

METER POINT ADMINISTRATION NUMBER (MPAN)

If you have received a supply for your festive illuminations in the past you may already have an MPAN that will enable you to connect to our network on a yearly basis without the need to register a new MPAN.

Please provide your MPAN number below:

20.....

If you are unable to locate this number it will be displayed on any invoice you would have received from your energy supplier in the past in the format displayed below, alternatively SSEN can provide your MPAN upon receiving a request sent to the email address provided in our contact section of this document. Please note due to Data Protection we will not be able to respond to a request for the provision of your MPAN via a telephone call.

S	08	857	803	
	20	1234	5678	910

UNMETERED SUPPLY CERTIFICATES

Once provision of inventory has been received SSEN will issue the first of two unmetered supply certificates for the supply, this will be an opening certificate displaying the following information:

- Date of connection displayed as 'Effective Date'
- A statement providing details of the Estimated Annual Consumption (EAC) figure per annum (required to be sent to your energy supplier) and the kWh figure SSEN has calculated for the period the illuminations are connected for.

The second certificate issued will display a zero EAC (kWh) figure from the date of disconnection. Copies of both certificates will also be passed to your energy supplier who will base their charges on the information provided on these documents.

CONDITIONS OF CONNECTION

1. *SSEN require the Customer to provide a new inventory update when there is a change to the items connected.*
2. *No additional temporary or permanent connections shall be made to SSEN systems without prior approval in writing to SSEN.*
3. *The Customer shall be responsible for the safety and security of SSEN equipment.*
4. *Notwithstanding Condition 1 above, SSEN reserves the right to terminate this agreement and the supply upon giving not less than 2 working days notice where it determines, in its absolute discretion, that the provision of an unmetered supply is being abused by the Customer.*
5. *Unless the Customer is notified separately to the contrary, the system will be Alternating Current (A.C.) 50 Hertz, 240 volts single phase.*
6. *SSEN reserve the right to carry out audits, and install metering and/or data loggers on the Customers unmetered equipment.*

