

MINUTES

Meeting: SOUTHERN WILTSHIRE AREA BOARD
Place: Old Sarum Community Centre, Salisbury
Date: 24 March 2016
Start Time: 7.00pm
Finish Time: 9.12pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer),

Tel: 01722 434560 or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Britton, Cllr Christopher Devine (Vice-Chair), Cllr Julian Johnson,
Cllr Ian McLennan and Cllr Leo Randall

Wiltshire Council Officers

Tom Bray, Southern Wiltshire Community Engagement Manager
Lisa Moore, Democratic Services Officer
Sue Geary, Head of Department - Commissioning - Community Services

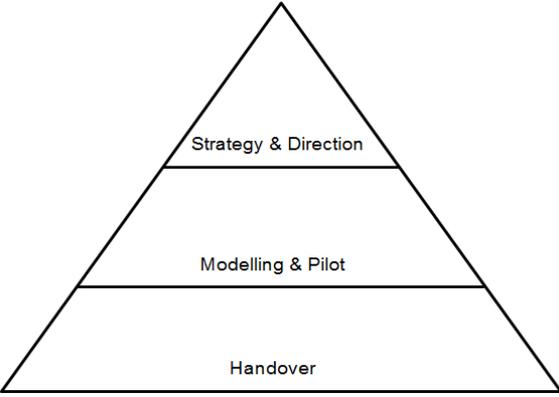
Town and Parish Councillors

Alderbury Parish Council – A McGowan & G Reed
Britford Parish Council – M Hitchings
Clarendon Park Parish Council – R Yates
Downton Parish Council – J Brentor, B Cornish & J Whitmarsh
Firsdowen Parish Council – M Bishop & B Edgeley
Grimstead Parish Council – E Daffern & G Sowerby
Landford Parish Council – J Martin
Laverstock and Ford Parish Council – V Bussereau & C Davis
Odstock Parish Council – R Parsons
Pitton and Farley Parish Council – C Purves
Redlynch Parish Council – J Blocksidge
West Dean Parish Council – H Urquhart
Whiteparish Parish Council – P Jones
Winterslow Parish Council – M Brown & A Sillence

Partners

Wiltshire Police – Inspector David Minty
Age UK Salisbury District – Sue Wight
Alzheimer’s Society – Caroline Wilson

Total in attendance: 37

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Britton welcomed everyone to the meeting of the Southern Wiltshire Area Board.</p>
2	<p><u>Apologies</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Tracy Carter – Associate Director assigned to the Board
3	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Thursday 28 January 2016, were agreed as a correct record and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
5	<p><u>Chairman's Announcements</u></p> <p><u>An overview of Wiltshire Council's 2016/17 Budget</u> A brief summary was included in the agenda pack, however this had been produced prior to the figures being agreed. There were £26 million of savings still to be identified.</p> <p><u>The future of Area Board projects</u> The Area Board aimed to produce a guide on how to take future projects forward in 2016/17. Themes for projects arising from discussions between the Board and parishes could then be worked on at a community level by the parish council.</p> 

6

Current Consultations

The Board noted the information available online on current consultations. The Chairman drew attention to the Local Transport Strategy which was open until 4 April 2016.

Consultation	Deadline
Draft Revised CIL Regulation 123 List and Planning Obligations SPD	25/04/16
Obesity Strategy consultation	30/04/16
West Dean and West Tytherley Neighbourhood Area Designation	29/03/16
Care Services: Changes to policies around prevention and care services General policies relating to care services Policies relating to charging for care services	08/06/16
Wiltshire Local Transport Plan - Public Transport Strategy Review	04/04/16

7

Report on issues facing the community as a whole

The Board noted the written updates attached to the agenda.

Police – Neighbourhood Team Update

Inspector David Minty gave an overview of the new Police model in place from October 2016. A 2 year design project, with 18 months of research found that there was a great deal of duplication with the current model.

The 999 service was found to be good, however the 101 service was found to be bogged down. Each Sergeant would have a team of Police Officers, PCSO's and local investigating teams. There would be five teams per hub, within the team there would be one allocated officer on a rota basis for the SWW area providing cover 24/7.

The Community Coordinator would be able to produce a written update for parish council meetings and if requested could facilitate attendance of a PCSO from time to time, to discuss specific policing issues if they arise.

A list of the Officer's names for the area would be provided when available.

Fire & Rescue Service

On 1 April 2016 the new combined service of Wiltshire and Dorset Fire Service would begin.

There would be a 6.9% increase to the Fire Service element of the precept due to Dorset's being higher than Wiltshire. This was expected to return to the original 1.9% increase the following year.

Clean for the Queen

There had been a fantastic response to the Clean for the Queen initiative in March. There were 9 litter picks, involving 128 volunteers collecting 188 bags of rubbish. Further litter picks were planned.

Parishes were invited to approach the Area Board to apply for litter picking kits to help them to take part.

Queen's 90th Birthday

Communities were already planning events to coincide with the Queens 90th Birthday. Tom could offer support with the planning and promotion of events.

Big Pledge – The Road to Rio

The Olympics would be held in Rio later in the year, to celebrate the Council was supporting an initiative where people could get involved by registering to take on a challenge between 4 June to 29 July, as either a team or an individual. A league table by community area would be produced to track each areas contribution. Tom urged as many people as possible to take part. Further information would be circulated in due course.

Any other comments or reports

There had been several issues raised around Fly tipping in the Southern Wiltshire community area. Tom had met with the Head of Service and colleagues to discuss the matter. There would be further work on promoting the reporting system, and stressing the importance of reporting issues.

8

Highways Maintenance

Adrian Hampton, Head Local Highways, Weather Emergency Service and Highways and Streetscene – South updated on the effect of the Wiltshire Council's new contractual arrangements on the Southern Wiltshire community area from 1 April 2016.

There would be three contracts:

- Streetscene
- Highways, Tarmac & Ringway
- Client

The Parish Steward Scheme was due to return and be operational from October 2016.

Town and Parish councils were issued a priority sheet, to identify tasks to be carried out every month for the Parish Steward. Co-ordinators would be going out ensuring the application reports were being completed. There would be a set period of time to respond to an issue submitted via the online application.

Questions and comments included:

- Could Parishes have a list of the schedule of the visits? Answer: A schedule of Parish Steward visits would be circulated when available.
- Litter in urban areas was not too bad, but across agricultural areas, this was more of an issue, what do you suggest? Answer: The Council was

about to start an awareness campaign.

- In some areas the black box collectors were sliding bins around after emptying rather than placing them back, not taking care. Answer: Adrian agreed to take the comment back.
- In Alderbury some of the roads had never been swept, would they be in the future? Answer: No, there were some kerbs so covered in soil that we were having to pay a contractor to dig them up in advance, so taking much longer.
- Millford Mill Road was repaired some time back, however a section under the bridge was not included, why was this? Answer: Adrian agreed to find out and feedback.
- Some areas are dangerous due to long grass, was there a list of set danger areas which needed attention? Answer: Yes there was the Visibility Areas List; if you inform us we can have a look.

A copy of the slides area attached.

Local Highways Major Maintenance Proposals for 2016/17

The Board considered the list of proposed works for 2016/17 as detailed in the papers attached to the agenda.

Decision

The Southern Wiltshire Area Board approved the list of Highways schemes for 2016/17.

9

Area Board Theme: Village Maintenance

Tom reported that the meeting with parishes held at River Bourne Community Farm (RBCF) on 22nd March to discuss the proposal that RBCF become a local service provider had gone well. He urged people to invite RBCF to bid for future works.

10

Area Board Theme: Older People

Sue Geary, Head of Department, Commissioning Community Services presented information on Older People and what was happening in Wiltshire.

Through the County Health and Wellbeing Board and the Better Care Plan, the Council and CCG were looking to work with the voluntary sector improve prevention services.

For example -

- Developing a coordinated approach to information and advice
- Building links between communities and central commissioning through closer working with Area Boards

Funding previously used for the Good Neighbour Service was now allocated to each Area Board to be spent on pump-priming local priorities for older people.

Local initiatives to support this approach included:

- Each area identifying its priorities for older people's services and establishing action plan to take forward priorities
- Establishing a local group or groups "Health and Wellbeing Group" to focus on developing services to meet needs
- Allocation of available funding and identification of other funding opportunities
- Working with older people's and carers' champions

The Area Board had already been liaising with Sue on this work as part of the Area Board Theme: Older People. The Chairman proposed to write a more detailed paper to launch progression in the new year.

Questions:

- Would funding from the Good Neighbour Scheme be ring fenced?
Answer: Yes the Board has asked that the funds be spent on services for older people.
- Could you give an idea of your plans? Answer: The starting point would be to invite parish councils to nominate a lead member. An audit of existing activities and groups would need to be carried out and collated.

11

Area Board Theme: Youth

The Board considered two proposals for funding from the Youth Initiatives budget as detailed in the papers.

Decision

Southern Wiltshire Area Board approved the following Youth Funding awards for 2015/16:

- **Anybody Can Cook proposal - £3,471**
- **Community Rewards – Alderbury Explorer Scouts, Clean for the Queen - £40**

12

Area Board Theme: Conservation

Due to the agenda overrunning, the Chairman skipped this item and noted that a paper would be circulated.

13

Area Board theme: Footpaths - the way ahead

Proposal - The way ahead:

Extra funding was negotiated by the Area Board for the volunteer coordinator post which enables it to offer parishes and local groups the following:

River Bourne Community Farm would make 2 days per month (for around 20 months) available to support local footpath work which involved local volunteers. It was envisaged working as follows:

Roles		
Parish/footpath grp	RBCF	RoW team
Identify tasks required Landowner consent Book RBCF Recruiting volunteers Local communications	Kit to site Provide tools Supervise activity day Capacity build (Gearing local groups to do things on own) Report outcomes eg. No. volunteers	Advice & guidance to local group around task/landowners

The Board had developed a tool kit, containing all of the sorts of things groups needed to set up on their own. Tom would email the details of this out to parishes.

14

Speed Indicator Device Project - Lift Off!

Tom explained that River Bourne Community Farm (RBCF) would be the contractor to carry out the maintenance and deployment of the SIDs for the Southern Area. Representatives had completed training to become Accredited Streetworks contractors and the SID would be collected that month.

The list of participating parishes was being finalised, however it was thought that the total number participating would be around 10. The majority of the parishes had opted for 3 sitings but a few had requested more if they could be included into the rota.

The rota was being developed and would be shared among participating parishes. Those parishes that previously received a SID (and are participating in the programme) RBCF will get yours started first as you already have posts and brackets in place. The aim was to start the rota on 4 April 2016 (subject to final agreement with RBCF). SIDs would be erected for 10 days in the agreed location.

15

What we did in 2015/16

The Chairman noted that over the course of 2015/16, £42,360 of grant funding had been allocated to 22 different projects.

There was £1,500 remaining in the digital literacy budget, which would be

16	<p>retained for 2016/17, as all remaining funds could be rolled over to the next financial year.</p> <p>It was recognised how important the youth projects in the area were due to transport issues across the rural locations.</p> <p><u>Community Area Transport Group (CATG) Update</u></p> <p>The Board noted the minutes of the last CATG meeting held on 10 March 2016, and considered the recommendation for funding from this scheme.</p> <p><u>Decision</u> Southern Wiltshire Area Board awarded £750 of CATG budget, to the Mill Lane, Winterslow - Relocate 30mph terminal signs scheme, as detailed in the agenda.</p>
17	<p><u>Community Area Grants</u></p> <p>The Board considered 2 applications for funding from the Community Area Grant Scheme for 2015/16. Applicants present were invited to speak in support of their projects.</p> <p><u>Decision</u> Downton Moot Preservation Trust was awarded £500 towards the Moot Border Planting Restoration project.</p> <p><i>Reason</i> <i>The application met the Community Area Grant Criteria for 2015/16.</i></p> <p><u>Decision</u> Woodfalls Band was awarded £1,000 toward new music stands.</p> <p><i>Reason</i> <i>The application met the Community Area Grant Criteria for 2015/16.</i></p>
18	<p><u>Close</u></p> <p>The Chairman thanked everyone for coming and closed the meeting.</p>

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