

# MINUTES

**Meeting:** SOUTHERN WILTSHIRE AREA BOARD  
**Place:** Morgans Vale Village Hall, The Ridge, Woodfalls, Salisbury SP5 2HU  
**Date:** 27 March 2014  
**Start Time:** 7.00 pm  
**Finish Time:** 9.05 pm

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Richard Britton, Cllr Julian Johnson and Cllr Leo Randall

### **Wiltshire Council Officers**

Tom Bray, Southern Wiltshire Community Area Manager  
Lisa Moore, Democratic Services Officer  
Tracy Carter, Associate Director - Waste and Environment  
Tony Nye – Extended Youth Services

### **Town and Parish Councillors**

Clarendon Park Parish Council – K Rodger  
Coombe Bissett Parish Council – D Janes, D Rattue  
Downton Parish Council – J Whitmarsh, R Yeates  
Firsdown Parish Council – M Villis  
Grimstead Parish Council – A Ferguson  
Laverstock and Ford Parish Council – R Champion  
Redlynch Parish Council – D Baker-Beall, B Dunn, J Blocksidge  
West Dean Parish Council - Greene  
Whiteparish Parish Council - Jones  
Winterslow Parish Council – D Newton, P Robinson

### **Partners**

Wiltshire Police – Inspector Andy Noble  
Youth Advisory Group – C Pickering, A Morton, E Paver, M Poole, L Shaw

**Total in attendance: 44**

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<b><u>Agenda Item No.</u></b>	<b><u>Summary of Issues Discussed and Decision</u></b>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Britton welcomed everyone to the meeting of the Southern Wiltshire Area Board.</p>
2	<p><u>Apologies</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Councillor Chris Devine</li> <li>• Councillor Ian McLennan</li> </ul>
3	<p><u>Minutes</u></p> <p>The minutes of the previous meeting, held on Thursday 30 January 2014 were agreed as a correct record and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
5	<p><u>Chairman's Announcements</u></p> <p>There were none.</p>
6	<p><u>Current Consultations</u></p> <p>The Board noted the information on current consultations, as detailed in the agenda.</p> <p>For further information or to take part in a consultation online, follow the link:  <a href="http://www.wiltshire.gov.uk/council/consultations.htm">http://www.wiltshire.gov.uk/council/consultations.htm</a></p>
7	<p><u>Report on issues facing the community as a whole</u></p> <p>Due to a full agenda the Board had agreed to take only the Police update specifically about the relocation of the Police station. Councillors and Community Area Manager was available before and after the meeting to discuss any other issues.</p> <p>The Board noted the written updates which had been included in the agenda pack:</p> <ul style="list-style-type: none"> <li>• Police</li> <li>• Fire and Rescue</li> </ul>

- Community Issues Update
- Wiltshire Council –No Cold Calling Zone - link: <http://goo.gl/UnslmH>

Police

Inspector Noble gave an update regarding the ongoing changes and decant from the Wilton Road site.

- Beat Managers and the Neighbourhood Police Teams would remain locally.
- Officers within the large Investigation team would be moving into Bourne Hill during June 2014.
- Patrols would start and finish from Amesbury Police Station.
- The Campus development work at the Five Rivers site was due to start shortly. Once work was complete, the Police would be located in the new Campus building, the timescale for this was approximately 18 months time.
- The old custody unit would be closed in June 2014. During the interim period, until a new purpose built custody suite was ready, prisoners would be transported to Melksham.
- Prisoner transportation was in place to enable arresting Officers to remain on the Beat.

Structural Changes would reduce the tiers of Management, there would be no new Chief Inspectors. The new Superintendant for Salisbury, Warminster and Amesbury was Charlie Armstrong, with Inspector Noble moving to a new post, working under her. Andy would be replaced by Inspector Dave Minty.

Two PCSO's Rachel Gunn and Luke Taylor, had been successful in their recruitment to Police Constables. The vacancy had been temporarily covered by PCSO Matt Smith, formally working in the Friary, Salisbury.

The Chairman thanked Inspector Noble for the support he had given the Board, and his openness and the level of update which he had always provided.

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Southampton Road Gateway Project

The Board received a presentation from the 'Salisbury Gateway' Project Team on the proposed plans for a Sainsbury's store on the Southampton Road.

Following the public exhibition in July 2013, it had been realised that some changes would be required to the original scheme. The new scheme had been much influenced by feedback received.

The new scheme would provide 400 jobs and works on the site would include:

	<ul style="list-style-type: none"> <li>• Unlocking new views of Salisbury Cathedral and public access to the wetlands area, which would be reinstated on the south-western side of the site.</li> <li>• Linking of water management on site with recreating the water meadows.</li> <li>• Protection of local wildlife and enhancement of the environment.</li> <li>• Improvements to Southampton Road, with widening to Bourne Roundabout, to improve traffic flow.</li> <li>• Implementation of a new bus stop near the store entrance.</li> <li>• Improvements to pedestrian and cycle routes.</li> <li>• Underground tanks and treatment trains to process heavy rainfall, in a controlled manner back into the River Avon.</li> </ul> <p>Comments and Questions were the received, these included:</p> <ul style="list-style-type: none"> <li>• Ron Champion, Laverstock &amp; Ford Parish Councillor – The Parish had made representation regarding concerns surrounding Milford Mill Road in Laverstock. <u>Answer:</u> We will be coming to talk to Laverstock &amp; Ford Parish Council.</li> <li>• Who owns the land? <u>Answer:</u> Salisbury Site LLP owns part of the site and holds options to purchase the balance from the present land owners. Salisbury Site LLP is a private property company.</li> <li>• Tesco modified the roundabout to include a slip road, can you consider improvements to the roundabout? <u>Answer:</u> The Roundabout will be considerably larger than it currently is, there would be two lanes coming out from the Sainsbury’s site.</li> <li>• How will you make the road look more attractive? <u>Answer:</u> An attractive store in that location as you come into Salisbury from Southampton, would make it more attractive.</li> </ul> <p>The Board carried out a short voting session to ascertain the public view of those present at the meeting.</p>
9	<p><u>The Campus Project in Southern Wiltshire</u></p> <p>The Board considered the Campus paper which had been circulated at the meeting (a copy is attached to the minutes). The Chairman explained that the Council had allocated a large budget to support the development of Campuses around Wiltshire.</p> <p>The Board had been working with Associate Director for Waste and Environment, Tracy Carter to achieve better recognition of the issues that the Southern Wiltshire community area faced due to there not being a central hub.</p> <p>A multi campus solution had now been accepted as an option for Southern Wiltshire. There would be some provision of services in Downton, with other smaller campuses in other locations within the community area.</p> <p>The Campus project could present huge potential benefits. It was important to</p>

	<p>grasp the opportunity to realise benefits for the Southern Wiltshire community.</p> <p>Other Community Areas across Wiltshire had set up Community Operations Boards (COB) to work with the community to find out which services and facilities were required. The COB would coordinate the work of the individual cluster groups.</p> <p>Questions and Comments were then taken, these included:</p> <ul style="list-style-type: none"> <li>• The youth work in Winterslow is very proactive; would funding include taking the young people to other villages? <u>Answer:</u> This is something that the COB could look at.</li> <li>• Does the COB have any Officer support? <u>Answer:</u> Yes, a Project Manager would be appointed to work with the COB.</li> </ul> <p>The Board then considered the recommendations set out in the paper.</p> <p><b><u>Decision:</u></b>  <b>The Southern Wiltshire Area Board agreed to:</b></p> <ul style="list-style-type: none"> <li>• <b>Adopt “Community Opportunities Board” instead of “Campus Operations Board” for its COB.</b></li> <li>• <b>Set up a provisional COB using volunteers from across our community area.</b></li> </ul>
10	<p><u>Youth Activities Consultation</u></p> <p>Caroline Godfrey, Corporate Director delivered a presentation on the current consultation options for the future provision of services and activities for young people in Wiltshire.</p> <p><u>Why the need for a review</u>  A report was submitted to Cabinet on 21 January, which covered a number of issues. It had been 10 years since the current service was established, it was necessary to respond to the changing needs of young people.</p> <p>Support needed to be targeted at those that need it most, currently the minority of young people access council provision, whilst many others access voluntary, community or commercial outlets.</p> <p>Campuses would provide new opportunities across the county, the first campus opens in Corsham in June 2014.</p> <p>As part of the budget setting on 25 February, it was recognised that some funding currently being spent on Integrated Youth Services would need to be saved.</p>

The Council has a statutory duty to secure access to leisure-time activities for young people. Currently, these services are provided through a range of open access youth development service across the county, with a mix of centre and street-based youth work.

The Department for Education updated the statutory guidance, with there being new focus for councils to enable services, rather than deliver direct provision, and to enhance the role for voluntary and community sector services.

Future provision will offer sustainable help, support and resource to target the young people who need it most. Opportunities would be made available for more young people to access activities. The four options out for consultation are:

1. Retain the current in-house service but reduce the cost
2. Outsource the service
3. Encourage and support staff to form a Public Service Mutual
4. Develop a community led approach

It is recognised that each community area has its own needs, and existing resources vary. Working with people locally will help to assess the needs for the Salisbury community area.

Young people have already said that that they wish to be more involved in the choices of services available to them. It had also been raised that transport was a fundamental issue in accessing services.

Members of the Southern Wiltshire Youth Advisory Group (YAG) had worked together to gather the views of young people across the community area, from this work they were able to put together a fifth option.

#### YAG - Option 5

The Southern Wiltshire Area Board and the Youth Team have developed a locality cluster approach with six clusters. Our aim is to work within these clusters; this will reduce the cost of travel, as well as making it more accessible to the young people, by having it available locally to them.

We have reviewed the four options from the Positive Youth Activities Consultation. After an in depth discussion about the advantage and disadvantages of the options, we have come up with an option 5; which is based around the in house model for keeping a separate fund for buildings and transport.

Our option incorporates various aspects of the given options which we feel would be most beneficial for our locality area, providing the funding is put through the formula; splitting it fairly.

An important aspect in our option, is that we keep our trained youth workers;

	<p>maintaining the personalised services and support network we currently have with our valued youth workers. However we also want to encourage the community to participate within the youth service, in order to offer security to the youth service, as well as making the community feel valued and welcomed.</p> <p>In order to get the community involved, we wish to hold fundraisers, various fun days within the clusters to promote the youth service, encouraging young people from within the community to get involved and participate. We also aim to gain external support/sponsorship from local businesses for equipment, qualifications and specific projects.</p> <p>Finally, we have decided upon creating a facebook and twitter profile for the individual community clusters advertising events and providing information about local activities and the youth service.</p> <p>The overall aim for our model is to keep the support from Wiltshire council, while we still have access to the funding, as well as gaining local support to prolong the youth service.</p> <p><u>Questions and Comments were then received, these included:</u></p> <ul style="list-style-type: none"> <li>• In West Dean we have benefitted a great deal from the help of the professional youth worker. We have set up a youth cafe, and without the input of the youth worker, we would not be where we are today.</li> <li>• In Redlynch we also set up a youth cafe, without the assistance of the youth worker and the community area manager the project would not have worked.</li> <li>• In the Southern Wiltshire community area we have the problem that we do not have one centre, some of our rural areas have nothing at all for young people to access.</li> <li>• Our villages can no longer expect the council to provide everything; the youth worker will act as a facilitator to bring activities and volunteers together.</li> </ul> <p>The Chairman gave thanks to Carolyn and the YAG for their presentations.</p>
11	<p><u>Superfast Broadband Rollout</u></p> <p>Sarah Cosentino, Wiltshire Online Project Manager, and Matt Lloyd from BT provided an update about the rollout of superfast broadband in southern Wiltshire.</p> <p>Work was due to start in Downton and Alderbury to install fibre optic wiring to BT boxes, which would then enable the community to access the superfast broadband. Later in the year work would start in Pitton, Farley and Grimstead.</p>

The board would receive further updates as the project progressed.

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'What Matters to You' JSA follow up

The Board receive a report on the priorities identified at the 'What Matters To You' event held in Downton on 27 February 2014.

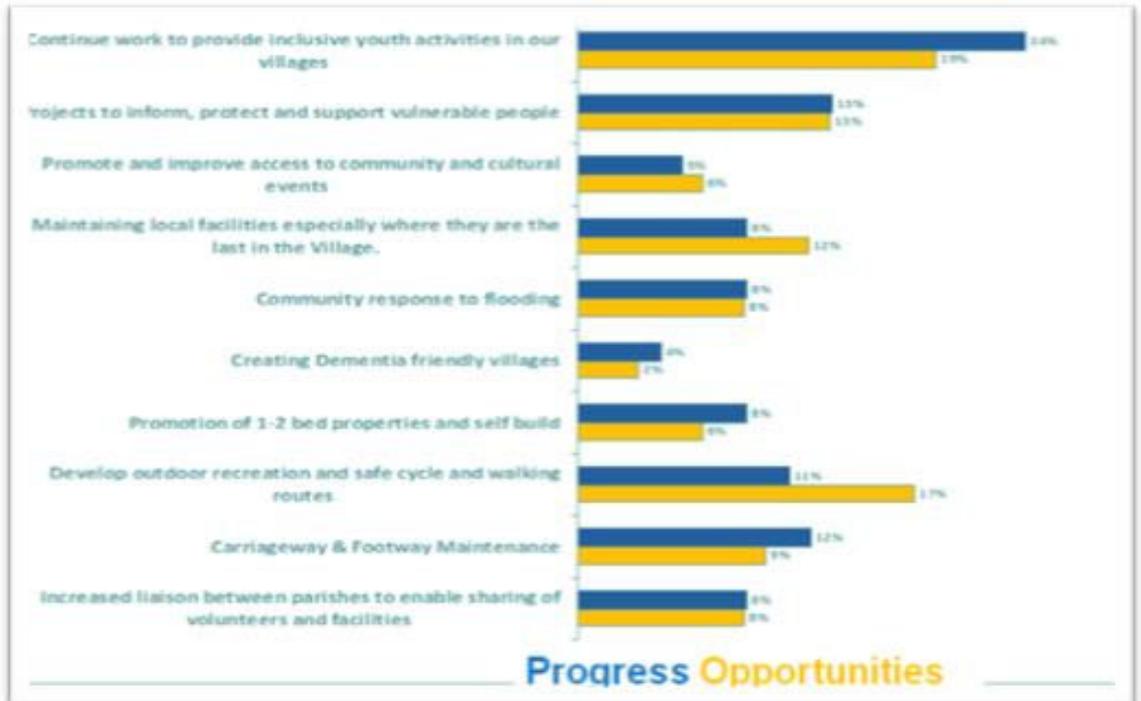
The purpose of the event was to:

- Gain a consensus around priorities for the area
- Provide the basis for community-led action and projects over the next two years
- Inform (or become) the community plan for the area
- Provide the Council and partners with a clear focus for actions

The Area Board would now review its priorities and agree how to initiate and coordinate action working with partners, community groups and the public.

The Board then invited those present to take part in an interactive voting session, where people were able to vote for the priorities which they felt the Board should progress in 2014/15.

The Chairman invited the community to make proposals for any other projects within their own Community areas.



13	<p><u>Community Area Grants</u></p> <p>The Board considered four applications to the Community Area Grant Scheme for 2013/14, as detailed in the grant papers attached to the agenda.</p> <p><b><u>Decision</u></b>  <b>Application from Winterslow Cricket Club £496.00 - Although the Board was minded to approve this application the applicant was not present at the meeting so final confirmation would be deferred pending the provision of further information at a subsequent meeting.</b></p> <p><b><u>Decision</u></b>  <b>Coombe Bissett Parish Council was awarded £2,000 towards the purchase of defibrillators.</b></p> <p><b><i>Reason</i></b>  <b><i>The application met the Community Area Grant criteria for 2013/14.</i></b></p> <p><b><u>Decision</u></b>  <b>Application from Winterslow Primary School Swimming Pool Working Party / Governors for £5,000 - Although the Board was minded to approve this application the applicant was not present at the meeting so final confirmation would be deferred pending the provision of further information at a subsequent meeting.</b></p> <p><b><u>Decision</u></b>  <b>The application from the Walking Group (Grimstead Parish Council) was withdrawn, as the applicant had since received alternative funding from R2 funds.</b></p> <p>The Board considered a Youth Theme project application from Salisbury Art Centre outreach project - Old Sarum Odyssey for £4934, as detailed in the agenda papers.</p> <p><b><u>Decision</u></b>  <b>The Old Sarum Odyssey project was awarded £4934 of revenue funding from the 2013/14 budget.</b></p>
14	<p><u>Close</u></p> <p>The Chairman thanked everyone for coming and closed the meeting.</p>
<p><u>Attachment - Campus Paper</u></p>	

**Wiltshire Council's campus project and how it might be applied for the benefit of villages in the Southern Wiltshire Community Area**

**Introduction**

At the last meeting of the Area Board the chairman tabled a paper outlining the Council's ambitions for a campus in every community area (attached). The campus programme offers very real benefits in terms of improved amenities and easier access to services. The Cabinet member with responsibility for campuses, Cllr Jonathon Seed, described exciting developments in other community areas where very worthwhile community benefits were going to be delivered.

Responding, the chairman explained his concerns about how the campus idea might be applied in our particular community area. The particular characteristics of the Southern Wiltshire Community Area made the approach to campuses being adopted elsewhere inappropriate. Specifically:

- There is no logical or geographic central point
- The Community Area is made of a large number of villages with little or no inter-activity
- The Community Area regarded Salisbury as its service centre

It was agreed that the chairman would meet Cllr Seed to discuss the problem.

**Meeting**

The subsequent discussion with Cllr Seed, Tracy Carter and Mark Stone – the Director with responsibility for the campus project - produced the following:

- Explicit recognition and acceptance of "the unique nature" of our Community Area
- An agreement that a multi-campus approach was appropriate and justified
- An agreement that there was a clear campus opportunity and requirement at Downton

And there was discussion of possible additional campus locations and indications of the size of budget which might be available.

Emphasis was placed on the fact that the essence of the campus programme was that they should be community-based projects designed and driven by the communities they are designed to serve.

The Board is being encouraged to set up a Community Operations Board (COB) to take this project forward.

## **Possible scope of campuses**

Each campus would be designed to meet the needs and wishes of its immediate catchment area or 'cluster' of villages with these needs and wishes being specified by the communities themselves.

Each campus would aim at:

- Providing improved local access to council services
- Providing improved leisure services and amenities
- Providing new services to meet the particular characteristics of the local area (which in our case might mean a focus on our increasingly elderly population)

The sorts of things which could be considered are:

- Leisure or sports centres
- 'Outreach' provision of leisure activities (eg mobile gym)
- Meeting rooms
- Outdoor all-weather courts (tennis, netball, football etc)
- Library
- Youth activities
- Children's centre/Playgroup
- Creche
- Adult Social Care services
- Parish Council offices
- 'Outreach' provision of council services (eg Housing benefits etc)
- Partner services (police, health)

It must be borne in mind that although Wiltshire Council has made funds available for every campus project the funding will be the subject of a bid which must be clearly justified on the basis of a business case based on community-derived evidence.

## **The next steps**

Our villages have widely differing existing amenities and community provision - what will be required in one village will already be available in another; what is wanted in one village will not be of interest in another. So although there will be the need to identify needs and aspirations at an individual village or village 'cluster' level some over-arching co-ordinating body is required to develop the overall strategy for our community area. Sub-groups might then be formed to consult each potential campus location or village 'cluster' and specify that particular campus solution.

In other community areas the overall, coordinating bodies are called Community Operations Boards – COBs. However, to reflect our particular circumstances perhaps we should adopt "Campus Opportunities Board"? It is a requirement that COBs should not be led by WC members although, of course, councillors would contribute to their work. The COB would report their findings at each stage to the Area Board.

The Terms of Reference for our COB would be to:

- Consider the overall geography of the community area together with the available information from the JSA, WC's asset mapping, demographics and transport links
- Obtain from PCs and other community organisations further information on existing facilities and transport links and other relevant information that would inform the COB's view on the most appropriate campus locations
- Using the above identify locations where their proximity and ease of access to Salisbury might indicate that a campus provision might not be appropriate or that some other form of provision might be called for
- Consider the best locations for campus projects based on the above information and the catchment areas which they would serve
- Plan and organise the consultations for Downton and at the catchment area level identified above and the consultation for those locations where a campus provision might not be appropriate
- Draw together the consultation findings and make recommendations to the Area Board.

### **Recommendations**

1 Agree to adopt "Campus Opportunities Board" instead of "Community Operations Board" for our COB.

2 Set up a provisional COB using volunteers from across our community area.

Cllr Richard Britton

Chair, Southern Wiltshire Area Board

10/03/2014

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