

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Priority A, B or C
	Marlborough Community Area Transport Group			
	Date of meeting: Thursday 22nd June 2017			
1.	Attendees and apologies			
	Present:	Cllr Jane Davies, Wiltshire Council; Cllr James Sheppard, Wiltshire Council; Cllr Nick Fogg, Wiltshire Council; Cllr Nic Combe, Chilton Foliat PC; Cllr Jim Gunter, Broad Hinton & Winterbourne Bassett PC; Cllr Vanya Body, Froxfield PC; Cllr John Hetherington, Ogbourne St Andrew PC; Cllr Tamsin Witt, Baydon PC; Cllr Sheila Glass, Ramsbury PC; Cllr Peter Cairns, Marlborough TC; Andrew Jack, Community Engagement Manager; Steve Hinds, Wiltshire Highways; Cllr Stewart Dobson, Wiltshire Council; Martin Cook, Wiltshire Highways.		
	Apologies:	Cllr Alan Phizaklea, Aldbourne PC, Spencer Drinkwater, Wiltshire Highways.		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Marlborough Area Board meeting on the 14 th March 2017. <i>Link can be found at</i> https://cms.wiltshire.gov.uk/ieListDocuments.aspx?Cld=165&MId=10177&Ver=4		
3.	Financial Position			
		Finance sheet to be presented.	SH presented Marlborough CATG's current budget situation.	

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			It listed the new financial year's allocation (£13,615), the contributions from parishes towards projects and the costs of projects currently underway. Due to lower costs of the implementation of 20mph at Lockeridge, the remaining budget for 2017/18 is approx. £5,000	
4.	Top 5 Priority Schemes Following discussion of all projects currently being developed, the priority of remaining schemes was allocated. The letter given here reflects the new priority. SH stressed the need for the group to prioritise five projects to allow him to focus his limited time on those the group wants taking forward.			
a)	Issue 3832 Marlborough, Silverless St HGV's using inappropriate road	'No Entry' signs for Silverless St entering from Herd St. Experimental Order implemented on the 1 st Feb to run for the maximum of 18 months. Expires Aug 2017 CATG agrees to make the order permanent. Preparation of Cabinet Member report for sign off.	The order to make the approved changes at Silverless St needs to be signed off by the Cabinet member for Highways. There is work that Ringway need to do to then make these features permanent, which could cost £4,000. SH felt this scheme still needed to remain high priority. After discussion, CATG agreed to give this high priority.	A
b)	Issue 3578 A346 Ogbourne St Andrew, Crawlings Piece – More space needed on verge for wheelie bins	Following design work updated cost estimate is £9k PC have offered £1k contribution Area Board contribution? Housing Assoc contribution being explored.	JH confirmed that one property out of the six is housing association and the rest private. AJ will try to get a contribution from the association towards this work. SG thought the private	A

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			<p>householders ought to contribute to this as well, but JH said how they were the least able to pay from the village. He felt the space had been there but had come into poor repair and that this should be a matter of maintenance. SH confirmed a lot of the cost of this scheme was in the traffic management due to being by the side of a busy A-road. JD asked if the PC could contribute more but JH stated how much the PC had paid recently towards their own SIDs.</p> <p>SH pointed out there was already CATG funding towards this in the budget and it could be afforded without needing additional area board funding.</p> <p>After discussion, CATG agreed to give this high priority.</p>	
c)	<p>Substantive scheme</p> <p>Baydon- Ermin St (west)</p>	<p>Parish Council have requested to go ahead with the proposal for both build outs and have offered to pay to have Mr and Mrs Norman's hedge cut.</p> <p>The Normans are still not cooperating and employed PFA consultants to write to Wiltshire Council. Following our response no further correspondence has been received.</p> <p>Completeion of design continued.</p>	<p>SH described how the Normans had put in a legal challenge against the western build-out going ahead. The decision to procede or not was now with the Head of Highways, the risk being heavy financial penalty of found against Wiltshire Council. The group felt it unreasonable that just one household could prevent a</p>	A

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			<p>scheme that could benefit the whole village.</p> <p>SH said that it would be possible to go ahead with just the eastern build-out at Ermin Close but wanted to wait until a decision was reached over the western one in case they can be built at the same time. If the western build-out cannot go ahead, SH said that low-key markings would still be possible there instead.</p> <p>After discussion, CATG agreed to give this high priority.</p>	
5.	Other Priority schemes			
a)	C189 Baydon- Aldbourne- Ogbourne St George C class speed limit review	<p>Speed limit to be moved back to the gates location as agreed through CATG. This will include taking up existing coloured approach markings. Total package around £5k.</p> <p>New coloured surfacing to gateways will not be implemented due to maintenance issues.</p>	Highways are happy for this scheme to go ahead and move the speed limit to the white gate.	
b)	Ramsbury Back Lane 20mph limit	The work to improve the visibility of the 20mph sign at the eastern end of the village is being undertaken. Order for works are with Ringway.	SG confirms this work is now complete. It can be removed from the list.	
c)	Issue 3938	Implementation complete	SH confirms this work is complete and can be removed from the list	

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	Ogbourne St George – exit slip from bypass – Virtual footway			
d)	Issue 3545 Broad Hinton – A4361 by Barbury Inn – Bus stop improvements	Bus stop kerbs to be installed on both sides of road. PC contribution fixed at £1500. A reduced cost option to use standard highway kerbs at a total scheme estimate of £6600 has been agreed. Construction work 80% complete	JG confirms the work on site is complete. SH would prefer to leave this scheme on the list with no priority until bills etc. are in and work signed off	
e)	Issue 4352 Lockeridge – 20mph limit proposal	Cost estimate for construction is £11k including advert costs. Fyfield & West Overton PC has agreed to fund 25% of cost. At the meeting on 24 th January, Marlborough Area Board agreed to fund £8,250 from its own budget towards the installation of new 20mph limit. No objections to advert. Implementation programmed for 30 th June.	The advert for this new work and the Traffic Order creating the new speed limits are finished. Implementation is programmed in and ready to go. Expected costs have reduced to £8,000. SH would prefer to leave this scheme on the list with no priority until the work is complete.	
f)	Issue No: 4245 A4 at Beckhampton and West Kennett – speeding	Atkins fees are £9650 for Beckhampton and £9125 for West Kennet to provide a prelim design. Avebury's transport group has agreed to fund 25%. AW said that a further 25% might be raised from the community. CATG agreed to fund the remaining 50%. Atkins have concerns about the West Kennet designs. There was a need for some initial investigation work to be done before committing to the full project. This would cost approx. £1K -2K. and be funded from Avebury PC's contribution.	SH explained that the design work at Beckhampton was ready to begin but that there were issues with work at West Kennet. Avebury PC would like both designs to begin at the same time – SH explained there are several schemes along the A4 that need to be co-ordinated.	A

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		SH currently waiting a response from Atkins with price to enable preliminary work before progressing to a meeting with the Transport Group.	CATG felt this needed to be given high priority to allow negotiations with contractors Atkins to continue and be successful.	
g)	Issue No: 3487 Marlborough, Ironmonger Lane – Request for new street light	Atkins have confirmed it is a Wiltshire Council footpath, but not Wiltshire Council maintained lighting.	SH confirmed the lights currently at Ironmonger Lane were not provided by Wiltshire Council but suspected they had been installed by a private individual some time in the past. NF will raise this with the town council for other solutions. This can be removed from the list.	
h)	Issue 4377 HGVs accessing Back Lane and The Green in Aldbourne	'Overhanging roof' warning signs installed	JS confirms there have been no more reported cases of buildings being hit and people are happy with these new signs. This can be removed from the list.	
i)	Issue 4468 Improvements to footway at Lottage Rd, Aldbourne	Not CATG. Local councillor to lobby Cllr Philip Whitehead, Cabinet member, to allocate funding towards this work.	MC is putting in remedial work to this location with extra funds from Highways. This can be removed from the list.	
j)	Issue 4469 Better marking of bus stop prevent parked cars, South St, Aldbourne	PC contribution fixed at £150 This is a road marking scheme and will include an establishment cost of £840. This cost can be shared with other road marking schemes.	JS is unhappy that this issue has been on the list for a year with no action. SH explained that this lining needed to be packaged up with other schemes to be cost effective. SG and NC offered to	A – 1 st reserve

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			<p>provide other lining work in their villages to make up that package. SH offered to look again at the site.</p> <p>After discussion, this scheme was selected as “1st reserve” to be worked on if SH completes any of the 5 high priority schemes.</p> <p>MC has subsequently agreed that he has facility to undertake this work with other lining maintenance schemes within the area reducing the cost to CATG.</p>	
k)	Froxfield's Village Traffic Plan	Froxfield PC has ideas for potential projects. These need to be prioritised and discussed further with SH. A further meeting could be arranged to discuss and prioritise development of schemes within the village plan. Priority from the CATG will then be required to make progress with any design work.	<p>Preliminary work has gone into creation of Froxfield's plan. The projects within now need to be worked up. SH said that he can do this if the group prioritises this issue. SH offered to meet with Froxfield PC on site. VB was worried if this was not prioritised nothing would happen until at least the next meeting.</p> <p>After discussion, this scheme was selected as “3rd reserve” to be worked on if SH completes any of the 5 high priority schemes.</p>	A – 3 rd reserve
l)	Issue 4793 Request for clearer No Cycling signage at Figgins Lane	AJ explained the situation at Figgins Lane and that it is not possible to have a sign with a line through a cycle symbol as that is not regulation. He and SH had discussed solutions using one or two barriers near the exit to River Park that would	PC explains that the town council are happy to have a new chicane installed here and have agreed	A – 2 nd Reserve

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		<p>protect pedestrians from passing cyclists as they step out into Figgins Lane.</p> <p>CATG asked SH and AJ along with Marlborough to investigate ideas using barriers. To be prioritised.</p>	<p>the 25% contribution, subject to cost estimates.</p> <p>SH needed this to be prioritised before being able to look at the issue and give a cost estimate. After discussion, this scheme was selected as “2nd reserve” to be worked on if SH completes any of the 5 high priority schemes.</p>	
m)	<p>Issue 4860</p> <p>Request for Pedestrians in Road warning sign Baydon</p>	<p>Baydon PC is happy to pay 100% of the cost of the new sign.</p> <p>MC will order a new sign</p>	<p>MC confirmed he had signed the order with the supplier and has chased for this new sign. It is to be delivered to MC for him to install.</p> <p>This can be removed from list.</p>	
o)	<p>Issue 4851</p> <p>Multiple issues about pedestrians safety and speeding at Herd St</p>	<p>It was agreed that this Issue, along with 4852, 3832 and 4932 are all interlinked and need to be dealt with together.</p> <p>SDo wanted it recognised that Barn St, below Herd St also needs to be included.</p> <p>Metrocounts have been requested for Herd St and Kingsbury St to show vehicle speeds. The meeting being arranged by the town council will raise possible solutions.</p> <p>Metrocount carried out in January '17 – 85th percentile speed given as 32.9mph. This qualifies as ‘no further action’ for enforcement.</p> <p>These issues can be discussed at the public meeting to be held on 15th March looking at traffic issues for Kingsbury, Silverless, Herd & Barn streets.</p>	<p>SH felt many of the issues covered here might be dealt with by the new 20mph limit that is being assessed throughout Marlborough town. He thought this issue and 4932 could be combined with 5179, which is the request for the 20mph assessment.</p>	

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		Herd & Barn streets are also included in the area to be assessed for new 20mph limits requested by Marlborough TC (5179)		
p)	Issue 4932 Multiple issues at Kingsbury St including speeding, dangerous driving and HGVs	A Metrocount is currently down at Kingsbury St and AJ has asked for the results to be made available to the public meeting on 15 th March. This meeting may suggest possible solutions. Kingsbury Street is also included in the area to be assessed for new 20mph limits requested by Marlborough TC (5179)	SH felt many of the issues covered here might be dealt with by the new 20mph limit that is being assessed throughout Marlborough town. He thought this issue and 4851 could be combined with 5179, which is the request for the 20mph assessment.	
q)	Issue 4792 Parking bay extending over exit to driveway	Marlborough TC is looking into the planning permissions over the extended drive before deciding what course to take.	PC described the situation. The town council has found no record of permission being granted to the homeowner to widen the driveway in the first place. MC gave details of a team at Wiltshire Council who will be able to check records for permission.	
	Issue 5080 Request for new directional signs to Village hall, Baydon	Baydon Parish Council would like to install road signage to direct people to the village Hall in Manor Lane. This request comes from and has backing of the parish council. Parish council prepared to pay approx. 50% of costs. TW confirmed the village hall committee will pay for the other 50% of costs. CATG agreed the request for ad hoc signage and it can be passed to Mark Stansby.	TW thinks this request is now with Mark Stansby's team. SH will contact Mark Stansby for an update. This can be removed from the list.	

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	Issue 5102 Maintenance work done to village pavement, Ramsbury	Eroded tarmac pavement leading to uneven surface and raised ironwork at Back Lane, Ramsbury. This request comes from and has backing of the parish council. The PC will pay 100% of costs. MC working on this. Maintenance work should not be on CATG lists	MC is chasing this with Bill Parks. Confirms the matter is with Maintenance and not for CATG. This can be removed from the list.	
	Issue 5179 Request for new assessment for 20mph limits throughout Marlborough.	There is a need to assess Marlborough for its suitability for a 20mph speed limit as indicated by concerns raised about pedestrian safety and air quality issues in a number of areas in the town. Roads to be covered by assessment are given as "High Street, London Road, George Lane, Pewsey Road, Kingsbury Street, Herd Street/Barn Street, Salisbury Road, Bath Road, New Road and St Martins" Cost of assessment will be £2500. 25% contribution from Marlborough TC. CATG has agreed for this to go ahead but it needs to be prioritised.	There was some discussion about the roads to be included within the assessment. NF felt that George Lane needed to be assessed (this is in the list). JD wanted the area around the new St Mary's School (Duck's Meadow) to also be included in the assessment given the numbers of children and parents travelling to the school each day. There is a different process that schools can use to apply for temporary 20mph limits (at start & end of school day). After discussion, the group agreed to give this scheme a high priority.	A
6.	New Requests / Issues			

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a)	Issue 5384 Chilton Foliat – white gates	Request for funding to install 6 gates purchased by Chilton Foliat PC. Gates to be checked by Area Engineer that they are suitable for installation on the highway.	NC confirms that after advice from Highways, these gates were bought from the Council's own supplier. MC said that he had been trying to deal with this and help get them installed. MC agreed to meet with NC and liaise over the final installation.	
b)	Issue 5275 Marlborough Chopping Knife Lane.	Speeding issue.	SD explained that the new residential roads at White Horse Road and Vespasian Road are not adopted by Wiltshire Council so there is little Highways can do regarding signage, etc. AJ pointed out this is already a 20mph Zone, with the associated physical road features and speeding here is unlikely. The resident lives at the new houses on the original Chopping Knife Lane. PC mentions that the decision from Marlborough TC did not support the request for two repeater speed limit signs.	
c)	Issue 5248 A4 at Manton – Pedestian safety at crossing.	Maintenance work undertaken to improve visibility of the crossing.	MC confirmed that there has been work at this location. Trees and foliage has been cut back, white lines have been cleaned, leaves and detritus have been cleared, the damaged barrier has been	

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			replaced and worn white lines are due to be replaced soon. Also, the local PCSO has been making visits to the location with speed checks and Wiltshire Council's road safety adviser has visited Preshute school to deliver road safety messages to pupils and parents.	
d)	Issue 5190 Request for safety works at London Rd, Marlborough.	Issue raised by Community Speedwatch group. Wish to reduce the speed limit and keep hedges etc. cut back to open sightlines and to install new barrier near top of hill close the Savernake Hospital.	Recent speed limit review shows that no change in speed limit is possible. SD states that the location of the requested barrier is not within Marlborough but is within Savernake PC. Members of CATG took on contacting Savernake PC through different channels to let them know about this request.	
e)	Issue 5108 Isbury Rd, Marlborough - Narrow Rd, no footway	Resident has pointed out that with parked cars on Isbury Rd, it becomes very narrow and difficult for emergency vehicles to get along. Also an issue about pedestrians using it to walk to nearby schools with no pavement. Asks if it is possible to widen road or install new pavement.	AJ describes the road and the situation there. SH offers to take a look and see what might be done there.	
7.	Other items			

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a)		NC raised the point of trying to get the official diversion changed for when the M4 is closed between J14 and J15 and traffic uses the B4192. He pointed out the unsuitability of the road, in particular with the narrow roads and tight bends at Chilton Foliat and Aldbourne. He has raised this with JS and wanted to know the best person at Wiltshire Highways to take this up too. He was given the name of Peter Binley, Head of Highways Asset Management.		
8.	Date of Next Meeting: 21st September 2017			

Marlborough Community Area Transport Group

Highways Officer – Steve Hind

1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

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- 2.1. All decisions must fall within the Highways funding allocated to Marlborough Area Board.
- 2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Marlborough Area Board will have a remaining Highways funding balance of £

3. Legal Implications

- 3.1. There are no specific legal implications related to this report.

4. HR Implications

- 4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

- 5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications