open issues on to the next stage.</p> <p>Tom would carry out an audit of the issues on the system and would include the date each issue was logged on the system in the table for future meetings.</p>

	<p>The Board was asked to look at issue number 584 and to take action as this issue was causing a problem for a resident who had foul water coming into his garden from a run off.</p> <p>Action: Tom Bray, Community Area Manager</p> <p>Tom would work with Firsdown Parish Council on their issue with the Byway Open to all Traffic and discuss the issues around the potential transfer of the asset from Wiltshire Council to the Parish Council.</p> <p>Action: Tom Bray, Community Area Manager</p>
15.	<p><u>Community Area Grants</u></p> <p>The Board considered one application for funding from the Community Area Grant Scheme, as detailed in the report attached to the agenda.</p> <p>The application was from Downton Parish Council to fund an Archaeological Watching Brief for preparation of new Skate Park in the Village.</p> <p>Tom Bray, Community Area Manager explained that although the applicant was a Parish Council, due to the project being a one off project and not maintenance of an existing facility the application met Community Area Grant Criteria for 2011/12.</p> <p>The Board invited the applicant to speak in support of the application.</p> <p><u>Decision</u> Downton Parish Council was awarded £1950 to fund the Archaeological Watching Brief for preparation of new Skate Park in the Village.</p> <p><u>Reason</u> <i>The application would be of benefit to the community, particularly to young people.</i></p> <p>Action: Tom Bray, Community Area Manager</p>
16.	<p><u>Close</u></p> <p>The Chairman thanked everyone for coming and closed the meeting.</p> <p>The next meeting of the Southern Wiltshire Area Board will be held on Thursday 15 December 2011 at Trafalgar School, Downton from 7.00pm.</p>
<p><u>Attachment - Laverstock PC Statement</u></p>	

Laverstock & Ford Parish Council Partner Report

I am proud to be able to report that our River Bourne Community Farm in Laverstock yesterday achieved recognition as the Best Social Enterprise in Wiltshire, at the 2011 Voluntary and Community Service awards. The awards are organised by Wiltshire Council and NHS Wiltshire to highlight outstanding achievements of those people and organisations in the community who volunteer themselves, or exist to encourage volunteers to get involved in their community.

I think it is worth saying just a little about the farm, as many people and organisations have contributed to this stage of its development.

The farm was an idea of local businessman Ben Parker, who had grown up on a 1950's farm and believed it help shape his character for the better. Ben contacted Ian McLennan, our then Salisbury District Councillor and asked about the land at Cow Lane, Laverstock. Ian suggested that Ben put his idea to the Parish Council and he would then pursue the transfer of ownership to L&F PC.

We all wanted the project to succeed and first SDC Cabinet agreed the land transfer and then the Interim Executive of Wiltshire Council. Local people joined the board of the new Community Interest Company and began to fundraise and change the landscape for the better. An additional 58 acres was also rented from the adjacent landowner and grazing of sheep and cows was underway.

Anyone who knew the site before will know how much has changed. Dilapidated buildings have been completely renovated or rebuilt and others added. Much money has been invested but above all the

funding has been translated into many times its value by the hundred's of volunteers from all over.

The Parish Council has leased the land for a peppercorn rent and supports with additional grants. Southern Area Board has also made grants totalling just under £5000 and this has been used to provide brand new and attractive wooden fencing and the parking area has been cleared and levelled so far, with a better surface envisaged soon.

The Area Board chose the venue for one of its activity days for young people this summer and has also held a Young People's Area Board at the farm.

Education has benefited greatly and every school for miles has attended the farm, held a lesson whilst sitting on hay bale seating and used the farm for their practical projects.

In the village, the Laverstock WI has provided cream teas for visitors during the summer and two farm open days have been hugely successful.

Every day people wander in and around the farm just to see the animals or walk through the country setting, on paths where access was previously not possible. Lots and lots of the local people lend a hand when needed and everyone thinks it is the best and most inclusive project we have had for years.

Chairman, this is one of those occasions when every single one of us here should give ourselves a pat on the back for backing this winner.

Thank you.

Southern Wiltshire Area Board – 15 December 2011

Chairman's Announcement

Household Survey – “What matters to you”

The Council and its partners, Wiltshire Police, Wiltshire Wildlife Trust, Probation Service, Wiltshire Fire and Rescue and NHS Wiltshire are undertaking a large random survey to Wiltshire residents in order to understand local people's priorities and needs.

The survey called “What matters to you” will be going out to 20,000 Wiltshire households at random, some 3,000 from the Council's People's Voice panel, as well as a large list of email addresses made up of council contacts and commercial lists. Many of the residents in your community area can expect to receive or have received these through their doors or via email.

We are also making available a large supply of the surveys through reception points in main offices, leisure centres and libraries so that any adult resident aged 16+ can partake if they want to. Naturally the survey will be available through the council's own web site and that of our partners. Many local town and parish councils have also kindly offered to host the survey on their own websites.

Topics covered in the survey include:

- What it's like to live in the area
- Spending priorities
- Community safety issues
- The natural environment
- Healthy living

Please could you encourage local people to take part in the survey if they are asked. Copies of the survey are available at this meeting if anyone wishes to take one away and complete it.

There is also an on line version available as shown in the survey pack - www.wiltshire.gov.uk/whatmatterstoyou and this is the preferred method of completion as it costs the council nothing and saves postage.

Contact Officer:

Philip Morgan – Research Manager

Tel: 01225 713186

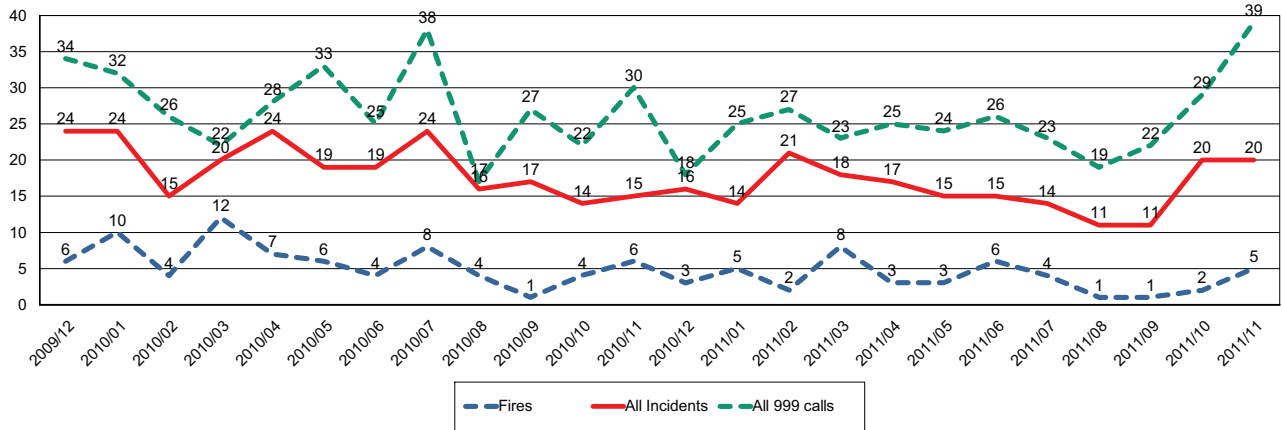
Email: Philip.morgan@wiltshire.gov.uk



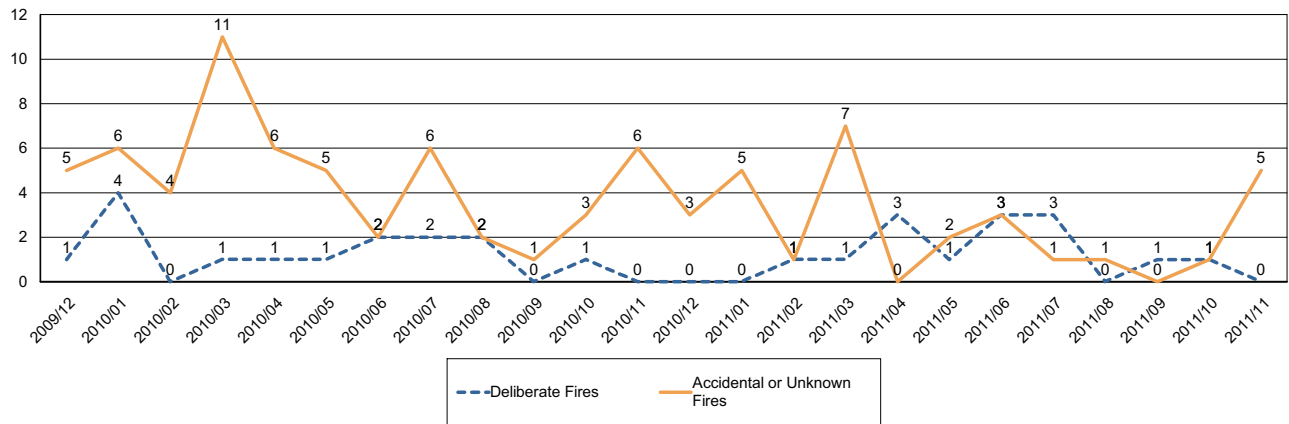
Report for Southern Wiltshire Area Board

The following is an update of Fire and Rescue Service activity up to and including November. It has been prepared using the latest information and is subject to change.

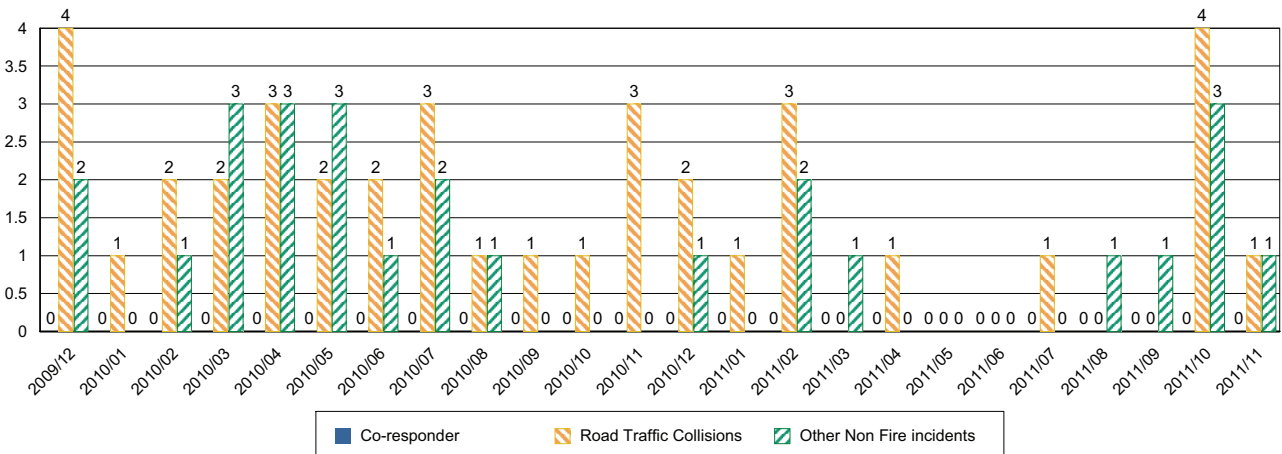
Incidents and Calls



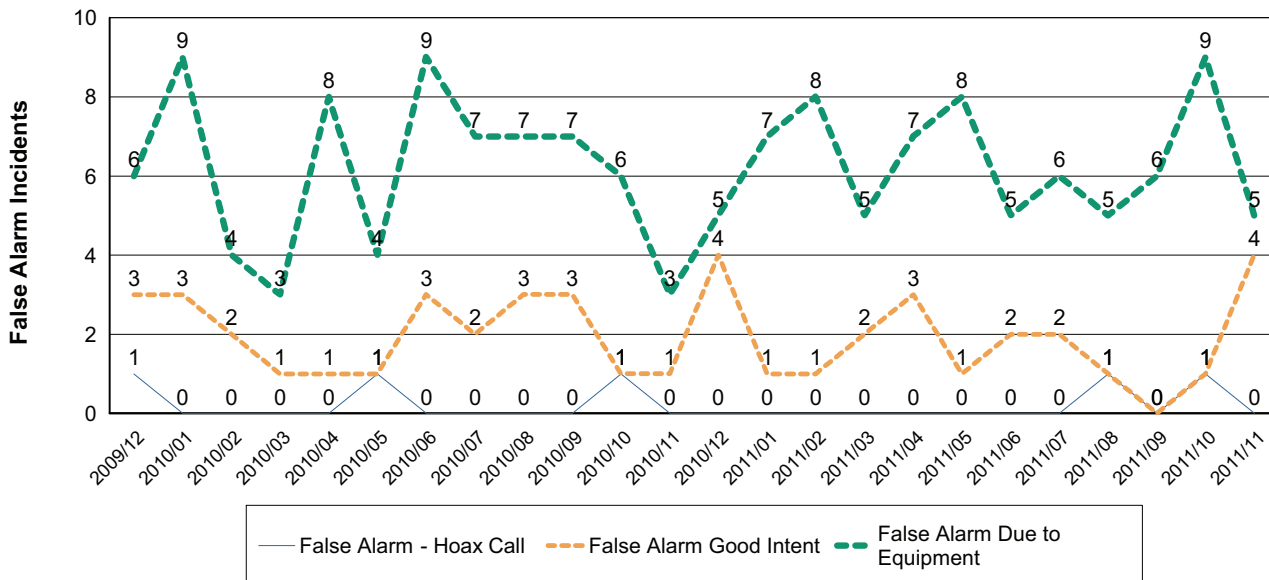
Fires by Cause



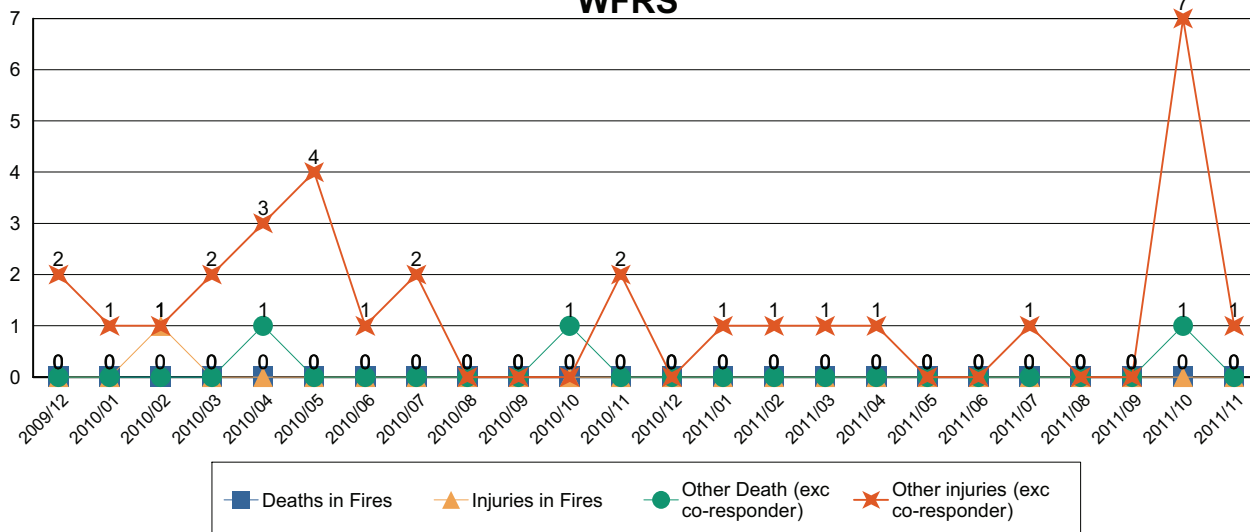
Non-Fire incidents attended by WFRS



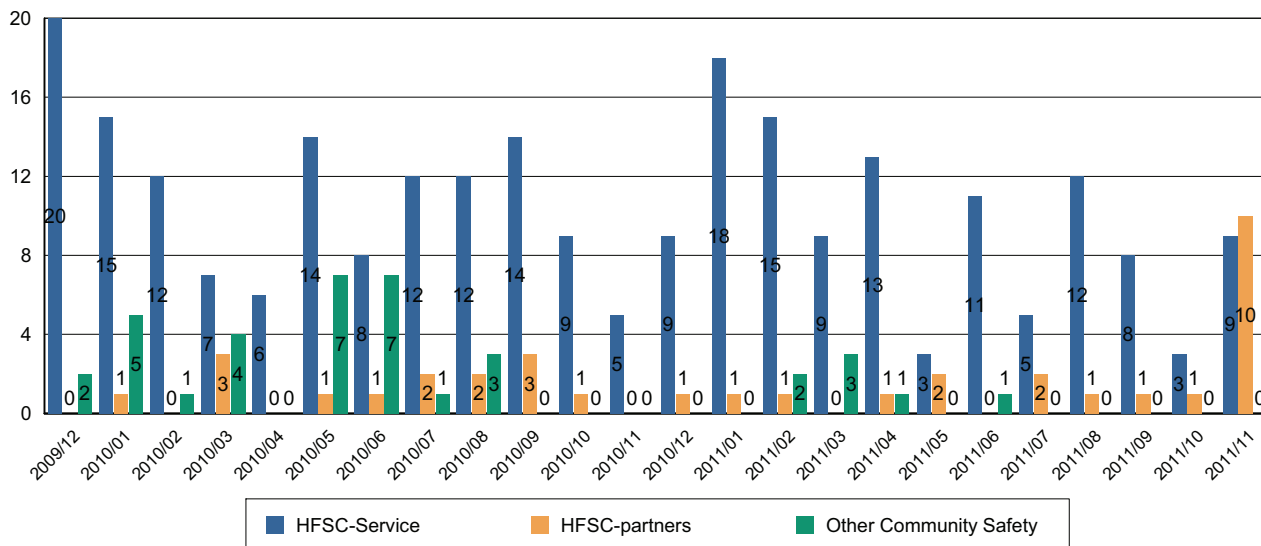
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

**Crime and Community Safety Briefing Paper
Southern Community Area Board
15th December 2011**



1. Neighbourhood Policing

Team Sgt: PS Dean Garvin

Aldbury & Laverstock Beat: PC Henry Clissold PCSO Kim Weston

Downton Beat: PC Matt Holland PCSO Luke Taylor

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues

I am pleased to report that the recent policing operation on farmland held on 28 & 29th of November was well supported by many of our local farmers, landowners & the rural crime team who worked with your local neighbourhood team for two nights. The network of linked individuals helping with the operation extended throughout our Community Area and beyond into surrounding counties. Two poachers were arrested and many acts of trespass deterred at an early stage. It is notable that many of those concerned originate from elsewhere in the region and it is hoped that this activity will send a strong deterrent message.

Burglary & Vehicle Crime are our current main focus of activity in the lead up to Christmas. Proactive use of Automatic Number Plate Reading technology has been made around Whiteparish in an effort to gather intelligence linked to the current series of offences & we are assisted in this by the Priority Crime Team in Salisbury. We will be working on crime prevention messages and placing some covertly equipped decoy vehicles in the wider Salisbury area in the run up to Christmas to counter the expected seasonal upturn in theft offences from cars.

Targeted patrols at Spiders Island continue to combat a localised Anti Social Behaviour problem.

CRIME & DETECTIONS (Nov 2010 – Oct 2011) compared to previous year)

Southern Wiltshire	Crime				Detections	
	November 2009 - October 2010	November 2010 - October 2011	Volume Change	% Change	November 2009 - October 2010	November 2010 - October 2011
Violence Against the Person	87	93	6	7%	38%	44%
Dwelling Burglary	37	38	1	3%	16%	13%
Criminal Damage	94	119	25	27%	5%	4%
Non Dwelling Burglary	98	114	16	16%	2%	4%
Theft from Motor Vehicle	62	63	1	2%	3%	2%
Theft of Motor Vehicle	11	16	5	45%	18%	13%
Total Crime	614	684	70	11%	14%	14%
Total ASB	426	434	8	2%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed better than peers for All Crime and for Violent Crime in the previous 12 month period (Oct 2010 - Sep 2011)

*Total Crime comprises all Crime Groupings listed above and also includes Theft and Handling, Fraud and Forgery, Robbery and Sexual Offences

** Detections include both Sanction Detections and Local Resolution

Andrew Noble
Inspector
Salisbury & Southern Wiltshire Community Areas

NHS Update – November 2011

On behalf of NHS Wiltshire, the Stroke Association is holding a Focus on Stroke event on **Wednesday 2nd November at the Sports Club, London Road, Devizes. Starting at 10am**, the event will include presentations from health and social care, and the voluntary sector. It is also an opportunity for those who have had a stroke and their carers to contribute to the development of stroke care in Wiltshire.

As part of the stroke awareness campaign, NHS Wiltshire's message is for people to maintain a healthy lifestyle, understand the risks, and improve awareness of what to do if a stroke is suspected. So people are encouraged to:

- Learn about the warning signs of a stroke and how to take action.
- Know their personal risk factors for blood pressure, diabetes, and cholesterol – your GP can help you understand these.
- Be physically active and exercise regularly.
- Avoid unhealthy weight gain by keeping to a healthy diet.
- Drink alcohol sensibly.
- If you smoke, seek help to stop now, and avoid breathing in other people's smoke.

As a vital way to help identify whether someone has had a stroke, NHS Wiltshire actively promotes the FAST message. FAST is the acronym to help assess three symptoms:

Facial weakness – can the person smile? Has their mouth or eye dropped?

Arm weakness – can they raise both arms?

Speech problems – can you understand what they are saying? Are they speaking clearly?

Time to call 999

A stroke is a 'brain attack'. It happens when the blood supply to a part of the brain is disturbed or cut off, damaging brain cells and affecting body functions such as the control of limb movement. Studies show that if the patient is treated immediately the risk of long-term damage is reduced, which is why FAST is so important in spotting the signs.

It's also important for people who have had a stroke to engage in exercise, because a stroke often results in reduced strength, mobility and fitness. Strokes also affect moods and can cause social isolation. NHS Wiltshire is therefore working with Wiltshire Council to introduce exercise classes for stroke survivors at leisure centres across the county.

Exercise professionals have received stroke training to run exercise after stroke classes and gym based sessions. The pilot programme is underway at Castle Place Leisure Centre, Trowbridge, and further classes will be offered in Chippenham, Salisbury, Devizes and Marlborough from January 2012.

Don't forget your flu jab

Flu is a highly infectious illness that spreads rapidly through the coughs and sneezes of people who are carrying the virus. If someone is at risk of complications from flu, it's really important they have their annual flu jab.

Anyone can get flu, but it can be more serious for certain people, such as:

- people aged 65 or over
- people who have a serious medical condition
- pregnant women

People in these groups are more vulnerable to the effects of seasonal flu (even if they are usually fit and healthy) and it's recognised that they can go on to develop a more serious illness, such as bronchitis and pneumonia, which could result in a stay in hospital. Flu can also make existing medical conditions worse, so it's important people to take up the offer of a vaccination.

The best time of the year to get a flu vaccination is now - the autumn. It's free and it's effective against the latest flu virus strains. Even if someone has already had a flu jab in previous years, they need another one this year to keep immunity up to date. The flu jab may only protect someone for a year, because the viruses that cause flu are always changing. This year's seasonal flu vaccination also includes a vaccine to protect against swine flu. See your GP about the flu jab if you're 65 or over, or if you have any of the following problems (however old you are):

- a serious heart complaint
- a chest complaint or breathing difficulties, including asthma, bronchitis and emphysema
- serious kidney disease
- diabetes
- lowered immunity due to disease or treatment such as steroid medication or cancer treatment
- if you have a problem with your spleen or you have had your spleen removed
- if you have ever had a stroke

It's also important to get your flu jab if you are pregnant. Your GP may advise you to have a flu jab if you have serious liver disease, multiple sclerosis (MS) or some other diseases of the nervous system. If you think you may need a flu vaccination, check with your GP, practice nurse or your local pharmacist. If a nurse visits you regularly, ask about getting your flu vaccination. Most GP surgeries arrange vaccination sessions in the autumn.

If you have any questions at all, please ask your GP.

Report to	Southern Wiltshire Area Board
Date of Meeting	15 December 2011
Title of Report	Community Area Transport Group Update

Purpose of Report

- To update on the progress of the Community Area Transport Group schemes.
- To request that Parish Councils review any new requests for schemes in their area and report them to the Community Area Manager by 24 February 2012.

1. Update on CATG projects for 2011/12:

CATG Budget (2010/11 & 2011/12)= £13,676+£13,676 = £27,352	Total Project cost	Contribution from Parish Councils	CATG Contribution	Current Progress
Crossing on Middleton Rd, Winterslow	£3,671	£500	£3,171	Partially completed – anti-skid surface to be put in.
Yellow lining on Odstock Rd	£4,500	£3,125	£1,125	Cabinet member approved TRO – awaiting surface patching before lines are painted. February 2012
Extension to footway on C12, Odstock	£5,500	£2,500	£4,000	Completed
Crossing on the Ridge, Woodfalls	£4,000	£1,000	£3,000	Tom G in liaison with PC and shop around design
Access improvements to footpath between London Rd Park & Ride to Lavertsock	Not from CATG	Not from CATG	Not from CATG	Updates from Cllr McLennan
Gateway improvements, refuge and white lining on A338, Charlton All Saints	£25,050	£3,000	£15,726	Detailed design started March construction.
Other costs already incurred (speed survey at Ridge 2010/11)			£330	n/a
	£42,721	£10,125	£27,352	

2. Identifying new schemes for 2012/13.

It is important to note that budgets are not yet decided and it is possible there will be no CATG funding for next year. However, it is still important to plan ahead and put together a list of potential schemes that will improve the Community Area's infrastructure.

The Area Board is inviting Parish Councils to submit schemes to be considered by the CATG. These should be sent to the Community Area Manager by the 24th February 2012. Where possible, the PC should provide evidence of the need for the scheme.

There are a number of things to consider before you submit a scheme:

- Funding is capital to be used for small-scale highways projects
- Priority for schemes that promote LTP priorities such as improving accessibility and safety
www.wiltshire.gov.uk/transportpoliciesandstrategies
- Funding cannot be used for maintenance or bus services
- The availability of future funding – need to be realistic
- The need for feasibility work

Costs are also important to consider due to the small budget available. Here are some estimated costs for works (the link below includes more information on costs):

- Pedestrian refuge £5-10k
- Zebra crossing £20k
- Signalised (Puffin) crossing £60k
- Footways £100 per metre length
- Traffic calming £50-150k
- Gateway feature £5k

www.wiltshire.gov.uk/costwiltshighwaysworks

In Southern Wiltshire we have led the way in joint funding projects with Parish Councils. Contributions from Parish Councils has been the reason we have achieved so much with our money so far. When you submit your schemes we would also like to know if the Parish Council would be willing to contribute financially to the scheme.

A CATG meeting will be scheduled for March 2012 to discuss the schemes.

Report Author	Tom Bray, Community Area Manager Tel: 01722 434252 E-mail: tom.bray@wiltshire.gov.uk
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SOUTHERN WILTSHIRE AREA BOARD
(15 December 2011)

A Focus on Local Employment

1. Purpose of the Report

- 1.1. To approve funding for Jobs Clubs up to 31 March 2012.
- 1.2. To commit to fund the costs associated with next year's job clubs.
- 1.3. To approve retrospective funding of £120 for the Salisbury Journal Job Fair and associated newspaper adverts for Voluntary Job Club Coordinator positions.

2. Job Club Development

- 2.1. The Southern Wiltshire Area Board has established 2 Job Clubs, in Downton and Old Sarum.
- 2.2. The Area Board is now seeking Volunteers to run the Job Clubs. There has been plenty of interest in these positions and the Community Area Manager is working with the volunteers to enable them to take on the Job Clubs in the New Year, running them on a fortnightly basis.
- 2.3. The main purpose the of the Job Clubs is to:
 - Provide a friendly environment where job seekers can come to improve their job search skills and share experiences with other job seekers.
 - Encourage local employers to use the job club to source new employees to fill vacancies.
 - Offer guidance for job seekers about other agencies/organisations who might be able to assist them with their situation/job search.

3. Recommendations

It is recommended that:

1. The Board funds £370 for the running costs of the Job Clubs up to 31 March 2012.
2. The Board commits to fund the running costs of £700 for April 2012/ March 13. (Funding to come from 2012/13 budget once budget is confirmed).
3. The Area Board acknowledges the £120 spent on the Job Fair and adverts for volunteer recruitment.

Report Author: Tom Bray – Community Area Manager, Tel No: 01722 434252, E-Mail: tom.bray@wiltshire.gov.uk

WILTSHIRE COUNCIL

ITEM 13

**SOUTHERN WILTSHIRE AREA BOARD
(15 December 2011)**

Your Local Issues

Purpose of the Report

To update the board on the issues **in progress** since the last meeting in October 2011.

Southern Wiltshire Area Board - Issues in progress* by theme

1. Traffic Management

Ref.	Issue	Location	Date Raised	Status on system	Update
1992	HGVs in Landford	Landford	02/11/2011	in progress	AB proposes to hold roundtable in the area to see how this issue can be tackled in New Year
1558	Increasing traffic on BOAT in Firsdown	Firsdown	31/03/2011	in progress	Liaison with PC and relevant Wiltshire Council officers/Police
404	School traffic problems in Laverstock	Laverstock	14/10/2009	in progress	CLlr McLennan is leading on this – awaiting development on London Rd
1905	School traffic in Laverstock	Laverstock	23/09/2011	in progress	See above

2. Roads

2018	The need for red gateway on Romsey Road	Whiteparish	18/11/2011	in progress	Whiteparish is on the list for consideration for next year, we will know by April 2012.
1877	Curbside hole on Appletree Road	Morgan's Vale	07/09/2011	in progress	CAM contacted Rob Hannis to receive update on development control issues.
1836	Repair white metal railings in Coombe Bissett	Coombe Bissett	17/08/2011	in progress	Highways are confirming the categorisation of these works as that depends on how the problem is addressed.

					Highways to come back to CAM by next week.
1815	Poor condition of Dean Lane, Whiteparish	Whiteparish	08/08/2011	in progress	Highways to discuss drainage issues to be discussed with the PC and landowner.
1338	Pot-holes and road break up in Grimstead	Grimstead	31/10/2010	in progress	Road from E.Grimstead to W.Grimstead is high on the list of priorities for next financial year.
584	Water run-off from The Whiteway Pitton	Pitton	19/11/2009	in progress	Highways are working with the household affected to resolve the issue

3. Speeding (*including closed issues due to requirement of Area Board to allocate SID from April 2012) – All to be considered at the next CATG

2030	Speeding traffic on Milford Mill Road	Laverstock	25/11/2011	in progress
1979	Speeding along rural Hamptworth Road	Redlynch	19/10/2011	in progress
1830	Speeding in Redlynch	Redlynch	15/08/2011	in progress
1816	Speeding at Morgans Vale	Morgan's Vale	09/08/2011	in progress
1779	Volume, type, speed of traffic using MilfordMill Road	Laverstock	26/07/2011	in progress
1724	Speeding traffic on Ford Lane, Ford	Ford	25/06/2011	in progress
1908	Speeding along North Lane, Nomansland, Redlynch	Nomansland	23/09/2011	closed
1907	Speeding through Homington	Homington	23/09/2011	closed
1861	Speeding in Winterslow	Winterslow	24/08/2011	closed
1794	Speeding at Barford Lane, Downton	Downton	29/07/2011	closed
1448	Speeding along Ramsey Drive, Old Sarum	Old Sarum	18/01/2011	closed
1440	Speeding on A338 between Downton and Matrimony Farm	Downton	12/01/2011	closed
1238	Speeding on the Barford Lane & Witherington Road	Downton	23/09/2010	closed
1155	Speeding in Pitton	Pitton	17/08/2010	closed
1125	Speeding through and jumping lights on Lode Hill	Downton	06/08/2010	closed
116	Speeding in Whiteparish – Romsey Rd	Whiteparish	11/09/2009	closed

4. Speed limits

1893	Request speed limit reduction outside Trafalgar school	Downton	16/09/2011	in progress	PC currently pursuing with Jane Scott
968	Speed limit reduction on Hamptworth Road	Redlynch	08/05/2010	in progress	WC pursuing making 40mph throughout New Forest area in Wiltshire

5. Waste and Environment

1471	Litter problems in Laverstock	Laverstock	02/02/2011	in progress	CAM to contact school to see how the issue can be resolved
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6. Community Payback

2050	Community payback - Alderbury Football Pavillion	Alderbury	30/11/2011	in progress	With Community Payback team
1879	Community Payback - Britford Memorial Hall	Britford	07/09/2011	in progress	With Community Payback team

Updates for the above issues:

Full details on the issues are available online here:

www.wiltshire.gov.uk/southernwiltshireareaboard

You then click on **issue tracking**. If you would like to be sent hard copies of the issues and updates contact Tom Bray on tom.bray@wiltshire.gov.uk or 01722 434252.

Reporting an issue:

To report an issue go to www.wiltshire.gov.uk/southernwiltshireareaboard and click on "report an issue in your community now".

Report Author: Tom Bray – Community Area Manager

Tel No: 01722 434252

E-Mail: tom.bray@wiltshire.gov.uk

Report to	Southern Wiltshire Area Board
Date of Meeting	15 December 2011
Title of Report	Community Area Grants

Purpose of Report

To ask Councillors to consider an application seeking 2011/12 Community Area Grant Funding:

Application	
Pitton Diamond Jubilee Event Applicant: Diamond Jubilee Committee - £500	Approve
Chalke Valley Historical Photographic Archive Applicant: Coombe Bissett Parish Council (on behalf of local history group) - £250	Approve
Improvements to access points and car park. Applicant: The Radnor Hall, Bodenham - £1,515	Approve
Public Access Defibrillator Applicant: Whiteparish First Responders - £1051	Approve

Key figures so far:

Available funds for 2011/12 – **£41,815**

Amount spent/allocated on grants so far in 2011/12 - **£19,267**

Amount of funding sought for December 2011 - **£3,316**

Amount left if all awarded - **£19,232**

1. Main Considerations

- 1.1. Councillors will need to be satisfied that grants awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
- 1.2. There will be at least 4 more rounds of funding during 2011/12, including this meeting. The deadline for submitting applications to the Community Area Manager is about 4 weeks prior to the meeting. For the actual date see:
www.wiltshire.gov.uk/southernwiltshireareaboard

2. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

3. Financial Implications

Awards must fall within the Area Boards budget allocated to the Southern Wiltshire Area Board. Grant applications totalling **£3,316** have been received for this meeting.

4. Legal Implications

- 4.1. There are no specific legal implications related to this report.

5. HR Implications

- 5.1. There are no specific HR implications related to this report.

6. Equality and Inclusion Implications

- 6.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

7. Grants

1. Pitton and Farley Diamond Jubilee Event. Applicant: Diamond Jubilee Committee	£500
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Officer recommendation: Approve

7.1.1. This application meets grant criteria 2011/12.

7.1.2. Application does not demonstrate a direct link to the Community Plan 2010 – 15 however supports the Council's objectives of promoting community events to celebrate the Diamond Jubilee.

7.1.3. This project is to fund the costs of a Diamond Jubilee community event.

7.1.4. The Area Board recognises the value of community events as a way of bringing people together.

Matters to consider:

1. This event is ticket only event and states that only 100 people can attend.
2. The Parish Council are not contributing to the funding of this community event.

7.1.5. If the Board does not fund this project then the community would continue to fundraise.

2. Chalke Valley Historical Photographic Archive. Applicant: Coombe Bissett Parish Council (on behalf of local history group)	£250
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Officer recommendation: Approve (Jointly funded with South West Wiltshire Area Board who are asked to fund £250)

7.1.6. Although the applicant is a parish council they are only heading this bid up on behalf of a group of villages and enthusiasts who will benefit from these archives. This application meets grant criteria 2011/12.

7.1.7. Application demonstrates a direct link to the Community Plan 2010 – 15. Issue number 57 states "Encourage local initiatives to record and promote an understanding of local history, heritage and priorities for future conservation".

7.1.8. This project is to fund the costs of digitising historic photos of the Chalke Valley which will be made available online and used by the community.

7.1.9. The Area Board recognises the need to support local history initiatives and also recognises that these photos will be of benefit to the Archivists at Wiltshire Council.

7.1.10. The photos cover the Chalke Valley from Nunton to Berwick St John.

Matters to consider:

1. The parish councils are not contributing to the funding of this project.

7.1.11. If the Board does not fund this project then funding would have to be sought from

elsewhere.

3. Improvements to access points and car park. Applicant: The Radnor Hall, Bodenham	£1,515
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Officer recommendation: Approve

7.1.12. This application meets grant criteria 2011/12.

7.1.13. Application demonstrates a direct link to the Community Plan 2010 – 15 as it promotes the improvement of a local facility.

7.1.14. This project is to fund the costs of the improvements to the access and driveway of the Hall.

7.1.15. The project has local support from the Parish Council who are considering if they contribute financially to this project and will update the Board at the meeting.

7.1.16. The Area Board recognises the need to support and enhance local facilities.

7.1.17. If the Board does not fund this project then the community would continue to fundraise.

4. Public Access Defibrillator. Applicant: Whiteparish First Responders	£1,051
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Officer recommendation: Approve

7.1.18. This application meets grant criteria 2011/12.

7.1.19. Application demonstrates a direct link to the Community Plan 2010 – 15 through its support for Community First Responder schemes.

7.1.20. This project is to provide a public access defibrillator in Whiteparish. This project is supported by the ambulance service and Community Heartbeat Trust who will provide ongoing support.

7.1.21. The Area Board supports the development of First Responder Schemes and this serves to enhance the scheme already operating in Whiteparish.

Matter to consider:

1. The parish council is not contributing to the funding of this project.

7.1.22. If the Board does not fund this project then the community would continue to fundraise.

Report Author	Tom Bray, Community Area Manager Tel: 01722 434252 E-mail: tom.bray@wiltshire.gov.uk
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Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	Diamond Jubilee Committee		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Queen Elizabeth II Diamond Jubilee Celebration		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	To celebrate Her Majesty's Diamond Jubilee in 2012 the jubilee committee is planning to have a celebration which will take place in Pitton Village Hall and the adjoining field. The outline plans are for a Hog Roast and Barn Dance, with a coronation or 1950s theme. The aim is to have a function which will appeal to all generations and to include families across the parish. A committee drawn from the long established Village Hall Fund Raising Committee volunteered to organise the event, as a service to the community but not as a fund raiser for the village hall.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Southern Wiltshire Community Area		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	Pitton Village Hall
When will your project take place?	2 June 2012
How did you discover there was a need for your project (<i>please provide evidence</i>) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	The idea came from the Village Hall fund raising committee based on soundings within the community Previous functions to celebrate national events such as the recent Royal Wedding have been successful and parish residents expect Her Majesty's Jubilee to be celebrated within the community.
How many people will benefit from your project?	100 limited by Pitton VH capacity
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.	No
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i>)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Any other information about your project.	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="4"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Not Applicable

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

By formal and informal feedback from those attending.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month:	Year:
A - Total income:	£	
B - Minus total expenditure:	£	
Surplus/deficit for year: (A minus B)	£	
Free reserves currently held:	£	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Pig on a Pole (Hog Roast)	£500	Own fundraising/reserves		£
Dancing Ledge Band	£450			£
Decorations	£60	Parish/town council		£
Drinks Licence	£21			£
Salads, Rolls , Desserts	£150	Trusts/foundations		£
Contingency	£19			£
	£	In kind		£
	£			£
	£	Other		£
	£	Tickets based on 100 sales		£700
	£			£
	£			£
Total Project Expenditure	£1,200	Total Project Income		£700

Total project income B	£700
Total project expenditure A	£1,200
Project shortfall A – B	£500
Grant sought from Wiltshire Council Area Board	£500
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	Pitton Village Hall

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 01/10/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group			
Name of organisation	COOMBE BISSETT PARISH COUNCIL		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Coombe Bissett Parish Council acting on behalf of local historical interest group. This method of application was suggested by SWWAB.		
2. Your project			
Project Title/Name	CHALKE VALLEY HISTORICAL PHOTOGRAPHIC ARCHIVE		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The villages of Bishopstone and Coombe Bissett hold nearly 1000 photographs and slides taken over the last 120 years, many rescued from potential destruction. They are fragile and the intention is to scan them professionally so they can be secured digitally on a HDD for the future and be made available to future generations, local interest groups and for historical research. Digitised photos or links can then be added to the village websites in the valley from Berwick St John to Nunton, the area of coverage of the photos, thereby making them available to the wider general public.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	South. The majority of photos are held by Coombe Bissett, though they cover the whole of the Chalke Valley.		
I/we have discussed our project with the town/parish council?	Yes	Date	November 2011
I/we have discussed our project with our Wiltshire councillor?	Yes	Date	September 2011

Where will your project take place?	Coombe Bissett and Bishopstone but all the Chalke Valley will have access to the scanned photos.
When will your project take place?	As soon as funding is available.
How did you discover there was a need for your project (<i>please provide evidence</i>) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	700+ slides were taken by the Dorset Camera Group and used in a video called the "Hidden Valley". The originals were due to be disposed of as rubbish but were acquired by the applicants. Another 280 photos and negatives were saved by enthusiasts in Bishopstone as part of their Millennium Collection over 10+ years ago. There is a very urgent need to digitise these deteriorating slides and negatives to make them available to future generations. This will form a data base of photos for local historical research and interest. Such is our concern for this material that photographs and negatives are stored in different locations in case of fire or flood.
How many people will benefit from your project?	At least 1300 within the villages, more if local schools and library study sections are included. The digitised photos can also be made available through the village websites, thereby creating an international distribution.
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboards Please provide a reference/page no.	The Wiltshire Community Plan is a draft consultative document at present. Though there is no direct reference to historical archiving it is surely of educational importance for future generations.
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	No
Could your project be funded from your reserves?	No
Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i>)	Yes, see above for potential deterioration of the material concerned.
Any other information about your project. Because the photos have been gathered unofficially by enthusiasts, we sought advice from the Area Boards as to how we should apply for the funding to carry out the digitisation process. Their clear advice was to put our application forward in the name of the local Parish Council, which we are doing. Our cover letter gives further detail. The case for the project is being led by a small group of local villagers.	
3. Management	
How many people are involved in the management of your group/organisation? Of these, how many are:	
Over 50 years	3 Male 3 Female
25 – 50 years	Male 1 Female
Under 25 years	Male Female
Disabled People	Male Female
Black and Minority Ethnic people	Male Female
If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it? Once complete no further funding will be required for this project. The local websites are already funded.	

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Follow up discussions with local schools, historical societies and heritage organisations plus feedback from the websites.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?	No		
To whom have you applied for funding for this project (other than Wiltshire Council)?	Name of Funder	Amount Applied For	Amount Received
<i>Please <u>list</u> with amount applied for and whether you have been successful</i>	N/A		
Have you or do you intend to apply for a grant from another area board within this financial year?	No		
<i>If yes, please state which one(s).</i>			
Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?	No		

4. Information relating to your last annual accounts (if applicable)				
Year ending:	Month: March	Year:	2011	
A - Total income:	£	27582		
B - Minus total expenditure:	£	35392		
Surplus/deficit for year: (A minus B)	£	11794		
Free reserves currently held:	£	5988		
5. Financial information – If you can claim back V.A.T. please exclude from figures given below				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.	Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)			
			P/C	
Digitisation of photos and storage on HDD.	£476.69		Own fundraising/reserves	C £ nil
Postage - recorded delivery	£ 25.00			£
	£		Parish/town council	C £ nil
	£			£
	£		Trusts/foundations	C £ nil
	£			£
	£		In kind	C £ nil
	£			£
	£		Other	£ nil
	£			£
	£			£
	£			£
Total Project Expenditure	£	501.69	Total Project Income	£ nil
Total project income B	£	nil		
Total project expenditure A	£	501.69		
Project shortfall A – B	£	501.69		
Grant sought from Wiltshire Council Area Board	£	500.00		
Bank Details	Nat West			
Please give the name of the organisations' bank account e.g. Barclays	Coombe Bissett Parish Council			
Please give the title name of the organisations' bank account e.g. current	Current			

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

Written quotes including the one(s) you are going to use

Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year

Terms of reference/constitution/group rules

Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

I have read the funding criteria

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet.

That any other form of licence or approval for this project has been received prior to submission of this application.

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults

Public Liability Insurance Equal opportunities

Access audit Environmental impact
 Planning permission applied for (date) or granted

(date)

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:	Date: 11/11/11
Position in organisation:	
Please return your completed application to the appropriate Area Board Locality Team (see section 3)	



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	The Radnor Hall, Bodenham		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Improvements to access points and car park.		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	<p>The hall has two narrow access points for visitors. Increased usage of the hall has resulted in severe deterioration of these access points and areas of the car park. They now pose hazards to motor and pedestrian traffic. Areas of wear have been 'patched up' over the years and the local authority has recently repaired the public footpath adjacent to one of the entrances. Permanent improvement works, including widening, are however urgently required.</p> <p>The hall has made significant improvements in services over recent years. This is evidenced by increased usage and by the award of Hallmark levels 1 and 2 in January 2011. We are close to the necessary standard for Hallmark level 3, except for completion of this the project.</p>		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Southern Wiltshire		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 11/5/11	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 16/5/11	No <input type="checkbox"/>

Where will your project take place?	The Radnor Hall, Bodenham
When will your project take place?	As soon as funding is available – target start date January 2012.
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)</i>	The management committee regularly inspect and review the condition of the property. We have also received reports of damage to several cars. The photographs accompanying this application make clear the need for the improvement works described. The project will benefit the local community by removing hazardous and unsightly surfaces. A better-maintained and more attractive entrance and car park will also help to attract more users, increasing the viability of the hall as a community resource.
How many people will benefit from your project?	2,000
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboards	By supporting the provision and retention of community facilities e.g. post offices, schools. Odstock Parish Council has not produced a parish plan, however the attached letter makes clear their support for this project.
Please provide a reference/page no.	Page 13, point 52
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Any other information about your project. The Radnor Hall was established over 100 years ago, for the benefit of local agricultural workers. The hall has developed a valuable resource for the wider community. In addition to village based events such as amateur dramatics, family parties, WI meetings and folk dancing, the hall is attracting users from across the southern area of Salisbury. User groups such as Salisbury Deaf Association, a thriving playgroup, art classes and local musicians all practice regularly use the hall. The hall has recently been extended to provide improved facilities for the disabled, increased storage for equipment and an outside play and picnic area. The increased attraction of the hall and the wider catchment area from which it now draws have revealed the inadequacies of current access arrangements. The site has two entrances/exits. Both are very narrow and the concentration of traffic over such a restricted area has led to a deterioration of the entrance kerbing and car park surface. (See attached photographs). This project provides for the widening and re-kerbing of both entrance and the stripping off and resurfacing (with aggregate) of areas of concentrated traffic. A quotation has been obtained from M. Moores, in the sum of xxxxx including VAT. A much larger scheme was envisaged earlier this year. M. Moores submitted the most competitive quote at the time. The management committee felt it appropriate to negotiate the revised scheme on this basis rather than re-tender. The hall has cash reserves of £9,035 at November 2011. Normal operating expenditure and the cost of essential repairs and renewals totaled £9520 in the last financial year. We feel it prudent to maintain a cash reserve approximating to one year's normal expenditure and therefore require assistance with the funding of this project. The hall gained Hallmark accreditation at levels 1 and 2 earlier this year. We are keen to progress to level 3 and are confident we can do so providing the health and safety and appearance issues posed by the current poor access arrangements can be solved.	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="3"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="2"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?
Not applicable

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?
By user surveys and by monitoring the type and number of bookings.

Have you contacted Charities Information Bureau for help with your application/ to seek other	Yes <input checked="" type="checkbox"/>	Date	16/5/11	No <input type="checkbox"/>
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To whom have you applied for funding for this project (<i>other than Wiltshire Council</i>)? <i>Please list with amount applied for and whether you have been successful</i>	Name of Funder	Amount Applied For	Amount Received
	Not applicable		

Have you or do you intend to apply for a grant from another area board within this financial year? <i>If yes, please state which one(s).</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month: April	Year: 2011
A - Total income:	£9385	
B - Minus total expenditure:	£9521	
Surplus/deficit for year: (A minus B)	£-134	
Free reserves currently held:	£10066	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Widen existing openings and resurface car park	£3065	Own fundraising/reserves	C	£1550
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
Total Project Expenditure	£3065	Total Project Income		£1550

Total project income B	£1550
Total project expenditure A	£3065
Project shortfall A – B	£1515
Grant sought from Wiltshire Council Area Board	£1515
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	Santander
Please give the title name of the organisations' bank account e.g. current	Current Account, The Radnor Hall

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date: 8/11/11

Please return your completed application to the appropriate Area Board Locality Team (see section 3)



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	Whiteparish First Responders		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Community Public Access Defibrillation Scheme		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The project will result in the provision of a 24/7 Community Public Access Defibrillator for people who live in or are visiting Whiteparish. It is envisaged the unit will be housed in an adopted telephone box opposite the post office. The project is backed by the local ambulance service and Community Heartbeat Trust, a registered charity, who will provide support in commissioning and advice in running the scheme.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Whiteparish		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Date 10 th November 2011	
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Date November 2011	

Where will your project take place?	Whiteparish
When will your project take place?	As soon as funding and procurement permit.
<p>How did you discover there was a need for your project (<i>please provide evidence</i>) and how will your project benefit your local community?</p> <p><i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i></p>	<p>Whiteparish Community First Responder group became aware of the work of several charities promoting the provision of Community Public Access Defibrillators as lifesaving additions to existing first responder schemes.</p> <p>The group investigated further and found such a scheme would be viable in Whiteparish, enabling the community to benefit from 24/7 access to lifesaving medical equipment. The CFR group is unable to provide cover 24/7. Provision of cPAD would fill in the gaps in cover that necessarily exist.</p> <p>Supporting documentation is enclosed with this application.</p>
How many people will benefit from your project?	1500+
<p>How does your project demonstrate a direct link to the local community plan for your area?</p> <p>www.wiltshire.gov.uk/areaboard</p> <p>Please provide a reference/page no.</p>	<p>Community involvement in healthcare provision</p> <p>22</p>
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i>)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Any other information about your project.	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="5"/>
25 – 50 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="4"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

By fundraising @ village fete, and personal donations/bequests. Annual running costs are expected to be <£100.00

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The ambulance trust will inform us every time the unit is used by the public.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: n/a	Month:	Year:
A - Total income:	£	
B - Minus total expenditure:	£	
Surplus/deficit for year: (A minus B)	£	
Free reserves currently held:	£	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Defibrillator	£650	Own fundraising/reserves	C	£900
Heated secure cabinet	£1,100			£
Fitting	£200	Parish/town council		£
'Adoption' of phone box	£1			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
Total Project Expenditure	£1,951	Total Project Income		£900

Total project income B	£900
Total project expenditure A	£1,951
Project shortfall A – B	£1,051
Grant sought from Wiltshire Council Area Board	£1,051
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	Post Office Savings
Please give the title name of the organisations' bank account e.g. current	Whiteparish First Responders

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 11/11/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

SOUTHERN WILTSHIRE AREA BOARD - Forward Plan 2011/12

Item No. 17

Please note: this is a working document which is subject to change due to availability of relevant Officers/Partners and relevant time scales.

Date	Cabinet Member Attending	Location	Area Board Agenda Main Items and Chairman's Announcements
2 February 2011	Cllr John Noeken	Winterslow Village Hall	<ul style="list-style-type: none"> • Fortnightly Refuse collections • 2012 - A Year of Celebration • Volunteering in Wiltshire • Matters Arising <p>Also - items including Partner and / or Parish Council Updates, Local Issues and Community Area Grants.</p>
5 April 2012	TBC	Morgans Vale & Woodfalls	<ul style="list-style-type: none"> • Fees and Charges Policy • Matters Arising <p>Also - items including Partner and / or Parish Council Updates, Local Issues and Community Area Grants.</p>
7 June 2012	TBC	Coombe Bissett	<ul style="list-style-type: none"> • Matters Arising <p>Also - items including Partner and / or Parish Council Updates, Local Issues and Community Area Grants.</p>

Community area manager: Tom Bray (tom.bray@wiltshire.gov.uk)
 Democratic services officer: Lisa Moore (lisa.moore@wiltshire.gov.uk)
 Service director: Tracy Carter (tracy.carter@wiltshire.gov.uk)

