

LOCAL PENSION BOARD - WORK PLAN

Meeting:
Standard Items:
Membership
Attendance of Non Members
Apologies for absence
Minutes of last Board & matters arising not on agenda
Chairman's announcements
Declaration of Interest
Public Participation
Date of Next Meeting
Urgent Items
Main business items:
Board Governance
Election of Vice Chair
Board Budget setting
Board KPIs to monitor
Board Annual Report
Review Board's Terms of Reference (if and as required)
Board Annual Training Plan Update
Training Item relevant to agenda
Code of Conduct & Conflicts of Interest Policy
Role & purpose of the LPB
Forward Work Plan Review
Review - how did the Board do?

Meeting:
Fund Governance
Scheme Legal, Regulatory & Fund update
Review of Risk Register
Fund update & comments on minutes of PC & ISC
Review Governance Compliance Statement
Review Fund Training Programme
Review all Fund Declarations of Interest
tPR Code of Practice 14/record keeping compliance survey results
Results of national LGPS KPI survey and Funds own KPIs
Review external advisor appointments process/controls and internal SLAs
Review Triennial Valuation Process
Review Triennial Valuation Results
Review fund delegations and internal controls
Review CIPFA Admin, WM investment and other Fund benchmarking results
Meeting:
Fund Plans, Policies & Strategies
Review Fund Annual Business Plan
Review Admin Strategy & Charge Out Rates
Review Admin Authority Discretions
Review Funding Strategy Statement
Review Statement of Investment Principles/compliance with FRC stewardship code
Review Investment Strategy Statement

Meeting:
Administration
Review employers compliance (data)
Review Fund fraud risk prevention and mitigation measures
Review Fund website contents/resilience
Review of Fund IDRPs procedures & cases
Review Fund Communications (employers/members)
Review of Data Security & Business Recovery
Review GMP reconciliation process
Benchmark Annual Report with other Funds
Review of Annual Benefit Statement process
Financials & Audit
Review Fund Annual Report
Review Fund Annual Accounts
Review Internal Audit Report
Review External Audit Report
Input to Annual External Audit Plan
Input to Annual Internal Audit Plan

Total number of Agenda Items: