

## Community leadership Workshop

**Please note this is not a public meeting but a development session**

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**Date(s)** Wednesday 2 March 2011  
**Time(s):** starting at 2.00 pm  
**Venue(s):** Meeting Room, City Hall, Malthouse Lane, Salisbury SP2 7TU

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### Brief description

#### **Community Leadership Workshop**

A half-day workshop giving you a detailed understanding of the tools and processes available for pursuing issues on behalf of your constituents.

**Date:** 2 March 2011

**Time:** 2.00pm to 5.00pm

**Venue:** C Meeting Room, City Hall, Malthouse Lane, Salisbury SP2 7TU

**Number of attendees:** unlimited

**This session may be of particular interest for:** non executive councillors

**Trainer / Course provider:** to be confirmed

### Programme

Attendance will help you to:

- **resolve Area Board issues** (understanding the Area Board process, Area Boards' powers, the new Community Issues System, impact of the Localism & Decentralisation Bill, e.g. community budgets)
- **use Overview & Scrutiny** (Scrutiny's powers, the scrutiny process, how to get an item on a scrutiny agenda, scrutiny's interaction with Area Boards)

- **use the Councillor Call for Action** (what the CCfA is and *isn't*, how it works in practice, examples of the CCfA in action)
- **Petitions and public engagement**
- **Notice of Motion & Questions to Full Council**
- **Access to documents and information**

### **Please note**

1. Different venues, times and days are proposed when possible to enable as many councillors to attend but we do have to use the one(s) with the most possible attendees.
2. Following a development session the information, if possible, will be made available on the Councillor Development Area on the Intranet.
3. If you are not able to attend a session that you were very interested in and the information cannot be made available on line it may be possible to organise a one-to-one with a relevant officer or a personal development session; if you are interested please contact Rita Sanders (details below).
4. Pre-booking is essential. If you do not book 3 working days in advance, catering (if applicable) cannot be guaranteed, nor parking or seating at the venue.
5. There is a cost to providing any development event. If you are unable to attend a previously booked course, please let Rita Sanders know so that the place can be offered to others.
6. Co-opted members, Town and Parish Councillors, Partners and Councillors from neighbouring authorities may be in attendance at some sessions.

### **If you would like to attend please contact:**

Wiltshire Councillors do not need to complete a request form for this session but for administrative purposes please let us know if you wish to attend

Email: [CouncillorDevelopment@wiltshire.gov.uk](mailto:CouncillorDevelopment@wiltshire.gov.uk)

Fax: 01225 713 099

Tel: 01225 718375 (Rita Sanders)

Post: Democratic Services, County Hall, Bythesea Road, Trowbridge, BA14 8JN

### **Access to the venue**

Please see supporting documents.

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