

Meeting:	20-Oct-16	12-Jan-17	06-Apr-17	13-Jul-17	18-Oct-17	15-Mar-18	12-Jul-18	11-Oct-18	24-Jan-19
Fund Governance									
Scheme Legal, Regulatory & Fund update	✓	✓	✓	✓	✓	✓	✓	✓	✓
Review of Risk Register	✓	✓	✓	✓	✓	✓	✓	✓	✓
Fund update & comments on minutes of PC & ISC and BPP/BOB	✓	✓	✓	✓	✓	✓	✓	✓	✓
Review Governance Compliance Statement									
Review Fund Training Programme		✓			✓				✓
Review all Fund Declarations of Interest									✓
tPR Code of Practice 14/record keeping compliance survey results				✓			✓		
Results of national LGPS surveys			✓					✓	
Review external advisor appointments process/controls and internal SLAs								✓	
Review Triennial Valuation Process	✓								✓
Review Triennial Valuation Results		✓							
Review fund delegations and internal controls								✓	
Review CIPFA Admin, WM investment and other Fund benchmarking results		✓							✓
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Fund Plans, Policies & Strategies									
Review Fund Annual Business Plan		✓				✓			✓
Review Admin Strategy & Charge Out Rates									✓
Review Admin Authority Discretions/review process									✓
Review Funding Strategy Statement	✓								✓
Review GAD triennial S13 results								✓	
Review Statement of compliance with FRC stewardship code									
Review statutory Investment Strategy Statement updates		✓							✓

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Administration									
Review employers admin KPIs and compliance						✓	✓	✓	✓
TPR breaches policy/reporting review									✓
Review Fund fraud risk prevention and mitigation measures					✓				✓
Review Fund website contents and resilience				✓					✓
Review of Fund Complaints policy, IDRP procedures & PO cases			✓						✓
Review Fund Communications (employers/members)			✓				✓		
Review of Data Security & Business Recovery									✓
Review GMP reconciliation process/results					✓			✓	
Benchmark Annual Report with other BPP Funds				✓					
Review of Annual Benefit Statement process	✓							✓	
Financials & Audit									
Review Fund Annual Report	✓				✓				
Review Fund Annual Accounts				✓			✓	✓	
Review Internal Audit Report				✓			✓		
Review External Audit Report	✓				✓			✓	
Input to Annual External Audit Plan									
Input to Annual Internal Audit Plan		✓			✓				✓
Total number of Agenda Items:	25	24	22	26	25	22	27	27	