

APPENDIX 1: Wiltshire Local Development Scheme, March 2020

1. Introduction

- 1.1 The Planning and Compulsory Purchase Act 2004 as amended by the Localism Act 2011 requires the Council to prepare and maintain a Local Development Scheme (LDS). The Wiltshire LDS identifies the Development Plan Documents (DPDs) prioritised for production by Wiltshire Council and the timetable for their preparation that will, when complete, together with other adopted documents, comprise the Local Plan for Wiltshire. It also sets out neighbourhood plans that form part of the development plan for Wiltshire as well as those at an advanced stage of preparation.
- 1.2 The LDS is required to be kept up to date and was last reviewed in April 2019. This version reflects the changing timescale for the production of the Wiltshire Local Plan¹ Review to accommodate a further round of public consultation in 2020 and the intention to undertake a separate DPD for Gypsies and Travellers in advance of the Local Plan Review. It also updates the position on the Wiltshire Housing Site Allocations Plan and reaffirms the Council's commitment to review minerals and waste policies, setting out details of the review process.
- 1.3 This review of the LDS continues to address ongoing joint working with Swindon Borough Council. The Council has prepared its first iteration of a Statement of Common Ground (SOCG) with Swindon Borough Council. This acknowledges that, as set out in the previous LDS in the light of revisions to the National Planning Policy Framework, there is no longer the need to prepare a Joint Spatial Framework. The SOCG will continue to evolve during the preparation of both authorities' respective Local Plans.
- 1.4 The LDS does not include a timetable for the preparation of individual neighbourhood plans as the timing and delivery of these are the responsibility of the 'qualifying bodies' which, in Wiltshire, is generally the parish councils. However, the LDS does provide a summary of those plans that have been made and which now form part of the development plan and identifies those that have progressed significantly to at least submission stage at the time of writing (January 2020).

2. The Wiltshire Development Plan

Existing Development Plan

- 2.1 Section 38 (6) of the Planning and Compulsory Purchase Act and Section 70 (2) of the

¹ While the Wiltshire Core Strategy was being prepared changes in Government advice resulted in a change of terminology and content of council wide plans. Specifically, the term 'Core Strategy' was replaced by 'Local Plan' in the National Planning Policy Framework. To avoid confusion the title 'Wiltshire Core Strategy' was retained until it was adopted. However, it is appropriate to now adopt the new terminology as, in line with the National Planning Policy Framework, the review will bring into it the development management policies currently referred to as 'saved policies of the former District Councils'

Town and Country Planning Act 1990 states that planning applications must be determined in accordance with the development plan unless material considerations indicate otherwise. The development plan comprises DPDs prepared by Wiltshire Council as local planning authority and made (adopted) Neighbourhood Plans prepared by parish and town councils within Wiltshire. Policies within the documents listed in Table 1 and 2 below currently form the development plan for Wiltshire (and Swindon²).

- 2.2 The Wiltshire Core Strategy replaced many of the ‘saved’ policies within the former North Wiltshire Local Plan 2011, the Kennet Local Plan 2011, the West Wiltshire District Plan First Alteration 2011 and the Salisbury Local Plan 2011, as well as some policies within the West Wiltshire Leisure and Recreation DPD. The remaining extant policies from these documents are listed at Appendix D of the Wiltshire Core Strategy and these will be replaced as part of the Local Plan Review.

Table 1: Wiltshire Development Plan - Development Plan Documents, February 2020

Document	Area covered	Status
Wiltshire Housing Site Allocations Plan (adopted February 2020)	Wiltshire council area (excluding Principal Settlement of Chippenham)	Current policy. Sets out additional site allocations for housing across Wiltshire to improve supply in the plan period to 2026. In addition, the document addresses settlement boundaries.
Chippenham Site Allocations Plan (adopted May 2017)	Chippenham (principal settlement)	Current policy. Sets out the sites and details of development to accommodate strategic growth options for Chippenham in accordance with Core Policy 10 of the Wiltshire Core Strategy.
Wiltshire Core Strategy (adopted January 2015)	Wiltshire Council	Current policy. Sets out the spatial vision, objectives and strategy for the spatial development of Wiltshire and strategic policies and proposals to deliver the vision setting out principles of development for the county to 2026, including strategic site allocations.
Wiltshire and Swindon Waste Site Allocations Local Plan (adopted February 2013)	Wiltshire Council and Swindon Borough	Current policy. Presents a framework of sites to accommodate future waste management uses and facilities for the period up to 2026
Wiltshire and Swindon Aggregate Minerals Site Allocations Local Plan (adopted May 2013)	Wiltshire Council and Swindon Borough	Current policy. Identifies seven sites for future sand and gravel working for the period up to 2026

² Wiltshire Council and Swindon Borough Council have prepared minerals and waste local plans on a joint basis

Document	Area covered	Status
Wiltshire and Swindon Waste Development Control Policies DPD (adopted September 2009)	Wiltshire Council and Swindon Borough	Current policy. Sets out generic policies to assist in determining planning applications for waste development.
Wiltshire and Swindon Minerals Development Control Policies DPD (adopted September 2009)	Wiltshire Council and Swindon Borough	Current policy. Sets out generic policies to assist in determining planning applications for minerals development.
Wiltshire and Swindon Waste Core Strategy (adopted June 2009)	Wiltshire Council and Swindon Borough	Current policy. Sets out the spatial vision, strategic objectives and strategy covering waste provision up to 2026 including the strategic policies and proposals to deliver the vision.
Wiltshire and Swindon Minerals Core Strategy (adopted July 2009)	Wiltshire Council area and Swindon Borough	Current policy. Sets out the spatial vision, strategic objectives and strategy covering minerals provision up to 2026 including the strategic policies and proposals to deliver the vision.
West Wiltshire Leisure and Recreation DPD (adopted February 2009)	Former West Wiltshire district area	Provides additional recreational policies for the West Wiltshire area for the period up until 2016. Certain policies have been replaced by the Wiltshire Core Strategy. Remaining policies are 'saved' and will be replaced by policies in future DPDs.
North Wiltshire Local Plan (adopted April 2006)	Former North Wiltshire district area	Certain policies continue to be 'saved' until replaced by policies in a subsequent DPD.
Kennet Local Plan 2011 (adopted June 2004)	Former Kennet district area	Certain policies continue to be 'saved' until replaced by policies in a subsequent DPD.
West Wiltshire District Plan First Alteration 2011 (adopted June 2004)	Former West Wiltshire district area	Certain policies continue to be saved until replaced by policies in a subsequent DPD.
Salisbury Local Plan 2011 (adopted June 2003)	Former Salisbury district area	Certain policies continue to be saved until replaced by policies in a subsequent DPD.
Wiltshire and Swindon Minerals Local Plan (adopted November 2001)	Wiltshire council and Swindon Borough	One saved policy (Policy 35: Preferred Areas for Sharp Sand and Gravel) remains extant.

Table 2: Wiltshire Development Plan - Made Neighbourhood Plans, February 2020

Document	Area covered	Plan period
Tisbury and West Tisbury Neighbourhood Development Plan Made November 2019	Parishes of Tisbury and West Tisbury	Covers the period 2019 to 2036

Document	Area covered	Plan period
Corsham Neighbourhood Plan Made November 2019	Corsham Town	Covers the period 2016 to 2026
Hullavington Neighbourhood Development Plan Made September 2019	Hullavington Parish	Covers the period 2016 to 2026
Chirton and Conock Neighbourhood Plan Made August 2019	Chirton and Conock Parish	Covers the period 2018 to 2026
West Lavington Neighbourhood Plan Made June 2019	West Lavington Parish	Covers the period 2017 to 2026
Sherston Neighbourhood Plan Made May 2019	Sherston Parish	Covers the period 2006 to 2026
Oaksey Neighbourhood Plan Made April 2019	Oaksey Parish	Covers the period 2018 to 2026
Purton Neighbourhood Plan Made November 2018	Purton Parish	Covers the period 2017 to 2026
Hilperton Neighbourhood Development Plan Made November 2018	Hilperton Parish	Covers the period 2017 to 2026
Burbage Neighbourhood Development Plan Made July 2018	Burbage Parish	Covers the period 2017 to 2026
Royal Wootton Bassett Neighbourhood Development Plan Made April 2018	Royal Wootton Bassett Parish	Covers the period 2017 to 2026
Christian Malford Neighbourhood Development Plan Made March 2018	Christian Malford Parish	Covers the period 2015 to 2035

Document	Area covered	Plan period
Cricklade Neighbourhood Plan Made March 2018	Cricklade Parish	Covers the period up to 2026
Calne Community Neighbourhood Plan Made February 2018	Town of Calne and Parish of Calne without	Covers the period 2016 to 2026
Bremhill Parish Neighbourhood Plan Made February 2018	Bremhill Parish	Covers the period 2016 to 2030
Wootton Rivers Neighbourhood Development Plan Made January 2018	Wootton Rivers Parish	Covers the period 2017 to 2026
Great Somerford (incorporating Startley) Neighbourhood Plan Made November 2017	Great Somerford Parish including Startley	Covers the period 2016 to 2026
Bradford-on-Avon Neighbourhood Plan Made October 2017	Bradford-on-Avon Parish	Covers the period 2013 to 2026
Langley Burrell Parish Neighbourhood Development Plan Made October 2017	Langley Burrell Parish	Covers the period 2016 to 2026
Idmiston Parish Council Neighbourhood Plan Made April 2017	Idmiston Parish	Covers the period 2015 to 2026
Ashton Keynes Neighbourhood Plan Made May 2017	Ashton Keynes Parish	Covers the period 2015 to 2026
Urchfont, Wedhampton and Lydeaway Neighbourhood Plan Made April 2017	Urchfont Parish	Covers the period 2015 to 2026
Holt Neighbourhood Plan Made January 2017	Holt Parish	Covers the period 2016 to 2026
Downton Neighbourhood Plan Made January 2017	Downton Parish	Covers the period 2016 to 2026
Potterne Neighbourhood Plan Made January 2017	Potterne Parish	Covers the period 2016 to 2026

Document	Area covered	Plan period
Devizes Area Neighbourhood-Plan Made December 2015	Devizes Town, Bishops Cannings Parish and Roundway Parish (part)	Covers the period 2015 to 2026
Warminster Neighbourhood Plan Made November 2016.	Warminster parish	Covers the period 2015 to 2026.
Compton Bassett Neighbourhood Plan Made May 2016	Compton Bassett Parish	Covers the period 2015 to 2030.
Freshford and Limpley Stoke Neighbourhood Plan Made November 2015	Freshford and Limpley Stoke Parishes	Covers the period 2014 to 2039
Pewsey Neighbourhood Development Plan Made October 2015	Pewsey Parish	Covers the period 2006 to 2026
Malmesbury Neighbourhood Plan Made February 2015	Malmesbury Town, St Paul Malmesbury Without and Brokenborough Parishes	Covers the period 2014 to 2026

Development plan documents in preparation

- 2.3 The DPDs that are under preparation are summarised in Table 3, with more detailed information in Appendix A and a summary of the overall programme in Section 3.

Table 3: Development Plan Documents in preparation

Document	Area Covered	Anticipated adoption date	Comments
Wiltshire Local Plan Review DPD	Wiltshire council area	Quarter 1 2023	A review and roll forward of the housing and employment requirements in the Wiltshire Core Strategy to relate to the period 2016 to 2036 and to maintain consistency with national planning policy. It will refine certain policies to assist in the determination of planning applications, a key area being a review of all remaining saved policies from previous district local plans, policies for town centres and recreation.

Gypsies and Travellers DPD	Wiltshire council area	Q3 2022	This document will be informed by a Gypsy and Traveller accommodation assessment to identify needs to 2036 and sites to meet identified needs. It will focus on a review of Wiltshire Core Strategy Core Policy 47 'Meeting the needs of Gypsies and Travellers'
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- 2.4 The **Wiltshire Local Plan Review DPD** will provide the strategic context for development up to 2036 and determine the level and direction for future growth. It will include the allocation of a range of sites to meet the identified need for homes and jobs, a review of existing development management policies, and strategic guidance for the preparation of neighbourhood plans. The scope of the plan is explained further in the Wiltshire Local Plan document profile at **Appendix A**. The scope of the review has been amended to exclude the needs of Gypsies and Travellers, which will be addressed through a separate DPD. The timetable for the Local Plan has been amended to allow for an additional stage of consultation to build on the targeted consultation undertaken during 2019 and to allow for greater emphasis to be placed on climate change in the light of the Council's declaration, as a golden thread through plan making. A later submission date will also enable the anticipated revision to Government's national policy on Local Housing Need to be fully considered before the draft Plan is completed for its final stage of consultation.
- 2.5 In the light of an up to date Gypsy and Traveller Accommodation Assessment being produced in 2020 and the Council's monitoring of provision, it is also intended to prepare a separate **Gypsies and Travellers DPD** rather than incorporating Gypsies and Travellers needs into the wider Local Plan Review. This will provide for more certainty for the travelling community and allow for their needs to be addressed ahead of the wider Local Plan. It will focus on Core Policy 47 of the Core Strategy. For clarification, accommodation needs of persons residing in houseboats will be addressed in the Local Plan³.
- 2.6 There is also the need for ongoing joint working with Swindon Borough Council, to ensure consistency of approach.

Joint Working with Swindon Borough Council

- 2.7 In accordance with Section 33A of the Planning and Compulsory Purchase Act 2004 (as amended) neighbouring local authorities must engage with each other constructively, actively and on an ongoing basis in any process by means of which development plan documents are prepared. This is termed the 'duty to cooperate'. It states that cooperation should take account of the most appropriate functional geographies, which would include Housing Market Areas (HMAs) and Functional Economic Market Areas (FEMAs). This has provided the momentum for joint working

³ As per 1985 House Act (as amended)

between Wiltshire and Swindon Borough Councils

- 2.8 As set out in the previous LDS, the revised National Planning Policy Framework (NPPF) now requires local authorities to “*maintain one or more statements of common ground, documenting the cross-boundary matters being addressed and progress in cooperating to address these*” (paragraph 27). The accompanying Planning Practice Guidance outlines what a Statement of Common Ground should contain and explains that it should be “*maintained on an on-going basis throughout the plan making process*”.
- 2.9 A statement of common ground can identify matters that are agreed, yet to be agreed, or further information that is required before matters can be agreed. It will identify those areas where cooperation is required to deliver the strategic policies of both authorities. To this extent, as acknowledged in the previous LDS, it will cover many of the elements previously intended to be included within the Swindon and Wiltshire Joint Spatial Framework referred to in the 2017 LDS.
- 2.10 A Statement of Common Ground has been prepared between Wiltshire and Swindon Borough Councils to confirm the extent of joint working between the two authorities, and includes agreement that:
- (i) Based on current evidence, the proposed housing and employment needs for Swindon Borough Council and Wiltshire Council can be accommodated within each authority’s boundaries; and
 - (ii) Further information is needed to understand transport implications of the emerging development strategies of both plans to identify infrastructure provision to support growth.
- 2.11 The Statement of Common Ground will be subject to ongoing review and updated as necessary to reflect changing circumstances.

Joint working with Neighbouring Authorities and Communities

- 2.12 As well as Swindon Borough Council, there are also ongoing discussions with other neighbouring authorities to understand the implications of planning for growth in our respective areas. These cross-boundary discussions will also lead to the preparation of Statements of Common Ground to identify how the duty to cooperate has been carried out.

Minerals and Waste Planning

- 2.13 As outlined in Table 1, Wiltshire Council and Swindon Borough Council have successfully cooperated in the preparation and adoption of Minerals and Waste Development Plan Documents. This LDS reaffirms Wiltshire Council's commitment to review the policies within these plans to identify whether existing policies need to be amended or replaced, particularly in terms of their continued conformity with national policy.

2.14 The review process will consider:

- conformity of policies with the National Planning Policy Framework, including National Planning Policy for Waste;
- the effectiveness of policies against indicators in the Development Plan Documents;
- updated information about delivery of land allocations, quantities of waste and capacity to manage waste within Swindon and Wiltshire; and
- the Local Aggregate Assessment of demand for and supply of aggregates in the area.

If as a result of completing the review process, in co-operation with Swindon Borough Council, it is considered necessary to update the minerals and/or waste plans, either in full or in part, then the LDS will be updated. This will confirm the extent of joint working between the two authorities and be reflected in the Statement of Common Ground.

Emerging Neighbourhood Plans

2.15 Neighbourhood planning is popular across Wiltshire. At the time of writing, 88 Neighbourhood Areas have been formally designated for the purposes of preparing a neighbourhood plan; and 31 plans within Wiltshire had been 'made' (adopted). These are listed in Table 2 above together with a Community Right to Build Order in Cherhill. In addition to the development plan documents in preparation, the following neighbourhood development plans are at an advanced stage of preparation having been submitted to Wiltshire Council for consultation and examination⁴ (they have reached the Regulation 16 stage of plan preparation or beyond)⁵. Following successful examination and referendum, neighbourhood plans can be 'made' at which point they will also form part of the development plan for Wiltshire:

- Lydiard Millicent Neighbourhood Plan (referendum March 2020)
- Seagry Parish Neighbourhood Plan (referendum March 2020)
- North Bradley Neighbourhood Plan (referendum March 2020)
- Tockenham Neighbourhood Plan (referendum date not yet set)
- Market Lavington Neighbourhood Development Plan (examination commenced January 2020)
- The Winterbournes Neighbourhood Plan (Regulation 16 consultation commenced January 2020)

3. Overall programme for development plan document preparation

3.1 The overall programme for the preparation of DPDs, including significant milestones, is

⁴ Position at January 2019

⁵ Regulation 16 of the Neighbourhood Planning (General) Regulations 2012 requires the local planning authority to as soon as possible after receiving a plan proposal to publicise the plan on their website and in such other manner as they consider is likely to bring the proposal to the attention of people who live, work or carry on business in the neighbourhood area and include details on how to make representations on the plan over a period not less than 6 weeks.

summarised in the following chart. **Appendix A** includes profiles for each document.

3.2 Each DPD document follows a similar process:

- (i) Public consultation on the scope of plan
- (ii) Plan preparation (including evidence gathering and informal consultation)
- (iii) Publication of the plan for pre-submission consultation (i.e. before submission to the Secretary of State)
- (iv) Submission to the Secretary of State
- (v) Examination (including hearings and receipt of Inspectors report)
- (vi) Adoption

3.3 An important milestone for each document is the point at which the document is submitted to the Secretary of State. Critical to maintaining progress in relation to each document is the role of Cabinet and Full Council. Cabinet provides Member approval to progress key stages of plan preparation and authorise consultation procedures. Full Council is required to approve a DPD for submission to the Secretary of State and finally adopt the plan as required by the Council's constitution and legislative requirements.

Table 4: Summary programme for development plan document production

	2020				2021				2022				2023	
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	
Gypsy and Travellers DPD	Plan preparation including evidence gathering and refinement following consultation stages	Plan preparation including evidence gathering and refinement following consultation stages	Plan preparation including evidence gathering and refinement following consultation stages	Plan preparation including evidence gathering and refinement following consultation stages	Plan preparation including evidence gathering and refinement following consultation stages	Plan preparation including evidence gathering and refinement following consultation stages	Public consultation on the pre-submission draft DPD (Reg 19)	Public consultation on the pre-submission draft DPD (Reg 19)	Plan preparation including evidence gathering and refinement following consultation stages	Submission to Secretary of State following Cabinet and Council approval (Reg 22)	Examination process (including hearings and receipt of Inspectors report)	Examination process (including hearings and receipt of Inspectors report)	Adoption by Council	
Wiltshire Local Plan Review	Plan preparation including evidence gathering and refinement following consultation stages	Plan preparation including evidence gathering and refinement following consultation stages	Informal engagement of revised scope and emerging strategy	Plan preparation including evidence gathering and refinement following consultation stages	Plan preparation including evidence gathering and refinement following consultation stages	Plan preparation including evidence gathering and refinement following consultation stages	Public consultation on the pre-submission draft DPD (Reg 19)	Plan preparation including evidence gathering and refinement following consultation stages	Plan preparation including evidence gathering and refinement following consultation stages	Submission to Secretary of State following Cabinet and Council approval (Reg 22)	Examination process (including hearings and receipt of Inspectors report)	Examination process (including hearings and receipt of Inspectors report)	Adoption by Council	

Plan preparation including evidence gathering and refinement following consultation stages
Informal consultation on the scope and content of the G & T DPD (Reg 18)
Informal engagement of revised scope and emerging strategy
Public consultation on the pre-submission draft DPD (Reg 19)
Submission to Secretary of State following Cabinet and Council approval (Reg 22)
Examination process (including hearings and receipt of Inspectors report)
Adoption by Council

4. Supporting information

Implementing the Wiltshire Core Strategy

4.1 The Wiltshire Core Strategy was adopted in January 2015 it will remain adopted policy for Wiltshire until adoption of the Wiltshire Local Plan Review currently envisaged early 2023. To support the continuing implementation of the Core Strategy there are other projects that have been completed. These are:

- (i) Infrastructure Delivery Plan (IDP) 3 - sets out detailed guidance on what infrastructure will need to be provided to support planned development. **Completed December 2016**. This will be reviewed as part of the Local Plan with published updates as part of the ongoing consultation, as appropriate. Viability assessment will be an important part of plan making to understand the deliverability of infrastructure alongside development.
- (ii) Community Infrastructure Levy Charging Schedule⁶ - sets out the type and scale of contributions that will be required to help provide the infrastructure to support development, based on the Infrastructure Delivery Plan and Wiltshire Core Strategy. **Approved May 2015**⁷. The charging and collection of CIL are regularly monitored. This will be reviewed alongside the preparation of the Local Plan.
- (iii) The Wiltshire Regulation 123 List (soon to be superseded) - sets out the infrastructure that the Council may fund, in whole or in part, by the Community Infrastructure Levy. **Approved September 2016**. The Community Infrastructure Levy (Amendment) (England) (No. 2) Regulations 2019 has replaced the Regulation 123 Lists with annual Infrastructure Funding Statements, which set out how much money has been raised through developer contributions (both through CIL and section 106 obligations) and how it has been spent. The Infrastructure Funding Statement will also include a list of infrastructure that Wiltshire Council may fund, in whole or in part, through CIL. The first Wiltshire Infrastructure Funding Statement will be published by 31 December 2020 in line with the Regulations.
- (iv) Planning Obligations Supplementary Planning Document (SPD) - provides detailed guidance on the application of Core Policy 3 of the Wiltshire Core Strategy. The SPD sets out how the Council will use section 106 planning

⁶ The Community Infrastructure Levy (CIL) is a charge which local authorities in England and Wales are empowered, but not required, to charge on most types of new development in their area. CIL charges are based on simple formulae which relate the size of the charge to the size and character of the development paying it. The proceeds of the levy will be spent on infrastructure to support the development of the area.

⁷ Planning Practice Guidance states that "...charging authorities should also consider linking a review of their charging schedule to any substantive review of the evidence base for the relevant Plan." The review of the CIL Charging Schedule for Wiltshire will be informed by the evidence gathered to support the review of the Wiltshire Local Plan.

obligations alongside other mechanisms for securing developer contributions towards infrastructure. **Adopted October 2016**. This SPD will be reviewed through the Local Plan Review to ensure conformity with emerging new policies and the Community Infrastructure Levy (Amendment) (England) (No. 2) Regulations 2019, which removed restrictions on the use of section 106 planning obligations.

Supporting the Wiltshire Housing Site Allocations DPD

- 4.2 The Trowbridge Bat Mitigation Strategy Supplementary Planning Document (SPD) was prepared to support the implementation of the Wiltshire Housing Site Allocations Plan and the Wiltshire Core Strategy. It was adopted alongside the Site Allocations DPD in February 2020. The SPD is a strategy for considering the impacts of development in the Trowbridge area on the Bath and Bradford on Avon Bats Special Area of Conservation (SAC) and sets out an approach for mitigation to avoid significant adverse impacts.

Supporting the Wiltshire Local Plan Review

- 4.3 The Wiltshire Local Plan Review will present new policies and amend existing policies, where necessary, to bring them into line with the NPPF and current practice. It is proposed that in a number of policy areas specific guidance will be prepared to support implementation. At present it is intended to include:
- (i) Wiltshire Green Infrastructure Strategy - to set out a strategic Wiltshire-wide green infrastructure network that will comprise of both new and existing green spaces; walking, cycling and horse riding routes; parks, recreational spaces and play areas; water courses and water bodies; areas of high biodiversity value; and access and wildlife corridors such as inland waterways and rivers.
In progress
 - (ii) Affordable Housing Supplementary Planning Document - to set out detailed guidance on the interpretation and implementation of affordable housing policies which will be amended as part of the Wiltshire Local Plan Review in response to changes in the definition of affordable housing included in the NPPF. **In progress**

Authority Monitoring Report

- 4.4 Authority Monitoring Reports (AMR) monitor and review how well the council has performed against the timetable set out in the LDS and any changes needed to maintain an up to date LDS. The role of the AMR is also to monitor the effectiveness of the policies included in each DPD.
- 4.5 The Localism Act removed the requirement to submit an AMR to the Secretary of State for approval; it does not contain provisions to remove the need for an AMR. It is now for each council to decide what should be included in their AMR while ensuring that

they are prepared in accordance with legislation⁸. Wiltshire Council continues to produce monitoring data on an annual basis.

Governance and Risk assessment

- 4.6 Risk assessment will be undertaken during the LDS period by senior managers and will consider mitigation and contingency measures that may need to be implemented to ensure that sound DPDs are prepared and developed in a timely manner. The Council has put in place governance arrangements for the Local Plan to ensure its delivery, through the formation of a Programme Board at senior level across key Council service areas. The Board's remit is to provide overall leadership and direction for decision making in relation to plan and policy formulation; and to ensure that the project is delivered against the project scope, timescales, budgets and other identified constraints. The Programme Board will also have responsibility to ensure adequate resources and to assign project priorities

⁸ Letter to chief planning officers on preparation and monitoring of local plans, March 2011

APPENDIX A: Document Profiles

DEVELOPMENT PLAN DOCUMENT PROFILES	
Wiltshire Local Plan Review (2016-2036)	
Role and subject	<p>The purpose of the review of the adopted Local Plan will be to assess the future levels of need for new homes (including market, affordable and specialist housing)⁹ and employment land over the period 2016-2036 and to provide an appropriate basis for housing, employment land and infrastructure provision over that period.</p> <p>It will involve considering if the existing adopted development strategy remains relevant, identifying new site allocations relating to housing and employment together with supporting services and infrastructure.</p> <p>It will not be the purpose of the review to change or remove strategic objectives or policies that remain in accordance with national policy and support the delivery of sustainable development.</p> <p>The review will also include:</p> <ul style="list-style-type: none"> targeted updating of existing Wiltshire Core Strategy development management policies to ensure their continued consistency with national policy; the introduction of further detailed development management policies as part of a review of the saved development management policies not replaced by the Wiltshire Core Strategy; and developing additional locally distinctive policies to plan positively for all town centres in Wiltshire consistent with national policy.
Geographical coverage	Wiltshire (excluding Swindon)
Document type/status	Development plan document
Chain of conformity	National policy
Timetable	
Stage	Dates
Initial consultation on the scope of plan	Commenced November 2017
Plan preparation (including evidence gathering and informal consultation, with public consultation commencing Q3 2020)	Over the period Qtr 1 2018 to Qtr 3 2021
Publication of plan for pre-submission consultation	Commencing Qtr 3 2021
Submission to Secretary of State	Qtr 2 2022
Examination (including hearing and receipt of Inspector's report)	Commencing Qtr 2 2022
Adoption	Qtr 1 2023

⁹ A separate Development Plan Document will address Core Policy 47 'Meeting the needs of Gypsies and Travellers'

DEVELOPMENT PLAN DOCUMENT PROFILES	
Gypsies and Travellers DPD	
Role and subject	This DPD will identify the future level of need for accommodation for Gypsy and Travellers, including travelling showpeople to 2036. It will identify sites to meet permanent and temporary accommodation needs and focus on Core Policy 47 'Meeting the needs of Gypsies and Travellers' of the Wiltshire Core Strategy.
Geographical coverage	Wiltshire (excluding Swindon)
Document type/status	Development plan document
Chain of conformity	National policy
Timetable	
Stage	Dates
Initial consultation on the scope of plan	Commencing Qtr 2 2020
Plan preparation (including evidence gathering and informal consultation)	Qtr 2 2020 - Qtr 3 2021
Publication of plan for pre-submission consultation	Commencing Qtr 2 2021
Submission to Secretary of State	Qtr 1 2022
Examination (including hearing and receipt of Inspector's report)	Commencing Qtr1 2022
Adoption	Qtr 4 2022

GLOSSARY

A guide to the terminology used in this document

Authority Monitoring Report (AMR) - A report on how the council is performing in terms of the Local Development Framework. It includes a review of the Local Development Scheme's timetable and monitors the success of development plan document policies.

Community Infrastructure Levy (CIL) - A charge levied by the council on new development to fund the provision of infrastructure and wider community benefits. In order to charge the levy, the council must have an adopted CIL Charging Schedule.

Community Infrastructure Levy Charging Schedule - A document that sets out the council's schedule of charges on various forms of development. The Charging Schedule must be based upon a robust evidence base (linked to the Infrastructure Delivery Plan and robust viability assessments) and subjected to meaningful consultation. The Schedule is examined by an independently appointed assessor (generally the Planning Inspectorate); and if found sound, the council can then charge CIL.

Development Plan Document (DPD) - A document or documents setting out the council's planning policies and proposals. They are subject to community involvement, consultation and independent examination. A sustainability appraisal is required for each development plan document. The adopted development plan will include any Neighbourhood plan which have been formally made under the relevant legislation.

Gypsy and Traveller Accommodation Assessment (GTAA) - An assessment of the accommodation needs of gypsies and travellers.

Local Development Document (LDD) - The documents that set out planning policies for specific topics or areas, which make up the Local Development Framework.

Local Development Framework (LDF) - A portfolio of local development documents including all those policies forming the framework for future development.

Local Development Scheme (LDS) - A timetable for the preparation of local development documents.

Local Plan - Development plan document(s) setting out the spatial vision and strategic objectives of the planning framework for an area. All development plan documents collectively comprise the Local Plan.

National Planning Policy Framework - The National Planning Policy Framework was first published on 27 March 2012 and revised in July 2018 and February 2019. The framework gives guidance to local councils in drawing up local plans and on making decisions on planning applications to deliver sustainable development.

Neighbourhood Planning - The Localism Act, which received Royal Assent on 15 November 2011, introduced new rights and powers to allow local communities to shape new development by coming together to prepare neighbourhood plans. Once adopted these plans become part of the Development Plan

Saved Plan - Under the Planning and Compulsory Purchase Act 2004, adopted Local Plans have the status of "saved plans" until they are replaced by local development documents.

Saved Policies - The Government has set out procedures for saving adopted local plan policies beyond the period allowed in the Planning Act for saved Local Plans, until they have been replaced by policies in local development documents.

Spatial Planning - Includes economic, social and environmental issues as well as the physical aspects of location and land use.

Sustainability Appraisal (SA) - This is required under national legislation for emerging policy and include consideration of social and economic impacts as well as impacts on the environment. Wiltshire is producing a combined SA and Strategic Environmental Assessment (see below).

Statement of Community Involvement (SCI) - This is a document which sets out how the council will consult and involve the public at every stage in the production of the Local Development Framework. It also applies to major development control applications. The SCI is not a development plan document.

Strategic Environmental Assessment (SEA) - An appraisal of the impacts of policies and proposals on economic, social and environmental issues, required by European legislation. A combined SEA and Sustainability Appraisal is being undertaken for Wiltshire.

Supplementary Planning Document (SPD) - A Local Development Document which provides additional advice and information relating to specific policy or proposals in a Development Plan Document.