

HEALTH AND WELLBEING BOARD

MINUTES OF THE HEALTH AND WELLBEING BOARD MEETING HELD ON 22 SEPTEMBER 2016 AT THE KENNET ROOM - COUNTY HALL, TROWBRIDGE BA14 8JN.

Present:

Cllr Baroness Scott of Bybrook OBE (Chairman), Dr Peter Jenkins (Vice Chairman), Dr Anna Collings, Dr Toby Davies, Dr Richard Sandford-Hill, Christine Graves, Cllr Jerry Wickham, Cllr Laura Mayes, Nikki Luffingham, Dr Gareth Bryant, Carolyn Godfrey, James Scott, Bath RUH, Roger Hill, GWH and Toby Sutcliffe, AWP, Angus Macpherson PCC

48 **Chairman's Welcome, Introduction and Announcements**

The Chair, Baroness Scott, introduced the members of the Board and expressed thanks to outgoing member Simon Truelove.

49 **Apologies for Absence**

Apologies were received from Ken Wenman.

50 **Minutes**

Resolved

To approve and sign the minutes of the previous meeting held on 16 June 2016.

51 **Declarations of Interest**

There were no declarations of interest.

52 **Public Participation**

There were no public questions under this item.

53 **Sustainability and Transformation Plan**

James Scott presented an update to the Board on the latest draft of the Sustainability and Transformation Plan (STP) for Bath and NE Somerset, Swindon and Wiltshire. This report outlined the progress made since the last update to the Board in June 2016, setting out the initial priorities within the

outline (draft) plan and how the content would be refined during Sept-Nov 2016 through wider stakeholder engagement.

Issues highlighted in the course of the presentation and discussion included: that there had been a request from central government that the STPs around the country were not made public so they can better manage the flow of contentious information; that the local STP should be less controversial, and the intention would be to make it available for wider debate after Xmas; the ongoing discussions with third sector, independent and the public stakeholders in framing the solutions for a configuration of services, prior to a wider consultation; the six workstreams that are in the plan such as emergency care; that partners were looking at sharing of back office functions; that partners were looking at the issues of recruitment and finding solutions for urgent and emergency care; and the importance of briefing local councillors as they would be receiving questions from constituents.

The Chair, Baroness Scott, thanked officers for the update, and emphasised that the issue of integrating health and social care was key to securing the success of the plan.

Resolved

To note the report, and to consider how best the Health and Wellbeing Board can further support the Sustainability and Transformation Plan (STP) development and priority workstreams.

54 **Better Care Plan**

The meeting received a presentation, by James Roach, circulated on the 21 September, regarding the Better Care Plan.

Issues highlighted in the course of the presentation and discussion included: The challenges and the positives with regard to the Better Care Plan; the actions required to improve the flow of patients throughout the system; the continuing issues with workforce across the county; the changes in performance in Q2, including reductions in avoidable admissions; the reduction in admissions from care homes; that a project was piloting single-view of the customer in health and social care; how strong connection across partners in the system can help drive continued improvement; the impact of care providers changes, and CQC restrictions; the high demand for specialist dementia placements; the cumulative impact of demographic changes on demand for services; the range of actions agreed with acute providers; how to meet the challenges for meeting the demand for domiciliary care; how the over-prescription of care can be identified and addressed; the process for integrating teams in specific pilots; how continuing the focus on prevention and early intervention; how existing workers and community pharmacists can be used better; and the need to maximise capacity within the system that exists without additional investment.

The Chair, Baroness Scott, thanked officers for the update, and hoped that efforts would be focused on improving performance.

Resolved

To note the joint communications plan agreed by Wiltshire Council and Wiltshire's Clinical Commissioning Group and supports the intention of the plan to prevent ill health and to reduce pressures on public services.

55 **Winter Communications Planning**

Tim Edmonds and Sarah Maclennan presented the report which outlined the joint communications plan agreed for winter between Wiltshire.

Issues highlighted in the course of the presentation and discussion included: that this was a joint plan and the work down to promote the issues of missed appointments across GPs; how best to use best practice from a range of setting; the specific promotion of Warm in Wiltshire project; that officers had started planning at an earlier date; that there is an implementation plan that outlines activities week by week; the range of materials and mediums being used to cover a range of ages in the area; and how the activity will be evaluated.

Resolved

To note the update.

56 **Mental Health Crisis Care Concordat Update**

Simon Truelove presented the report which outlined recent progress made by the Wiltshire Mental Health Crisis Care Concordat Action Group and the wider context of its ongoing work, together with the learning from recent incidents. The report was circulated on the 21 September.

Issues highlighted in the course of the presentation and discussion included: the challenges faced by the system as illustrated by some recent high profile cases; the importance of getting a timely response from staff; the demands placed by approaches taken by neighbouring areas, and how this had led to great challenges in accessing places of safety; the additional resources now being made available; and how preventative work can be utilised better.

The Chair, Baroness Scott, thanked the officers for putting together the report. She stated that she recognised the system under pressure but that improvements were being made. To keep the Health and Wellbeing Board informed of progress, she asked officers to present a further report to a future meeting.

Resolved

- a) To Note the range of work underway to improve the experience of those in mental health crisis;**
- b) To reaffirm its commitment that police custody should only be used as a place of safety in exceptional circumstances;**
- c) To agree to receive an updated Mental Health Crisis Care Concordat Action Plan, following a meeting of lead chief executives, together with an update on the delivery of the Mental Health and Wellbeing Strategy, at the next meeting;**
- d) To consider appropriate indicators for monitoring the implementation of the Action Plan at future meetings – noting the suggested indicators in paragraph 19 and 20.**

57 Healthwatch Wiltshire's Annual Report

Chris Graves and Emma Cooper presented the Annual Report for Healthwatch Wiltshire (HWW).

Issues highlighted in the course of the presentation and discussion included: that this was their third annual report, and that it was a statutory requirement to report on activities; that the four main functions of HWW are: engagement; monitoring quality; information; and influencing; how HWW can demonstrate the difference it makes; some specific engagement activities delivered through volunteers including young people and people with learning difficulties; the powers available to HWW to enter and view services; the contribution of HWW to the Wiltshire Health Select Committee; how monitoring of quality work links to the work of CQC; the specific reports made to the H&WB; the continuing work on the Your Care Your Support website, and how volunteers had been used to keep information up to date; and the different opportunities for HWW to influence the decision making structures.

Resolved

- 1. To note and comment on the content of the Annual Report**
- 2. To recognise the progress which has been made during 2015/16 in fulfilling the statutory duties of a local Healthwatch**
- 3. To take up the offer for Healthwatch Wiltshire to share the outcomes from its engagement work as appropriate in the future.**

58 **Wiltshire CCG Cancer Strategy**

Simon Truelove and Andy Jennings presented the report which provided an update to the Board on the Wiltshire CCG cancer strategy recently endorsed by the CCG's Governing Body.

Issues highlighted in the course of the presentation and discussion included: That local strategy was developed in response to national strategy; that the CCG, Public Health and Acute Hospitals would take the lead in different areas of the strategy; that the new NICE guidelines have had an impact; the increasing demand for services and increased rate of survival; the range of partners and organisation involved, including the third sector; that work had already been undertaken with Bath and Swindon colleagues ahead of the creation of the Sustainability and Transformation Plan; and the five areas of focus including patient experience.

Recommendation

- 1. To note the Wiltshire CCG cancer strategy; and**
- 2. To note that the CCG is now working to implement the individual tasks within the cancer strategy, either supported by the Public Health team and other organisations, or in support of the Public Health team and/or other organisations, as appropriate.**

59 **Wiltshire Obesity Strategy**

Amy McNaughton, consultant in the Public Health Team, introduced the report which presented the final Obesity Strategy.

Issues highlighted in the course of the presentation and discussion included: That the Board had seen the draft strategy earlier prior to consultation; that the strategy had been approved by the Cabinet and the Wiltshire CCG bodies; that the draft implementation plan had been updated following a summit with various partners; and that a range of activities and programmes were already underway.

Resolved

- 1. To note the formal sign-off of the obesity strategy;**
- 2. To note the request to report in 12 months regarding performance.**

60 **Community Area JSA and local action planning events**

Amy McNaughton, consultant in the Public Health Team, presented the report which outlined the outcomes from locally led action planning events and the plans for the launch of new community area Joint Strategic Assessments (JSA) in October.

Issues highlighted in the course of the presentation and discussion included: that community area boards are given information about what activities can be done in their area; that refreshed Community Area JSAs will work with local officers to attend meetings to refresh action plans; how feedback on this activity had increased focus on older people as well as younger people; the opportunities for cooperation between leisure and public health; the desire to make information more user-friendly for community use; and the difficulties in understanding the impact of transitional communities such as the military.

Resolved

- 1. To note the positive findings of this report and the impact the CAJSAs have made;**
- 2. To agree to support the work of Wiltshire Council to produce a new round of CAJSAs in 2016. These reports will continue to provide intelligence at a local community level to enable residents and public services to tackle local issues in order to build more resilient communities; and**
- 3. To examine where action at a strategic level might continue to encourage further action within each community area – toolkits, shared resources, etc.**

61 **Date of Next Meeting**

The date of the next meeting, 15 December 2016, was noted.

62 **Urgent Items**

There were no urgent items.

(Duration of meeting: 10.00 am - 12.00 pm)

The Officer who has produced these minutes is Will Oulton, of Democratic & Members' Services, direct line 01225 713935, e-mail william.oulton@wiltshire.gov.uk

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