

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Priority A, B or C
	Marlborough Community Area Transport Group			
	Date of meeting: Thursday 14th December 2017			
1.	Attendees and apologies			
	Present:	Cllr Nick Fogg (Wiltshire Council & Marlborough TC) Chairman; Cllr Stewart Dobson, Cllr James Sheppard (Wiltshire Council); Cllr Guy Singleton (Savernake PC); Cllr Mike Morrissy, Cllr Jill Turner (Fyfield & West Overton PC); Sue Hine (Clerk, Mildenhall PC); Cllr John Hetherington (Ogbourne St Andrew PC); Cllr Vanya Body (Froxfield PC); Cllr Andrew Williamson (Avebury PC); Cllr Sarah Chidgey (Baydon PC); Cllr Jim Gunter (Broad Hinton PC); Cllr Cllr Peter Cairns (Marlborough TC); Martin Cook, Steve Hind, Andrew Jack (Wiltshire Council).		
	Apologies:	Cllr Jane Davies (Wiltshire Council); Cllr Alison Edmonds (Aldbourne PC); Cllr Sheila Glass (Ramsbury PC);		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Marlborough Area Board meeting on the 21 st September 2017.		
3.	Financial Position			

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		Finance sheet to be presented.	SH presented a budget spreadsheet. This showed CATG had committed to £49,551 of projects in 2017/18 and had £4,630 remaining in the budget for 17/18.	
4.	Top 5 Priority Schemes Following discussion of all projects currently being developed, the priority of remaining schemes was allocated. The letter given here reflects the new priority. SH stressed the need for the group to prioritise five projects to allow him to focus his limited time on those the group wants taking forward.			
a)	Issue 3832 Marlborough, Silverless St HGV's using inappropriate road	'No Entry' signs for Silverless St entering from Herd St. Experimental Order implemented on the 1 st Feb to run for the maximum of 18 months. Expires Aug 2017 Cabinet Member report signed off. Works cost estimate £4,000 Works programmed to be complete by 6 th Dec.	NF described the work here to stop vehicles entering from Herd St. He felt this was working well and there had been far fewer cases of damage to buildings in Silverless St. SH said the contractor has still not finished all the work, particularly electrics. It was agreed to keep this one on the CATG agenda but move it off the high priority list. The contribution from Marlborough TC was mentioned. PC was happy to offer 25% of costs as is expected.	
b)	Issue 3578 A346 Ogbourne St Andrew, Crawlings Piece – More space needed on verge for wheelie bins	Following design work, updated cost estimate is £9k PC have offered £1k contribution	SH explained how work had begun but it was found that BT gear was in the way of this work. Then Thames Water had begun scheduled work, so nothing	A

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		<p>Construction commenced but delayed due to BT apparatus. Works due to re commence in January.</p>	<p>further could be done. Contractor will be going back in January to complete. JS wanted reassurance that this will be finished then to help local businesses and prevent disruption. SH felt this needed to be raised with Street Works as on a major route.</p> <p>PC asked if the area board can call in the utilities to call them to account? This is not common. SH will chase this to completion. It was agreed to keep this high priority.</p>	
c)	<p>Substantive scheme</p> <p>Baydon- Ermin St (west)</p>	<p>Ongoing objection from some residents. Further site meetings undertaken. A petition against the scheme has been received by the Area Board but did not meet the criteria for further action. Area Board endorsed scheme at meeting on 28/11/17.</p> <p>Completion of design continued which includes the build out near Ermin Close and a gateway improvement at the western end to replace the build out by the Norman's property.</p> <p>Road closure programmed for 29th January for up to 3 weeks.</p>	<p>JS gives the background to the time taken for this work and the disruption to previous schemes from some residents. He felt this latest design can work. The scheme is funded from the Substantive funds, so the contribution from CATG is fixed. SC asks about the delay in this work. SH explains that Ringway are spread too thinly to start right away. SC and JS feel any delay will not help opinion in the village. It was agreed to keep this as a high priority.</p>	A

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d)	<p>Issue 4352</p> <p>Lockeridge – 20mph limit proposal</p>	<p>Proposal developed through site meetings for additional signing and a virtual footway. Proposal to be approved by PC before implementation.</p>	<p>SH said that good progress has been made on sign designs for this scheme and has been agreed by the PC. It has gone on the contractor's list of work. There is a lot of lining. Some of this cannot go ahead in cold weather as the surfacing does not adhere, so may have to wait for warmer weather.</p> <p>It was agreed to keep this as a high priority.</p>	A
e)	<p>Issue 5179</p> <p>Request for new assessment for 20mph limits throughout Marlborough.</p>	<p>Cost of assessment will be £2500. 25% contribution from Marlborough TC.</p> <p>Metro counts received and scheme to be developed.</p>	<p>SH describes that the results of 21 metrocounts are in and have been analysed, although there are some anomalies in the data, which is having to be looked at again. These street-by-street results are now being put into a sensible town-wide plan for new 20mph limits. This is currently taking time to do.</p> <p>NF asks if there are 2 stages – this assessment then implementation of new limits. SH thinks this will be a big project, with lots of new signs to go up. The results will go to Marlborough TC for agreement and they will decide how to go ahead.</p> <p>It was agreed to keep this as a high priority.</p>	A

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f)	<p>Issue 4469 Better marking of bus stop to prevent parked cars, South St, Aldbourne</p>	<p>PC contribution fixed at £150 This is a road marking scheme and will include an establishment cost of £840. This cost can be shared with other road marking schemes.</p> <p>MC has agreed that he will arrange for this work to be undertaken with other lining maintenance schemes reducing the cost to CATG.</p>	<p>MC explains how Aldbourne PC did not want yellow markings but wanted a white H bar. This is on his list of potential sites for 2018/19. Depending on his new budget, this can go ahead in summer '18. He will let the PC know when. It was agreed this can come off the CATG agenda.</p>	
g)	<p>Issue No: 4245 A4 at Beckhampton and West Kennett – speeding</p>	<p>Atkins fees are £9650 for Beckhampton and £9125 for West Kennet to provide a prelim design. Avebury's transport group has agreed to fund 25%. AW said that a further 25% might be raised from the community. CATG agreed to fund the remaining 50%.</p> <p>Atkins have concerns about the West Kennet designs. There was a need for some initial investigation work to be done before committing to the full project. This would cost approx. £2K. and be funded from Avebury PC's contribution.</p> <p>Atkins have undertaken preliminary work and a meeting with the Transport Group. B4003 requires closure except for access. Concern that speed along A4 will not be reduced to 40mph.</p>	<p>SH gave the background to this project, already mentioned in the notes. He described how proposals to narrow the carriageway at West Kennet would not necessarily have the desired effect of lowering speeds. It was agreed to brief Atkins, the consultants, to continue working and spend the fees at Beckhampton, but to wait before doing anything further at West Kennet. This scheme is to move up to priority A.</p>	A
h)	<p>Issue Request for clearer No Cycling signage at Figgins Lane</p>	<p>CATG asked SH and AJ along with Marlborough to investigate ideas using barriers. To be prioritised.</p>	<p>There has been no further progress on this scheme.</p>	A – 1 st Reserve

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		Town Council have agreed 25% contribution		
i)	Froxfield's Village Traffic Plan	Froxfield PC has ideas for potential projects. These need to be prioritised and discussed further with SH. A further meeting could be arranged to discuss and prioritise development of schemes within the village plan. Priority from the CATG will then be required to make progress with any design work.	VB says how there has been no progress on this as the PC has gone as far as it can without more officer input. They now need SH or MC to help with designs and costings of their ideas. This will allow them to prioritise their plans. NF asks the PC to come up with their own priorities from the plan but JS says they have done this already. SH thinks another site meeting is needed. It was agreed to move this one up to 2 nd reserve.	A – 2 nd reserve
5.	Other Priority schemes			
a)	C189 Baydon- Aldbourne-Ogborne St George C class speed limit review	Speed limit to be moved back to the gates location as agreed through CATG. This will include taking up existing coloured approach markings. Total package around £5k. New coloured surfacing to gateways will not be implemented due to maintenance issues. Scheme to be prioritised	This scheme still needs to be prioritised by CATG for any further work to be done.	
b)	Issue 4377 HGVs accessing Back Lane and The Green in Aldbourne	'Overhanging roof' warning signs installed	MC described how he had previously found and installed warning signs that would be	

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			<p>suitable for this location. The PC wants signage that will be enforceable but MC explained this would need to be backed by a Traffic Regulation Order, which is a different and more expensive route.</p> <p>CATG agreed this matter was between Aldbourne PC and Highways to resolve. This issue could be removed from the CATG list.</p>	
c)	<p>Issue 4851 Multiple issues about pedestrians safety and speeding at Herd St</p>	<p>It was agreed that this Issue, along with 4852, 3832 and 4932 are all interlinked and need to be dealt with together.</p> <p>The first step in addressing these issues is to make progress with assessment of the requested 20mph limit for Marlborough town.</p>	<p>It was agreed that this and the following issue are closely linked to the new 20mph limit work, so was not dealt with at this time.</p>	
d)	<p>Issue 4932 Multiple issues at Kingsbury St including speeding, dangerous driving and HGVs</p>	<p>Refer to 4851 above</p>		
e)	<p>Issue 4792 Parking bay extending over exit to driveway</p>	<p>Marlborough TC is looking into the planning permissions over the extended drive before deciding what course to take.</p> <p>The town council has found no record of permission being granted to the homeowner to widen the driveway in the first place. MC gave details of a team at Wiltshire Council who will be able to check records for permission.</p>	<p>MC said that had been an error within Highways. The request for the dropped kerb had happened at a similar time to the new parking bays and both were granted permission by mistake. The parking regulations needed to change the bays can be done but will cost. This can be rolled in</p>	

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			<p>with any other changes that Marlborough TC may request in the near future and costs combined.</p> <p>It was agreed this can be removed from the CATG list.</p>	
f)	<p>Issue 5384 Chilton Foliat – white gates</p>	<p>Request for funding to install 6 gates purchased by Chilton Foliat PC. Gates to be checked by Area Engineer that they are suitable for installation on the highway.</p> <p>NC confirms that after advice from Highways, these gates were bought from the Council's own supplier. MC said that he had been trying to deal with this and help get them installed. MC agreed to meet with NC and liaise over the final installation</p>	<p>MC says that Becky Busby in Highways has spoken with Chilton Foliat PC but not sure of outcome. The gates will be of the correct spec and he thinks the location has been agreed and the work programmed in.</p> <p>This can now be removed from the CATG list.</p>	
g)	<p>Issue 5190 Request for safety works at London Rd, Marlborough.</p>	<p>Issue raised by Community Speedwatch group. Wish to reduce the speed limit and keep hedges etc. cut back to open sightlines and to install new barrier near top of hill close the Savernake Hospital.</p> <p>Recent speed limit review shows that no change in speed limit is possible. SD states that the location of the requested barrier is not within Marlborough but is within Savernake PC. Members of CATG took on contacting Savernake PC through different channels to let them know about this request.</p>	<p>The court case arising from this incident has now finished so the matter can be discussed. GS spoke about the situation. The last speed limit review of this section of the A4 was no more recent than 2008. It was felt that this was too long ago, especially after new housing developments have been completed there. Officers advised contacting Dave Thomas in Highways to request this new review. NF, SD and AJ will write.</p> <p>MC spoke about the spec of a new barrier, saying it would need</p>	

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			to be like on a motorway and there would not be room on the existing pavement for it. CATG agreed it would look at a speed limit review before considering any kind of barrier.	
h)	Issue 5108 Isbury Rd, Marlborough - Narrow Rd, no footway	Resident has pointed out that with parked cars on Isbury Rd, it becomes very narrow and difficult for emergency vehicles to get along. Also an issue about pedestrians using it to walk to nearby schools with no pavement. Asks if it is possible to widen road or install new pavement.	NF felt there was not much that could be done. PC describes there being pedestrian in the road and difficulties for access for emergency services. SD suggests cutting back the hedge on the small verge beside the school. This would create a little more space for pedestrians between parked cars and the school fence. NF would contact the school to request this. CATG agreed to remove this from the list.	
i)	Issue 5659 Request for new 20mph limit at Manor Ln, Baydon	Baydon PC would like to change the speed limit of Manor Lane in Baydon from 30mph to 20mph. Manor Ln is used by commuters as a rat run between Ermin Street and Aldbourne Road. Previous metrocount in 2014 showed that the 85th percentile was 23 mph so PC believe Manor Ln meets the criteria for a 20mph limit.	The process for assessing a new 20mph limit was described for SC. It was agreed to investigate speeds with a single metrocount, which is free of charge, before Baydon committed to the full cost of an assessment. AJ would send details of the request form to SC. CATG agreed this could come off the agenda until it was asked to	

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			decide on a full 20mph assessment.	
j)	Issue 5664 Request for "Residents Only" signage at Ogbourne St Andrew	When incidents happen on the A346 large numbers of vehicles turn into Ogbourne St Andrew hoping to find a way through. During a recent closure of the A346 87 cars were gridlocked in Ogbourne St Andrew. Mark Stansby has visited location and produced signage recommendation at cost of £375. PC is okay to fund 100% and now would like CATG approval to proceed.	Mark Stansby from Highways has already assessed the village and made a recommendation for new signage. This would cost £375. The PC has decided it can fund this themselves. Because this would be ad hoc signage, they asked CATG for the go-ahead. This was given, so the PC can proceed directly with Mark. It can be removed from the list.	
k)	Issue 5651 Speeding on the C6 at Poulton Hill, Marlborough	Request to investigate issues of speeding at Poulton Hill, Marlborough. Resident has request a Metrocount. Also feels that SIDs should be erected at this section of road. Metrocount has returned that speed is high and qualifies for Community Speedwatch. Wilts Police and resident informed. Marlborough TC considering SIDs at this location.	This issue is on the agenda so CATG can get an update from Marlborough TC on SIDs at this location. SD said that he had recommended this to MTC. PC confirmed it was being considered by the TC. JS suggested contacting Ramsbury and Aldbourne PCs who had both recently installed their own SIDs. This can be removed from the CATG agenda.	
6.	New Requests / Issues			

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a)	Issue 5689 Request for new bus stop area Mildenhall	This was described at CATG meeting on 21/09/17. Mildenhall PC would like to create new bus shelter and hard standing on verge on south side of road within the village.	SHine describes the situation in the village, with young people waiting on the verge at a bus stop, and the need for a better bus shelter. SHine understood Wilts Council no longer provides new bus shelters but said the PC was prepared to buy and install one if Highways was able to create the hard standing for it on the verge and create a new footway to it along the road. MC is already in touch with the PC on this matter and prepared outline drawings. SHine asked CATG to support this new project and the group agreed to accept it onto the list of projects.	
b)	Issue 5703 Request new mini roundabout at junction of Herd St and The Acres	A roundabout at this junction would make access and exit of the "Acres estate" easier and quicker and would also act to slow down traffic as it enters town from the north on A346. This Issue has not been supported by Marlborough TC but is included for further discussion.	SD described the problems residents of the "Acres" have in getting in and out of the estate. He hoped a roundabout there would help and also help with issues such as speed of vehicles approaching the town on the A346. PC pointed out this project was not supported by Marlborough TC at this stage.	

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			CATG agreed to take this off the agenda for now but return to it once MTC supports the project.	
c)	Issue 5716 Request for new safety measures at Barn St	Residents of Herd St have commented that vehicles, including HGVs, often mount the pavement in order to get past this narrow part of road. This can be dangerous, especially for residents with front doors straight onto the pavement. Options requested include railings or bollards to prevent vehicles mounting kerb. This is supported by Marlborough TC	NF gives the background to this issue. SH felt there is no extra space to widen the pavement here. MC says that the width of the pavement is too narrow to allow bollards at this point and still allow enough width for pedestrians, buggies, etc. JS pointed out the Cabinet member for Highways felt there was no solution to this but suggested NF and SD continue to look for ways to protect pedestrians.	
d)	Issue 5748 Traffic jams on A346 into Marlborough from South	Traffic on the A346 entering Marlborough backed up sometimes as far as Cadley. Its particularly bad at rush hour and on a Friday afternoon. The situation is made worse by the 2 roundabouts at George Lane London Road where the road meets the A4 and the junction of the A4 and New Street.	It was felt the junction of the A4 and A346 created many of the tailbacks. Controlling the junction by lights had been suggested but the town had been told this would not be suitable. With this not possible, CATG could not accept this issue onto the list of projects.	
e)	Issue 5765 Request for CATG Footpath Funding - Avebury PC 1	Footpath 22 from Church Walk Avebury to Bray Street Avebury Trusloe. The tarmac surface is disintegrating which causes dangers and difficulties for pedestrians cyclists and people using mobility scooters. The tarmac surface also needs to be raised by about 75mm to enable people to walk dry-foot during flooding conditions.	Wiltshire Council allocated £150,000 towards improving and upgrading footways that are part of the Highways network. MC explained that he had already prepared a list of footways in	

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			Marlborough that qualified for this new funding. These two footways from Avebury are part of this list. MC needs agreement from area board members to be able to go ahead and begin the works order.	
f)	Issue 5766 Request for CATG Footpath Funding - Avebury PC 2	Footpath AVEB3010 from main car park to High Street in Avebury. The tarmac surface of the footpath from the National Trust car park in Avebury to the High Street causes difficulties and dangers for pedestrians especially children, the elderly and those with mobility problems.		
g)	Issue 5781 Request for clearer markings at crossing on Kingsbury St Marlborough	There is danger to the public at the crossing point in Kingsbury Street that gives egress to Patten Alley. A section of the street incorporated in different material to make drivers aware that it is a crossing point.	NF gave the background to this issue. There was discussion about the benefits of informal crossings like this. SH felt that coloured surfaces to not wear well and need replacing quickly. He thought drivers often do not know who has right of way, leading to confusion. CATG agreed to accept it onto the list of projects.	A – 3 rd reserve
h)	Issue 5888 Speeding issues at Ogbourne Maizey request for 20mph limit	Rockley Road Ogbourne Maizey SN8 1RY. Rockley Road with the A346 and Bonita stables. Rockley Road is the only road through the village in which there are pedestrians dog walkers and horse riders but no footpath. A new 20mph limit will make conditions safer.	Like the Baydon case earlier in the meeting, it was decided to use a free of charge single metrocount to test speeds on Rockley Rd before committing to a full assessment. AJ will send details to JH.	

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			CATG agreed this could come of the agenda until it was asked to decide on a full assessment.	
i)	Issue 5910 Request for CATG Footpath Funding - Marlborough TC	The footpath next to Marlborough Police Station on George Lane and known as Van Diemens FP28 is in need of upgrading. This is particularly the case since increased usage following the opening of the new Marlborough St Marys Primary School. It is referred to in the schools Travel Plan. Parents school staff and governors are also calling for improvements to be made.	MC explained that Highways is not able to act at this footpath and carry out the requested work to the edging.	
7.	Other items			
a)				

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8.	Date of Next Meeting: 22nd February 2018
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Marlborough Community Area Transport Group

Highways Officer – Steve Hind

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Marlborough Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Marlborough Area Board will have a remaining Highways funding balance of **£**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications