

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 14th June 2018			
1.	Attendees and apologies			
	Present:	Cllr Horace Prickett (WC, Chairman) HP, Cllr Ernie Clark WC (EC), Cllr Stewart Palmen (WC) SP, Kirsty Rose (WC Highways) KR, Pat Whyte (WC Highways) PW, Roger Coleman (PC rep) RC, Lance Allan (TTC) LA Mary Cullen (WC CEM) MC.		
	Apologies:	Cllr Graham Payne, Cllr Deborah Halik, Cllr David Halik, Cllr Edward Kirk, Cllr Peter Fuller		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Trowbridge Area Board meeting in May 2018 https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=171&MId=11939&Ver=4		
3.	Financial Position			
		The budget allocation at the start of this meeting for £16,117 In addition, CATG funding for pavement improvements is		

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		£9,212.29 for Trowbridge Community Area.		
4.	Top 5 Priority Schemes			
a)	Issue 4824 – Speeding Westbury Road/Woodmarsh, North Bradley	Traffic management design options presented, to go to parish council on July 2 nd . EC asked that PC asked for a contribution LA noted that if the scheme waited there would be CIL monies in future, up to £1m.	HP to take to NBPC to consider options and identify potential contribution.	HP
b)	Issue 5422 Elizabeth Way/Hilperton Road roundabout – concerns re vehicle speeds and layout	Concerns regarding the lack of deflection for vehicles exiting Elizabeth Way and travelling straight on resulting in high approach speeds. KR has reviewed Road Safety Audit undertaken following construction. This did not raise any concerns or require remedial works in relation to cyclists. KR to continue to visit site and observe.	KR to meet on site with EC and report back to next CATG	KR
c)	Issue 5589 The Halve- various issues raised re speeding traffic, need for pedestrian crossing, speed limits	KR has results of pedestrian survey but has not had time to analyse as yet. SP has met with residents who have carried out their own comprehensive monitoring of traffic in this area. Agreed this would be useful information for KR to see.	SP to send KR results of residents survey. KR to evaluate results of pedestrian survey. To report back to next CATG.	SP KR
d)	Issue 5835 Speed Limit Reduction, Wingfield Road, Trowbridge	KR prepared a draft repor. It is feasible and allowable to extend the 30mph zone but the costs high at @£18,750, due to need to remove existing coloured surface, plane out and resurface highway, plus electrical works required to light the signage. This could however, potentially form a substantive bid. Questions were raised as to whether this was the highest priority for a substantive bid and if the change would actually modify driver behaviour. Agreed KR to finalise report to bring to next meeting for further consideration.	KR to write up full report and bring to next CATG	KR
e)	Issue 5677 Crossing point	TTC confirmed funding of £200. KR to oder works	KR to order works	KR

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	British Row, Trowbridge			
5.	Other Priority schemes			
a)	The Croft, Trowbridge – damage to verges	Complete	AB to note update and remove	
b)	20mph speed restriction assessment, Drynham Ward	Design and cost estimate prepared for implementation excluding Holbrook Lane. Estimated cost is £16000 of which CATG have previously allocated £4500. KR to prepare substantive bid for remaining funding.	Substantive bid application to be submitted.	KR/MC
c)	Issue 5166 Frome Road/Manor Road/Westfield Road. Trowbridge – various issues	Various issues raised regarding speeding traffic, obstructive parking, congestion and poor driving around school opening and closing. Agreed to extend 20mph speed restriction assessment to these areas. Survey would cost £2000. Agreed to fund survey Awaiting Traffic survey results.	KR to bring results of traffic survey to next CATG	KR
d)	Issue 5837 Dropped Kerbs, Riverway/Hill Street, Trowbridge	Complete	AB to note update and remove	
e)	Issue 5859 Green Lane/Paxcroft Way, Trowbridge – Dropped Kerbs request	Complete	AB to note update and remove	
f)	Issue 5997 Request for dropped kerb, Newleaze, Hilperton	CATG agreed £667 funding subject to contribution of £333 from HPC (total scheme cost £1000). Match funding from HPC confirmed.	Works to be progressed, to fit in with school holidays	KR

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g)	Issue 6185 Trowbridge Rugby Club	<p>Motorists turning right into Trowbridge Rugby Club from the A361 despite the no right turn signs and the built-out kerb at the entrance to the club.</p> <p>CATG asked KR to determine costs for 'Ahead Only' road markings.</p> <p>KR reported cost to add road markings would be £450. It was agreed that a contribution from parish council would be required.</p>	Cllr EC to take to Hilperton PC for contribution of £150	EC
h)	Issue 6203 Obstruction of footway, Sycamore Grove (o/s Bargain Booze)	<p><i>18 tonne lorry and other smaller delivery vehicles are fully mounting driving upon and parking wholly with all tyres wholly upon the footway. Vehicle is left in a dangerous position obstructing the footway obstructing the dropped pedestrian kerb obstructing access for disabled individuals. Photo evidence already submitted is available on request.</i></p> <p>KR reported that she had not had time to look into this, to be will be rolled forward to next meeting.</p>	KR to prepare options for parking improvements, footway improvements and prevention of obstructive parking for next meeting.	KR
i)	West Ashton Relief Road	Keep Clear' marking provided as part of recent maintenance scheme.	AB to note update and remove	

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j)	Holbrook Lane, Trowbridge	Request to investigate feasibility of dropped kerbs. KR has investigated. It is not possible to have dropped kerbs where requested but it is possible further down Holbrook Lane opposite a driveway. The cost would be £1500. A contribution from Town Council would be required.	LA to take request for £500 to TTC. Action deferred until TTC decision.	LA
6.	New Issues			
a)	Issue 6273 7.5t weigh limit request, Islington, Trowbridge	<i>Would like to see a 7.5 tonne weight limit on Islington . KR reported that Islington and The Down were both on the Freight Assessment List and that the top two from this will be taken forward. This area however would be a low priority at present. KR and MA met with Cllr Kirk to outline results of HGV count in this area and Seymour Rd. Results show significant drop in HGV usage of these areas, up to 60%. Agreed to defer the item for further observations.</i>	KR to provide comments for MC to respond to issue raiser.	KR
b)	Issue 6278 Tower Close, Trowbridge – verge parking	<i>Area out side the boundary of 21 Tower Close is grassed and belongs to council residents have taken to parking on the grass causing it to become a muddy eye sore. KR had not had time to look into this as yet.</i>	KR to visit and assess	KR
c)	Issue 6313 Speeding Westwood Road	<i>Speeding traffic Westwood Rd Trowbridge. Where road straightens out after turning onto from Bradford Rd. Speed limit 40mph should this be 30mph Residents cross road here using areas of verge. Older peoples home here also.</i> MC reported that metrocount form had been issued	Results of metrocount to be reported to next meeting	KR/MC

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d)	Issue 6329 Speeding Brook Road Trowbridge	<p><i>Speeding along Brook Rd Trowbridge. Please place metrocount strips on Brook Rd between Lambrok Brook bridge and Bridge Avenue just after bend in the road.</i></p> <p>MC reported that metrocount form had been issued</p>	Results of metrocount to be reported to next meeting	
e)	Issue 6330 Improved warning signs, Larkspur, Trowbridge	<p><i>Vehicle crashed into house as failed to navigate sharpish corner. Owneroccupier requests improved warning signs.Potential for any similar incidents to result in serious injury to childrenelderly as close to two schools and Teazle Ground Court. Further signage not agreed as too many in situ.</i></p>	KR to investigate incident further and liaise with Police. To report back to next meeting.	KR
f)	Issue 6351 Speeding, Silver Street Lane, Trowbridge	<p><i>I wish to bring your attention to the number of motorists exceeding the 30mph speed limit on Silver Street Lane.</i></p> <p>MC reported that a metrocount form had been issued. KR noted that this area has in the past been eligible for Community SpeedWatch. The CSW co-ordinator is happy to work with residnets again should they wish to set up a group. RC queried whether school traffic might be having an impact. KR is continuing to monitor school related traffic and has some surveys underway to identify any issues in relation to this.</p>	Results of metrocount to be reported to next meeting	KR/MC

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g)	Issue 6353 Stallard Street/Trinity Roundabout	<p><i>Traffic on the Trinity Roundabout.</i></p> <p>Discssed and agreed that this was outside scope of CATG at this time as it would link to the Bowyers development and need to be considered in line with this.</p>	To be kept under review	
h)	Issue 6300 Pedestrian Crossing Request, North Bradley Memorial Hall	<p><i>Crossing needed on Southwick Rd by Memorial Hall. This road is extremely dangerous with volume of traffic and speeding cars.</i></p> <p>The issue was discussed and it was agreed that as there was a crossing in place, residents should be encouraged to use the safe routes provided</p>	NFA. Issue to be closed	
7.	Other items			
a)	Parking in Council car parks	<p>Cllr Kirk had asked for formal response to question of whether additional signs could be put up to advise residents that parking was available on Council car parks including East Wing, out of office hours. KR reported that this was technically outside the scope of CATG as it was not a highways matter. She has looked into whether directional signs could be put on the highway approach however, the information would be very complicated concerning hours available etc, so separate signs would be required. As the East Wing development is also coming on line this would further complicate matters. Agreed wait until after East Wing development and review.</p>	Review when East Wing development completed.	

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b)	Footway improvements Bellefield Crescent	<p>PW noted that Bellefield Crescent was proposed for footway improvements. EC queried whether there was much footfall in this area. It was confirmed that there was a linked footpath from Hilperton Rd which was well used. The cost would be £2917.20. A contribution would be required from TTC.</p> <p>LA asked about footway outside Hiscocks engineering. PW advised that this would likely be more expensive.</p>	PW to get costs for both schemes for LA to take to TTC asap.	PW/LA
c)	Drainage issues Wingfield Rd	PW had investigated, drain clear.		
d)	Signage Dursley Rd	EC queried whether signage at the end of Dursley Rd had been completed. KR advised that this was 99% completed.		
e)	Hill St Drainage works	EC expressed thanks to everyone involved, work is now complete.		
f)	Gully clearing	<p>PW had raised a ticket for Gully clearing at Ireland. He will look again at 3 Gables.</p> <p>Wall at old rectory, query over maintenance responsibility. PW advised that there would have been a legal agreement with resident who would be responsible. HP to check.</p>		<p>PW</p> <p>HP</p>

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g)	Illegal parking issue	DH had raised an issue. Passed to Police.		
h)	Waiting restrictions Millington Drive	SP queried when this would be actioned. KR advised that it is in the system but would take time.		
i)	Footway Improvements/Parking Reviews	Members are reminded to submit requests for footway improvements in their area. The deadline for areas for parking review is end December.		All
8.	Date of Next Meeting: 11th October 2018. 10:00, Salisbury Room, County Hall			

Trowbridge Community Area Transport Group

Report author- Kirsty Rose, Senior Traffic Engineer

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Trowbridge Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Trowbridge Area Board will have a remaining Highways funding balance of £16117

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3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.