

## **APPENDIX 2**

### **Wiltshire Local Development Scheme**

**March 2019**

## 1. Introduction

- 1.1 The Planning and Compulsory Purchase Act 2004 as amended by the Localism Act 2011 requires the council to prepare and maintain a Local Development Scheme (LDS). The Wiltshire LDS sets out the Development Plan Documents (DPDs) prioritised for production by Wiltshire Council and the timetable for their preparation that will, when complete, together with other adopted documents, comprise the Local Plan for Wiltshire. It also includes information on neighbourhood plans that form part of the development plan for Wiltshire as well as those at an advanced stage of preparation.
- 1.2 The LDS should be kept up to date and was last reviewed in September 2017 to cover the period 2017 to 2020. This was an update to respond to recently published evidence on housing and employment needs which provided the opportunity to develop joint working with Swindon Borough Council.
- 1.3 This review of the LDS takes into account ongoing joint working with Swindon Borough Council and includes the following
  - (i) An updated timetable for the preparation of the Wiltshire Housing Site Allocations DPD which is now at Examination. The plan identifies new sites for housing, to provide surety of delivery over the plan period to 2026. It also includes a review of settlement boundaries in the Wiltshire Core Strategy.
  - (ii) A revised timetable for the Wiltshire Local Plan<sup>1</sup> Review in response to the revisions to the National Planning Policy Framework (2018 and 2019) and the consequential changing nature of joint working with Swindon Borough Council.
- 1.4 The programme for the preparation of the Wiltshire Local Plan Review includes the Council's commitment to the preparation of a Statement of Common Ground, prepared in co-operation with Swindon Borough Council to confirm the extent of joint working between the two authorities.
- 1.5 The LDS does not include a timetable for the preparation of individual neighbourhood plans as the timing and delivery of these are the responsibility of the 'qualifying bodies' which, in Wiltshire, is generally the parish councils. However, the LDS does provide a summary of those plans that have been made and now form part of the development plan and those that have progressed to at least the submission stage at the time of writing (March 2019).

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<sup>1</sup> While the Wiltshire Core Strategy was being prepared changes in Government advice resulted in a change of terminology and content of council wide plans. Specifically, the term 'Core Strategy' was replaced by 'Local Plan' in the National Planning Policy Framework. To avoid confusion the title 'Wiltshire Core Strategy' was retained until it was adopted. However, it is appropriate to now adopt the new terminology as, in line with the National Planning Policy Framework, the review will bring into it the development management policies currently referred to as 'saved policies of the former District Councils'

- 1.6 The LDS recognises the need to review adopted Minerals and Waste DPDs to check their consistency with the national planning policy and identify the need for any additional policy development.

## 2. The Wiltshire Development Plan

### Existing Development Plan

- 2.1 Section 38(6) of the Planning and Compulsory Purchase Act states that planning applications must be determined in accordance with the development plan unless material considerations indicate otherwise. The development plan comprises both DPDs prepared by Wiltshire Council as local planning authority and made (adopted) Neighbourhood Plans prepared by parish and town councils within Wiltshire. Policies within the documents listed in Table 1 and 2 below currently form the development plan for Wiltshire (and Swindon<sup>2</sup>).
- 2.2 The Wiltshire Core Strategy replaces many of the ‘saved’ policies within the former North Wiltshire Local Plan 2011, the Kennet Local Plan 2011, the West Wiltshire District Plan First Alteration 2011 and the Salisbury Local Plan 2011, as well as some policies within the West Wiltshire Leisure and Recreation DPD. The remaining extant policies from these documents are listed at Appendix D of the Wiltshire Core Strategy.

**Table 1: Wiltshire Development Plan - Development Plan Documents, March 2019**

Document	Area covered	Status
Chippenham Site Allocations Plan (adopted May 2017)	Chippenham (principal settlement)	Current policy. Sets out the sites and details of development to accommodate strategic growth options for Chippenham in accordance with Core Policy 10 of the Wiltshire Core Strategy.
Wiltshire Core Strategy (adopted January 2015)	Wiltshire Council	Current policy. Sets out the spatial vision, objectives and strategy for the spatial development of Wiltshire and strategic policies and proposals to deliver the vision setting out principles of development for the county to 2026, including strategic site allocations.
Wiltshire and Swindon Waste Site Allocations DPD (adopted November 2012)	Wiltshire Council and Swindon Borough	Current policy. Identifies land for future waste management facilities and aggregate recycling facilities up to 2026 in accordance with the Swindon and Wiltshire Waste Core Strategy.
Wiltshire and Swindon Minerals Site Allocations DPD (adopted December 2012)	Wiltshire Council and Swindon Borough	Current policy. Identifies land for future mineral (aggregates) working and aggregate recycling facilities up to 2026 in accordance with the Swindon and Wiltshire Minerals Core Strategy.

<sup>2</sup> Wiltshire Council and Swindon Borough Council have prepared minerals and waste local plans on a joint basis

<b>Document</b>	<b>Area covered</b>	<b>Status</b>
Wiltshire and Swindon Waste Development Control Policies DPD (adopted September 2009)	Wiltshire Council and Swindon Borough	Current policy. Sets out generic policies to assist in determining planning applications for waste development up to 2026.
Wiltshire and Swindon Minerals Development Control Policies DPD (adopted September 2009)	Wiltshire Council and Swindon Borough	Current policy. Sets out generic policies to assist in determining planning applications for minerals development up to 2026.
Wiltshire and Swindon Waste Core Strategy (adopted July 2009)	Wiltshire Council and Swindon Borough	Current policy. Sets out the spatial vision, strategic objectives and strategy covering waste provision up to 2026 including the strategic policies and proposals to deliver the vision.
Wiltshire and Swindon Minerals Core Strategy (adopted July 2009)	Wiltshire Council area and Swindon Borough	Current policy. Sets out the spatial vision, strategic objectives and strategy covering minerals provision up to 2026 including the strategic policies and proposals to deliver the vision.
West Wiltshire Leisure and Recreation DPD (adopted February 2009)	Former West Wiltshire district area	Provides additional recreational policies for the West Wiltshire area for the period up until 2016. Certain policies have been replaced by the Wiltshire Core Strategy. Remaining policies are 'saved' and will be replaced by policies in future DPDs.
North Wiltshire Local Plan (adopted April 2006)	Former North Wiltshire district area	Certain policies continue to be 'saved' until replaced by policies in a subsequent DPD.
Kennet Local Plan 2011 (adopted June 2004)	Former Kennet district area	Certain policies continue to be 'saved' until replaced by policies in a subsequent DPD.
West Wiltshire District Plan First Alteration 2011 (adopted June 2004)	Former West Wiltshire district area	Certain policies continue to be saved until replaced by policies in a subsequent DPD.
Salisbury Local Plan 2011 (adopted June 2003)	Former Salisbury district area	Certain policies continue to be saved until replaced by policies in a subsequent DPD.
Wiltshire and Swindon Minerals Local Plan (adopted November 2001)	Wiltshire council and Swindon	One policy (Policy 35 Preferred Areas for Sharp Sand and Gravel) continues to be saved.

**Table 2: Wiltshire Development Plan - Made Neighbourhood Plans, January 2019**

<b>Document</b>	<b>Area covered</b>	<b>Status</b>
Purton Neighbourhood Plan Made November 2018	Purton Parish	Covers the period 2017 to 2026

<b>Document</b>	<b>Area covered</b>	<b>Status</b>
Hilperton Neighbourhood Development Plan Made November 2018	Hilperton Parish	Covers the period 2017 to 2026
Burbage Neighbourhood Development Plan Made July 2018	Burbage Parish	Covers the period 2017 to 2026
Royal Wootton Bassett Neighbourhood Development Plan Made April 2018	Royal Wootton Bassett Parish	Covers the period 2017 to 2026
Christian Malford Neighbourhood Development Plan Made March 2018	Christian Malford Parish	Covers the period 2015 to 2035
Cricklade Neighbourhood Plan Made March 2018	Cricklade Parish	Covers the period up to 2026
Calne Community Neighbourhood Plan Made February 2018	Town of Calne and Parish of Calne without	Covers the period 2016 to 2026
Bremhill Parish Neighbourhood Plan Made February 2018	Bremhill Parish	Covers the period 2016 to 2030
Wootton Rivers Neighbourhood Development Plan Made January 2018	Wootton Rivers Parish	Covers the period 2017 to 2026
Great Somerford (incorporating Startley) Neighbourhood Plan Made November 2017	Great Somerford Parish including Startley	Covers the period 2016 to 2026
Bradford-on-Avon Neighbourhood Plan Made October 2017	Bradford-on-Avon Parish	Covers the period 2013 to 2026
Langley Burrell Parish Neighbourhood Development Plan Made October 2017	Langley Burrell Parish	Covers the period 2016 to 2026

<b>Document</b>	<b>Area covered</b>	<b>Status</b>
Idmiston Parish Council Neighbourhood Plan Made April 2017	Idmiston Parish	Covers the period 2015 to 2026
Urchfont, Wedhampton and Lydeaway Neighbourhood Plan Made April 2017	Urchfont Parish	Covers the period 2015 to 2026
Ashton Keynes Neighbourhood Plan Made May 2017	Ashton Keynes Parish	Covers the period 2015 to 2026
Holt Neighbourhood Plan Made January 2017	Holt Parish	Covers the period 2016 to 2026
Downton Neighbourhood Plan Made January 2017	Downton Parish	Covers the period 2016 to 2026
Potterne Neighbourhood Plan Made January 2017	Potterne Parish	Covers the period 2016 to 2026
Devizes Area Neighbourhood-Plan Made December 2015	Devizes Town, Bishops Cannings Parish and Roundway Parish (part)	Covers the period 2015 to 2026
Warminster Neighbourhood Plan Made November 2016.	Warminster parish	Covers the period 2015 to 2026.
Compton Bassett Neighbourhood Plan Made May 2016	Compton Bassett Parish	Covers the period 2015 to 2030.
Freshford and Limpley Stoke Neighbourhood Plan Made November 2015	Freshford and Limpley Stoke Parishes	Covers the period 2014 to 2039
Pewsey Neighbourhood Development Plan Made October 2015	Pewsey Parish	Covers the period 2006 to 2026
Malmesbury Neighbourhood Plan Made February 2015	Malmesbury Town, St Paul Malmesbury Without and Brokenborough Parishes	Covers the period 2014 to 2026

### **Development plan documents in preparation**

2.3 The DPDs that are under preparation are summarised in Table 3, with more detailed information in Appendix A and a summary of the overall programme in Section 3.

**Table 3: Development Plan Documents in preparation**

Document	Area Covered	Anticipated adoption date	Comments
Wiltshire Housing Site Allocations DPD	Wiltshire council (excluding the Principal Settlement of Chippenham)	Quarter 3 2019	Sets out additional site allocations for housing across Wiltshire to ensure supply throughout the plan period to 2026. In addition, the document addresses the review of existing settlement boundaries.
Wiltshire Local Plan DPD Review	Wiltshire council	Quarter 3 2021	A review and roll forward of the housing and employment requirements in the Wiltshire Core Strategy to relate to the period 2016 to 2036 and to maintain consistency with national planning policy. It will incorporate the previously proposed partial review of the Wiltshire Core Strategy and Gypsy and Traveller DPD. It will refine certain policies to assist in the determination of planning applications, a key area being a review of all remaining saved policies from previous district local plans, policies for town centres and recreation.

Wiltshire Housing Site Allocations DPD

- 2.4 Consultation on the scope of the Wiltshire Housing Site Allocations DPD was undertaken in 2014 and informal consultation subsequently undertaken with Parish and Town Councils in 2014 and 2015. A pre-submission draft plan was published for consultation over the period 14 July to 22 September 2017.
- 2.5 In July 2018, the Council submitted the draft Wiltshire Housing Site Allocations Plan, along with a 'Schedule of Proposed Changes' and supporting evidence to the Secretary of State for independent examination. Following correspondence from the Inspector the Council undertook a six-week consultation on the 'Schedule of Proposed Changes' to the Plan, along with a revised Sustainability Appraisal, a Habitats Regulations Assessment Addendum, and associated evidence documents in the Autumn of 2018. The examination in public will commence in April 2019 and adoption will follow in Summer/Autumn 2019.

Wiltshire Local Plan DPD Review

- 2.6 The 2017 LDS included a timetable for a Wiltshire Local Plan Review which incorporated the previously proposed partial review of the Wiltshire Core Strategy and Gypsy and Traveller DPD. (These were included in the 2015 LDS). The review of the Wiltshire Local Plan will provide the strategic context for development up to 2036 and

determine the level and direction for future growth. It will include the allocation of a range of sites to meet the identified need for homes and jobs, a review of existing development management policies, and strategic guidance for the preparation of neighbourhood plans. The scope of the plan is explained further in the Wiltshire Local Plan Document Profile at **Appendix A**.

2.7 In accordance with the 2017 LDS a Regulation 18<sup>3</sup> consultation on the scope of the local plan review commenced in November 2017. The consultation envisaged future joint working with Swindon Borough Council informed by the completion of a Strategic Housing Market Assessment (SHMA) and Functional Economic Market Assessment (FEMAA) for the combined area of Swindon and Wiltshire.

2.8 There was a pause in the preparation of the review of the Wiltshire Local Plan to consider changes to plan making introduced by new national policy through the revisions to the National Planning Policy Framework (NPPF). In particular these related to:

- (i) the introduction of a 'standard methodology' for calculating local housing need based on population projections and local affordability ratios (house price to income);
- (ii) this local housing need is to be expressed as a single authority housing requirement replacing the previous approach to calculate local housing need on the basis of housing market areas; and
- (iii) Statements of Common Ground with neighbouring local planning authorities are to become live documents which identify the strategic cross boundary matters being addressed through the plan making process.

2.9 These changes had implications for joint working with Swindon Borough Council and the subsequent timetable for the local plan review. It is now envisaged that further informal consultation will take place during the Spring and Summer of 2019 as part of ongoing Regulation 18 consultations leading to consultation on a pre-submission draft plan in early 2020 (Regulation 19).

### **Joint Working with Swindon Borough Council**

2.10 The publication of a revised National Planning Policy Framework in July 2018 has influenced the nature of future joint working with Swindon Borough Council which has triggered the need to review the Local Development Scheme.

2.11 In accordance with Section 33A of the Planning and Compulsory Purchase Act 2004 (as amended) local authorities must engage constructively, actively and on an ongoing

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<sup>3</sup> Regulation 18 of the Town and Country Planning (Local Planning) (England) Regulations 2012 requires the local planning authority to notify consultation bodies of the subject of a local plan which the local planning authority propose to prepare and invite each of them to make representations to the local planning authority about what a local plan with that subject ought to contain.

basis in any process by means of which development plan documents are prepared. This is termed the 'duty to cooperate'. It states that cooperation should take account of the most appropriate functional geographies, which would include housing market areas (HMAs) and functional economic market areas (FEMAs). This provided the momentum for joint working with Wiltshire and the proposed Joint Spatial Framework included in the 2017 LDS.

- 2.12 The revised NPPF now requires local authorities to “*maintain one or more statements of common ground, documenting the cross-boundary matters being addressed and progress in cooperating to address these*” (paragraph 27). The accompanying Planning Practice Guidance outlines what a statement of common ground should contain and explains that it should be “*maintained on an on-going basis throughout the plan making process*”.
- 2.13 A statement of common ground can identify matters that are agreed, yet to be agreed, or further information that is required before matters can be agreed. It will identify those areas where cooperation is required to deliver the strategic policies of both authorities. To this extent it will cover many of the elements previously intended to be included within the Swindon and Wiltshire Joint Spatial Framework as detailed in the previous LDS (2017).
- 2.14 A Statement of Common Ground will therefore be prepared between Wiltshire and Swindon Borough Councils to confirm the extent of joint working between the two authorities, including:
- (i) whether the proposed housing requirements for Swindon Borough Council and Wiltshire Council can be accommodated within each authority’s boundaries and if not the extent of the shortfall in provision;
  - (ii) whether the proposed employment land requirement identified in the Swindon and Wiltshire Functional Economic Market Assessment can be accommodated within each authority’s boundaries and if not the extent of the shortfall in provision; and
  - (iii) whether there are other cross boundary strategic issues that should be addressed through joint working including infrastructure provision to support growth.
- 2.15 The Statement of Common Ground should be subject to ongoing review. The scope of the Joint Spatial Framework will be determined by the Statement of Common Ground. It may be reduced in scope compared to that previously proposed, for example, it may focus on employment land and infrastructure delivery.

### **Joint working with Neighbouring Authorities**

- 2.16 As well as Swindon Borough Council, there are also ongoing discussions with other neighbouring authorities to understand the implications of planning for growth in our

respective areas. These cross-boundary discussions will also lead to the preparation of Statements of Common Ground to identify how the duty to cooperate has been discharged.

### **Minerals and Waste Planning**

- 2.17 As outlined in Table 1, Wiltshire Council and Swindon Borough Council have successfully cooperated in the preparation and adoption of a complete set of Minerals and Waste Development Plan Documents. These plans are being implemented and monitored through the Annual Monitoring Report (AMR) process.
- 2.18 A review of national policy including ‘National planning policy for waste’ (a gap analysis) will be undertaken in 2019/2020 of the existing adopted minerals and waste policies, to identify whether the existing adopted policies need to be amended or replaced. This exercise will be undertaken in co-operation with Swindon Borough Council and will also review the evidence base. If it is considered necessary to programme a review, this will be set out in the next update to the LDS.

### **Emerging Neighbourhood Plans**

- 2.19 Neighbourhood planning is popular across Wiltshire. Currently, 81 Neighbourhood Areas have been formally designated for the purposes of preparing a neighbourhood plan; and there are 24 ‘made’ (adopted) plans within Wiltshire, which are listed in Table 2 above. In addition to the development plan documents in preparation, the following neighbourhood development plans are at an advanced stage of preparation having been submitted to Wiltshire Council for consultation and examination<sup>4</sup> (they have reached the Regulation 16 stage of plan preparation)<sup>5</sup>. Following successful examination and referendum they can be ‘made’ at which point they will also form part of the development plan for Wiltshire:

- Chirton and Conock Neighbourhood Plan
- Corsham Neighbourhood Plan
- Hullavington Neighbourhood Development Plan
- Oaksey Neighbourhood Plan
- Sherston Neighbourhood Plan
- Tisbury and West Tisbury Neighbourhood Development Plan
- West Lavington Neighbourhood Plan

## **3. Overall programme for development plan document preparation**

- 3.1 The overall programme for the preparation of the new DPDs, including significant

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<sup>4</sup> Position at March 2019

<sup>5</sup> Regulation 16 of the Neighbourhood Planning (General) Regulations 2012 requires the local planning authority to as soon as possible after receiving a plan proposal to publicise the plan on their website and in such other manner as they consider is likely to bring the proposal to the attention of people who live, work or carry on business in the neighbourhood area and include details on how to make representations on the plan over a period not less than 6 weeks.

milestones, is summarised in the following chart. **Appendix A** includes profiles for each document.

3.2 Progress has already been made on the delivery of the Wiltshire Housing Site Allocations Plan which means, accordingly, only the later stages of preparation are shown. Each DPD document follows a similar process:

- (i) Public consultation on the scope of plan
- (ii) Plan preparation (including evidence gathering and informal consultation)
- (iii) Publication of the plan for pre-submission consultation (i.e. before submission to the Secretary of State)
- (iv) Submission to the Secretary of State
- (v) Examination (including hearings and receipt of Inspectors report)
- (vi) Adoption

3.3 An important milestone for each document is the point at which the document is submitted to the Secretary of State. Critical to maintaining progress in relation to each document is the role of Cabinet and Full Council. Cabinet provides Member approval to progress key stages of plan preparation and authorise consultation procedures. Full Council is required to approve the DPD for submission to the Secretary of State and finally adopt the plan as required by the Council's constitution and legislative requirements.

**Table 4: Summary programme for development plan document production**

	2019				2020				2021				Qtr1	
	Qtr1	Qtr2	Qtr3	Qtr4	Qtr1	Qtr2	Qtr3	Qtr4	Qtr1	Qtr2	Qtr3	Qtr4		
Wiltshire Housing Site Allocations DPD	[Green]		Adopt											
Wiltshire Local Plan Review	[Light Blue]	Site Options	[Light Blue]		Pre-sub	[Light Blue]	Submit	[Green]	Adopt					
	[Light Blue]	Plan preparation (including evidence gathering)												
	[Dark Red]	Informal Consultation on the scope and content of the Plan (Regulation 18)												
	[Red]	Public Consultation on the pre-submission draft Plan ( Regulation 19)												
	[Yellow]	Submission to Secretary of State following Cabinet and Council approval (Regulation 22)												
	[Green]	Examination process (including hearings and receipt of Inspector's report)												
	[Dark Purple]	Adoption												

## 4. Supporting information

### Implementing the Wiltshire Core Strategy

4.1 The Wiltshire Core Strategy was adopted in January 2015 it will remain the adopted policy for Wiltshire until adoption of the Wiltshire Local Plan review currently envisaged in Summer 2021. To support the continuing implementation of the Core Strategy there are other projects that have been completed. These are:

- (i) Infrastructure Delivery Plan (IDP) 3 - sets out detailed guidance on what infrastructure will need to be provided to support planned development. **Completed December 2016**
- (ii) Community Infrastructure Levy Charging Schedule<sup>6</sup> - sets out the type and scale of contributions that will be required to help provide the infrastructure to support development, based on the Infrastructure Delivery Plan and Wiltshire Core Strategy. **Approved May 2015<sup>7</sup>**
- (iii) The Wiltshire Regulation 123 List - sets out the infrastructure that the Council may fund, in whole or in part, by the Community Infrastructure Levy. **Approved September 2016**
- (iv) Planning Obligations Supplementary Planning Document (SPD) - provides detailed guidance on the application of Core Policy 3 of the Wiltshire Core Strategy. The SPD sets out how the Council will use section 106 planning obligations alongside other mechanisms for securing developer contributions towards infrastructure. **Adopted October 2016**
- (v) Wiltshire Design Guide Supplementary Planning Document- to set out guidance on both the design approach and the assessment of development proposals in the application of local plan design policies which seek to ensure high quality design and place shaping across the county in line with the revised NPPF. **In progress**

### Supporting the Wiltshire Housing Site Allocations DPD

4.2 The Wiltshire Housing Site Allocations DPD is in preparation with hearings scheduled to commence in April 2019. The following document is being prepared to support the

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<sup>6</sup> The Community Infrastructure Levy (CIL) is a charge which local authorities in England and Wales are empowered, but not required, to charge on most types of new development in their area. CIL charges are based on simple formulae which relate the size of the charge to the size and character of the development paying it. The proceeds of the levy will be spent on infrastructure to support the development of the area.

<sup>7</sup> Planning Practice Guidance states that "...charging authorities should also consider linking a review of their charging schedule to any substantive review of the evidence base for the relevant Plan." The review of the CIL Charging Schedule for Wiltshire will be informed by the evidence gathered to support the review of the Wiltshire Local Plan.

implementation of this plan and the Wiltshire Core Strategy:

- (i) Trowbridge Bat Mitigation Strategy Supplementary Planning Document (SPD) - It is a strategy for considering the impacts of development in the Trowbridge area on the Bath and Bradford on Avon Bats Special Area of Conservation (SAC) and sets out an approach for mitigation to avoid significant adverse impacts. It is envisaged the SPD will be progressed for adoption alongside the Wiltshire Housing Site Allocations Plan following consultation February/March 2019. **In progress**

### **Supporting the Wiltshire Local Plan Review**

4.3 The Wiltshire Local Plan Review will develop new policies and amend existing policies, where necessary, to bring them into line with the revised NPPF and current practice. It is proposed that in a number of policy areas specific guidance will be prepared to support implementation. These include:

- (i) Wiltshire Green Infrastructure Strategy - to set out a strategic Wiltshire-wide green infrastructure network that will comprise of both new and existing green spaces; walking, cycling and horse riding routes; parks, recreational spaces and play areas; water courses and water bodies; areas of high biodiversity value; and access and wildlife corridors such as inland waterways and rivers. **In progress**
- (ii) Affordable Housing Supplementary Planning Document - to set out detailed guidance on the interpretation and implementation of affordable housing policies which will be amended as part of the Wiltshire Local Plan Review in response to changes in the definition of affordable housing included in the revised NPPF. **In progress**

### **Annual Monitoring Report**

4.4 Annual Monitoring Reports (AMR) monitor and review how well the council has performed against the timetable set out in the LDS and any changes needed to maintain an up to date LDS. The role of the AMR is also to monitor the effectiveness of the policies included in each DPD.

4.5 The Localism Act contains provisions to remove the requirement to submit the AMR to the Secretary of State for approval; it does not contain provisions to remove the need for an AMR. It is now for each council to decide what should be included in their AMR while ensuring that they are prepared in accordance with UK and EU legislation<sup>8</sup>. Wiltshire Council continues to produce annual monitoring data.

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<sup>8</sup> Letter to chief planning officers on preparation and monitoring of local plans, March 2011

## **Risk assessment**

4.6 Risk assessment will be undertaken during the LDS period by senior managers and will consider mitigation and contingency measures that may need to be implemented to ensure that sound DPDs are prepared and developed in a timely manner. Significant risks that have been identified include:

- failure to secure consensus with members leading to significant milestones being missed
- changes to legislation and regulations delaying the plan making process
- lack of an appropriate and up-to-date evidence base
- insufficient resources (financial and staff) at critical points in the process

## APPENDIX A: Document Profiles

<b>DEVELOPMENT PLAN DOCUMENT PROFILES</b>	
<b>Wiltshire Housing Site Allocations DPD</b>	
<b>Role and subject</b>	<p>The Wiltshire Core Strategy provides the context for the scale of growth in each community area, but it is not specific in every community about the location of growth.</p> <p>The Wiltshire Housing Site Allocation DPD will provide surety of housing delivery for the Wiltshire Core Strategy plan period and will be used to identify sites where there is a potential shortfall in supply on the horizon, or neighbourhood planning is failing to deliver the numbers required to meet local needs. In addition, the document will address the review of settlement boundaries currently outlined in the 'saved' policies of the existing district local plans.</p> <p>The document will share the same plan horizon as Wiltshire Core Strategy (i.e. 2026).</p>
<b>Geographic coverage</b>	Wiltshire excluding the Principal Settlement of Chippenham
<b>Document type/status</b>	Development plan document
<b>Chain of conformity</b>	Wiltshire Core Strategy, national policy
<b>Timetable</b>	
<b>Stage</b>	<b>Dates</b>
Initial consultation on the scope of plan	April 2014 - May 2014
Plan preparation (including evidence gathering and informal consultation)	May 2014 - June 2017
Publication of plan for pre-submission consultation	July – September 2017
Submission to Secretary of State	July 2018
Examination (including hearing and receipt of Inspector's report)	Over the period to Qtr 2 2019
Adoption	During Qtr 3 2019

<b>DEVELOPMENT PLAN DOCUMENT PROFILES</b>	
<b>Wiltshire Local Plan Review (2016-2036)</b>	
<b>Role and subject</b>	
<p>The purpose of the review of the adopted Local Plan will be to assess the future levels of need for new homes (including market, affordable and specialist housing and Gypsy and Traveller accommodation) and employment land over the period 2016-2036 and to provide an appropriate basis for housing, employment land and infrastructure provision over that period.</p> <p>It will involve considering if the existing adopted development strategy remains relevant, identifying new site allocations relating to housing and employment together with supporting services and infrastructure.</p> <p>It will not be the purpose of the review to change or remove strategic objectives or policies that remain in accordance with national policy and support the delivery of sustainable development.</p> <p>The review will also include:</p> <ul style="list-style-type: none"> <li>targeted updating of existing Wiltshire Core Strategy development management policies to ensure their continued consistency with national policy;</li> <li>the introduction of further detailed development management policies as part of a review of the saved development management policies not replaced by the Wiltshire Core Strategy and</li> <li>developing additional locally distinctive policies to plan positively for all town centres in Wiltshire consistent with national policy</li> </ul>	
<b>Geographical coverage</b>	Wiltshire
<b>Document type/status</b>	Development plan document
<b>Chain of conformity</b>	National policy
<b>Timetable</b>	
<b>Stage</b>	<b>Dates</b>
Initial consultation on the scope of plan	Commenced November 2017
Plan preparation (including evidence gathering and informal consultation)	Over the period Qtr 1 2018 to Qtr 4 2019
Publication of plan for pre-submission consultation	Starting Qtr 1 2020
Submission to Secretary of State	During Qtr 4 2020
Examination (including hearing and receipt of Inspector's report)	Commencing Qtr 4 2020
Adoption	During Qtr 3 2021

## GLOSSARY

A guide to the terminology used in this document

**Annual Monitoring Report (AMR)** - A report on how the council is performing in terms of the Local Development Framework. It includes a review of the Local Development Scheme's timetable and monitors the success of development plan document policies.

**Community Infrastructure Levy (CIL)** - A charge levied by the council on new development to fund the provision of infrastructure and wider community benefits. In order to charge the levy, the council must have an adopted CIL Charging Schedule.

**Community Infrastructure Levy Charging Schedule** - A document that sets out the council's schedule of charges on various forms of development. The Charging Schedule must be based upon a robust evidence base (linked to the Infrastructure Delivery Plan and robust viability assessments) and subjected to meaningful consultation. The Schedule is examined by an independently appointed assessor (generally the Planning Inspectorate); and if found sound, the council can then charge CIL.

**Development Plan Document (DPD)** - A document setting out the council's planning policies and proposals. They are subject to community involvement, consultation and independent examination. A sustainability appraisal is required for each development plan document.

**Gypsy and Traveller Accommodation Assessment (GTAA)** - An assessment of the accommodation needs of gypsies and travellers.

**Local Development Document (LDD)** - The documents that set out planning policies for specific topics or areas, which make up the Local Development Framework.

**Local Development Framework (LDF)** - A portfolio of local development documents including all those policies forming the framework for future development.

**Local Development Scheme (LDS)** - A timetable for the preparation of local development documents.

**Local Plan** - development plan document(s) setting out the spatial vision and strategic objectives of the planning framework for an area. All development plan documents collectively comprise the Local Plan.

**National Planning Policy Framework** - The National Planning Policy Framework was first published on 27 March 2012 and revised in July 2018 and February 2019. The framework gives guidance to local councils in drawing up local plans and on making decisions on planning applications to deliver sustainable development.

**Neighbourhood Planning** - The Localism Act, which received Royal Assent on 15 November 2011, introduced new rights and powers to allow local communities to shape new development by coming together to prepare neighbourhood plans.

**Saved Plan** - Under the Planning and Compulsory Purchase Act 2004, adopted Local Plan's have the status of "saved plans" until they are replaced by local development documents.

**Saved Policies** - The Government has set out procedures for saving adopted local plan policies beyond the period allowed in the Planning Act for saved Local Plans, until they have been replaced by

policies in local development documents.

**Spatial Planning** - Includes economic, social and environmental issues as well as the physical aspects of location and land use.

**Sustainability Appraisal (SA)** - This is required under national legislation for emerging policy and include consideration of social and economic impacts as well as impacts on the environment. Wiltshire is producing a combined SA and Strategic Environmental Assessment (see below).

**Statement of Community Involvement (SCI)** - This is a document which sets out how the council will consult and involve the public at every stage in the production of the Local Development Framework. It also applies to major development control applications. The SCI is not a development plan document.

**Strategic Environmental Assessment (SEA)** - An appraisal of the impacts of policies and proposals on economic, social and environmental issues, required by European legislation. A combined SEA and Sustainability Appraisal is being undertaken for Wiltshire.

**Supplementary Planning Document (SPD)** - A Local Development Document which provides additional advice and information relating to specific policy or proposals in a Development Plan Document.