

## MINUTES

**Meeting:** SOUTHERN WILTSHIRE AREA BOARD  
**Place:** Whiteparish Village Hall, Romsey Road, Whiteparish, SP5 2SD  
**Date:** Thursday 17 December 2009  
**Start Time:** 7.00pm  
**Finish Time:** 8:55pm

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Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560 or (e-mail)  
[lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)

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### **In Attendance:**

#### **Wiltshire Councillors**

Richard Britton (Chairman), Chris Devine, Julian Johnson, Ian McLennan and Leo Randall (Vice Chairman)  
Cabinet Member – Keith Humphries

#### **Wiltshire Council Officers**

Tom Bray – Community Area Manager  
Tracy Carter – Service Director  
Lisa Moore – Democratic Services Officer

#### **Parish Councillors**

Alderbury – D Biggs  
Britford – M Hitching  
Coombe Bissett – D Hobson and C Chelu  
Downton – S Barnhurst-Davies, A Ron, R Yeates, C Hall and B Cornish  
Landford – M J Martin and T Reynolds  
Laverstock, Ford and Old Sarum – R Champion and V McLennan  
Odstock – R Parsons  
Pitton and Farley – A Shaw  
Redlynch – G Goodyer  
West Dean – J Gimple  
Whiteparish – T King  
Winterslow – M Brown

### **Partners**

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Wiltshire Police – Inspector David McMullin  
Youth Development Coordinator – Tony Nye  
Community Librarian – Hilary Glyde  
Extended Schools Coordinator – Emma Procter  
Wiltshire Police Authority – Chris Hoare

**Public Attendance: 8**  
**Total in Attendance: 41**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Britton, welcomed everyone to the Southern Wiltshire Area Board meeting, and introduced Councillor Keith Humphries (Cabinet member for Health and Wellbeing, Public Protection, Community Safety, Licensing Issues and Emergency Planning), and Tracy Carter (Service Director for Highways and Finance).</p>	
2.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Ian Rennie – Wiltshire Fire and Rescue, and The New Forest National Park Authority.</p>	
3.	<p><u>Declarations of Interest</u></p> <p>Councillor Richard Britton declared a personal interest regarding Item 9 (Spotlight Session: Wiltshire Police Presentation), as he was a member of the Wiltshire Police Authority. He remained in the room for the presentation and updates.</p>	
4.	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>That the minutes of the meetings held on 15 October 2009 be approved as a correct record and signed by the Chairman.</b></p>	
5.	<p><u>Update from Community Plan Steering Group and Issues Update</u></p> <p>The Chairman introduced Tony Reynolds – Chairman of the emerging Community Plan Steering Group, who gave an update. Some of the points covered were:</p> <ul style="list-style-type: none"> <li>• A letter had recently been sent to local organisations and Parish Councils, informing them that the next meeting of the Steering Group was planned for Monday 18 January 2010 at 7.00pm, and would be held at the Methodist Church, Salisbury.</li> <li>• Agenda Items included, Election of Officials, Terms of Reference and the Constitution.</li> <li>• The Group planned to review the current Southern Community Area Plan, and use it as a template for the new Community Plan.</li> <li>• A five year plan would be produced, which would be a live document detailing aims for a one to two year time frame as well as other longer term plans.</li> </ul>	

- The group invited others to come on board, to identify the issues of a larger remit.
- Interested organisations were urged to give details of a point of contact, and in due course the Group or Tom Bray would contact them.
- The Group aimed to reflect the priorities of the whole community.
- The Group aimed to work flexibly, with people attending meetings as and when they would like to.

The Chairman thanked Mr Reynolds for the update and informed the Board that the Community Plan was a very important piece of work for the community as a whole.

Tom Bray, Community Area Manager (CAM) gave an update to the Board on the Issues System, some of the points covered were:

- Pitton had recently used the system to good effect, logging an issue with the flood drainage system
- A meeting had been arranged to tackle the traffic issues in Laverstock
- Work on an issue regarding dangerous parking in Morgan's Vale was in progress.
- Various speeding issues had been raised and an evidence collecting exercise had been undertaken.

Tom urged people to continue using the system to log issues. As well as being a good way to get your voice heard, it also ensures that issues are documented and easily directed to the correct service provider.

An issue regarding the pending road works during the winter period on the A338 was raised. Tracy Carter agreed that a meeting between the parishes concerned, and officers should be arranged to resolve the way forward.

**Decision**

**Tracy Carter would liaise with Tom Bray to arrange a meeting to discuss the matter further.**

All updates are available online at [www.wiltshire.gov.uk/southernwiltshireareaboard](http://www.wiltshire.gov.uk/southernwiltshireareaboard), and then click on issue tracking. If you would like to be sent hard copies of the issues and updates contact Tom Bray on [tom.bray@wiltshire.gov.uk](mailto:tom.bray@wiltshire.gov.uk) or 01722 434252.

**Tom Bray  
& Tracy  
Carter**

<p>6.</p>	<p><u>Disposal of Wiltshire Council Assets – Coombe Bisset Depot</u></p> <p>The Chairman informed the Board that the new policy of Wiltshire Council was to consult with the Area Board prior to disposal of any land owned by Wiltshire Council. The first site which has come for consideration by the Board is the old Highways Depot in Coombe Bisset.</p> <p>Coombe Bisset Parish Council has an interest in the site. Des Hobson (Deputy Chairman Coombe Bisset Parish Council) addressed the Board highlighting the villages need for affordable housing.</p> <p>Therefore, Coombe Bisset Parish Council asked the Area Board to make a recommendation to Cabinet to use the land for Affordable Housing.</p> <p><b><u>Decision</u></b>  <b>That the following recommendations be forwarded to Cabinet for consideration:</b></p> <ol style="list-style-type: none"> <li><b>1. That the Southern Wiltshire Area Board recognises the need for more affordable housing in the area and therefore identifies affordable housing as a potential alternative community use for the Chalke Pit site.</b></li> <li><b>2. In recognition that Affordable Housing is an identified priority area of Wiltshire Council and one of the Local Agreements for Wiltshire ambitions, the Southern Wiltshire Area Board, recommends to Cabinet that the possible use of the site for Affordable Housing should always be considered before any site is disposed of in the area.</b></li> </ol>	<p><b>Lisa Moore</b></p>
<p>7.</p>	<p><u>Getting your opinions on Wiltshire Council's spending in 2010/11</u></p> <p>Tracy Carter (Service Director for Highways and Finance) introduced the item, explaining that this exercise was part of the consultation on the Council's budget for 2010-11. Residents' views were sought on how the Council's services should be prioritised, and this would form part of the consultation process prior to the Council setting the budget in February 2010.</p> <p>It was emphasised that the intention behind the process was to get a general indication of the public's views on the Council's overall spending priorities, rather than a detailed consultation on the exact figures within the budget.</p> <p>A short film was shown, which set out the main services provided by Wiltshire Council, how much these cost, and how they were funded. Following the film, those present were invited to complete "voting cards" which asked whether more, the same or less money should be</p>	

	<p>spent on various services. The results from this Area Board would be made available later in the meeting, and the overall results would be reported to the Cabinet.</p> <p><b><u>Decision</u></b></p> <p><b>The Area Board would note the results of the Ballot exercise, and forward them to Cabinet for consideration.</b></p>	<p><b>Nick Darbyshire</b></p>
<p>8.</p>	<p><b><u>Youth Issues and Involvement</u></b></p> <p>a) Endorsement of Community Bus bid to the Performance Reward Grant Scheme.</p> <p>The Chairman explained that the Board had been asked to endorse a bid put to them in partnership by the Youth Service and Shine, for an ambitious, but worthwhile project to fund a Community Bus. He introduced Tony Nye (Youth Development Coordinator), who gave an overview of the project.</p> <p>The Chairman informed the Board that the idea of a mobile facility was not intended as a replacement for a permanent building, which would still be greatly needed, if the Community Bus project was successful.</p> <p><b><u>Decision:</u></b></p> <p><b>The Area Board agreed to support the bid from the Youth Service and Shine, for funding towards the Community Bus project.</b></p> <p>b) CAYPIG Update</p> <p>Tony Nye informed the Board that the CAYPIG meetings gave the local young people the opportunity to come together and identify issues affecting them. The three top issues identified by young people at their previous meeting were:</p> <ol style="list-style-type: none"> <li>1) Lack of provision of six form facilities in the area.</li> <li>2) Lack of public transport after 17.15.</li> <li>3) Lack of lighting in the Memorial Gardens in Downton.</li> </ol> <p>The next meeting was scheduled for February 2010, for further details contact Tony Nye <a href="mailto:tony.nye@wiltshire.gov.uk">tony.nye@wiltshire.gov.uk</a> or 07500 106690.</p> <p>c) Youth Parliament Presentation</p> <p>Emma Proctor (Extended Schools Coordinator) briefed the Board on the newly formed Youth Parliament, where children and young people are encouraged to be part of a democratic process and part of a Youth</p>	<p><b>Tom Bray</b></p>

	<p>Council.</p> <p>The Youth Council currently being set up would be aimed at 10 – 14 year olds. Schools in the area would be asked to nominate two children to sit on the Youth Parliament. If all nineteen schools in the area nominated two children, there would be a total of thirty eight members, all of which would be elected for a term of three years.</p> <p>Representatives from the Youth Parliament would in turn attend the area Board meetings to talk about issues of concern to them. 'Vision News' were trying to make a small film about young people by young people, regarding two issues that they felt strongly about:</p> <ul style="list-style-type: none"> <li>• Lack of respect for young people in the community.</li> <li>• Getting their voices heard.</li> </ul> <p>The Chairman asked Emma Proctor if the Youth Parliament would like the Area Board to consult them on what issues they thought the Board should include for discussion.</p> <p>Emma Proctor thought that such communication between the Board and the Youth Parliament would be of benefit.</p> <p><b><u>Decision</u></b>  <b>The Area Board were supportive of the project.</b></p>	
9.	<p><u>Spotlight Session: Wiltshire Police Presentation</u></p> <p>Chief Inspector David McMullin gave a presentation to the Board, detailing information due to be presented to the Wiltshire Police Authority. This gave a general overview on how policing was provided in the Southern Wiltshire area as well as across the county, including detailed figures of different types of crime.</p> <p>For more information please contact Chief Inspector David McMullin by email <a href="mailto:david.mcmullin@wiltshire.pnn.police.uk">david.mcmullin@wiltshire.pnn.police.uk</a></p> <p>Chris Hoare (Chairman of the Wiltshire Police Authority) briefed the Board on the Wiltshire Police Authority, explaining that, they were the governing body of the police force, and that it was their responsibility to spend a great deal of time looking at the data shown previously in the presentation.</p> <p>Mr Hoare also commented on the importance of the Area Board as a forum for communicating with the residents and Parish Councils locally.</p> <p>Public were invited to attend the Police Authority meetings, details available on line at <a href="http://www.wiltshire-pa.gov.uk">http://www.wiltshire-pa.gov.uk</a></p>	

<p>10.</p>	<p><u>Community Grants</u></p> <p>The Board considered two grant applications for funding under the Community Grant Scheme, these were:</p> <ol style="list-style-type: none"> <li>1) Landford First Responders for funding towards a First Aid bag and Defibrillator.</li> <li>2) Old Sarum Community Room – Establishment of a Community Centre at Partridge Way, using a vacant shop.</li> </ol> <p>The Chairman allowed applicants present to speak in support of their application, after which the Board voted on each of the applications.</p> <p><b><u>Decision</u></b>  <b>Landford First Responders were awarded £1,500 towards the purchase of a First Aid bag and Defibrillator.</b>  <b><i>Reason The applicant met the Community Area Grant Criteria for 2009/10, and would provide a valuable service for the local community.</i></b></p> <p><b><u>Decision</u></b>  <b>Old Sarum Community Room were awarded £5,000 towards the project to establish a Community Centre at the vacant shop site in Partridge Way, Old Sarum, with the following condition:</b></p> <p style="padding-left: 40px;"><b>That Planning permission is granted for the change of use by 26 January 2010. If a decision had not been reached by the Planning Department by that date the Board would re-allocate the £5,000 in the Area Board meeting of 4 February 2010. The Board would then be asked to re-confirm its commitment to the project from the 2010/11 budget on 15 April 2010.</b></p> <p><b><i>Reason The applicant met the Community Area Grant Criteria for 2009/10, and would provide a valuable service for the local community.</i></b></p>	
<p>11.</p>	<p><u>Future Meeting Dates, Evaluation and Close</u></p> <p>The Chairman informed the Board that a Forward Plan had been produced which mapped out the key topics planned for consideration during 2010. He then announced the results of the Ballot exercise carried out during Item 6, they were as follows:</p> <p>Top three choices for spend more were:</p> <ol style="list-style-type: none"> <li>1) Maintenance of Existing Roads</li> <li>2) Youth Services</li> <li>3) Adult social care for older people and people with mental/physical disabilities</li> </ol> <p>Top three choices for spend less were:</p>	



- 1) Archives and public records
- 2) Museums and Galleries – Town centre improvements
- 3) Trading standards

The Chairman thanked Tom Bray for all of his hard work and Lisa Moore for her assistance.

Meeting dates for 2010/11 are as follows:

Thursday 4 February 2010 – Trafalgar School Downton.  
(Area Grant deadline: 24 December)

**Thursday 11 March 2010 – Health Fair**

Thursday 15 April 2010 – venue to be confirmed

Thursday 17 June 2010 – venue to be confirmed

Thursday 19 August 2010 – venue to be confirmed

Thursday 14 October 2010 – venue to be confirmed

Thursday 16 December 2010 – venue to be confirmed

Thursday 3 February 2011 – venue to be confirmed