

## **Guidance Note**

### **Wiltshire Housing Site Allocations Plan consultation on:**

- i) **A Schedule of Further Main Modifications (FMMs) to the draft Wiltshire Housing Site Allocations Plan (WHSAP)**
- ii) **Appendix 1 and Appendix 2 to the Schedule of FMMs detailing minor changes to the draft Plan (i.e. changes that are not required to address legal compliance or soundness issues)**
- iii) **Revised Sustainability Appraisal Report**
- iv) **Updated Addendum to the Habitats Regulations Assessment (HRA)**

### **Background to this consultation**

In April 2019 the draft Wiltshire Housing Site Allocations Plan, along with the Council's Schedule of Proposed Changes was examined through a series of public hearing sessions. For further information on the examination, please see <http://www.wiltshire.gov.uk/planning-housing-sites-examination>.

Following the close of the hearing sessions, the Inspector wrote to the Council on 10 June 2019 with his post hearing findings and advice. The letter set out his preliminary advice about the next steps that need to be undertaken to make the Plan sound, which involves preparing, appraising and consulting on Further Main Modifications. That letter is available at the above link.

A Schedule of Further Main Modifications (FMMs) has now been produced for consultation. These FMMs relate to the materials that have been examined to date by the Inspector. As such, they address the submitted WHSAP (WHSAP/01) and the Council's Schedule of Proposed Changes (EXAM/01) that were consulted upon prior to the Hearing Sessions. Where necessary, the FMMs may also relate to specific text agreed through the Hearing Sessions e.g. as presented in Statements of Common Ground (SoCGs).

The Schedule of FMMs is set out in three sections. The first section comprises a table of FMMs and forms the basis for this consultation. The FMMs have been prepared in line with the advice set out in the Inspector's letter dated 10 June 2019. Each FMM therefore seeks to address issues of legal compliance or overall soundness within the draft Plan. The FMMs have been subject to further Sustainability Appraisal and Habitats Regulations Assessment and revisions which have been made to those documents resulting from the FMMs are also available for consultation.

The final two section of the Schedule (Appendix 1 and Appendix 2) set out minor changes to the draft Plan that were discussed during the hearing sessions. These minor changes are not considered to be Main Modifications and hence do not address matters of legal compliance or soundness. However, in the interests of completeness, comments are also invited on these minor changes.

### **How to make comments**

The Schedule of FMMs and revisions to the Sustainability Appraisal and Habitats Regulations Assessment are published for consultation for 6 weeks from **9am Thursday 12 September until 5pm, 25 October 2019**. Representations are principally invited on the 'soundness' and legal compliance of the FMMs, as well as the revisions to the Sustainability Appraisal and Habitats Regulations Assessment.

Each FMM is represented by a unique reference number - e.g. FMM1 and this number should be quoted in representations. Comments on the revised Sustainability Appraisal and updated Addendum to the Habitats Regulations Assessment should quote the relevant paragraph number to which your comments relate.

Where amendments to the draft WHSAP, Sustainability Appraisal and Habitats Regulations Assessment are proposed, text to be deleted is shown in ~~strike through~~ and new text is presented in ***bold, italics and underlined*** in those documents.

This is not a consultation on the whole of the plan again and representations should not seek to introduce new matters. This consultation focuses on the Further Main Modifications as requested by the Inspector. Once the consultation has ended, the inspector will consider the responses received and assess whether they raise any new issues of 'soundness' or legal compliance before issuing his final report. **Please ensure that representations are returned to Wiltshire Council by 5pm, Friday 25 October 2019.**

The Council would encourage representations to be made via the online consultation portal at [http://consult.wiltshire.gov.uk/portal/spatial\\_planning/sites\\_dpd/fmms/whsapfmms](http://consult.wiltshire.gov.uk/portal/spatial_planning/sites_dpd/fmms/whsapfmms) where possible. However, representations may also be made via email to [spatialplanningpolicy@wiltshire.gov.uk](mailto:spatialplanningpolicy@wiltshire.gov.uk) or by post to Wiltshire Council, Spatial Planning, Economic Development and Planning, County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JN.

If commenting by email or post, a representation form is available to help you make your representations, however you do not have to use the form to make comments although it is essential that you make clear which FMM or paragraph number your comments relate to. The form comprises two parts to ensure your comments are appropriately made:

### **Part 1 - Personal details**

Please fill out as many parts of this section as you can. We need this information to keep you informed about the next stages in the plan's preparation. Anonymous representations cannot be accepted.<sup>1</sup>

### **Part 2 - Your representation**

Please state what this representation relates to. So that we can fully take into consideration your comments, we need to know which document you are commenting on. Please stipulate one of the following:

The Schedule of Further Main Modifications (FMMs) to the draft Wiltshire Housing Site Allocations Plan incorporating:

- the table of Further Main Modifications (FMMs) (EXAM/33);
- appendices 1 and 2 to the Schedule detailing minor changes to the draft Wiltshire Housing Site Allocations Plan – i.e. changes that do not address legal compliance or soundness issues;
- the revised Sustainability Appraisal (EXAM/34, EXAM/35, EXAM/36); and
- the updated Addendum to the Habitats Regulations Assessment (EXAM/37).

**Please complete separate forms for each point you wish the Inspector to consider.**

Please provide as much information, including any suggested revisions to the text, as possible in your response.

You can contact members of staff in the Spatial Planning Team, who will be on hand to help with queries in respect of this consultation, on 01225 713223 or email [spatialplanningpolicy@wiltshire.gov.uk](mailto:spatialplanningpolicy@wiltshire.gov.uk).

All documents produced by the Council to support the examination of the WHSAP are available here – <http://www.wiltshire.gov.uk/planning-housing-sites-examination>

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<sup>1</sup> Wiltshire Council has a duty to protect personal information and will process personal data in accordance with Data Protection legislation. The personal data you provide on this form will only be used for the purpose of the Wiltshire Development Framework. It may also be used for the prevention or detection of fraud or crime and in an anonymised form for statistical purposes. The data will be stored on computer and/or manual files. You have a right to a copy of your information held by any organisation, with some exemptions. To gain access to your personal data held by Wiltshire Council or if you have any Data Protection concerns please contact Wiltshire Council's Data Protection Officer on 01225 713000 (switchboard) or e-mail to [dataprotection@wiltshire.gov.uk](mailto:dataprotection@wiltshire.gov.uk).