

## RECORD OF OFFICER DECISION

### APPROVAL FOR CANCELLATION OF ALL INDOOR AND OUTDOOR MARKETS

#### Decision made

To approve:

The Cancellation of all Indoor & Outdoor Markets - In line with the Government's instruction to stop all unnecessary contact and travel, Wiltshire Council will close all non-food markets and arrangements as part of their efforts to prevent the spread of Coronavirus (COVID-19)

**Made by:** Parvis Khansari, Director of Highways and Environment

#### Background

1. As the Director for Highways and Environment, I am responsible for any matters relating to Parking in the County of Wiltshire on behalf of Wiltshire Council. Pursuant to paragraph 4 of Part 3 Section D, the Directors of Wiltshire Council are empowered to take all necessary decisions in cases of emergency. This decision is being taken by Parvis Khansari using these powers in circumstances where the Director concerned believes that there is a risk of damage to property, a threat to the health or wellbeing of an individual and/or that the interests of the Council may be compromised if this decision is not otherwise taken

#### Reason for decision

1. This decision would in other circumstances be taken by Cabinet. However, in circumstances where Cabinet is unable to meet to expedite its functions in a timely manner during the COVID-19 pandemic, this decision is being taken in accordance with the power referred to in paragraph 1 above in consultation with Phillip Whitehead, Leader of Wiltshire Council. This decision will be reported to the next meeting of the Gold Command Group.
2. Due to COVID-19 pandemic and following government guidance which supports the decision to close all non-food markets and arrangements as part of their efforts to prevent the spread of Coronavirus (COVID-19) The only exception is food stalls/markets which will remain open.
3. I confirm that in making this decision I have considered the following in line with Wiltshire Council's Constitution:

Key decision requirements	Yes
Views of relevant cabinet member(s), committee chairman, area board(s)	Not applicable
Consideration of the area boards and delegated decision checklist for officers	Not applicable

on the issue of when and how to involve local councillors and area boards in decisions about local services	
Implication of any council policy, initiative, strategy or procedure	Yes
Consultation in accordance with requirements and expectations of consultation with the public	Not applicable
Range of options available	No
Staffing, financial and legal implications	Yes
Risk assessment	Yes
Involvement of statutory officers and/or directors	Yes
Regional or national guidance from other bodies	Yes
The council's constitution	Yes

**Conflict of Interest**

4. No

**Other options considered**

5. Not applicable



Made by:

Parvis Khansari, Director of Highways and Environment

Date: 14 April 2020