

Health Select Committee Forward Work Programme

Last updated 25 JUNE 2019

Health Select Committee – Current / Active Task Groups			
Task Group	Details of Task Group	Start Date	Final Report Expected
Child and Adolescent Mental Health Services (CAMHS)			
N/A			

Health Select Committee – Forward Work Programme			Last updated 25 JUNE 2019		
Meeting Date	Item	Details / Purpose of Report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
3 Sep 2019	00 - pre-meeting briefing - Dementia	To receive presentations from both Alzheimer's Society and Alzheimer Support on their history and the service(s) they provide in Wiltshire.			Marie Gondlach Alzheimer's Society Alzheimer Support
3 Sep 2019	01 - Chairman's Announcement - Age UK - Home from Hospital scheme - one year update	Following resolution at the Health Select Committee on 6 March 2018 to receive a one-year-on update on the Age UK Home from Hospital scheme, including performance indicators / confirmation that the specification and performance outcomes are being met.		Cabinet Member for Adult Social Care, Public Health and Public Protection	Sue Geary
3 Sep 2019	01 - Chairman's announcement - Citizen's panels - update	To receive an update on the implementation of the Citizen's panels, including information on the recruitment and appointment of panel members.			CCG - Sarah MacLennan
3 Sep 2019	01 - Chairman's Announcement - Primary Care Networks - update	Update on completion (can be chairman's announcement) including engagement with voluntary sector to be involved with the network to ensure a holistic approach and including outcome of Healthwatch engagement work.			CCG - Sarah MacLennan
3 Sep 2019	CCG - mental health bed-base review	As agreed at the HSC meeting on 25 June 2019, to receive information on the CCG mental health bed-base review			CCG - Lucy Baker

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3 Sep 2019	Dementia	Receive information from the council on its recent work re Dementia, including Dementia strategy for Wiltshire and update on Dementia alliances in the community (dementia friendly town and shops). Receive information from Alzheimer's Society on its recent work and national campaign (Fix Dementia Care). Receive information from Alzheimer Support on its recent work (as contract holders). Include reports from Healthwatch.		Cabinet Member for Adult Social Care, Public Health and Public Protection	Alzheimer's Society and Alzheimer Support
3 Sep 2019	Extra Care and Housing Related Support Services	To present options for the commissioning of Extra Care and Housing Related Support Services before decision by Cabinet on 17 September 2019.		Cabinet Member for Adult Social Care, Public Health and Public Protection	Sue Geary
3 Sep 2019	Green Paper	To consider both the government and the LGA green paper on care and support for older people.			Marie Gondlach
3 Sep 2019	Intermediate Care Bed Service	To consider the report seeking approval to tender for the Intermediate Care Bed Service beyond 2020 before consideration by Cabinet on 17 September 2019.		Cabinet Member for Adult Social Care, Public Health and Public Protection	Deborah Elliott, Sue Geary

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3 Sep 2019	Outcome of the review of Intermediate Care Bed Service	At its 5 March 2019 the committee considered the executive response to the rapid scrutiny exercise on Extension of Intermediate Care Bed Service contracts for 2019-2020. It was agreed that the committee would receive the outcome of the review of Intermediate Care Bed Service at the earliest opportunity.	Helen Jones (Director - Joint Commissioning)	Cabinet Member for Adult Social Care, Public Health and Public Protection	
3 Sep 2019	Places of safety – user feedback	As agreed at the HSC meeting on 25 June 2019, to receive the analysis of the user feedback when available (report expected to be completed at the end of July 2019).			CCG - Lucy Baker, Acting Director Commissioning Director (Maternity, Children and Mental health) Wiltshire Clinical Commissioning Group
3 Sep 2019	Wiltshire Safeguarding Adult Board - annual update and information on the three-year strategy	To receive the Wiltshire Safeguarding Adult Board's next three-year strategy in 2019, as agreed at the 18 December 2018 meeting.		Cabinet Member for Adult Social Care, Public Health and Public Protection	Emily Kavanagh Mr Richard Crampton, Chairman of the Board

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5 Nov 2019	00 - Pre-committee briefing - Key Performance Indicators and Adult Social Care Quality Scorecard	It was agreed at the 5 March 2019 that the committee would have a pre-meeting briefing focusing on Key Performance Indicators and Adult Social Care Quality Scorecard at its June 2019 meeting.		Cabinet Member for Adult Social Care, Public Health and Public Protection	
5 Nov 2019	00 - pre-meeting briefing - NHS long term plan	To receive a presentation on the NHS long term plan			CCG
5 Nov 2019	01 - Chairman's announcement - relocation of RNHRD	<p>It was agreed at the 5 March 2019 meeting that the committee would receive an update to confirm the move to proposed site (Combe Park) for Royal National Hospital for Rheumatic Diseases' Bath Centre.</p> <p>The Trust was proposing to relocate the Bath Centre for Pain Services, along with clinicians and staff, to a specially refurbished building (Bernard Ireland House) on the RUH's Combe Park site in autumn 2019.</p>			Emma Mooney - RUH Sarah MacLennan - CCG

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5 Nov 2019	Adult Social Care - Quarterly scorecard	<p>At its March 2019 meeting the committee resolved the following with regards to ASC quarterly scorecards:</p> <p>To invite the Cabinet member to consider the following with regards to the scorecards:</p> <p>a. using more than 2 data points to inform the scorecards (to highlight trends);</p> <p>b. including national comparison on monitoring figures;</p> <p>c. showing the “strategic weight” of the Key Performance Indicators (how do they link with the council’s business plan and / or priorities)</p> <p>d. reviewing the KPIs themselves on a regular basis, such as every 6 months</p>		Cabinet Member for Adult Social Care, Public Health and Public Protection	
5 Nov 2019	AWP Transformation Programme - 12 months update	It was agreed at the 11 July 2018 HSC meeting to receive an update in 12 months' time on the AWP transformation programme.			Nicola Hazle, Clinical Director for BANES, Swindon and Wiltshire, Avon and Wiltshire Mental Health Partnership NHS Trust

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5 Nov 2019	AWP Transformation Programme - update	As agreed at the July 2018 meeting - To receive an update in December 2019.			AWP

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5 Nov 2019	Wiltshire Council - CQC inspection - update on actions	<p>On 14 June 2018 the CQC published its review of how local health and social care systems work together in Wiltshire. Further details can be accessed on the CQC website.</p> <p>When the committee considered the information in the CQC report at its meeting on 11 July, it agreed for the following to be added to its forward work programme:</p> <ul style="list-style-type: none"> • Developing a sustainable integrated workforce strategy • Strengthening joint commissioning across the whole system • A single overarching health and social care strategy, improving • Developing a single, integrated communications strategy • Implementing digital opportunities and information sharing • Unifying and developing whole system governance arrangements • New Wiltshire health and social care model • Improving Wiltshire’s Health and Wellbeing Board effectiveness. <p>The committee will receive information from the council on the actions it has taken, or plans it has made to address the issues highlighted in the CQC report with a specific focus on the areas listed</p>			Marie Gondlach

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14 Jan 2020	Avon and Wiltshire Mental Health Partnership (AWP) - update	<p>Following consideration of the 2018 Quality Accounts to invite AWP to provide the following information:</p> <ol style="list-style-type: none"> 1. An explanation of the reason(s) for not meeting national average for follow up within seven days of discharge for Q1 (table 14 of Quality Accounts); 2. Further information on the monitoring of the impact of training for members of staff (implementation of changes) and the plan(s) for safeguarding training (one-off / regular training); 3. An explanation of the 75% target for patients to have a pharmacist involved in the discharge planning process (table 4 of Quality Accounts); 4. An explanation of the impact of the changes in legislation relating to s136 of the Mental Health Act on the number of serious incidents; 5. Learning from deaths – an update on the “quality” of the learning from Mortality Reviews following the decision to have structured selection of cases (rather than random) since Q4 in 2018-19; 6. Achieving regulatory compliance – progress to date. 			AWP

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14 Jan 2020	Great Western Hospital (GWH) - update	<p>Following consideration of the 2018 Quality Accounts to invite GWH to provide the following information:</p> <ol style="list-style-type: none"> 1. progress on the priorities for Quality Improvement identified by the trust for 2019-20, with a particular focus on discharge and communication(s) related to discharge: <ol style="list-style-type: none"> a. Improving effectiveness of nursing handover and timely discharge communication, b. Improve patient experience and engagement and improve complaint response timescales, c. Increase Quality Improvement capacity through implementing a trust-wide programme of Quality Improvement training, d. Develop the support provided to carers of a person living with dementia, e. Reduce the rates of Clostridium Difficile infection. 2. Actions implemented to address issues highlighted by the December 2018 CQC inspection, in particular for: <ol style="list-style-type: none"> a. Urgent & Emergency Care, b. Medical care (including older people’s care), and c. Surgery 3. Implementation of key learning points and actions taken with regards to Never Events (if possible number of Never Events reported to date) 4. Developments to the Emergency 			GWH
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14 Jan 2020	Medvivo - update	<p>Following consideration of the 2018 Quality Accounts to invite Medvivo to provide the following information: An update to inform the committee of the progress made or plans in place to deliver the five priorities for 2019-20:</p> <ol style="list-style-type: none"> 1. Early detection and treatment of sepsis to save lives 2. Improve service user engagement and understanding of the patient journey throughout integrated urgent care 3. Develop and continually review Antimicrobial Stewardship and prescribing to improve patient outcomes 4. Improve patient safety through telephone triage and develop the multi-professional team within the Clinical Assessment Service 5. Improve the health and wellbeing of staff and continue to develop them with the right skills for the right people in the right place at the right time. 			Medvivo

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3 Mar 2020	Salisbury Foundation Trust (SFT) - update	<p>Following consideration of the 2018 Quality Accounts to invite SFT to provide the following information:</p> <p>1. Progress achieved to date for the five quality priorities identified by the trust for 2019/20, with particular interest in (page numbers refer to the quality accounts):</p> <p>a. Improving patient flow through the hospital, including measurements of the impact of the SAFER care bundle (Priority 3) and measurements of emergency re-admissions within 28 days of discharge as this has been slightly increasing for patients aged 16 and over since 2016 (page 70);</p> <p>b. Increasing the number of patients who are able to be discharged to their preferred place of care at the end of their life, including working collaboratively with the community and social care partners to develop an older persons' pathway (Priority 3);</p> <p>c. Organisational development strategy with regards to improving staff health and wellbeing;</p> <p>2. Progress on expanding parking provision for both staff and visitors.</p> <p>3. An update on the following areas from the priorities identified for 2018/19 (page numbers refer to the quality accounts):</p> <p>a. Continued efforts to reduce the</p>			SFT

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3 Mar 2020	SWASFT (South West Ambulance Service Foundation Trust) performance in Wiltshire - annual report	<p>As agreed at the HSC meeting on 25 June 2019, to receive a performance report from SWASFT in a year's time. It would be hoped that it would be in the same format as the report received on 25 June 2019 but including clear targets for the different categories.</p> <p>Following consideration of the 2018 Quality Accounts to invite AWP to provide the following information:</p> <ol style="list-style-type: none"> 1. Evaluation of the effectiveness of the Enhanced Hear and Treat process (as implemented since 23/04/219); 2. Update on the development and implementation of Mortality Reviews; 3. Improvements achieved for patients' experience using Always Events methodology in end of life care (and measurements used); 4. Update on the improvements made or actions taken to improve on the main topic for complaints in 2018-19 (access and waiting) 			SWASFT (South West Ambulance Service Foundation Trust) - Paul Birkett-Wendes, County Commander, Wiltshire and BANES South Western Ambulance Service NHS Foundation Trust

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3 Mar 2020	Wiltshire Health and Care	<p>Following consideration of the 2018 Quality Accounts to invite Wiltshire Health and Care to provide the following information:</p> <p>An update to inform the committee of the progress made or plans in place to deliver the priorities identified for 2019-20:</p> <ul style="list-style-type: none"> • Safe - people are protected from abuse and avoidable harm; • Effective – people’s care, treatment and support achieves good outcomes, promotes a good quality of life and is evidence based where possible • Caring / experience – staff involve and treat people with compassion, kindness, dignity and respect • Responsive – services are organised so they meet people’s needs • Well-led – leadership, management and governance of the organisation assure the delivery of high quality person centred care, supports learning and innovation and promotes an open and fair culture 			Wiltshire Health and Care
	CCG Commissioning Intentions	(TBC)			CCG
	Update on Strategic Outline Case - consultation results	Update on the information provided at the HSC meeting in September 2017.			

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	NHS Health Checks	As agreed at the September 2018 meeting to receive an update on the implementation of the agreed recommendations following the rapid scrutiny, after May 2019.	Tracy Daszkiewicz (Director - Public Health)	Cabinet Member for Adult Social Care, Public Health and Public Protection	Steve Maddern
	Maternity Transformation Plan - analysis of the public consultation	It was agreed at the 5 March 2019 meeting that the Health Select Committee would consider the outcome of the public consultation and the findings of the panel of clinicians on the Maternity Transformation Plan at the meeting on 25 June 2019. However the analysis of the responses would not be completed until July 2019, the item was therefore deferred to the September 2019 meeting of the committee.			CCG - Lucy Baker and Sarah MacLennan

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	Update on model of procurement (specialist commissioning contacts)	When considering the executive response to the rapid scrutiny exercise focusing on Extension of Specialist Commissioning Contracts for Supported Living, Floating Support and Supported Housing, the committee resolved: To be provided with an update on the model for procurement that would be adopted following this review work, in terms of the “direction of travel” for the contracts, including the feedback from providers and service users and if possible highlighting the main changes from previous contracts at the earliest opportunity.	Helen Jones (Director - Joint Commissioning)	Cabinet Member for Adult Social Care, Public Health and Public Protection	
	Gypsy and Traveller health needs assessment	The needs assessment will be used as part of the development of the next Wiltshire Gypsy and Traveller strategy.	Tracy Daszkiewicz (Director - Public Health)	Deputy Leader and Cabinet Member for Communications, Communities, Leisure and Libraries	Steve Maddern
	Non-elected representation on the Health Select Committee	Annual consideration of Non-elected representation on the Health Select Committee (agreed in 2018 to take place at the same meeting as the election of chair and vice-chair)			Marie Gondlach
	00 - pre-meeting briefing - Shared Lives	For the committee to receive information on the Shared Lives scheme			

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	Cancer care strategies - update	(date TBC) To receive an update following the information provided at the HSC meeting in September 2017.			CCG
	Outcome of Phase 2 of the Adult Social Care transformation programme	To receive information on the implementation of Phase 2 of the Adult Social Care transformation programme towards “completion”	Claire Edgar (Director - Learning Disabilities and Mental Health)	Cabinet Member for Adult Social Care, Public Health and Public Protection	
	00 - pre-meeting briefing - Dorothy House	To receive a presentation from representatives of Dorothy House to inform the committee of the range of services provided.			Marie Gondlach
	Advocacy - public visibility	To receive information from the contract holder for the Advocacy Service on its work, with a particular focus on visibility / awareness of advocacy from members of the public.		Cabinet Member for Adult Social Care, Public Health and Public Protection	
	Non-emergency patient transport service in the South West	As agreed at the HSC meeting on 25 June 2019, to receive information on any changes following the change of contractor and a performance update from the new provider E-Zec Medical transport.			

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	Carer support	As agreed at the HSC meeting on 25 June 2019, to receive an update on the current situation regarding carer support. The Carers in Wiltshire Joint Strategy 2017-22 was approved full council meeting in February 2018 following scrutiny by this Committee, discussion with the chair and vice chair of the Children’s Select Committee and approval by the Wiltshire Clinical Commissioning Group (CCG) governing body.		Cabinet Member for Adult Social Care, Public Health and Public Protection	
	Care contracts	As agreed at the HSC meeting on 25 June 2019 for the committee to receive information on the council's main care contracts and the process(es) in place to monitor efficiency / delivery / performance.		Cabinet Member for Adult Social Care, Public Health and Public Protection	
	GP and health staff recruitment and retention	As agreed at the HSC meeting on 25 June 2019, to receive information to understand the current situation (i.e. number of vacancies, known issues in recruiting or retaining staff, actions taken by the council to help, etc.)		Cabinet Member for Adult Social Care, Public Health and Public Protection	

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	Wiltshire Health & Care (Adult Community Health Care Service) - update following CQC report	<p>At its meeting on 9 January 2018, the Committee resolved to receive a further update, possibly in July 2018, providing further information regarding the implementation of actions, and the development of the trust. The trust subsequently requested that this be brought to the September meeting.</p> <p>Delayed until the December meeting (no report received for the September meeting).</p>			Wiltshire Health & Care

