

OFFICER APPOINTMENTS COMMITTEE

MINUTES OF THE OFFICER APPOINTMENTS COMMITTEE MEETING HELD ON 25 JUNE 2019 AT LEADER'S OFFICE, COUNTY HALL, TROWBRIDGE.

Present:

Cllr Baroness Scott of Bybrook OBE (Chairman), Cllr John Thomson (Vice-Chairman), Cllr Ian Thorn and Cllr Philip Whitehead

9 Apologies

An apology for absence was received from Cllr Laura Mayes.

10 Minutes of Previous Meeting

Resolved:

To confirm the minutes of the meeting held on 9 April 2019.

11 Declaration of Interests

There were no declarations of interest made at the meeting.

12 Chairman's Announcements

There were no Chairman's announcements.

13 Public Participation

There were no members of the public present.

14 Appointment of Director Finance & Procurement

The Committee received a report by the Executive Directors concerning the appointment of a Director, Finance and Procurement (Section 151 Officer) which included a role description for this post at Appendix 1.

15 Urgent Items

There were no urgent items.

16 **Exclusion of the Public**

Resolved:

That in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Minute No. 17 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

17 **Appointment of Director Finance & Procurement**

On considering the report by the Executive Directors which also included the CV of the interim director at Appendix 2 and details about the candidate and the special provisions that would apply at Appendix 3.

Resolved:

- (1) To appoint Becky Hellard to the post of Director, Finance and Procurement (Section 151 Officer) on a two year fixed term contract to commence on 1 November 2019, terminating on 31 October 2021.**
- (2) To approve the special provisions that will apply to the employment contract in respect of salary and expenses, as set out in Appendix 3 of the report.**
- (3) To note that the appointment would be subject to consultation with the Leader and Cabinet Members in accordance with paragraph 5(2) of the Officer Employment Procedure Rules.**

(Duration of meeting: 8.30 am - 8.45 am)

The Officer who has produced these minutes is Roger Bishton, of Democratic & Members' Services, direct line 01225 713035, e-mail roger.bishton@wiltshire.gov.uk

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