

## RECORD OF OFFICER DECISION

### APPROVAL TO CHANGE EXISTING PARKING RESTRICTIONS UNDER WILTSHIRE COUNCILS EMERGENCY POWERS DURING THE COVID-19 PANDEMIC.

#### Decision made

To approve:

Suspend on and off-street car parking charges.

All permits to be frozen.

Wiltshire Council will continue to enforce:

- double yellow lines.
- disabled bays.
- loading restrictions.
- obstruction of dropped kerbs and essential buildings.

The removal of charging will be time limited and implemented until the end of governments current restrictions on movements.

**Made by:** Parvis Khansari, Director of Highways and Environment

#### Background

1. As the Director for Highways and Environment, I am responsible for any matters relating to Parking in the County of Wiltshire on behalf of Wiltshire Council. Pursuant to paragraph 4 of Part 3 Section D, the Directors of Wiltshire Council are empowered to take all necessary decisions in cases of emergency. This decision is being taken by Parvis Khansari using these powers in circumstances where the Director concerned believes that there is a risk of damage to property, a threat to the health or wellbeing of an individual and/or that the interests of the Council may be compromised if this decision is not otherwise taken.

#### Reason for decision

1. This decision would in other circumstances be taken by Cabinet. However, in circumstances where Cabinet is unable to meet to expedite its functions in a timely manner during the COVID-19 pandemic, this decision is being taken in accordance with the power referred to in paragraph 1 above in consultation with Phillip Whitehead, Leader of Wiltshire Council. This decision will be reported to the next meeting of the Gold Command Group.
2. Due to COVID-19 pandemic and following government guidance which supports the decision to remove car parking charges at this time.
3. I confirm that in making this decision I have considered the following in line with Wiltshire Council's Constitution:

Key decision requirements	
Views of relevant cabinet member(s), committee chairman, area board(s)	Not applicable
Consideration of the area boards and delegated decision checklist for officers on the issue of when and how to involve local councillors and area boards in decisions about local services	Not applicable
Implication of any council policy, initiative, strategy or procedure	Yes
Consultation in accordance with requirements and expectations of consultation with the public	Not applicable
Range of options available	No
Staffing, financial and legal implications	Yes
Risk assessment	Yes
Involvement of statutory officers and/or directors	Yes
Regional or national guidance from other bodies	Yes
The council's constitution	Yes
This contract is suitable for execution under the e-signature process.	Yes

### Conflict of Interest

4. No.

### Other options considered

5. Not applicable.



Made by:

Parvis Khansari, Director of Highways and Environment

Date: 26 March 2020

Form template updated 2019-June