

Grant Applications for Calne on 09/03/2021

ID	Grant Type	Project Title	Applicant	Amount Required
4148	Community Area Grant	Beverbrook Storage Shed Extension	Calne Town Council	£4218.00
4149	Health and Wellbeing Grant	Calne Walking Buddy Scheme	Wiltshire and Swindon Users Network	£1000.00
4139	Community Area Grant	Goatacre CC Practice Net Facility	Goatacre Cricket Club	£3000.00
4130	Community Area Grant	Replacement benches - Newbury Avenue open space	Calne Town Council	£195.00
4175	Community Area Grant	Calne Town Defibrillator Project	Calne Town Council	£3500.00
4157	Health and Wellbeing Grant	Reconnecting Meetings for Older Vulnerable Calne Residents	Calne Older Person/Carers Champion, Calne Health and Wellbeing	£2000.00
4173	Community Area Grant	Young Peoples Digital Creative Project	Calne Wordfest	£1920.00

ID	Grant Type	Project Title	Applicant	Amount Required
4148	Community Area Grant	Beverbrook Storage Shed Extension	Calne Town Council	£4218.00

Submitted: 17/02/2021 14:10:28

ID: 4148

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

The town council are seeking match funding from the area board for the shed extension. Already the town council have committed funds from the precept to support the extension.

5. Project title?

Beverbrook Storage Shed Extension

6. Project summary:

The existing storage shed was constructed in 2012 and primarily used for housing all the machinery and equipment for grass pitch maintenance at Beverbrook. The new extension will be added to the existing side of the shed. The current shed has reached full capacity with the expansion of pitch maintenance equipment over the past years. Some machinery is unable to fit in the existing shed and is left outside in the secured compound. This adds to wear and tear and will decrease the lifespan of the machinery that has been invested in. A full risk assessment has been completed within the shed and some hazards have been eliminated. There is a likelihood of an accident or incident due to the storage capacity of the shed.

7. Which Area Board are you applying to?

Calne

Electoral Division

8. What is the Post Code of where the project is taking place?

SN11 9FL

9. Please tell us which theme(s) your project supports:

Health and wellbeing

Leisure and Culture

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2020

Total Income:

£1930933.00

Total Expenditure:

£1432581.00

Surplus/Deficit for the year:

£10275.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£527176.00

Why can't you fund this project from your reserves:

The town council are using money from the reserves to match fund the extension.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£9218.00		
Total required from Area Board		£4218.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed
Supply and Delivery	6238.00		Town Council Reserves	yes
Instalment	2980.00			
				£
Total	£9218			£5000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Calne

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Match funding from the Area Board will enable Calne Town Council to extend subject to planning the existing storage shed as highlighted in question six. The town council are actively seeking grant funds from the Football Foundation and Hill Trust LTD to replace the maintenance tractor and the ride on mower which are both used in the maintenance and upkeep for Beversbrook. Due to the capacity of the existing shed the new equipment will not be able to store in the current shed and will be left outside. This has highlighted the need for the extension as the outside equipment has deteriorated quicker over the past few years. With the new extension all maintenance equipment will be able to be safety stored in the shed.

14. How will you monitor this?

The shed extension will reduce and eliminate any health and safety concerns highlighted on

the risk assessment by separating pedestrians and vehicles. This will be monitored by the reduction of near miss reports. The town council will be able to monitor the deterioration of equipment and the reduction of replacement.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

Calne Town Council has a safeguarding policy in place. All Beversbrook employees are required to complete a DBS form. Records are kept within the Town Council main office. Only trained Town Council operators will be able to use the equipment and have access to the sheds. The shed have state of the art CCTV cameras which is linked back to the main CCTV room and the shed intruder alarm system is linked to the pavilion and is monitored by a external security firm

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Once the shed extension has been constructed there is no more funding required and the project will be closed.

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

4149	Health and Wellbeing Grant	Calne Walking Buddy Scheme	Wiltshire and Swindon Users Network	£1000.00
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Submitted: 18/02/2021 08:52:30

ID: 4149

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Health and Wellbeing Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Calne Walking Buddy Scheme

6. Project summary:

To provide a walking buddy companion for people with long term conditions mental health experiences and older people

7. Which Area Board are you applying to?

Calne

Electoral Division

8. What is the Post Code of where the project is taking place?

SN11 0EN

9. Please tell us which theme(s) your project supports:

Health and wellbeing

Older People

Our Community

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2020

Total Income:

£42923.00

Total Expenditure:

£45668.00

Surplus/Deficit for the year:

£-2745.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£38166.00

Why can't you fund this project from your reserves:

Policy of the Network is that we hold enough reserves for 6 months trading and close down costs for the Network. This project is a standalone project which we are required to find additional funding. The funds if awarded will be held in a ringfenced project account and will be restricted to this project.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£1000.00		
Total required from Area Board		£1000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Walking buddy				
Outreach worker	700.00			
Mileage	300.00			
Total	£1000			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

We will work with people on a 1 to 1 basis who have long term conditions mental health experiences and or are older people. The buddies role is to provide reassurance encourage and accompany people on a local walk on a regular basis increasing their physical activity and reducing isolation. This will lead to both increased physical and mental wellbeing. The group of people we will work with may be understandably anxious about getting out and about due to the pandemic and often their physical and mental wellbeing has deteriorated during lockdown. We will provide them with an opportunity to walk and talk this has proved to be a successful model in helping to decrease anxiety as well enabling us to chat about concerns or issues they may have. We can then either support them further or signpost to other services who can help.

14. How will you monitor this?

All participants will be asked to provide feedback on a regular basis about the walking sessions. At the end of the first year we will write a short report with our findings which can be fed back to the area board.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

All WSUN staff and Management Committee members have Enhanced DBS checks. Staff are recruited using the Safer recruitment guidelines outlined by Councils which include the taking up of references. WSUN has a Safeguarding Vulnerable Adults policy which can be provided upon request and is part of the induction for all new staff members. Louise Rendle CEO and the Management Committee have joint responsibility for safeguarding. Louise has undertaken training both with Wiltshire Council and Banes Council around safeguarding of both vulnerable adults and children.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

WSUN has an on-going commitment to support vulnerable people across Wiltshire. We are continuously looking for additional funding opportunities to support worthwhile projects.

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

4139	Community Area Grant	Goatacre CC Practice Net Facility	Goatacre Cricket Club	£3000.00
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Submitted: 16/02/2021 11:47:38

ID: 4139

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Goatacre CC Practice Net Facility

6. Project summary:

Because of the small size of our original ground we have never been able to provide adequate practice facilities for our 4 adult and 4 junior teams. By this we mean a full size fully enclosed practice area 33m x 8m that enables players of all abilities to have the best possible practice area. Thanks to the generosity of the Iles family we have been offered an area on our second ground to site this facility. This will give all players the chance to improve and help us attract new members. We believe that although the last year has been so difficult there is an opportunity for sport to play a major role in bringing the country back to life.

7. Which Area Board are you applying to?

Calne

Electoral Division

Calne Rural

8. What is the Post Code of where the project is taking place?

SN11 9JA

9. Please tell us which theme(s) your project supports:

Children & Young People

Health and wellbeing

Leisure and Culture

If Other (please specify)

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

10/2020

Total Income:

£43989.00

Total Expenditure:

£42819.00

Surplus/Deficit for the year:

£1169.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£18000.00

Why can't you fund this project from your reserves:

This is a major project for which we do not have enough surplus funds.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	£37000.00		
Total required from Area Board	£3000.00		
Expenditure (Itemised £ expenditure)		Income (Itemised income)	Tick if income confirmed £
Construction of Facility	35000.00	Bradenstoke Solar Fund	4000.00
Electric Supply	2000.00	Landfill Community Fund	25200.00
		Club Funds	4800.00
Total	£37000		£34000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Calne

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

This project will offer top class practice facilities in line with most other clubs of our size and standard. We wish this to benefit current members currently totalling 140 and aim to attract 20 more members over the next five years as we believe we have a unique opportunity provided by the situation over the past 12 months. The facility will be offered free of charge for use by local schools with the aim of encouraging as many youngsters as possible to take up the sport. We have players of all abilities from County players to social players all will certainly benefit from this. We attract members from many local villages and towns and do not have the benefit of a council run facility as those clubs in larger towns have hence the need for grant funding. One part of our club that is weak is the lack of lady members we have been trying to attract enough interest to form a ladies team. We have around 6 ladies so far hopefully this facility and the resulting publicity can help attract more.

14. How will you monitor this?

All training sessions are registered, and records kept as part of coaching procedures. This will enable us to monitor numbers and the impact that the facility has on our club.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

We are totally committed to Safeguarding and Welfare with all relevant volunteers coaches and officials registered on the Governing Bodies Safe Hands System which ensures that DBS 1st Aid and Safeguarding training is up to date. This system along with our Welfare Officer Craig Gibbens ensures that all understand their responsibilities. Craig Gibbens Welfare Officer and John Wilkins Chair accept full responsibility for the safety and welfare of all who come to our club.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

There will be ongoing maintenance costs after a few years which will be paid from club fund raising.

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

4130	Community Area Grant	Replacement benches - Newbury Avenue open space	Calne Town Council	£195.00
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Submitted: 12/02/2021 10:38:06

ID: 4130

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

The Town Council will fund 70 of the cost of the replacement benches on Wiltshire Council owned land.

5. Project title?

Replacement benches - Newbury Avenue open space

6. Project summary:

To replace two benches on Wiltshire Council owned and maintained public open space at Newbury Avenue.

7. Which Area Board are you applying to?

Calne

Electoral Division

8. What is the Post Code of where the project is taking place?

SN11 9UN

9. Please tell us which theme(s) your project supports:

Children & Young People

Environment

Health and wellbeing

Leisure and Culture

Older People

Our Community

If Other (please specify)

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

04/2020

Total Income:

£1930933.00

Total Expenditure:

£1432581.00

Surplus/Deficit for the year:

£10275.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£527176.00

Why can't you fund this project from your reserves:

The Town Council will fund 70 of the cost of the replacement benches on Wiltshire Council owned land.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£650.00		
Total required from Area Board		£195.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
2 x Benches	550.00	Town Council funding	yes	385.00
Installation Materials	100.00	CTC Installation	yes	70.00
Total	£650			£455

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

During lockdown more people are walking around this area and often through Newbury Avenue to the park area behind the Beversbrook shopping and medical centre area. It is also a pleasant short cut though for some shopping from the Lansdowne area. As the population in this area is growing older an improvement in the seating in these areas would be greatly appreciated. Residents enjoy a walk but also love to stop for a breather and a chat. Social distancing prevents too much socialisation at present, but the provision of replacement benches will improve this area and make them more welcoming to residents and visitors when they go out for a daily walk. The land is in the ownership of Wiltshire Council. A licence has been approved.

14. How will you monitor this?

No formal monitoring is possible but the project addresses request from the local community.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

The location of the benches has been agreed to avoid complaints of anti-social behaviour. A full risk assessment will be completed to ensure the safe installation. Town Council grounds staff will carry out inspections of the benches.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This grant will be for the purchase of benches which will be in the ownership of the Town Council

17. Is there anything else you think we should know about the project?

A review of benches on Wiltshire Council owned land is to be undertaken and a plan for replacement to be agreed.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

4175	Community Area Grant	Calne Town Defibrillator Project	Calne Town Council	£3500.00
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Submitted: 24/02/2021 20:14:14

ID: 4175

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

This project will meet the Calne Area Board objectives of developing stronger and more resilient communities and addressing local issues in partnership. The Town Council has been able to support joint projects with the area board offering 50% funding.

5. Project title?

Calne Town Defibrillator Project

6. Project summary:

To provide 5 defibrillators within the Calne Town boundary as phase 1 of the wider project. 1 replacement unit 4 new units SWAST suggest the current deployment distance for a community defibrillator is 200 meters so ideally there would be a defibrillator available every 400 meters in every direction. This project will aim provide one in each town ward.

7. Which Area Board are you applying to?

Calne

Electoral Division

8. What is the Post Code of where the project is taking place?

SN11 0EN

9. Please tell us which theme(s) your project supports:

Children & Young People

Health and wellbeing

Older People

Our Community

Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2020

Total Income:

£1930933.00

Total Expenditure:

£1432581.00

Surplus/Deficit for the year:

£10275.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£527176.00

Why can't you fund this project from your reserves:

This benefits all residents and therefore merits a joint project.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£7000.00		
Total required from Area Board		£3500.00		
Expenditure		Income		Tick if income
(Itemised	£	(Itemised		confirmed
expenditure)		income)		£

5 x Defibs	5800.00	Town Council	yes	3000.00
		50		
Installation Materials	1200.00			
Total	£7000			£3000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Calne

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

A defibrillator is for anyone suffering from a cardiac arrest. Calne currently only has one that is accessible 24 hrs a day therefore to have more would be very beneficial to the community. There is a small community responder team in Calne currently with six members although two are currently stood down due to the pandemic. However as this is a voluntary group, they cannot guarantee the cover they provide. Ideally there would be many accessible defibrillators in one community supported by a community first responder group. A cardiac arrest is clearly a time critical incident and the arrival of a community defibrillator or a community responder before the arrival of the ambulance service would give a patient the greatest chance of survival. An automated external defibrillator AED is designed to be used by someone with little or no training and therefore is suitable for use in the community setting. It gives clear instructions to the user and will not deliver a shock to a patient unless it is needed. You cannot make the defibrillator deliver a shock unless it is attached to someone who requires a shock, so they are very safe to use. Whilst no training is needed the biggest barrier is fear of using it so SWAST always encourage that training is offered to the community. As mentioned no formal training is required but when this is completed it gives the user confidence which may result in a quicker and therefore more effective response. A community briefing took place at the end of January 2021 and there was overwhelming support for provision of defib units to all areas of Calne.

14. How will you monitor this?

The South West Ambulance NHS Trust will provide an automated external semi-automatic defibrillator and an external heated unlocked cabinet which will remain the property of the Trust so should any items be damaged or stolen they will be replaced by the trust. Inspections will be carried out by Town Council staff with additional volunteer supporters.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

A community-based training programme will be delivered.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

These defibrillators will be the property of Calne Town Council and managed and fully supported by SWAST defibrillator scheme for the first four year warranted period.

17. Is there anything else you think we should know about the project?

It is hoped that further defibrillators can be provided so that the town has a unit within 400 metres.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

4157	Health and Wellbeing Grant	Reconnecting Meetings for Older Vulnerable Calne Residents	Calne Older Person/Carers Champion, Calne Health and Wellbeing	£2000.00
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Submitted: 21/02/2021 12:06:14

ID: 4157

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Health and Wellbeing Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Reconnecting Meetings for Older Vulnerable Calne Residents

6. Project summary:

For Calne Residents to meet in a safe environment where that can socialise and be supported to help reduce their feelings of isolation and loneliness and improve their wellbeing as many people feel anxious about venturing out after these long periods of lockdown.

7. Which Area Board are you applying to?

Calne

Electoral Division

8. What is the Post Code of where the project is taking place?

SN110EN

9. Please tell us which theme(s) your project supports:

Health and wellbeing

Older People

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£2000.00		
Total required from Area Board		£2000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Hiring of Town Hall	1701.00	Calne Town Council	yes	400.00
Refreshments	100.00	Volunteers in Kind	yes	600.00
Entertainment	199.00			
Total	£2000			£1000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Calne

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

This project is for the Older Vulnerable Residents of Calne to reduce their social isolation and loneliness support their health and wellbeing offer companionship and a listening ear.

14. How will you monitor this?

By talking to the members listening to any suggestions they have monitoring how many people attend.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

We are committed to safeguarding and all of us understand the need of confidentiality. We

are all volunteers although two volunteers have a DBS for other volunteering roles they have.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project is until the end of 2021

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

4173	Community Area Grant	Young Peoples Digital Creative Project	Calne Wordfest	£1920.00
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Submitted: 24/02/2021 10:44:52

ID: 4173

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Young Peoples Digital Creative Project

6. Project summary:

We are supporting a small group of young people which we wish to expand to create a digital community engagement project aimed at 16 - 25-year olds. They want to create an Alternative Reality Game ARG based podcast which allows for community interaction. We will increase the core groups skills both digital and soft skills giving them opportunities for leadership creativity and growing technical expertise as well as creating a project aimed at the young people of Calne as audience platforming the voices of local youth.

7. Which Area Board are you applying to?

Calne

Electoral Division

8. What is the Post Code of where the project is taking place?

SN11 0JU

9. Please tell us which theme(s) your project supports:

Children & Young People

Health and wellbeing

Leisure and Culture

Our Community

Other

If Other (please specify)

Digital and technical skills and remote communication

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2020

Total Income:

£17106.24

Total Expenditure:

£5747.71

Surplus/Deficit for the year:

£0.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£1500.00

Why can't you fund this project from your reserves:

This 1500 will be allocated for advertising costs training costs and other ongoing costs for the young people's project.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£9420.00		
Total required from Area Board		£1920.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Advertising	750.00	Our reserves	yes	1500.00
Training and support in kind	4000.00	Area Board Grant		1920.00
Training and support paid	200.00	In Kind support	yes	4000.00
Website	1500.00			
Recording equipment	420.00			
Cleaning equipment	20.00			
Phone dataWifi costs	360.00			
DBS checks	24.00			
Contingency	146.00			
Total	£7420			£7420

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The core group of young people who create the project will benefit from extended skills in leadership technological and digital knowledge creative skills reduced isolation due to Covid improved health and well-being confidence and work-related skills. The extended group audience for the podcast which is young people aged 16 - 25 in the Calne and surrounding area will also benefit from a space to interact reducing their isolation improving their mental health and giving them a sense of community and pride in Calne. The core group will have regular interaction and training from the Wordfest team and wider sourced experts. They will be mentored in project management inter-personal skills and community engagement as well as benefitting from expert advice and training. This will be valuable to their personal development giving them both job and life skills for their futures. We are working with Kingsbury Green Academy careers team to ensure that this project is of benefit to as many young people as possible across the community. The wider audience of young people will benefit from having a community focused podcast which will provide entertainment and a sense of community pride. Calne will benefit from having a young people's cultural project which is open to all and engage with a diverse cross section of the community. This project will use the virtual world to help with community recovery from the Covid 19 crisis by successfully engaging with young people who do not otherwise engage with traditional in-person clubs and sporting activities and or are unable to in the present situation. This project will work to appeal to a culturally diverse audience both when recruiting for the core group of young people and also in relation to the target audience of the podcast and ARG.

14. How will you monitor this?

We will monitor participation and get feedback from all those involved in the core group as well as ensuring that they have constant input into the ongoing project. We will monitor listening and engagement figures for the podcast and website-based elements via tracking software. Wordfest will be constantly engaged in the production of the podcast both in support and monitoring roles. We will do this through bi-weekly meetings with the core group of young people and any intermittent support necessary. We will also monitor the engagement with the podcast which comes through social media interaction.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

All young people involved in the project will complete a consent form - those under 18 will have this form counter-signed by a parent or guardian. They have all also signed up to the projects behaviour code which includes details of who to contact in Wordfest if they have a concern. All adult Wordfest volunteers involved in the project will have a current DBS check and will also sign up to the behaviour code. Trustees of Wordfest will ensure that everyone who works on the project with young people has the necessary checks and understands Wordfests Safeguarding policies. Where we are working with young people or vulnerable adults parental or advocate support will be sought. Wordfests Safeguarding leads are Trustees Helen Bradley and Ashley Martin.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The capital investments funded by Wiltshire Council will enable us to run the project past the funding if we have sufficient volunteer engagement. The ongoing costs will be relatively

small and therefore Wordfest would be able to self-fund. If the project grows there would be the possibility to look at sponsorship from local companies.

17. Is there anything else you think we should know about the project?

This project forms part of Wordfests overall objectives to engage with an improve literacy within our local community. It also enables us to reach young people a group which hitherto we have had difficulty engaging.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.
