

## Audit - Risk Seminar

**Please note this is not a public meeting but a development session**

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**Date(s)** Thursday 18 November 2010  
**Time(s):** 10.00 am to 12.30 noon  
**Venue(s):** Committee Room 7, County Hall, Trowbridge, BA14 8JN

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### **Brief description**

Councillors will have the opportunity to work through three of the higher risks facing the Council with relevant officers.

Councillors will gain further information and understanding of how risks are identified, assessed within audit work and how these risks are reported and the actions management will take to address them. This will include working through an audit undertaken this year.

**Number of attendees:** not restricted

**This session may be of particular interest for:** members and substitutes of the Audit Committee

**Trainer / Course provider:** the session will be led by Steve Memmott, Head of Internal Audit, and Eden Speller, Head of Business Arrangements.

### **Please note**

1. Different venues, times and days are proposed when possible to enable as many councillors to attend but we do have to use the one(s) with the most possible attendees.
2. Following a development session the information, if possible, will be made available on the Councillor Development Area on the Intranet.
3. If you are not able to attend a session that you were very interested in and the information cannot be made available on line it may be possible to organise a one-to-one with a relevant officer or a personal development session; if you are interested please contact Marie Gondlach (details below).

4. Pre-booking is essential. If you do not book 3 working days in advance, catering (if applicable) cannot be guaranteed, nor parking or seating at the venue.
5. There is a cost to providing any development event. If you are unable to attend a previously booked course, please let Marie Gondlach know so that the place can be offered to others.
6. Co-opted members, Town and Parish Councillors, Partners and Councillors from neighbouring authorities may be in attendance at some sessions.

**If you would like to attend please contact:**

Wiltshire Councillors do not need to complete a request form for this session but for administrative purposes please let us know if you wish to attend **by Wednesday 10 November**.

Email: [CouncillorDevelopment@wiltshire.gov.uk](mailto:CouncillorDevelopment@wiltshire.gov.uk)

Fax: 01225 713 099

Tel: 01225 713 597 (Marie Gondlach)

Post: Democratic Services, County Hall, Bythesea Road, Trowbridge, BA14 8JN

**Access to the venue**

Please see supporting documents.

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