

MINUTES

Meeting: WOOTTON BASSETT AND CRICKLADE AREA BOARD
Place: Lyneham Primary School, Preston Lane, Lyneham, Wiltshire, SN15 4QJ
Date: Wednesday 2 December 2009
Start Time: 7.00pm
Finish Time: 9.25pm

Please direct any enquiries on these Minutes to:

Alexa Smith (Democratic Services Officer), direct line 01249 706610 or e-mail alexa.smith@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Allison Bucknell (Chairman), Peter Colmer, Peter Doyle, Mollie Groom (Vice Chairman), Jacqui Lay and Bill Roberts

Cabinet Representative – Toby Sturgis (Waste, Property and Environment)

Service Director

Laurie Bell (Director of Policy, Research and Communications)

Officers

Karen Scott (Community Area Manager), Alexa Smith (Democratic Services Officer)

Parish and Town Councils

Cricklade Town Council - Shelley Parker (Clerk) and David Tetlow*

Wootton Bassett Town Council - Jenny Stratton, Paul Heaphy* and Steve Walls

Broad Town Parish Council - Veronica Stubbings*

Clyffe Pypard Parish Council - P Gantlett

Hilmarton Parish Council - E Peckham

Latton Parish Council - Jonathan Archer

Lydiard Millicent Parish Council - JB Bennett and S Burley

Lydiard Tregoz Parish Council - Avril Roe and Peter Willis*

Lyneham and Bradenstoke Parish Council - Phil Lightowler

Purton Parish Council - Mike Bell

Tockenham Parish Council - Michael Knight and Geoff Cowling

*nominated parish and town council representatives

Partners

Wiltshire Police – Sergeant Martin Alvis

Wiltshire Fire and Rescue Service – Relationship Manager Mike Franklin

RAF Lyneham – Margaret Boyd, Lisa Mitchell and Lynn Powell

Northern Community Area Partnership - Bob Jones

Cricklade Pre-school Playgroup - Ruth Guy

Cricklade Rugby Football Club - John Abbott, Len Russell

Lyneham and Bradenstoke WI - Ann Allen

Lyneham Primary School - Charlotte Mills, Debbie Orrill and Mark Thomson

Pidela Consulting - Ian Cambrook

Purton Youth Centre - Kate Joslyn and Katie Smith

St Bartholomew's Church, Wootton Bassett - Thomas Woodhouse

WBCT - John Farrow

Westlea Housing – Martyn Baker

Wiltshire and Berkshire Canal Trust – J Bower

Wiltshire Gazette and Herald - Nicola Curtis

Wootton Bassett Chamber of Commerce - Jonathan Loader

Wootton Bassett Youth Club - Aishah Azmi

Total Number in Attendance: 60

Members of Public in Attendance: 11

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>															
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman opened the meeting and handed to Councillor Lightowler, Chairman of Lyneham and Bradenstoke Parish Council, who welcomed those present.</p> <p>The Wiltshire Councillors and Officers introduced themselves and the Chairman expressed her wish that everyone present participated in the discussions.</p>																
2.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Steve Bucknell (Mayor - Wootton Bassett Town Council) and Councillor Case (Cricklade Town Council) on the evening. Helen Bourner (NHS Foundation Trust), Christine Cooper (Citizen's Advice Bureau), Steve Cox (Wiltshire Police), Councillor Hatton (Cricklade Town Council) and Stuart Sutton were also unable to attend.</p>																
3.	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting on 30 September 2009 were approved and signed as a correct record.</p>																
4.	<p><u>Declarations of Interest</u></p> <table border="1" data-bbox="328 1406 1192 1783"> <thead> <tr> <th>Name</th> <th>Item</th> <th>Type of Interest</th> <th>Nature of Interest</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>Councillor Roberts</td> <td>Community Area Grants Item No 9</td> <td>Personal</td> <td>Wootton Bassett Town Councillor</td> <td>Declared interest - stayed in meeting</td> </tr> <tr> <td>Councillor Doyle</td> <td>Community Area Grants Item No 9</td> <td>Personal</td> <td>Wootton Bassett Town Councillor</td> <td>Declared interest - stayed in meeting</td> </tr> </tbody> </table>	Name	Item	Type of Interest	Nature of Interest	Action	Councillor Roberts	Community Area Grants Item No 9	Personal	Wootton Bassett Town Councillor	Declared interest - stayed in meeting	Councillor Doyle	Community Area Grants Item No 9	Personal	Wootton Bassett Town Councillor	Declared interest - stayed in meeting	
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5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman provided information about the following:</p> <ul style="list-style-type: none"> The review of speed limits on A and B class roads 																

	<p>had been completed. Information would be sent to all Parish and Town Councils by early January and this would be followed by an eight week period for comments to be returned;</p> <ul style="list-style-type: none"> • Events were taking place across Wiltshire for No Barriers Week, to celebrate achievement to make Wiltshire a better place for everyone, from 1-5 December 2009. There would be a 'No Barriers to Fun' day on Friday 4 December at Wootton Bassett Memorial Hall from 10am-3pm; • Wiltshire Council was consulting on the future for jobs, housing and transport across the county up to 2026. There had been an exhibition and workshop in Wootton Bassett on Monday 30 November. There would be further exhibitions at Cricklade Town Council Offices on Thursday 3 December from 1-7pm and at Purton Millennium Hall on Saturday 5 December from 11am-2pm; and • Costs related to Parish and Town Council elections would be paid for by Wiltshire Council. 	
<p>6.</p> <p>a)</p> <p>b)</p> <p>c)</p> <p>d)</p> <p>e)</p>	<p><u>Partner Updates</u></p> <p>The written report from Wiltshire Police was noted.</p> <p>The written report from Wiltshire Fire and Rescue Service was noted. Mike Franklin, Community Engagement Manager, reminded the meeting of the need to be careful when using candles in the home. Further information was available on the website (www.wiltsfire.gov.uk). Mr Franklin invited organisations who would like to use their community facility to get in touch via Karen Scott by telephone (01249 706496) or by e-mail (karen.scott@wiltshire.gov.uk).</p> <p>The written update from NHS Wiltshire was noted.</p> <p>The written update from Westlea Housing Association was noted. Martyn Baker, Customer Accounts Manager, spoke about the financial inclusion work that Westlea were doing in the Community Area. The Association were looking for a venue where financial information and advice could be given. Please contact Karen Scott by telephone (01249 706496) or by e-mail (karen.scott@wiltshire.gov.uk) if able to help.</p> <p>Jonathan Loader from the Wootton Bassett Chamber of Commerce commented there had been a positive response to changed parking provision in the town and the 'Brilliant Bassett' series of events had been very successful.</p>	

<p>f)</p> <p>g)</p> <p>h)</p>	<p>Councillor Roberts added there would be a review of on street car parking in Wootton Bassett from March 2010.</p> <p>Bob Jones, the Chairman of NCAP (the Northern Community Area Partnership), introduced himself and explained the role of the Partnership in the structure of Wiltshire Council. A survey had been conducted on the name of the Partnership and this would be passed to the Chairman. Further information was available on the NCAP website (www.ncap-northwilts.org).</p> <p>Sarah Howes, Youth Development Coordinator, described CAYPIG (Community Area Young People's Issues Group) as a group of young people who looked into issues which affected them in the Community Area. A bowling session was being arranged with Wiltshire Police to build on good relations. The group were also investigating activities that young people like to do.</p> <p>Clyffe Pypard Parish Council expressed concern that Wiltshire Police were using the parish as a stinger training area without due consultation.</p> <p><u>Decision</u> Wiltshire Police would contact Clyffe Pypard directly to discuss stinger training.</p> <p>Cricklade Town Council drew attention to their written update, included in the agenda papers. Cricklade were concerned with how harmonisation across the county would impact on local leisure provision. The Service Director explained that consultation on leisure provision would commence in Spring 2010 and Area Boards would be a main forum for this.</p> <p>Purton Parish Council thanked the Officers involved for their contribution at an Appeal which resulted in a planning application for 136 houses being turned down.</p> <p>Two questions were raised, regarding incinerators and youth services in Purton. Councillor Sturgis confirmed that, although a site was identified in the Waste Management Strategy, there were no plans for a project to go ahead at present. Gareth Brown, Youth Development Co-ordinator, explained that change to youth service provision in the area was likely as part of the Wiltshire Council harmonisation process. Having had two full-time youth workers previously was an anomaly.</p>	<p>Sergeant Martin Alvis</p>
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	<p><u>Decision</u> To put youth issues in the Community Area on the agenda for the next Area Board meeting.</p> <p>Wootton Bassett Town Council reported that changes in parking provision in the town centre had been a success and Saturday mornings were especially vibrant in the town. The High Street had, for unfortunate reasons, received a lot of attention and several soft touches had been made to the town, including planting and fixing the clock. The Christmas lights for the town would be turned on Friday 4 December.</p>	Karen Scott
7.	<p><u>Wiltshire Council's Spending Priorities</u></p> <p>Laurie Bell, Wiltshire Council Service Director, introduced a DVD which provided information about the Council's budget consultation. The DVD included the following main points:</p> <ul style="list-style-type: none"> • Where Wiltshire Council funding came from; • How Wiltshire Council spent funding; • Challenges faced by the county; • Plans for the future; • Savings resulting from the transition to One Council; and • Challenges faced by the Council. <p>Those at the meeting were invited to complete a voting card which would be used to inform the budget setting process. Voting cards could be returned to the Freepost address below if more time was wanted to complete them: Wyman-Dylan, FREEPOST (BS 7607), Bristol, BS35 3YA.</p> <p>Further information on this subject was available from Martin Donovan, the Service Director for Finance and Procurement: Tel: 01225 703600, E-mail: martin.donovan@wiltshire.gov.uk</p>	
8.	<p><u>Community Issues Update</u></p> <p>The Community Area Manager reminded the meeting of the issues process and how issues could be logged and tracked on the Wiltshire Council website.</p> <p>Three issues related to speeding had been received. Sergeant Martin Alvis briefly explained how speeding issues would be dealt with via Area Boards and Community Speed Watch. A potential speeding issue should be first raised with the local Area Board by completing a community issue sheet online: www.wiltshire.gov.uk/areaboards. This would then be forwarded to Wiltshire Police and the Highways department to consider its priority rating. Information was then passed to an</p>	

	<p>Area Board to be prioritised and hence to the Camera Safety Unit (CSU) for assessment using a metrocount for seven days. The solution would be decided after CSU assessment.</p> <p>The Community Area Manager then introduced the speeding issues prioritisation matrix for the Area Board and asked the Committee to consider the priorities given to issues from Clyffe Pypard, Lydiard Millicent and Hayes Knoll by Wiltshire Police and the Highways department.</p> <p><u>Decision</u> To investigate the location of the speed check at Clyffe Pypard.</p> <p><u>Decision</u> To agree the prioritisation matrix discussed at the meeting, with the Committee recommending Lydiard Millicent, Clyffe Pypard and Hayes Knoll be considered in this order.</p>	<p>Sergeant Martin Alvis</p> <p>Karen Scott</p>
9.	<p><u>Community Area Grants</u></p> <p>Consideration was given to the two funding applications made to the Community Area Grants Scheme.</p> <p><u>Decision</u> Wootton Bassett Town Council were awarded £5,000 towards the costs of an anti social behaviour reduction scheme at Otter Way play area.</p> <p><u>Reason</u> <i>The above application met the Community Area Grant Criteria for 2009/10 and the project will increase the numbers of people who feel safe in their community and reduce perceptions of anti social behaviour.</i></p> <p><u>Decision</u> Cricklade Rugby Football Club were awarded £1,000 towards changing room facilities.</p> <p><u>Reason</u> <i>The above application met the Community Area Grant Criteria for 2009/10 and encourage people to make lifestyle changes that have a positive impact on their health, improve adult and young people's participation in sport, reduce perceptions of anti social behaviour and increase uptake of energy efficiency and renewable energy measures.</i></p> <p>The Chairman explained that the Area Board had £21,000 of</p>	

	<p>its budget still available and that grant application packs were available from the Community Area Manager or the Wiltshire Council website. The closing date for bids to be considered at the next Area Board meeting was Monday 4 January.</p>	
<p>10.</p>	<p><u>Future of RAF Lyneham</u></p> <p>Lyn Powell from the RAF and Ian Cambrook from the Military Civilian Integration Programme gave a presentation to the meeting about the future of RAF Lyneham. There would be phased withdrawal of the RAF from Lyneham from July 2011, with final closure of the site planned for December 2012.</p> <p>The presentation covered the following main points:</p> <ul style="list-style-type: none"> • Timescale - it usually takes 10+ years to 're-invent' ex-MoD sites; • The Lyneham Vision 2003; • Options for the site - another military/Government use, return to agricultural use, potential redevelopment or to do nothing; and • Unintended consequences of taking no action - MoD 'moth balling', prison/detention centre scenario, 'land banking' by developer, distribution centre. <p>Charlotte Mills, Deputy Head of Lyneham Primary School, and Mark Thomson, from the governing body of the school, spoke about the positive and negative features of the closure. There were concerns in the short term over falling roll numbers, staff redundancies and feelings of insecurity, with local pre-schools and Wootton Bassett School facing the same issues. Mr Thomson reminded the meeting that there was a strong Lyneham community beyond the RAF base and a short term goal was to use the school site for wider community services, for instance a Children's Centre.</p> <p>Councillor Sturgis emphasised the need for the community to work together on plans for the RAF site, in advance of further decisions being made by Defence Estates. Defence Estates would secure the site until December 2012, after which plans were uncertain. A report from the Military Civilian Integration Programme would update the Area Board on a regular basis.</p> <p>There was a short consultation exercise to determine what those at the meeting thought should be remembered as the site closes and for what purposes it could be used.</p> <p><u>Decision</u> To discuss options for the wider community use of</p>	<p>Karen Scott</p>

	Lyneham Primary School at a future Area Board meeting.	
11.	<p><u>Anti Social Behaviour</u></p> <p>The meeting did a short exercise on what was considered anti social behaviour, in preparation for the next Area Board meeting.</p>	
12.	<p><u>Wiltshire Council's Spending Priorities - Results</u></p> <p>The results of the meeting's earlier vote on Wiltshire Council's spending priorities were fed back and the Chairman thanked those who participated. A scoring system had been used to analyse the results looking at whether more, the same or less should be spent on different services. Fifty voting cards had been returned. A short analysis had found that the services which respondents most frequently said they wanted more money spent on were:</p> <ul style="list-style-type: none"> • Adult social care for older people; • Youth services; and • Adult social care for people with mental / physical disabilities. <p>The services that respondents most commonly said they would like less money spent on were:</p> <ul style="list-style-type: none"> • Archives or public records; • Planning; • Housing; and • Town centre improvements. 	
11.	<p><u>Election of Representative</u></p> <p>The following appointment to an outside body was made:</p> <p>The Richard Jones Foundation Councillor Groom</p>	
12.	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked those attended, invited questions from the floor (there were none remaining) and asked for evaluation forms to be completed.</p> <p>Next meeting: Wednesday 27 January 2010 - 7.00pm (refreshments from 6.30pm) at Purton Village Hall.</p>	