

# BUDGET PAPERS 2022/23

## 1 **Budget 2022/23 and Medium Term Financial Strategy 2022/23 to 2024/25**

Report from Terence Herbert, Chief Executive, Andy Brown, Corporate Director Resources and Deputy Chief Executive (S151 Officer), Perry Holmes, Director of Legal and Governance (Monitoring Officer).

These documents will be considered by the Overview and Scrutiny Management Committee on [25 January 2022](#), and by Cabinet on [1 February 2022](#) for recommendation to Council on [15 February 2022](#).

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**Budget Papers published 12 January 2022**

**Appendix 1 (including Annex 9 Fees and Charges) and Appendix 2 published 24 Jan 2022**

**Final Draft 7 February 2022**

**Wiltshire Council**

**Full Council**

**15 February 2022**

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**Subject: Budget 2022/23 and Medium Term Financial Strategy 2022/23 to 2024/25**

**Cabinet Member: Cllr Richard Clewer – Leader of the Council**

**Key Decision: Key**

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### **Executive Summary**

This report presents the proposed 2022/23 Budget and the Medium Term Financial Strategy (MTFS) 2022/23 to 2024/25 that will resource the Council's new Business Plan.

While managing the impact of the on-going effect of the COVID-19 pandemic and its impact on services, the council, through continued financial management is forecasting an underspend position for the 2021/22 financial year. This puts the Council in a strong position going into 2022/23 with further provision now being set aside within the Budget Equalisation Reserve to help manage the budget gaps over the MTFS period and also ensuring funds continue to be set aside to mitigate risks that may arise e.g. latent demand for services.

It has also been another extraordinary year in which to set a balanced budget, with the on-going impact of the pandemic on the Council's services continues to be significant and the future uncertain. Although a three-year spending review was announced by the Chancellor only a one-year funding settlement was announced by the Secretary of State for the 2022/23 budget. It therefore remains challenging to financially plan and balance over the MTFS period with a proportion of one-off funding included within the additional funding provided in 2022/23, and a degree of uncertainty remains in the assumptions for planning over the MTFS period.

The 2022/23 budget will ensure that vital services to the residents, businesses and communities of Wiltshire will continue to be provided during the ongoing pandemic, as well as delivering on the commitments as set out in the new Business Plan.

It is key that to be able to deliver on the Business Plan the Council must have sound and sustainable finances. The report therefore sets out, for approval by Cabinet, the budget setting proposals that provides for a balanced budget in 2022/23 and 2023/24.

It recognises the one year nature of the current government funding, the uncertainty of future reform and begins to set out the likely state of the Council's finances beyond 2022/23 with an estimated budget gap in year three (2024/25) of the MTFS.

Within this the report sets out the required increase in Council Tax for the year, the increase in fees and charges and the general fund reserve balance as part of a reserve strategy to provide improved future financial resilience for service delivery as well as outlining the key financial risks being faced by the Council in estimating the level of reserves to be held.

In addition, the report sets out for approval the planned Capital investment being made in 2022/23 and beyond, ensuring the delivery of key infrastructure projects as well as maintaining the Councils asset base for future service delivery.

Lastly the report sets out the Housing Revenue Account (HRA) budget for 2022/23 and associated increases in rents, service charges and garage rents as well as the position, to be approved by Schools Forum on the Dedicated Schools Grant (DSG).

## **Proposals**

Cabinet recommends to Council:

- a) That a net general fund budget of 2022/23 of £417.703m is approved;
- b) That the Councils Tax requirement for the Council be set at £311.192m for 2022/23 with an average Band D of £1,638.16, an increase of 91p per week;
- c) That the Wiltshire Council element of the Council Tax be increased in 2022/23 by the following:
  - i. A 1.99% general increase;
  - ii. Plus a levy of 1% to be spent solely on Adult Social Care;
- d) That the Corporate Leadership Team be required to meet the revenue budget targets for each service area as set out in Appendix 1 to this report, for the delivery of Council services in 2022/23;
- e) Approves the changes in the fees and charges as set out in the report;
- f) That the Capital Programme 2022/23 to 2029/30 is approved;
- g) That the Capital Strategy set out in Appendix 9 is approved;
- h) That the Housing Revenue Account (HRA) budget for 2022/23 is set at £24.173m;
- i) That a 4.1% increase is set for social dwelling rents, except for rents currently over the formula rent which will be capped at formula rent as per national guidance;
- j) All service charges related to the Housing Revenue Account (HRA) being increased to cover costs and garage rents increased by 4.1%;

Endorses the Medium Term Financial Strategy and the forecast budget gap, after the utilisation of the budget equalisation reserve, of £10.705m for the 2024/25 financial year with regular updates to be received on delivery against strategy and addressing the forecast budget gap.

### **Reason for Proposals**

To enable the Council to set a balanced revenue budget for the financial year 2022/23 and to set the level of Council Tax.

To enable effective, transparent decision making and ensure sound financial management as part of the Councils overall control environment.

To set out the final assumptions being used in the budget for growth, inflation, demand for services, the estimated level of income from sales, fees and charges and the level of income estimated from core funding e.g. council tax, business rates and government grants as well as the level of reserves held and assessed by the Councils Section 151 Officer, as required, to provide future financial resilience.

This provides the Council with a MTFS to deliver on the new business plan priorities and begin to drive long term financial sustainability.

**Terence Herbert – Chief Executive**

**Andy Brown – Corporate Director Resources & Deputy Chief Executive  
(S151 Officer)**

**Perry Holmes – Director of Legal & Governance (Monitoring Officer)**

## Wiltshire Council

### Full Council

15 February 2022

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**Subject:** Budget 2022/23 and Medium Term Financial Strategy 2022/23 to 2024/25

**Cabinet Member:** Cllr Richard Clewer - Leader of the Council

**Key Decision:** Key

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### Purpose of Report

1. This report sets out the Cabinet's proposals for the Council's Budget 2022/23 and Medium Term Financial Strategy (MTFS) 2022/23-2024/25.
2. It also sets out the Council's Capital Programme 2022/23 to 2029/30, the Housing Revenue Account (HRA) budget 2022/23 and the Dedicated Schools Grant (DSG).
3. The detailed assumptions underpinning the Cabinet's proposals are set out and the Section 151 Officer's opinion on the robustness of the budget estimates for 2022/23 and the adequacy of the Council's reserves, including the general fund reserve, as required under section 25 of the local government act 2003.

### Relevance to the Council's Business Plan

4. The council must set a balanced budget for the financial year 2022/23 and setting out the MTFS for future years supports effective decision making and the alignment of the Council's resources to deliver the priorities and objectives as set out in the new Business Plan.
5. The 2022/23 budget proposals therefore look to ensure resources are focused and equally, where required, savings do not undermine the delivery of the Business Plan principles that were established in 2021:
  - **Empowered People** We want every child to have the best start and life and we will help develop the communities and facilities that enable all residents to enjoy good physical and mental health to live active lives. This includes ensuring that they are safe throughout their life.
  - **Resilient Society** We want people in Wiltshire to build positive relationships and live well together, to be able to get involved, influence and act on what matters in their local communities. We want our communities to be able to grow sustainably with access to arts, heritage and culture and have easy access to high quality and affordable housing in beautiful places.

- **Thriving Economy** We want to continue to grow the skills of our local workforce, nurture the opportunities available to them and for our economy to thrive. We must mitigate the impacts of COVID-19 on our children's education so that they can prosper and as a county we can attract and retain high value businesses and investment. As we continue to move forward, we must ensure everyone can take advantage of a sustainable economy with vibrant, well-connected settlements.
- **Sustainable Environment** The Council has committed to becoming carbon neutral by 2030 and we now must take the lead and support the whole county as it strives for the same. Together, we must take responsibility for the environment and ensure it is well used, cherished, protected, conserved and enhanced.

## **Background**

6. The Update on the Medium Term Financial Strategy 2022/23 report presented to Cabinet on 11 January 2022 set out the latest budget gap and details of the Provisional Local Government Finance Settlement for 2022/23. As a result of the ongoing pressures faced by Local Government the settlement included some additional funding as well as a new grant, which saw the provisional settlement bring in £12.5m of additional grant funding for the council to support the delivery of local services.
7. Even with this the additional funding the budget gap for 2022/23 stood at £27.7m, rising to £59.2m by 2024/25, before any saving proposals, and already factored in a planned rise of 1.99% in council tax.
8. In the setting of the 2021/22 budget in February 2021, at the height of the third wave, and the financial management approach during the 2021/22 financial year the Council has looked to set aside funding in reserves to provide for financial risks the council faces such as latent demand and to also allow one-off funding to allow the council time to transform its services and service delivery to ensure it is financially resilient and sustainable in the long-term.
9. Cabinet and the Corporate Leadership Team have continued to review the growth, inflation and demand estimates on which the budget is based with a focus on reasonably challenging and bringing these estimates down either through the latest known forecast data or through mitigation actions that will be taken in 2022/23.

## **Main Considerations for the Council**

10. The Cabinet is proposing a balanced budget for 2022/23, a budget that ensures funding for vital services to continue during the ongoing pandemic as well as ensuring the resources are provided to ensure the delivery of the new business plan.
11. In achieving this the Cabinet has duly considered the current position on Wiltshire's residents and businesses and has felt that the provision of vital services to protect the vulnerable and continue the running of key services is

paramount and the maintenance, and where possible investment, in these services is critical.

12. The Council receives nearly 90% of its funding from local taxes, business rates and council tax, and is therefore dependent on increases in these to deliver services to Wiltshire's residents, communities, and businesses.
13. Wiltshire does not receive any Revenue Support Grant (RSG) from Whitehall, and we still await funding reforms that will ensure Local Government receives the funding, particularly for Social Care, it needs to deliver vital services. Even with the provisional settlement from Government of an additional £12.5m, the level of specific grant funding Wiltshire receives from Government to fund core local services stands at £49m (12%).
14. In having sufficient funds to enable the funding of vital services, specifically in relation to Adult Social Care, the Cabinet is proposing that the Government permitted additional 1% Adult Social Care levy is taken in 2022/23.
15. Therefore for 2022/23 the Cabinet is proposing a 1.99% general increase in Council Tax with a 1% levy specifically for Adult Social Care. The levy will raise £3m and will help to fund the £7m of growth that has been built into the Adult Social Care budget.
16. In addition, and as resolved at the Cabinet meeting on 21 July 2021, an investment of £1.742m has been included in the 2022/23 budget to increase capacity within Special Educational Needs and Disabilities (SEND) & Inclusion services to ensure fit for purpose, efficient, quality sustainable and secure service to deliver the SEND & Inclusion strategy.
17. Cabinet have also continued to set aside £1m a year to support Wiltshire's market towns, maintaining the commitment made in the 2021/22 budget.
18. Further detail on spending for services is provided in the report. The MTF5 appendix contains further detail on inflation, growth and savings for individual services provided by the Council.
19. To provide a simple overview on where monies are spent, for every £100 of core funding we receive to fund services, we spend:

£35 caring for Adults	£20 supporting and safeguarding our children and young people
£10 on managing Wiltshire's Waste	£9 funding the investment in Wiltshire schools, roads and housing
£9 on maintaining Wiltshire's Highways and subsidising local bus services	£7 on running the Council and holding elections
£4 on our Property £3 on our online and digital services	£2 on Wiltshire's Leisure & Libraries £1 on improving Wiltshire's economy

20. As reported to Cabinet on the 11 January 2022, after the announcement of the provisional settlement there remained a £27m budget gap. The proposals contained in this report provide the detail on how the budget gap will be closed which, after small changes in demand, is achieved through the proposed 1% levy

on Adult Social Care, raising an additional £3m to funds the £7m growth in Adults, and new saving proposals totalling over £24m.

## **People Services - £235m annual spend on services**

### Living and Ageing Well - £72m annual net spend on services

21. There are a number of service areas within the Living and Ageing Well directorate and a key objective is to maintain and promote independence for individuals and their unpaid carers who experience physical, cognitive and sensory difficulties.
22. We have an increasing focus on approaches and services that aim to intervene early when there is a change in circumstance and prevent and delay need. This could be through the provision of timely information and advice by the Advice and Contact team or as a result of input from the new Prevention and Well Being service and their work with individuals to build social and community networks and resources that can offer support. This is in addition to the work of Wiltshire Council Reablement service that provides an intensive period of support to regain confidence or build new skills.
23. Where people have longer term and more complex needs, the budget allocated to the Living and Ageing Well directorate ensures that individuals and their unpaid carers receive appropriate care and support in the community that maintains and promotes independence and well being with a focus on support people to remain in their own homes wherever possible.
24. We work closely with our community health partners to prevent someone going into hospital by responding rapidly in an emergency and ensuring the right health and care support is available in their own home. When a hospital stay has been necessary, our social care teams work with families to ensure they have the correct care when they are discharged, whether that is short term reablement focused support or exploring longer term care options.
25. The right housing is a key determinant of Living and Ageing well and the Housing operations service area will maximise the opportunities to prevent and sustain tenancies, reduce homelessness and placements into temporary accommodation as well as providing advice and support to rough sleepers to help them move into sustainable accommodation with on going support. We will make best use of the DFG budget to increase hospital discharges and decrease residential placements as well as creating a reduced need for long term domiciliary care as adaptations maximise independence. Our private sector housing team will provide advice and support to landlords to improve properties in the private rented sector and take enforcement action as required as well as looking to improve properties with an EPC rating of E or below. We will review and consult on our current allocations policy to make the process more efficient for our customers to ensure we meet the highest needs and Council priorities.
26. The Government has announced reforms to Adult Social Care that will take effect from 1 October 2023. These reforms include a raising of the threshold for savings that determines that a person is a self-funder from £23,250 to £100,000; a cap on the cost of care for a person at £86,000; and a commitment that Councils will pay a fair price for care.

27. In setting the MTFs it has been assumed that these reforms will be cost neutral to the Council, with Government funding covering the cost of the reforms. At this early stage it is unclear the extent to which this is the case but given the high proportion of self-funders in Wiltshire this must be considered a significant financial risk to the Council.
28. Although the reforms will not take effect until halfway through the 2023/24 financial year there will be implementation costs that start to be incurred, particularly in respect of market sustainability and a fair cost of care, in 2022-23. These costs will be contained within the Council's allocation from a new grant starting in 2022-23.
29. In setting the budget for 2022/23 account has been taken of demographic pressures that will see more people requiring support, and the rising cost pressures that providers face due both to general inflation, and sector specific cost pressures including the particular costs that infection control requirements have in social care settings.

#### Whole Life Pathway - £78m annual net spend on services

30. There are a number of service areas within the Whole Life Pathway directorate whose key objective is to maintain and promote independence for individuals, their families and their unpaid carers who have complex mental health and long terms neurological and cognitive conditions.
31. We work with people at an early point to prevent and delay crisis and psychiatric hospital admissions and highly restrictive (and therefore high cost) packages of care.
32. This can sometimes be through the provision of timely information and guidance by the Advice and Contact team in Aging and Living Well directorate, however, nearly all of our service users are already known to services and most come through to our teams directly through transitions from children's services, the person's GP and or secondary mental health services.
33. As people who are supported by the Whole Life Pathway directorate are likely to have longer term and more complex needs, the budget allocated to the directorate is used to support individuals and their unpaid carers to receive appropriate care and support in the community that is self-directed, promotes independence and enables and empowers people with a learning disability and or autism to live successfully in their local community. The budget also is used to support those with a mental health condition to recover from a period of illness to continue to access the local community and live alongside their friends and family. The directorate has a strong focus on supporting people to live in Wiltshire, return to Wiltshire if they have been placed outside of the county and thrive in Wiltshire.
34. We work closely with our community and mental health and voluntary sector partners to achieve this. We advocate on behalf of our service users to live independently and to be able to engage with employment, education, training and local community-based activities. We work closely with our Aging and Living

Well colleagues as housing plays a key role in maximising and securing tenancies for the most vulnerable.

35. Our Community Services which are the provider arm of the directorate support individuals in our day centres and respite units to offer support to family members and unpaid carers. Our Enablement and Outreach service and our Intensive service provide additional support to our service users in their own home and in the wider community to maximise their independence and to enable them to live successfully and safely in the community and not in long stay institutions.
36. It is the role of the directorate to promote individuals' rights, highlight and address social injustice, ensure the wider adult population are safeguarded and where necessary implement the Mental Capacity Act and the Mental Health Act, (where appropriate), through our Deprivation of Liberty Safeguard Team, our Approved Mental Health Practitioner Teams and the Emergency Duty Service.
37. The Whole Life Pathway's budget also supports the delivery of services for refugees and those resettling into Wiltshire from countries across the globe.
38. As with the Living and Ageing Well directorate, the budget for 22/23 contains growth to cover demographic pressures that will see more people requiring support, and the rising cost pressures that providers face.

#### Education and Skills - £23m annual net spend on services

39. The school effectiveness service fulfills the statutory duty relating to standards of education in schools. The team of school effectiveness officers monitor and support all schools to be at least good and secure high standards. All local authority maintained schools benefit from the School Improvement Adviser programme with each school working with a dedicated officer. This service also has responsibility for safeguarding across all education settings, including early years, auditing arrangements and providing relevant training for all practitioners. In addition there is statutory spend on premature retirement costs in schools, the majority relating to historical commitments from previous years where schools have restructured usually following a period of financial difficulty.
40. The Council has a statutory duty to ensure there are sufficient school places available; the school buildings team work with school leaders and the Regional Schools Commissioner to deliver the School Place Planning Strategy.
41. The Targeted Education Service fulfils the Council's statutory duties around education provision for looked-after and previously looked-after children along with the promotion of the educational outcomes of all children with a social worker. It also leads on the Council's duties relating to school attendance, permanently excluded pupils and alternative provision, in addition to promoting the education outcomes across disadvantaged or vulnerable groups.
42. The SEND and Inclusion Service leads and manages the statutory education health and care plan (EHCP) process. These plans are issued where a child requires additional support beyond what a school college or nursery can typically deliver from their standard offer. The service ensures statutory partner support during the assessment stage and via issued plans to ensure that children with SEND have a package of support to help them through to adulthood (until they

are 25). The statutory duty to provide school transport for pupils with EHCPs is led by this team and externally commissioned services include mental health support for children and short breaks for children with a disability. The investment for 2022-23 is driven by significant increases in estimates of numbers of children with special educational needs and disability (SEND) requiring school transport and inflation which reflects the forecast Bank of England CPI rate for 2022-23. Cabinet approved the investment in the SEND statutory services at their extraordinary meeting in July 2021 as described in paragraph 16 of this report.

#### Families and Children - £62m annual net spend on services

43. Over the last 10 years the families and children service has seen an increase in demand through all stages of early help and social care and at rates higher than population growth for the same period (+2.4% since 2011). The most significant increases are seen around our child protection activity and this mirrors the national study undertaken by the Association of Director of Children's Services (ADCS). In response the service has adapted systems effectively to ensure timely support is provided to families and children. The rate of children subject to children in need, (CIN,) child protection (CP) and children in care (CiC) are now lower than England averages and more in line with authorities judged Outstanding by Ofsted. The Early Support hub continues to offer consultations to professionals providing advice and guidance pre-referral. Q1 2021-22 recorded 299 consultations, of these 40% were diverted away from the front door meaning professionals did not make unnecessary referrals but were signposted to the most appropriate services.
44. Early Support includes the Local Authority's in house 'Support' threshold offer as well as the partnership Early Support Assessment and Team Around the Child and Family model. Currently the service is working with on average 600 children at a support level preventing escalation to statutory levels. The Stronger Families Team continue to work with older children who are on the edge of coming into care, or at risk of county lines involvement or risk of requiring contextual safeguarding through intensive and targeted support work. Now 80% are diverted from care with the majority continuing to live with their family.
45. Children in care (including children with a disability) benefit from very good placement stability with a higher proportion placed with Wiltshire Council foster carers. We know there remains more to do to ensure sufficiency of good placements that are matched to the needs of children looked after by the Council, and of suitable housing for care leavers. This work is being taken forward under the Fostering Excellence agenda and through our Market Sufficiency Strategy. The investment for 2022-23 is driven by volume estimates of children in care and inflation on commissioned placements which reflects the forecast Bank of England CPI rate for 2022-23.
46. Good staff retention and balanced caseloads help to ensure a high quality service, however there remain harder to recruit to posts. We are keenly aware of the level of competitiveness within the social work recruitment marketplace and the need to ensure Wiltshire Council remains an attractive employer for new and experienced social work staff. Modelling is underway around post pandemic demand and the associated pressure this will place on caseloads which, will need to be carefully monitored in light of the national recruitment challenges.

## **Place Services - £93m annual spend on services**

47. Place services help communities to be stronger and more resilient. By taking an integrated place-based approach our services work together as "One Council" and with external partners to develop the economy, ensuring we protect and enhance the environment and meet our carbon neutral commitment.
48. Place services support Wiltshire's communities to live healthy and active lives through the provision of leisure, culture and arts services, and the promotion of sustainable and active travel. We plan for the future in terms of housing, employment space and associated highways and infrastructure, ensuring that development and planned growth is high quality and meets the needs of our communities now and in the future.
49. We continue to deliver a large programme of highways maintenance to ensure residents and visitors travel safely in the county. We continuously look at options to improve connectivity and transport choices for our communities, and at the same time aim to decarbonise transport.
50. As well as providing home to school transport for 11,000 pupils, our Passenger Transport team provides transport for 1,400 pupils with special needs, over 80,000 concessionary fare users and subsidise bus services for our rural areas.
51. As the Lead Local Flood Authority, we invest and work with volunteers and other agencies to reduce the risk of flooding, and better prepare for flood events.
52. In 2019, The Council acknowledged that there is a climate emergency and through the Climate Strategy will support both Council services and Wiltshire communities to mitigate the effects of climate change and support our goal to become carbon neutral by 2030.
53. In response to the new Environment Act 2021 we will review how we deliver effective and efficient waste management and recycling services. Currently managing around 226,000 tonnes of waste collections annually from 221,000 households we will ensure that these services are fit for purpose and future proofed with zero avoidable waste to landfill. We will continue to protect the environment by championing sustainable development and encouraging others to take responsibility for their impact on the environment & our residents, protecting and safeguarding public health by promoting and ensuring safe and legal foods, goods, services, and workplaces.
54. As one of the largest Local Planning Authorities in the country, both in terms of geographic area and the number of applications we process, we deliver effective and creative place shaping balancing the needs of communities, businesses, and the environment through the Council's Local Plans and Transport Plans and support communities to undertake Neighbourhood Plans. The Planning service determine more than 90% of applications with agreed timescales and currently has 59% market share of Building Control activity.
55. Throughout the Covid-19 pandemic Place Services delivered a successful programme of Covid Business support grants making 34,000 grant payments totalling £176.4m. The focus for 2022 will be on economic recovery, working with

our partners, stakeholders, and the business community to deliver a range of government funded programmes which will target economic growth and regeneration, including the levelling up agenda and UK Shared Prosperity schemes. The schemes will target the high street and support the delivery of vibrant town centres. Our goal is to ensure that Wiltshire's economy is competitive, sustainable, and resilient with high levels of inward investment, a broad employment base as well as a suitable proportion of high value and skilled jobs.

56. Place services will ensure our leisure centres and libraries are well maintained, fit for purpose and accessible to all supporting Wiltshire communities to become more resilient and thrive. Focus will be on increasing the opportunities for engagement and participation in both sports and physical activity and in cultural activity and the arts. We will support our 1,000 strong volunteer base and promote more opportunities for working with the voluntary sector, strengthening our links with the community and the local/visitor economy.
57. All staff within Place services work as an integral part of the Place function providing professional input and guidance through our governance structures including the Place Leadership Team, Place Performance and Outcomes Board, Cabinet, Full Council and select committees when required.

### **Resources - £37m annual spend on services**

#### Assets & Commercial Development - £16m annual net spend on services

58. The Asset & Commercial Development service are responsible for managing the Councils estate, which includes the 5,300 existing properties and 1,000 planned new properties from the Council House Build Programme under the Housing Revenue Account.
59. Wiltshire Council takes a strategic and commercial approach to managing assets ensuring assets are well maintained, fit for purpose and that services can operate safely, efficiently, and effectively ensuring the sustainability of the property estate. The council shares resources with other public services and uses technology, buildings and other assets flexibly to maximise value and reduce costs.
60. Stone Circle Housing and Development companies were set up in 2020 to meet a range of Wiltshire's strategic housing needs and undertake residential development, predominantly on Council owned land to ensure these needs are met while increasing the potential return to the Council. Asset & Commercial Development work with the companies, providing professional services and strategic direction.

#### Procurement & Commissioning - £5m annual net spend on services

61. The Procurement & Commissioning Directorate role is to deliver on some key objectives for other Council directorates, ensuring vibrant sustainable markets in areas that are of key strategic interest for the Council, stepping in when there is a provider or even market failure and facilitating the delivery of optimum value for money.

62. The Procurement function serves all areas of the Council and is a key enabling function across all services areas in delivering their service, budgetary and wider Business Plan objectives and ensuring as a Council we become more commercial in our approach to procurement and contract management. The Commissioning function on the other hand predominantly supports the People directorate, and works closely with partners, most notably the NHS, in ensuring that the right services, at the right volumes, are in place to support people with health and social care needs.
63. Commissioning leads on market shaping in partnership with providers for social care services for the whole community, not just people who are reliant on public fund, undertakes local market oversight for providers who are not covered by CQC's market oversight scheme, and aims to avert or minimise the impact of provider or market failure.
64. As well as working in partnership with the NHS, some parts of the Commissioning area are fully integrated with the CCG, in particular the Brokerage function and several individual posts within commissioning are joint posts with the CCG.

### **Fees and Charges**

65. As part of budget setting, where the council has discretion on the setting of fees and charges and increases to these, it is recommended that the fees and charges to the public are increased by appropriate inflation rates to help support the delivery of a balanced budget. Other fees and charges will be based on statutory national levels (where set by statute) or individual agreements.
66. Demand has been adjusted within the pressures built into the budget to reflect the continued reduction seen in some service areas such as car parking and leisure.
67. Detail of the fees and charges where the council has discretion on the setting of the fees and charges and where they have been increased can be seen in appendix 1.

### **Reserves – General Fund and Earmarked**

68. As part of the budget setting process for 2021/22 a reserve strategy was set out, which included the approach of ensuring financial risks that the council faced were supported adequately by monies set aside in reserves. During 2021/22 the additional funds set aside to help manage Latent Demand have been maintained as the anticipated demand for services has not materialised during the year, and this helps to support the continued risk that remains.
69. The plan to raise the value of the General Fund Reserve to just less than £20m by 2024/25 has been exceeded with additional contributions being made during 2021/22, with the latest forecast MTFs now estimating a reserve of over £21m by 2024/25.
70. The planned contribution to this reserve in 2022/23 has been removed, due to this additional contribution during 2021/22, to help ease the budget gap in

2022/23 and to maintain vital services. The forecast for the balance over the MTFS is detailed in the reserves section in appendix 1.

71. During 2022/23 £3.3m will be received from a commercial gainshare arrangement as part of the Wiltshire On-Line programme. This income will be transferred to the Budget Equalisation reserve during the year to provide additional capacity to help manage the overall budget position. With the forecast financial position for 2021/22 it is expected that there will be £16.5m in the reserve to support the budget and savings delivery in the future MTFS years.
72. The general fund reserve risk assessment is shown in annex 8 of appendix 1. This uses the estimates of key financial risks facing the authority in 2022/23 and it provides an estimated risk assessed level of reserves based on the specific complexities and activities unique to Wiltshire Council. This assessment is reviewed and refreshed every year to reflect the known financial risks in that year and provides an update on the financial resilience for the council.
73. The level of risks faced by the authority in 2021/22 was risk assessed at £22.760m, for 2022/23 this has been revised and now stands at £27.615m.
74. The increase is largely a result of the increased level of savings that are required to be delivered in 2022/23 and represents the biggest financial risk to the authority in the coming financial year. The level and volatility in income for services e.g. leisure and car parking, and demand for services also represent key risks.
75. The risk assessed level is a tool to manage and context financial risks facing the authority and is not an exact science. It is key however in determining the financial resilience of the authority in terms of the level of reserves held against the level of estimated financial risk.
76. In addition to the level of the general fund, there are other reserves held against the financial risks facing the Council. These reserves have been created to deal with risks around demand e.g. the latent demand reserve is being held to specifically mitigate any unquantified risks facing the authority on social care, particularly children's social care and the recent high profile national cases and the knock on consequences that may have on demand.
77. The Council overall has significantly improved its financial standing over the last couple of financial years through sound financial management, and can look to having a significant level of reserve cover against the assessed financial risk in 2022/23, although this reduces over the course of the MTFS the General Fund reserve still rises over the MTFS period.

#### **MTFS 2022/23 to 2024/25**

78. A summary of the overall MTFS proposed budgets for 2022/23 can be seen in the below table at Corporate Director responsibility level. More detail can be seen in the appendix 1, which show the changes to the service budgets from the revised 2021/22 budgets in greater detail.

<b>Wiltshire Council - Proposed Budgets</b>			
<b>Service</b>	<b>2022/23 Proposed Budget £m</b>	<b>2023/24 Proposed Budget £m</b>	<b>2024/25 Proposed Budget £m</b>
Corporate Director People	235.002	241.899	254.510
Corporate Director Resources	37.061	37.157	37.795
Corporate Director Place	92.611	93.706	96.060
Public Health	1.597	1.710	1.822
Legal & Governance	7.482	7.524	7.763
HR&OD and Transformation	5.468	5.645	5.870
Corporate Directors & Members	3.041	3.060	3.094
Corporate Costs	35.441	44.081	48.414
<b>WILTSHIRE COUNCIL NET BUDGET</b>	<b>417.703</b>	<b>434.782</b>	<b>455.328</b>

79. The MTFS sets out the forecast budget position for a 3-year period. The above table shows the proposed service budgets for 2022/23, and the below table shows the movements in the Net Budget and Funding for the council and the overall financial position of the council. There is an overall funding deficit across the MTFS 3-year period, with one-off funding from the Budget Equalisation Reserve in the second year (2023/24) of £9.102m. This reserve is fully exhausted in 2024/25 and a funding gap of £10.705m remains and further work is required to ensure this gap is addressed in a sustainable way.

	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>
<b>Budget 2021/22</b>	<b>412.561</b>	<b>417.703</b>	<b>434.782</b>
Funding Changes/ Technical Adjustments	10.849	-0.112	1.250
Pay Award	7.401	4.063	4.234
Cabinet Investment	1.742	0	0
Budget Monitoring Permanent Changes	-1.054	-0.200	0
Demand	-3.580	15.271	10.004
Contractual Inflation	13.608	8.745	8.197
Approved Savings	-0.585	-1.000	-0.790
Staffing Savings Proposals	-6.985	-3.211	0
Service Savings Proposals	-16.255	-6.476	-2.200
<b>Budget 2022/23</b>	<b>417.703</b>	<b>434.782</b>	<b>455.478</b>
<b>Funding 2021/22</b>	<b>-412.561</b>	<b>-417.703</b>	<b>-425.681</b>
Council Tax Requirement	-9.905	-10.001	-10.424
Social Care Levy	-3.022	-3.128	0
Collection Fund (surplus) / deficit	11.622	0	-1
s31 Grant - Collection Fund deficit	-11.622	0	0
Specific Grants	-12.517	5.151	0
Hardship & Emergency Funding	20.302	0	0
<b>Funding 2022/23</b>	<b>-417.703</b>	<b>-425.681</b>	<b>-437.355</b>
<b>GAP</b>	<b>0</b>	<b>9.102</b>	<b>18.123</b>
<b>Proposed use of Budget Equalisation reserve</b>		<b>-9.102</b>	<b>-7.418</b>
<b>Gap remaining</b>		<b>0</b>	<b>10.705</b>

## **Capital Receipts Flexibilities**

80. As part of the Final Local Government Finance Settlement for 2021/22 published on 10 February 2021 Government announced a 3-year extension from 2022/23 onwards of the flexibility for councils to use capital receipts to fund transformation projects that produce long-term savings or reduce the cost of service delivery across the public sector. [Funding boost provides councils with certainty to plan for year ahead with £51 billion funding package - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/news/funding-boost-provides-councils-with-certainty-to-plan-for-year-ahead-with-51-billion-funding-package)
81. It is important that any council using this flexibility is transparent in reporting its plans and the individual projects that are to be funded or part funded, report on planned savings and/or service transformation that is planned to be delivered and report the previous years' activity and realisation of benefits.
82. During 2022/23 the use of this regulation to fund transformational activity will include funding different transformation projects across the council, and specifically projects that support delivering a more financially sustainable council. £1m has been included within the budget for each year of the MTFS period (2022/23-2024/25). The prioritisation of the projects and funding through this regulation will be agreed by CLT and reported as part of the quarterly budget monitoring process to ensure the requirement of transparent reporting is met.

## **Capital Programme 2022/23 to 2029/30**

83. The Capital Programme is not tied to an annual setting process like the Council's revenue budget, with projects and schemes being added on their own merits by the Cabinet during the year. The Capital Programme is a key area of investment for the Council and in 2022/23 will now stand at £307.115m for that year and £1,286.953m over the 8-year period and the Council will be investing to deliver Business Plan priorities in the following headline areas.

### Leisure Investment

84. £25m investment has been added to the capital programme to create a new Leisure facility to serve Trowbridge and the surrounding area. The facility will offer swimming, gym and sports hall services and will be part of the Trowbridge Place shaping strategy that is being developed in 2022. This scheme is being funded by borrowing but given the infrastructure element maybe suitable for CIL allocation in future. The new facility will replace two existing ones and will be a more energy efficient building with reduced carbon footprint so will enable the Council to deliver a more sustainable Leisure service.

### Highways & Transport

85. From 2022/23 there will be an increase in the funding for local highway and footpath schemes that are issued through the existing Community Area Transport Groups (CATG). The groups will be renamed Local Highways and Footpath Improvement Groups (LHFIG) and will receive an increase of £0.400m in funding which will be reallocated from half of the existing £0.800m funding for Area Board capital grants. This will see a total of £0.800m for LHFIG when you include the existing £0.400m set aside for CATG funding currently within

Integrated Transport, whilst still retaining half the funding (£0.400m) for Area Boards from 2022/23.

86. A total of £4.485m investment has been added to the capital programme for Highways and Transport projects this will enable £1.5m drainage improvement works to be undertaken to highway and land drainage assets at locations known to be vulnerable to flooding; improving safety and protecting property. Investment in Council Fleet of £1.910m to ensure front line service continue to operate effectively, the Fleet Strategy will be taken to Cabinet in 2022/23 with an emphasis on carbon neutral fleet and setting out the long terms requirements. £0.380m has been invested to replace 95 outdated car parking machines with contactless machines in Wiltshire car parks over a three year programme. £0.695m will be used to replace the current real Time Passenger Information system which provides live data on how buses are running to the public to encourage the use of busses reducing congestion and emissions.

### Assets

87. A total of £18.765m investment to Council assets will be made for maintenance and improvements to ensure frontline services can continue to operate effectively and safely. This includes £4.170m for Schools and Early Years setting to replace mobile and pratten classrooms with permanent extensions and replace temporary early year setting buildings that are no longer fit for purpose. £8.627m investment for improvement and refurbishment at Leisure Centres to ensure the service can operate effectively and commercially and become a sustainable service. £0.838m on Waste services to ensure facilities and closed sites are monitored and achieve the required environmental standards and investment at Household Recycling Centres to increase recycling. An increase of £5.130m for planned maintenance on the operational and commercial estate, to include structural and lighting improvements on car parks and Salisbury Library improvements.

### Major Transport Schemes Investment

88. Wiltshire Council is currently developing major road improvements to facilitate population and employment growth, and improve the local transport infrastructure. £74.627m investment has been added for three Major Road Network Schemes; M4 Junction 17 Improvements, A338 Salisbury Junction Improvements and A350 Chippenham Bypass (ph 4 & 5) and £236.021m for one Large Local Major scheme A350 Melksham Bypass.
89. The Major Road Network Schemes will be funded by a combination of DfT grant and Wiltshire Council match funding from CIL and S106 and will only proceed to construction upon confirmation of DfT grant funding. DfT grant funding has been confirmed for A350 Chippenham Bypass.
90. The council is committed to progressing the A350 Melksham Bypass. It is a Large Local Major scheme which is expected to take about seven years until it is completed, and will have to go through a number of stages, including planning approvals, statutory orders, public inquiry and procurement. At present funding has been included within the capital programme to full construction however financing has only been assigned to Full Business Case stage which is expected

to be submitted in 2026, this will be through a combination of DfT grant and CIL funding.

91. The construction stage will require further funding of up to £32 million from 2026/27 onwards, this will depend on the successful progress through the statutory procedures and on the actual contribution required by the Department for Transport (DfT) at that time. In the meantime, the council will continue to work with the DfT to deliver this scheme to ensure the necessary funding is available.

### **Allocations from the Community Infrastructure Levy Strategic Fund**

92. Cabinet on 27 September 2021 approved a revised process for allocating the Community Infrastructure Levy (CIL) strategic fund and resolved that further work would be undertaken “to consider how the strategic fund can be used, in accordance with the CIL legislation, to align delivery of projects with the Council’s budget setting process and the Council’s new Business Plan.”
93. Cabinet will continue to review the policy to ensure that the funds raised from CIL are used to address pressures on infrastructure as a result of development within Wiltshire, both in terms of large scale and smaller developments.
94. Work has commenced on this through the consideration of potential projects for the Council’s capital programme, an initial set of projects has been identified, which relate to transport as detailed below.

### Transport Projects

95. These relate to the four new transport schemes discussed above that accord with the principles set in the Wiltshire Core Strategy, Core Policy 66 Strategic Transport Network: to selectively improve the A350 to support its functionality as a strategic road corridor and the sustainable growth of west Wiltshire; and more generally, to improve the strategic transport network, which includes the A338 around Salisbury. The three schemes have previously been reported to Cabinet, most recently on 30 November, as part of the agenda item on A350 Melksham Bypass:
  - (i) A338 Southern Salisbury Junction Improvements (Exeter Street Roundabout, Harnham Gyratory and Park Wall Junction) - start 2025, completion anticipated 2025
  - (ii) A350 Chippenham Bypass Phases 4 and 5 - start 2023 completion anticipated 2024
  - (iii) A350/M4 Junction 17 Capacity Improvement – start 2024 completion anticipated 2025
  - (iv) A350 Melksham Bypass - start 2026, completion anticipated end 2028
96. Currently none of these projects are on the Council’s Infrastructure List, however schemes (i) and (ii) are both identified in the Salisbury and Chippenham Transport Strategies respectively that were prepared to support the growth in the Chippenham and Wiltshire Site Allocation Plans that followed the Wiltshire Core Strategy. Both schemes are being supported by the Department for Transport (DfT) through the allocation of Major Road Network (MRN) funding but a local

contribution of around 15% is required, while some of this is being secured through developer contributions (circa £0.96m and £2m respectively) there is a funding gap that the CIL strategic fund can address to ensure the timely progression of these projects. DfT funding would contribute £13.2m for (i) and £26.1m for (ii).

97. The profile of CIL funding required for both projects is set out in the table below.
98. The Chippenham Transport Strategy identified the need for a short-term project to upgrade M4 Junction 17. This took the form of part signalisation to address capacity and safety issues on the off- slip roads due to the hazard caused by vehicles queuing onto the M4. This was funded by the former Highways England and the Local Growth Fund. Since the Strategy was prepared National Highways is looking increasingly critically at current plans for growth and further work has been undertaken by the Council that supports the need for further investment at the top of the A350 around Junction 17 to support its functionality. This project would provide further capacity improvements over and above those secured as part of the Chippenham Gateway development. It is estimated that DfT funding would be circa £23.3m. The funding gap for the local contribution is set out in the Table below.
99. With regard to the Melksham Bypass, the A350 through Beanacre and Melksham has been a concern for many years but the opportunity to seriously address this only came about in 2019 when the project was submitted to the DfT by the Western Gateway Sub-National Transport Body. Since then, several reports have been brought to Cabinet about the project, most recently on 30th November 2021, when the two public consultations were reported. The Council remains committed to delivering the project. While Cabinet agreed to consider the matter again when National Highways' M4 to Dorset Coast Connectivity study has progressed further, due to potential for new funding streams becoming available; in the meantime, funding is needed to enable the preparation work to continue, including the preparation of the Full Business Case. Discussions will continue to be held with DfT regarding the longer-term funding arrangements for the scheme, as currently funding is only being sought to progress the scheme to the Full Business Case stage. The profile of CIL funding required for the short-term phase of work is set out also in Table 1.

<b>CIL Contribution</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>Total Proposed</b>
A350 M4 Junction 17	£236,050	£269,950	£2,639,950	£1,370,050	£0	<b>£4,516,000</b>
A338 Salisbury Junctions	£113,824	£84,176	£562,640	£617,143	£0	<b>£1,377,783</b>
A350 Chippenham Bypass	£248,652	£1,923,336	£982,224	£0	£0	<b>£3,154,212</b>
A350 Melksham Bypass	£508,750	£929,500	£954,250	£975,250	£541,750	<b>£3,909,500</b>
<b>Total</b>	<b>£1,107,276</b>	<b>£3,206,962</b>	<b>£5,139,064</b>	<b>£2,962,443</b>	<b>£541,750</b>	<b>£12,957,495</b>

*Profile of requested CIL funding for Transport Projects*

100. It is recommended that firstly, it is agreed that the Council's Infrastructure List is updated with projects, as projects the Council may fund through CIL, and

secondly approves the allocation of CIL from the strategic fund as set out in Table 1 for these projects.

### **Housing Revenue Account (HRA) 2022/23**

101. The Housing Revenue Account (HRA) is a separate account that all local authorities with housing stock are required to maintain by law. This account accumulates and reports all transactions relating to, or associated with, local authority-owned housing.
102. It is ring fenced which means that money cannot be paid into or out of it from the General Fund. In addition, it is not lawful to run a deficit on the account.
103. The 30-year business plan aims to deliver a substantial increase in the amount of money available to be invested in capital works on existing dwellings and to deliver new housing to replace properties that have been sold under the Government's Right to Buy scheme and to address housing need.
104. The aim of the business plan is to deliver carbon zero new builds and investment in all existing stock to achieve energy performance rating B. The capital and revenue budgets for 2022/23 have been updated to reflect the position presented and approved by Cabinet in the plan.
105. For 2022/23 rents will be increased by Consumer Price Index (CPI) plus 1%, which is the same as 2021/22, for 2022/23 this increase will be 4.1%, 3.1% CPI plus 1%. Increases for any actual rents currently over formula rent will be capped at formula rent as per national guidance.
106. Future rent increases will be reviewed in light of the 30 year business plan so as to balance the investment in the housing stock, development of new homes, maintain services to customers as well as ensuring affordability.
107. For 2-bedroom properties, the average 2021/22 rent (social and sheltered) was £90.21 per week which will increase to an average of £93.94 for 2022/23. For 3 bedroom properties, the increase would be from £98.27 to £102.43.
108. It is proposed to increase garage rents by 4.1% (CPI plus 1%).
109. It is proposed that service charges are increased to cover costs.

### **Dedicated Schools Grant**

110. Dedicated Schools Grant (DSG) is a ring fenced specific grant used in support of the Schools Budget as defined in the School and Early Years Finance (England) Regulations 2013. The DSG is made up of four blocks with minimal flexibility to move funding between blocks. The allocations for 2022-23 are as follows:

	<b>2021-22 Allocation</b>	<b>2022-23 Allocation</b>	<b>Increase</b>	<b>% Increase</b>
Early Years	£28.217m	£28.522m	£0.304m	1.08%
Schools	£317.724m	£328.594m	£10.869m	3.42%
Central	£2.565m	£2.604m	£0.039m	1.52%

High Needs	£57.835m	£62.691m	£4.855m	8.4% (DfE minimum is 8%)
TOTAL	£406.342m	£422.409m	£16.067m	3.95%

111. In addition, for 2022/23, a later separate grant; “supplementary allocations” have been advised and these are to offset the budget pressures around the health and social care levy and other cost pressures. For schools Wiltshire is allocated £9.450m and for the high needs block; £2.415m.
112. The allocations are driven by the school and early years census data multiplied by specific funding levels and factors in each block and include nationally announced increases (year 3/3 Autumn 2019 pledge for schools and high needs funding and year 1/3 Autumn 2021 early years national increases.) In addition, the historical element of the central block reduces by 20% year on year.
113. The local authority and schools forum set the budget for all blocks. Schools and high needs blocks are top sliced by the ESFA and funds re-directed to academies and colleges.
114. **Schools Block** – it is the responsibility of the Council to propose and make recommendations to Schools Forum to decide any changes to the formula which is used to allocate schools block DSG to all primary and secondary schools. Wiltshire Schools formula aligns itself as closely as possible to the national funding formula (NFF) in preparation for the hard formula, when the DfE remove or at least limit, local formula flexibility.
115. **Early Years Block** – the local authority must passport a minimum of 95% funding for the universal and additional working parents entitlement for 3 & 4 year olds and disadvantaged 2 year olds directly to settings. This means up to 5% can be retained by the council to fund the early years central functions. It is the responsibility of the local authority to propose and decide the allocation of early years funding – the schools forum and early years providers are consulted annually to give their view on the local authority proposal.
116. **High Needs Block** – this supports provision for children and young people with special educational needs and disabilities (SEND). The block provides resources for specialist place funding, top up funding and external provision as well as funding high need services including statutory delivered by the local authority. It is the responsibility of the local authority to propose and decide the allocation of high needs block funding – the schools forum is consulted on any proposed changes.
117. **Central School Services block** – this provides funding for the local authority to provide central functions on behalf of pupils in both maintained schools and academies. Services are split, copyright licences for all schools, on-going and historic responsibilities. The local authority proposes the spending allocations funded from the Central School Services Block but the final decision is made by the Schools Forum.

118. For 2022-23, additional allocations have been added to the schools and high needs block to cover the estimated burden of the health and social care levy and other cost pressures.
119. In the event of an underspend or overspend on the annual grant, the balance transfers to a DSG reserve at the end of each financial year. The 2021-22 quarter 3 figures reported to Cabinet in December showed an in year overspend of £8.271m which, leads to a forecast cumulative DSG deficit reserve balance of £26.555m. Demand and therefore expenditure are forecast to grow in 22-23 at a rate that is higher than the allocation. It is recognised that nationally pressures on the school system and high needs budget in particular are an issue, local authorities, school leaders and lobby groups continue to raise this with Central government and recovery plans are in place but limited to being long term and in partnership with statutory partners and limited to the legal statutory requirements around services and performance standards for children and young people with additional needs.

### **Overview and Scrutiny Engagement**

120. Regular reports are taken to Overview & Scrutiny relating to the Council's financial position and the budget report will be subject to review by the Councils Financial Planning Task Group during January 2022.
121. In addition to reviews by elected members through the scrutiny process, the budget proposals will also be subject to review and scrutiny by a range of stakeholders, including Trade Unions and Business through meetings with them, Housing Panels consideration of the Housing Revenue Account proposals and Schools Forum consideration of the Dedicated Schools Grant changes.

### **Safeguarding Implications**

122. Safeguarding remains a key priority for the Council and this report outlines investment in services, in particular Adult Social Care and Children's Services, that reflects the commitment to safeguarding.

### **Public Health Implications**

123. The impact on public health has continued to be significant in 2021/22 as a result of the ongoing COVID-19 pandemic.

### **Procurement Implications**

124. None have been identified as arising directly from this report.

### **Equalities Impact of the Proposal**

125. The Council's budget planning framework is supported by the development of Equality Impact Assessments (EIAs) for the budget proposals, identifying possible disproportionate impact in relation to the protected characteristics as described within the Equality Act 2010. The EIAs will also identify potential mitigation where applicable.

126. The Council maintains its strong commitment to equality, believing that all groups and individuals within the community and its workforce have equal opportunity to benefit from the services and employment it provides. EIAs help the Council to arrive at informed decisions and to make the best judgements about how to target resources.
127. As part of the implementation of savings, once they are approved an Equality Impact Assessment for those individual saving proposals to assess whether the proposals are positive or negative for a protected group will be undertaken before the proposal is implemented.
128. In consideration of the overall budget and balancing the gap, Cabinet in putting forward its proposals were keen to ensure that investment and growth were directed to services so that this will have an overall positive impact on service users, particularly children, older people and disabled people.

### **Environmental and Climate Change Considerations**

129. The business plan and budget that funds it have been developed to support strong, resilient communities in Wiltshire. The budget includes the continued resourcing of the Carbon Reduction Team, formed during 2020/21, and funding within the capital programme for specific schemes aimed at reducing the Councils carbon footprint.

### **Risks that may arise if the proposed decision and related work is not taken**

130. There is a statutory requirement to set a balanced budget. This report sets out the services delivered by the council and the financial implications of the budget proposed. Previous MTFs update reports have included visibility on the base assumptions on which the budget is built and this report sets out how the budget gap is to be addressed to deliver a balanced budget.

### **Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks**

131. The risks around the ongoing implications of COVID-19 on the Council are not fully known with the risk of further government interventions, and this risk will remain for 2022/23 and even into future years.
132. Assumptions on inflation and interest rates have also been documented in the MTFs update reports and clearly the Council is exposed to inflation rises and, to a lesser extent, interest rate rises. These have been factored into the Councils risk assessment when assessing the level of general fund reserves the Council should be holding.
133. The level of uncertainty has always been a risk, in terms of demand on services and with the ongoing COVID-19 pandemic there is an increased variability of the risk. The Council has therefore tried to mitigate this through the level of growth assumptions within the MTFs, and continues to hold a latent demand reserve to deal with any demand that outstrips those assumptions, particularly around children's social care.

134. There is a risk the pandemic continues in a way currently not anticipated, requiring further response or impact on the Councils service provision and/or financial standing. In this instance, as we have seen during the past two financial years, we would be expecting the Government to be stepping in to support the entire sector.
135. Risks associated with the savings proposals and service delivery have been assessed and as savings are implemented these risks will continue to be reviewed and monitored through the service and corporate risk management processes.

### **Financial Implications**

136. Under Section 25 of the Local Government Finance Act 2003 there is a statutory duty on the Section 151 Officer to report to Council at the time the budget is considered and the Council Tax set, an opinion on the robustness of the budget estimates and the adequacy of financial reserves.
137. There is also a legal requirement under the Local Government Act 1992, section 32 and 43 to set a balanced budget, and critically the 2022/23 budget is balanced, not only that but it also removes the reliance on one off funding that was used to balance the 2021/22 budget with a full scheduled savings plan being proposed for 2022/23 to achieve this position.
138. Cabinet have also proposed savings plans over the three years of the MTFS to make the decisions now to move the Council closer to becoming a financially sustainable authority. Although this has yet to be achieved, given the scale of savings in 2022/23, the gap for 2023/24 now stands at £9m rising to £18m in 2024/25 a significant improvement on the forecast budget gap when the 2021/22 budget was set in February 2021. Furthermore, the planned use of the Budget Equalisation reserve in 2023/24 effectively sees the first two years of the MTFS balanced. It is without question though that further savings will be required, as it stands, in year 3.
139. Although there are risks in the budget in relation to demand led budgets, in particular Social Care, the key risk in the budget is the level of savings requiring to be delivered, with over £25m in the first financial year (2022/23) and over £39m over the three years of the MTFS.
140. There will need to be a step change in the way the Council oversees and ensures delivery of proposed savings in 2022/23 given the size and timing, and non-delivery runs the risk of undermining the recent tight financial management.
141. The Corporate Leadership Team will be putting savings delivery as part of the Councils overall performance management and will be accountable for oversight and responsible for delivery of the saving proposals, and this will be reported regularly through to Cabinet.
142. There are significant cost pressures arising from changing demographics and a growing, ageing population. These lead to increased demand for adult and children services, as well as other services across the Council. These pressures have been built into the budget and will continue to be reviewed to ensure the

assumptions remain robust and financial impacts can be reported, and management action taken if necessary, however risk remains on the ability to manage this pressure.

143. The construction of the budget for 2022/23 and examination and validation of the budget proposals has been subject to challenge by the Corporate Leadership Team, Heads of Finance and directors. Further scrutiny of the MTFS and budget proposals will be undertaken by the Financial Planning Task Group which is a standing task group of the Overview and Scrutiny Management Committee.
144. Business Rates assumptions have been prudently set, again keeping out any anticipated growth, and reducing the amount expected in total from the current retention system as a result of the uncertainties that lie ahead from April 2022 once Government support ends.
145. The assumptions on income from Council Tax have been reviewed and reflect the current dynamic with respect to those in receipt of local council tax support, which have not reduced, but to which the Council Tax collection rates have not been adversely affected. Council Tax tax base, the growth in properties, has been better than anticipated and therefore future assumptions have been revised upwards to reflect this increase.
146. Investment income returns are budgeted at 0.75% for 2022/23. The current cost of borrowing for Wiltshire Council is 3.74%, and the average cost of new borrowing has been estimated at around 2.5% although there is opportunity for this to be improved upon depending on the timing and value of any borrowing undertaken. The Council is building up a risk by delaying the need to borrow, potentially opening itself up to future interest rate rises at a time when it does need to borrow, and this position is under constant consideration.
147. Despite the recent volatility in inflation the Consumer Price Index (CPI) has been used as the set standard to forecast increases for contractual inflation. It is intended to move the Council over to this standard for all future contractual negotiations, where possible, to aid financial planning and budget/contract management. The assumption on pay has been adjusted to reflect the latest national negotiations.
148. The Dedicated Schools Grant is a ring-fenced grant to fund activity relating to the provision of education services. As a result of this ring-fencing the assumption within the MTFS is that any deficit position does not impact on the general resources available to the council in terms of the general fund revenue account and any deficit reserve.
149. However, there is a significant concern that from April 2023 deficits will need to be recognised by the Council. Currently, given the size of the forecast DSG deficit. If this was recognised it would technically move the Council into a position where it would be considered not to be a going concern. Wiltshire is not alone in this position and we, the Society of County Treasurers, the F40 and other groups are lobbying Government both in terms of the inadequacy of funding for this group of 0-25 learners, the significant delay in the DfE's SEN Review and of this key technical change that would have serious consequences should it arise.

150. Despite the three-year spending review there is still uncertainty in the overall Local Government finance position beyond 2022/23. The government has promised to consult on a fairer funding model from local government for 2023/24 which will include changes to the current business rates retention mechanism, changes to new homes bonus, reductions in ring fenced grants and possible new burdens funding.
151. The Government have also announced funding for Adult Social Care reforms. Whilst these are welcome, we await the details on how they will be implemented and the impact for Wiltshire. Funding for reforms will need to be distributed on proportionality of self-funders as opposed to the current distribution of Adult Social Care funding which is based on need. Whilst this represents a risk it is still unclear how this will materialise, and for the MTFS an assumption of nil impact on Wiltshire has been made until the position is clearer.
152. As part of the budget setting process, the levels of balances and reserves is reviewed and determined ensuring that the level is justifiable in the context of local circumstances. The Section 151 officer has reviewed the level in order to ensure a prudent level of balances that reflects a full risk assessment commensurate with the risks that the Council faces and the context within which the authority operates.
153. The Risk assessment as detailed in Annex 8 of Appendix 1 has put context around the level of reserves held compared to a calculated risk adjusted assessment.
154. The forecast levels of earmarked reserves are set out in the appendix and forecast balances for future years over the period of the MTFS are shown. As can be seen although the level of reserves held against risk is initially high it reduces over MTFS, as well as the overall level of earmarked reserves is reducing. Although pressures such as demand, and demography are built into the revenue budget there is limited capacity within earmarked reserves to fund transformational activity hence a transformational reserve has been established to assist in this activity.
155. On the basis of the above, the Section 151 Officer's advice is that the level of reserves, following the prudent management during 2021/22 and the continuing strategic approach to increase over the MTFS period and provide increased reserve coverage of key financial risks is adequate, that the financial standing of the Council is sound and continues to improve in the context of those key risks and that the proposed budget is robust and achievable.

### **Legal Implications**

156. The Monitoring Officer considers that the proposals, together with this report, fulfil the statutory requirements set out below with regard to setting the amount of Council Tax for the forthcoming year and to set a balanced budget:
- Section 30(6) Local Government Finance Act 1992 ('the 1992 Act') requires that Council Tax must be set before 11 March, in the financial year preceding that for which it is set.

- Section 32 of the 1992 Act sets out the calculations to be made in determining the budget requirements, including contingencies and financial reserves.
- Section 33 of the 1992 Act requires the Council to set a balanced budget.
- Section 25(1) Local Government Act 2003 ('the 2003 Act') requires the Chief Finance Officer of the Council to report to it on (a) the robustness of the estimates made for the purposes of the calculations; and (b) the adequacy of the proposed financial reserves.
- Section 25(2) the 2003 Act requires that when the Council is considering calculations under Section 32, it must have regard to a report of the Chief Finance Officer concerning the robustness of the estimates made for the purposes of the calculations and the adequacy of the proposed financial reserves.
- The Local Authorities (Functions & Responsibilities) (England) Regulations 2000 (as amended) set out the respective functions of Council and of the Cabinet. With regard to the setting of the budget and Council Tax for the forthcoming year, the Regulations provide that the Cabinet formulates the plan or strategy (in relation to the control of the Council's borrowing or capital expenditure) and the preparation of estimates of the amounts to be aggregated in making the calculations under Section 32 of the 1992 Act. However, the adoption of any such plan or strategy/calculations is the responsibility of full Council.
- Sections 30 to 36 of the Local Government Finance Act 1992 require that the Council sets a budget and Council Tax by 11 March each year and in doing so make a number of statutory calculations incorporated by resolution. The Localism Act 2011 has amended some of the terms and definitions to accommodate the introduction of powers to call local referendums for excessive Council Tax increase. The Council is now required to make a calculation of the Council Tax Requirement (Section 31A), excluding Parish precepts. The Act (Section 36) further prescribes that a calculation of the basic amount of Council Tax be presented together with an analysis of the Council Tax across the area and by valuation band. These calculations are required to be presented in a prescribed format and be subject to formal resolution by the Council.
- Section 12(2) of the Local Government Finance Act 2012 and The Council Tax (Administration and Enforcement) (Amendment) (No.2) (England) Regulations 2012 gave billing authorities the discretion to levy an empty homes premium of up to 50% on council tax payable in respect of dwellings that have been left empty and unfurnished for two years or more, resulting in a council tax rate for long-term empty properties of up to 150% of the normal liability.
- The Rating (Property in Common Occupation) and Council Tax (Empty Dwellings) Act 2018 provided billing authorities with discretion to

charge an additional premium where a property has remained empty and unfurnished for a period in excess of two years. 17.4 The Council Tax (Prescribed Classes of Dwellings) (England) Regulations 2003 as amended by the Council Tax (Prescribed Classes of Dwellings) (England) (Amendment) Regulations 2012 provided an authority with discretion to change the discount in respect of empty and unfurnished properties. Any change to the premium/discount in place needs to be published, as a public notice, within 21 days of the Council adopting any new premium/discount.

- The Local Authorities (Standing Orders)(England) Regulations 2001 deal, amongst other things, with the process of approving the budget. Under the constitution the adoption of the budget and the setting of the Council Tax are matters reserved for the Council upon recommendation from Cabinet.
- Council budget: In reaching their decisions, Members and officers must act reasonably, taking into account all relevant considerations and ignoring irrelevant ones. There is a need to ensure that when making budget decisions the result is not one which is irrational in the Wednesbury sense (i.e. one which no reasonable local authority could have made). The Council's overriding duty is to make a lawful budget and this is the touchstone against which other considerations must be tested.
- The Council must have regard to its public sector equality duties when making decisions. This includes the requirement to undertake a Diversity Impact Assessment in relation to all significant changes to policies, procedures or practice, and to pay 'due regard' to the need to eliminate discrimination and promote equality with regards to race, disability and gender. An overarching Equalities Impact Assessment has been included as an addendum report.
- Appropriate consultation will take place before decisions proposed in this report are made, where required by law or otherwise.
- Legal Obligations: Local authorities provide services pursuant to statutory duties (a mandatory requirement to provide services), and statutory powers, (where the Council has a discretion whether or not to provide services). Where the Council has a legal duty then it still has discretion in determining the manner in which those services are provided, so long as the level of quality of service provision is sufficient to fulfil the statutory duty. The decision to implement budget reductions must not focus solely on financial considerations. Members and officers must address the core question of individual service users' needs. Case law has held that resources may be a relevant consideration in making a decision relating to the manner of service provision, so long as the individual's assessed needs are met.
- Charges for services: In considering charges for services, Members and officers should also try to achieve a fair balance between the interests of the users of council services and Council Tax payers.

Where charges are being increased, Members need to bear in mind the scale and extent of the charges, and may need in some cases to have regard to the costs of service provision, associated with the power to charge.

- Members' responsibility to make a personal decision: In Council, Members must make a personal decision on how to vote on the budget proposals. Members' overriding duty is to the whole community. Members have a special duty to their constituents, including those who did not vote for them. Whilst Members may be strongly influenced by the views of others, and of their party in particular, it is their responsibility alone to determine what view to take when deciding upon budget questions. He/she should not follow party loyalty and party policy to the exclusion of other considerations.
- Members need to balance the cost to Council Tax payers of any budget reductions, against the need for the benefits of services of the particular nature, range and quality, under consideration. If having taken into account all relevant (and disregarding all irrelevant) considerations, Members are satisfied that it is financially prudent and reasonable to make the proposed budget reductions and adopt the recommendations then they may properly and reasonably decide to do so.
- Capping: The Localism Act 2011 has superseded the previous capping legislation and dictates that should a council propose an increase in Council Tax which would be deemed to be excessive in accordance with principles and levels designated by the minister, then a local referendum on the proposal would be required. This would necessitate the drafting of an alternative proposal that would meet ministerial requirements to be put to the electorate alongside the 'excessive' proposition. Since this proposed budget is below the 'excessive' threshold this does not apply.
- Housing Revenue Account: Under Section 76 of the Local Government and Housing Act 1989, the council is required, in advance of the financial year, to formulate proposals which satisfy the requirement that, on certain stated assumptions, the Housing Revenue Account for that year does not show a debit balance. The council is obliged to implement those proposals and from time to time to determine whether the proposals satisfy the 'break even' requirement. If not, then the council shall make such provisions as are reasonable practicable towards securing that the proposals as revised, shall satisfy the requirement.
- Under Section 24 of the Housing Act 1985, the council can make such reasonable charges as it determines for the tenancy or occupation of its houses. The council is obliged, from time to time, to review rents charged and make such changes, as circumstances may require. In exercising this function (determining and fixing rent), the council should have regard to the rents charged in the private sector. A decision to increase rent constitutes a variation of the terms of a tenancy. Under

Section 103 of the Housing Act 1985, in respect of secure tenancies, a notice of variation (specifying the variation and date on which it takes effect) must be served on each tenant. For non-secure tenancies (excluding introductory tenancies), a notice must be served that complies with Section 25 of the Housing Act 1985. The Housing Act 1985 defines the legal requirements for informing tenants of rent increases. In practice this requires the issue of written notification to each tenant a minimum of four weeks in advance of the date that the increase becomes operative.

- The Local Authorities (Standing Orders (England) (Amendment) Regulations 2014) require that a recorded vote shall be held on the substantive motion at any Budget Council Meeting

### **Workforce Implications**

157. Proposals around how the budget gap will be bridged will look at all avenues open to the Council and this includes looking at the service the Council provides from a statutory and discretionary level as well as the costs that fall within those services most notably third party spend and staffing. Changes to workforce will be minimised in so far as they can be with mitigations such as holding vacancies where possible and steps to mitigate the need for redundancies will be taken.
158. Staffing savings of £10m have been identified across the MTFS period and steps to deliver these savings will include the deletion of some vacant posts, holding other vacancies temporarily to deliver an increase in the vacancy factor of 1.5%, and reviewing service structures to ensure they have the most effective and efficient staffing models. In addition, changes to some terms and conditions are proposed and negotiations with the recognised trade unions to deliver these savings are taking place with the aim of reaching agreement on these changes by 1 April 2022. The negotiations will aim to deliver £2.1m of the savings required.
159. Where savings do impact on the workforce the Council has in place robust policies and procedures to support this.

### **Options Considered**

160. There is a statutory requirement to set a balanced budget. Other options to close the gap have been considered, however those options have been considered as damaging to the overall delivery of the new business plan and have therefore been discounted.

### **Conclusions**

161. The report supports effective decision making and allows the council to set a balanced revenue budget for 2022/23 and set council tax levels. It also ensures that the council has an MTFS to support long-term financial sustainability and aligns the budget to the Council's Business Plan.

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12 January 2022 (updated for 7 February 2022)

### **Appendices:**

Appendix 1 – Council Budget 2022/23 & Medium Term Financial Strategy  
2022/23 to 2024/25

Appendix 2 – Capital Strategy 2022/23 to 2029/30

### **Background Papers**

None

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# **Council Budget 2022/23**

## **and**

# **Medium Term Financial Strategy**

## **2022/23 to 2024/25**

This document sets out the Council's Budget 2022/23 and Medium Term Financial Strategy (MTFS) to 2024/25.

It maps out in financial terms the Council's journey for the 2022/23 budget and the following two years, taking its direction from the Council's new Business Plan.

The budget will be refreshed annually to take account of any local or national changes and to provide for a three year financial plan in line with the Governments three year spending review. It will follow any review or refresh of the Council's new Business Plan in subsequent years, incorporating any resulting financial changes. It will also be updated for changes in national and local funding assumptions, local income projections, spending pressures and any changes in savings plans.

Finally, the document sets out in detail the proposed saving plans and the estimates and assumptions used in developing the Budget and the MTFS. Those assumptions will be reviewed on a continued basis and, if necessary, amended for future years as more data and evidence on service demands and funding becomes available.

As such, whilst the budget estimates for 2022/23 have been proposed and are set, budgets for the ensuing years 2023/24 – 2024/25 are indicative only and are likely to significantly change before the final budgets for those years are approved as part of the annual cycle.

## FUNDING ASSUMPTIONS

The Council receives its funding to deliver services in the main from local taxes, council tax and business rates. It also receives funding from Government in the form of grant. Where this grant is either ringfenced or service specific e.g. Public Health, it is budgeted for against the service it relates too. All other grants are considered core funding and are held 'below the line' to fund the spending on services.

This section will go through the assumptions and data being used to estimate the level of funding being received for those three main funding sources.

### Council Tax

The forecast for Council Tax income is driven by two main factors:

a) The number of Band D equivalent properties, known as the 'taxbase'.

The taxbase for 2022/23 is estimated 189,964.37 Band D equivalents. Going forward, the Council has assumed a collection rate of 98.8% and annual 'growth' of around 1.2% p.a. It is forecast that, by 2024/25, the taxbase will be 194,550.87 Band equivalents.

b) The charge per Band D equivalent property.

The Council tax charge 2022/23 is £1,638.16, a general rise of 1.99%, plus a further 1% levy for Adult Social Care. A total 2.99% increase on the 2021/22 charge.

Forecasts for later years of the MTFs are based on a further general rise of 1.99% p.a. in each year from 2023/24 to 20234/25, plus one more year of the Adult Social Care levy at 1% in 2023/24.

The current Government Council Tax Referendum prescribed limit of 2% for 2022/23 was announced in the provisional settlement.

Also, in the settlement an Adult Social Care levy of 1% for each of the next three years was permissible for those Councils who have social care responsibilities. This must be spent wholly on Adult Social Services.

The table below sets out the detail on the Council Tax assumptions over the MTFs.

	2021/22	2022/23	2023/24	2024/25
Tax base (Band D Equivalents)	187,517.40	189,964.37	192,243.94	194,550.87
Increase in properties		2,446.97	2,279.57	2,306.93
% increase		1.3%	1.2%	1.2%
Band D Charge (£p)	£1,590.60	£1,638.16	£1,687.14	£1,720.71
Increase in £p		£47.56	£48.98	£33.57
Price % increase		2.99%	2.99%	1.99%
Total Council Tax revenue (£m)	298.265	311.192	324.342	334.766
Increase in £		12.927	13.151	10.424
Increase in %		4.33%	4.23%	3.21%

## **Business Rates**

National Non Domestic Rates (NNDR) are charged on non-domestic properties such as shops, offices and factories. They are calculated using the rateable value (RV) of an eligible property and multiplying it by the appropriate multiplier. The RV is set by the Valuations Office Agency (VOA).

The Council bills all registered properties and under the current national 50:50 business rate retention scheme, the Council retain 49%, the Fire Authority 1% and 50% of the business rates collected is paid over to the Government.

When the 50:50 business rate retention system was introduced in 2013/14, as part of wide changing reforms to Local Government Funding, the Government also introduced a tariff and top up redistribution system based on the overall funding baseline that was set to ensure no Council lost out or indeed profited from the new Local Government funding system.

The level of tariff is estimated at circa £14m and is taken off at source as part of the business rate mechanism, when you take this into the rate retention mechanism, the Council retains around 39% of the distributable business rates within Wiltshire.

The Government announced in the spending review that it would freeze the increase in the multiplier rate for 2022/23 to provide continuing support to businesses. Consequently, the Government announced in the provisional settlement that it would compensate Local Government for the loss of business rates because of the freeze. It is estimated therefore that Wiltshire will receive around £1.16m in funding through a section 31 grant in 2022/23 only, given the intention for business rate reform in 2023/24.

## **Collection Fund Surplus/Deficit**

Over the past 2 years the Collection Fund has seen significant changes due to the economic impact of COVID-19 and the steps taken by government to support businesses and households. The main change has been within the business rates regime and the timing of the reliefs announced for certain business sectors and the timing of the grant to compensate councils for these reliefs. Due to the mechanism and regulation significant deficits have been seen in business rates, with s31 grant funding received in the year to mitigate the cashflow impact on councils.

The declared position of the overall Collection Fund administered by the council for 2021/22 is a surplus for Council Tax of £3.855m and a deficit for Business Rates of (£30.384m). The council's share of these balances is £3.266m and (£14.888m) respectively, resulting in an overall deficit of (£11.622m). Due to the accounting regulation for the Collection Fund this cost falls to the council during the 2022/23 financial year, and this is funded by s31 grant received in 2021/22 that will be rolled forward.

The previous year's deficit will continue to be funded by the monies set aside in the Collection Fund Volatility reserve over the 3 year period 2021/22-2023/24 as originally planned, with the timing of the financial impact across the 3 years set out in the regulations set by government.

Risk remains with the income from local taxation despite the positive indications of new homes growth and the on-going support from government and to support the mitigation of this risk for the council continue to hold a Collection Fund Volatility reserve that was created in 2020/21, and this reserve is forecast to hold £5.675m at the beginning of 2022/23.

### **Provisional Local Government Settlement**

The Chancellor of the Exchequer announced a three year spending review on 27 October 2021 and outlined an additional £1.6bn a year (£4.8bn over three years) in funding to Local Government and £3.6bn over three years to fund adult social care reforms.

On the 16 December 2021 the Secretary of State announced the provisional local government settlement which provided details on the grant allocations to Councils from this additional funding, together with other measures aimed at supporting Council finances.

The settlement was announced for one year with the intention for reform to take place on how local government is funded from 2023/24.

Nationally of the £1.6bn, £822m had been identified as a new grant for local services and £636m would be for social care. The balance had been top sliced by the Ministry to fund other specific activities.

Of the £636m announced nationally as additional funding for social care, £556m is to be paid as additional social care social grant and £80m to equalise out the Adult Social Care precept flexibilities. The council is set to receive £4.226m from the additional social care grant allocation but does not receive any funding from the Adult Social Care equalisation owing to its Council Tax base position compared to other authorities.

The £822m made available nationally for a new Services Grants is additional one-off funding. The Government announced that the funding covers costs for the increase in employer National Insurance contributions (see Pay Award section below) but that it would not be baselined for transitional support in future years. The allocation for the council has been confirmed as £3.991m, which is new funding for the council and was not previously included in the MTFS assumptions but has only been included for 2022/23 until Government confirm the position for 2023/24. All other grants have been assumed that they will continue at the same rate as 2022/23.

Funding for Adult Social Care reforms was also announced with £162m being made nationally for Councils with social care responsibility in 2022/23 to assist with Market Sustainability and implementing the fair cost of care. This funding will increase significantly, in line with the £3.6bn national figure, as reforms are introduced from October 2023. Wiltshire will receive £1.231m in 2022/23 and it is expected that the cost of the implementation of reforms during 2022/23 as well as the cost of the actual reforms in the latter part of the MTFS will be cost neutral, however this represents a risk to the Council given Wiltshire's high proportion of self-funders in care settings.

The provisional settlement confirmed that year 12 payments for the New Homes Bonus would now be made alongside the legacy payment of £2.407m. An additional £4.271m of grant funding is to be paid, allocating a total of £6.678m to the council overall for the New Homes Bonus grant.

Other smaller core funding grants have been confirmed as continuing at the same level of funding as 2021/22, and these grants include the Lower Service Tier grant, confirmed at £0.498m and Rural Services Delivery Grant confirmed to continue with the same quantum and basis of allocation, which for the council is £3.480m.

Details of the core funding Government grants are provided in the table below.

Provisional Settlement Comparison	FINANCIAL YEAR 2022/23			2023/24	2024/25
	MTFS			Estimate £m	Estimate £m
	Dec 2021 £m	Settlement £m	Outcome £m		
Lower Tier Services Grant	0.473	0.498	0.025	0.498	0.498
New Homes Bonus	2.407	6.678	4.271	6.678	6.678
Rural Service Development Grant	3.479	3.479	-	3.479	3.479
New Services Grant	-	3.991	3.991	-	-
Improved Better Care Fund	9.100	9.100	-	9.100	9.100
New Social Care Grant	-	4.226	4.226	4.226	4.226
Social Care Grant	10.000	10.027	0.027	10.027	10.027
Sub total Social Care Grant	10.000	14.253	4.253	14.253	14.253
<b>Total Government Core Funding</b>	<b>25.459</b>	<b>37.999</b>	<b>12.540</b>	<b>34.008</b>	<b>34.008</b>
Section 31 inc. NNDR Multiplier Compensation	9.102	10.262	1.160	10.262	10.262
<b>Total Specific Grants</b>	<b>34.561</b>	<b>48.261</b>	<b>13.700</b>	<b>44.270</b>	<b>44.270</b>

The Council also received funding for specific service delivery from Government and these are budgeted for within the services net budget. The significant grants are detailed in the table below.

Specific Grants held in the Services Net Budget	2022/23	2023/24	2024/25
Total	£ m	£ m	£ m
Public Health Grant	17.522	17.522	17.522
Former Independent Living Fund	1.081	1.081	1.081
NNDR Admin Grant	0.614	0.614	0.614
Housing Benefit Admin subsidy	1.174	1.174	1.174
Homelessness Prevention Grant	1.005	1.005	1.005
Market Sustainability and Fair Cost of Care Fund	1.231	-	-
Local Authority Bus Subsidy	0.985	0.985	0.985
<b>Specific Grants In the Services</b>	<b>23.612</b>	<b>22.381</b>	<b>22.381</b>

### Summary Forecast Resources

Based on the above assumptions the total core funding available for the Council to deliver services in 2022/23 is £418m.

It reflects the higher than anticipated increases in Council Tax income and the outcome of the provisional settlement.

Going forward in the MTFS it is anticipated that although Government grant will fall, and this is a level of uncertainty around this assumption, the additional income from council tax will see the overall resources continue to increase to £437m by 2024/25.

	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>
Council Tax	275.755	285.756	296.180
Social Care Levy	35.437	38.565	38.565
Business Rates	58.500	58.500	58.500
Collection Fund deficit	(12.872)	(1.250)	-
s31 Grant - CF deficit	11.622	-	-
Specific Grants	49.261	44.110	44.110
<b>Total Funding</b>	<b>417.703</b>	<b>425.681</b>	<b>437.355</b>

This will form the basis of the Councils Net Revenue Budget and fund service spending plans over the next three years.

## **SERVICE SPENDING PLANS**

### **Service Spending Pressures**

As for any other organisation, the Council experiences budget pressures as a result of inflation e.g. contractual and national staff pay awards, increasing demand for service provision and changes in legislation.

The Council has considered and made provision for spending pressures that are likely to materialise, totalling over £68m by 2024/25.

Some of these pressures have been recognised during the budget monitoring of the current 2021/22 financial year but the vast majority are pressures that are expected to arise based on the current assumptions and estimates. These are listed in the table below and the most significant items explained in the ensuing narrative:

	2022/23	2023/24	2024/25	Total
	£m	£m	£m	£m
Pay Inflation	7.401	4.063	4.234	15.698
Contractual Inflation	13.608	8.745	8.197	30.550
<b>Total Inflationary Pressures</b>	<b>21.009</b>	<b>12.808</b>	<b>12.431</b>	<b>46.248</b>
Removal of Election Costs	(1.000)	-	-	(1.000)
Revised Income Assumptions	(3.485)	(0.200)	-	(3.685)
Demand for Adult Social Care inc. Hospital Discharges	0.365	3.273	3.449	7.087
Demand for School Transport inc. SEND Transport	0.001	2.842	3.165	6.008
Demand for Children's Social Care	0.742	0.110	(0.212)	0.640
Waste Management changes	(0.299)	0.113	0.118	(0.068)
Increase for Ash Die Back	0.500	-	-	0.500
Base budget for Monkton Park PFI	0.509	-	-	0.509
Increase in scope of new income system	0.053	-	-	0.053
CCG contribution from Better Care Fund	(1.654)	-	-	(1.654)
Reduction in Corporate Legal costs	(0.250)	-	-	(0.250)
Scale back PPE requirements	(0.270)	-	-	(0.270)
Financing the Capital Programme	0.154	8.933	3.483	12.570
<b>Total Demand Pressures</b>	<b>(4.634)</b>	<b>15.071</b>	<b>10.003</b>	<b>20.440</b>
				-
Cabinet Investment on SEND & Inclusion	1.742	-	-	1.742
<b>Grand Total Spending Pressures</b>	<b>18.117</b>	<b>27.879</b>	<b>22.434</b>	<b>68.430</b>

### Pay inflation

Pay inflation includes the national pay award, annual increments for staff not at the top of their scale and the impact of national insurance rises.

In 2022/23 £7.4m has been budgeted to allow for the previously unbudgeted pay award from 2021/22, which at the time of publication the outcome was still unknown, as well as the pay award for 2022/23. Both years awards have been estimated at 2%.

In addition, from April 2022 National Insurance contribution rate will increase by an additional 1.25%. From April 2023 National Insurance will return to the current rate and the extra tax will remain as a new Health and Social Care levy.

### Contractual inflation

The total contract inflation arising over the next three years is estimated to be circa £30.5m, with £13.6m estimated in 2022/23.

The Council budgets for inflation based on the indices that those supplies and services are contractually linked to. For strategic budget planning purposes, we are looking to hold this to Consumer Price Index (CPI) but specific contracts will have different indices aligned to them.

While the Council works towards that position, the approach towards inflation management within contracts varies across the organisation and therefore reflects the actual pressures identified by services and the inflation indices used.

The majority of contracts are linked to CPI and the councils uses the Bank of England (BoE) forecast issued in November of the preceding year to estimate the CPI rate. Previously the MTFS was assuming the BoE target rate of 2% but given the recent rises in inflation the forecast for 2022/23 released in November estimated the average CPI for the year would be 4%.

All inflation assumptions linked to CPI have now used this revised higher forecast for 2022/23, returning back down to 2% from 2023/24.

There are outliers for forecasts on inflation, most notably around energy prices. Given the current volatility of the energy market the Council has moved to secure and fix the majority of its energy prices entering into the 2022/23 financial year. This provides security against the ongoing volatility but will see significant uplift against the current contract prices, with Gas at 60% and Electricity at 35%.

### **Demand for Services**

Demand for services the Council provides is driven dependent on a specific service, for Waste Management it is driven through the number of households and the total tonnage of Waste produced, for Adult Social Care the number of residents requiring packages of care or placements. For the latter an ageing demographic will have a significant impact on the amount of demand predicted to arise.

The base budget was set assuming a level of demand for services that was estimated in 2021/21, at the height of the pandemic in February 2021, and throughout the current financial year forecasts have been revised based on latest evidence and trends.

For 2022/23 revisions have been made to the base budget to accurately revise the level of base budget to reflect current demands in some services, with later years then revised to estimate the level of demand for those services from that revised base. Revisions have been made during the budget monitoring of the 2021/22 financial year where they are recognised to continue into future years e.g. hospital discharge costs, as a result of the current trends which are expected to continue, are estimated to increase by nearly £2m in 2022/23.

Income assumptions have also been updated to reflect an improving position from those income streams significantly impacted as a result of COVID-19 and the social distancing guidelines and measures that were in place during 2021/22.

### **Cabinet Investment**

As resolved at the Cabinets meeting on 21 July 2021, an investment of £1.742m has been included in the 2022/23 budget to increase capacity within Special Educational Needs and Disabilities (SEND) & Inclusion services to ensure fit for purpose, efficient, quality sustainable and secure service to deliver the SEND & Inclusion strategy

## SAVINGS

The Cabinet have been working on putting together saving proposals over the three years that would not only still enable business plan priorities to be delivered but also for the Councils finances to be managed and move to a sustainable footing.

Saving proposals have been put forward that total £39m over the MTFs, significantly over £25m in the first year.

	2022/23 £m	2023/24 £m	2024/25 £m	Total £m
Previously Approved Savings	(0.585)	(1.000)	(0.790)	(2.374)
Staffing Savings Proposals	(6.985)	(3.211)	-	(10.197)
Service Savings Proposals	(17.255)	(6.476)	(2.200)	(25.931)
<b>Total Savings Planned</b>	<b>(24.825)</b>	<b>(10.687)</b>	<b>(2.990)</b>	<b>(38.502)</b>

The detail proposal for savings by each service are shown in annex 6 of this appendix.

## CAPITAL PROGRAMME

The Capital Programme is detailed in annex 7, a summary is provided below.

	Revised 22/23 Budget	Revised 23/24 Budget	Revised 24/25 Budget	Revised 25/26 Budget	Revised 26/27 Budget	Revised 27/28 Budget	Revised 28/29 Budget	Revised 29/30 Budget	TOTAL
Approved Capital Programme	289.870	160.874	136.175	66.341	66.760	68.047	69.286	70.692	928.045
Capital Bids approved as part of 2022/23 Budget Setting	17.245	44.541	61.410	18.866	44.306	87.685	84.605	0.250	358.908
<b>Total</b>	<b>307.115</b>	<b>205.415</b>	<b>197.585</b>	<b>85.207</b>	<b>111.066</b>	<b>155.732</b>	<b>153.891</b>	<b>70.942</b>	<b>1,286.953</b>

### Financed By:

Grants	73.152	79.999	101.497	40.574	62.232	99.055	96.387	24.720	577.616
Contributions	2.198	7.162	7.739	2.962	0.542	0.000	0.000	0.000	20.603
HRA	45.159	38.309	36.391	36.434	37.621	38.935	40.203	41.512	314.564
Capital Receipts	3.439	0.250	0.250	0.250	0.250	0.250	0.250	0.250	5.189
Flexible Capital Receipts	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Borrowing - Funded by Revenue									
Saving in Service	100.787	33.478	13.299	0.019	0.119	0.141	0.163	0.309	148.315
Borrowing	82.380	44.217	38.409	4.968	4.150	4.151	4.150	4.151	186.576
Other	0.000	2.000	0.000	0.000	6.152	13.200	12.738	0.000	34.090
<b>Total Funding</b>	<b>307.115</b>	<b>205.415</b>	<b>197.585</b>	<b>85.207</b>	<b>111.066</b>	<b>155.732</b>	<b>153.891</b>	<b>70.942</b>	<b>1,286.953</b>

New schemes totalling £359m will be added to the Capital Programme, the majority of which will be funded from sources other than borrowing. The schemes are detailed below.

The revenue financing of new schemes that are funded from borrowing, which totals over £45m, has been factored in the pressures of the MTFs.

	Revised 22/23 Budget	Revised 23/24 Budget	Revised 24/25 Budget	Revised 25/26 Budget	Revised 26/27 Budget	Revised 27/28 Budget	Revised 28/29 Budget	Revised 29/30 Budget	TOTAL
Major Road Network M4 Junction 17	1.007	1.233	17.033	8.567	0.000	0.000	0.000	0.000	27.840
A338 Salisbury Junction Improvements MRN	0.759	0.561	10.136	4.114	0.000	0.000	0.000	0.000	15.570
A350 Chippenham Bypass (Ph 4&5) MRN	1.091	19.056	11.070	0.000	0.000	0.000	0.000	0.000	31.217
A3250 Melksham Bypass LLM - Full Scheme	2.825	5.630	5.795	5.935	44.056	87.435	84.355	0.000	236.031
Parking Contactless Machines	0.127	0.127	0.126						0.380
Trowbridge Leisure Centre	2.000	13.000	10.000						25.000
FME - Commercial & Rural Estate Planned Maintenance	0.630	0.250	0.250	0.250	0.250	0.250	0.250	0.250	2.380
FMOE - Car Parks - Structural & Lighting	1.000	0.500	0.500						2.000
FMOE -Salisbury Library		0.750							0.750
Fleet - Carbon Neutral Fleet	1.410								1.410
Drainage Improvements	0.500	0.500	0.500						1.500
HRC Savings Infrastructure	0.100								0.100
Passenger Transport RTP1	0.695								0.695
SMM - School Mobile Accommodation Replacement	0.500	1.500	1.000						3.000
Early Years Buildings	1.170								1.170
Waste Collection Vehicle Replacement	0.500								0.500
MBT Emissions Control Equipment	0.300								0.300
Closed Landfill Sites - Review & Works	0.219	0.219							0.438
Leisure Centres Requirements	2.412	1.215	5.000						8.627
<b>Total</b>	<b>17.245</b>	<b>44.541</b>	<b>61.410</b>	<b>18.866</b>	<b>44.306</b>	<b>87.685</b>	<b>84.605</b>	<b>0.250</b>	<b>358.908</b>

## RESERVES

The Council holds reserves to either undertake planned one off investment/spending or to deal with financial shocks/risk that face the authority in its operations.

In the setting of the 2021/22 budget the Cabinet unveiled its intention to be more transparent on the reserves held and to move the Council to holding reserves that are commensurate with the level of financial risk being faced, and where that was lower than how it would plan to move towards the level of risk assessed balance.

The General Fund Reserve is the Councils reserve held to deal with all financial shocks, whatever they may be. The table below shows the estimated opening balance, reflecting the increased balance as a result of the increases planned during 2021/22, and the balances as a result of holding to the planned strategy of increasing contributions to bring the reserve up to the risk assessed level over the MTFS.

### General Fund Reserve Forecast

Year Ended 31 March	2022/23 £M	2023/24 £M	2024/25 £M
Opening Balance	18.256	18.256	19.656
Contribution to / (from)	1.400	1.400	1.400
Removed as per budget setting	(1.400)	-	-
Closing Balance	18.256	19.656	21.056

Annex 8 provides the full detail on the general fund risk assessment. The table below then provides an estimate of the reserves held against the risk assessed level. The budget equalisation reserve is being estimated to be used to balance the

2023/24 budget and then exhausted in 2024/25, however the reality is likely that either further saving proposals will come forward or Government's funding reforms will become clearer for Wiltshire.

### Reserves Held Against Assessed Financial Risk

Year Ended 31 March	2022/23 £M	2023/24 £M	2024/25 £M
General Fund	18.256	18.256	19.656
Budget Equalisation	16.520	16.520	7.418
Collection Fund Volatility	6.438	5.188	3.938
Latent Demand	7.034	4.034	-
Opening Balance	48.248	43.998	31.012
Net Movement on General Fund	-	1.400	1.400
Planned use of Budget Equalisation	-	(9.102)	(7.418)
Planned use of Collection Fund	(1.250)	(1.250)	-
Estimated use of Latent Demand	(3.000)	(4.034)	-
Closing Balance	43.998	31.012	24.994
Represented By:			
General Fund	18.256	19.656	21.056
Budget Equalisation	16.520	7.418	-
Collection Fund Volatility	5.188	3.938	3.938
Latent Demand	4.034	-	-
Closing Balance	43.998	31.012	24.994
Risk Assessed Balance*	27.615	27.615	27.615
Cover	159%	112%	91%

The Council also holds Earmarked Reserves to deliver on planned or ringfenced spending. The table below provides details on the total level of reserves held by the Council, including Earmarked Reserves as well as Dedicated Schools Grant (DSG) and school balances.

Reserve	Closing Balance 2021/22 £m	Closing Balance 2022/23 £m	Closing Balance 2023/24 £m	Closing Balance 2024/25 £m
<b>General Fund</b>	<b>18.256</b>	<b>18.256</b>	<b>19.656</b>	<b>21.056</b>
<b>EARMARKED RESERVES:</b>				
Budget Equalisation	16.520	16.520	7.418	0.000
Latent Demand	7.034	4.034	0.000	0.000
Collection Fund Volatility	6.925	5.675	4.425	4.425
Public Health	4.823	4.823	4.823	4.823
Transformation	3.299	3.299	3.299	0.000
Business Plan Priorities	0.397	0.509	0.000	0.000
PFIs	5.494	5.494	5.494	5.494
Insurance	2.338	2.038	1.738	1.738
Other Earmarked	4.993	3.910	4.041	4.041
<b>Total Earmarked</b>	<b>51.823</b>	<b>46.302</b>	<b>31.239</b>	<b>20.522</b>
<b>Schools Balances</b>	12.542	12.542	12.542	12.542
<b>DSG</b>	-27.708	-38.708	-51.708	-51.708
<b>TOTAL</b>	<b>54.913</b>	<b>38.392</b>	<b>11.729</b>	<b>2.412</b>

## Annexes

Annex 1 – Service Budget Targets 2022/23

Annex 2 – Detail by Service on Technical Adjustments. Pay Award & Investment

Annex 3 – Detail by Service on Budget Monitoring Permanent Changes

Annex 4 – Detail by Service on Contractual Inflation

Annex 5 – Detail by Service on Service Demand Changes

Annex 6 – Detail by Service on Saving Proposals

Annex 7 – Capital Programme 2022/23 to 2029/30

Annex 8 – General Fund Reserve Risk Assessment 2022/23

Annex 9 – Fees and Charges

Wiltshire Council - MTFP Model 2022-23 to 2024-25  
Annex 1 - Service Budget Targets 2022/23

Service	Analysis of Movement in the 2021-22 Budget to the Proposed 2022-23 Budget												
	Revised Base Budget 2021/22	Funding Changes	Technical Adjustments	Pay Award	Cabinet Investment	Budget Monitoring Permanent Changes	Contractual Inflation	Demand	Previously Approved Savings	Staffing Savings Proposals	Service Savings Proposals	Proposed Budget 2022/23	Change in Budget
Living and Ageing Well Total	£67,894,905	-	-	£936,400	-	£1,996,000	£2,455,600	£4,111,700	-£60,000	-£788,700	-£4,450,000	£72,095,905	£4,201,000
Whole Life Pathway Total	£81,004,825	-	£2,793,000	£410,000	-	-	£2,896,800	-£5,742,300	-	-£439,400	-£2,920,000	£78,002,925	-£3,001,900
Education & Skills Total	£20,466,610	-	-	£826,700	£1,742,000	-	£507,100	-£89,200	-	-£390,500	-£334,500	£22,728,210	£2,261,600
Families & Children's Total	£60,509,910	-	£750,000	£1,220,200	-	-	£1,045,400	£741,700	-£525,000	-£1,039,400	-£528,100	£62,174,710	£1,664,800
<b>Corporate Director People Total</b>	<b>£229,876,250</b>	<b>-</b>	<b>£3,543,000</b>	<b>£3,393,300</b>	<b>£1,742,000</b>	<b>£1,996,000</b>	<b>£6,904,900</b>	<b>-£978,100</b>	<b>-£585,000</b>	<b>-£2,658,000</b>	<b>-£8,232,600</b>	<b>£235,001,750</b>	<b>£5,125,500</b>
Finance Total	£3,685,820	-	-	£389,800	-	-	-	-	-	-£170,500	-£10,200	£3,894,920	£209,100
Assets & Commercial Development Total	£15,382,270	-	-	£137,900	-	£509,200	£1,454,000	-£411,600	-	-£365,600	-£445,500	£16,260,670	£878,400
Information Services Total	£11,413,020	-	-	£364,900	-	-	£299,300	£53,100	-	-£401,800	-£133,000	£11,595,520	£182,500
Procurement & Commissioning Total	£8,252,130	-	-	£261,400	-	-£1,654,000	-	-	-	-£363,100	-£1,186,300	£5,310,130	-£2,942,000
HRA Total	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Corporate Director Resources Total</b>	<b>£38,733,240</b>	<b>-</b>	<b>-</b>	<b>£1,154,000</b>	<b>-</b>	<b>-£1,144,800</b>	<b>£1,753,300</b>	<b>-£358,500</b>	<b>-</b>	<b>-£1,301,000</b>	<b>-£1,775,000</b>	<b>£37,061,240</b>	<b>-£1,672,000</b>
Highways & Transport Total	£36,891,750	-	-	£561,000	-	-£160,000	£2,405,600	£425,900	-	-£455,700	-£1,907,900	£37,760,650	£868,900
Economy & Regeneration Total	£2,777,516	-	-	£94,500	-	-	-	-£37,400	-	-£253,500	-£90,600	£2,490,516	-£287,000
Planning Total	£2,372,551	-	-	£358,900	-	-	-	-£623,900	-	-£164,400	-£273,000	£1,670,151	-£702,400
Environment Total	£42,879,913	-	-	£198,600	-	-£945,000	£2,522,500	£36,400	-	-£145,500	-£1,332,000	£43,214,913	£335,000
Leisure Culture & Communities Total	£9,581,930	-	-	£566,400	-	-£800,000	-	-£816,700	-	-£959,400	-£97,900	£7,474,330	-£2,107,600
<b>Corporate Director Place Total</b>	<b>£94,503,660</b>	<b>-</b>	<b>-</b>	<b>£1,779,400</b>	<b>-</b>	<b>-£1,905,000</b>	<b>£4,928,100</b>	<b>-£1,015,700</b>	<b>-</b>	<b>-£1,978,500</b>	<b>-£3,701,400</b>	<b>£92,610,560</b>	<b>-£1,893,100</b>
Public Health Total	£1,465,300	-	-	£194,000	-	-	-	-	-	-£57,900	-£4,100	£1,597,300	£132,000
Legal & Governance Total	£8,672,560	-	-	£403,900	-	-	£5,400	-£1,131,400	-	-£468,600	-	£7,481,860	-£1,190,700
HR&OD and Transformation Total	£6,437,050	-	-	£425,200	-	-	-	-	-	-£182,200	-£1,211,700	£5,468,350	-£968,700
Corporate Directors & Members Total	£3,328,570	-	-	£51,500	-	-	-	-	-	-£339,000	-	£3,041,070	-£287,500
<b>Chief Executive Directorates Total</b>	<b>£19,903,480</b>	<b>-</b>	<b>-</b>	<b>£1,074,600</b>	<b>-</b>	<b>-</b>	<b>£5,400</b>	<b>-£1,131,400</b>	<b>-</b>	<b>-£1,047,700</b>	<b>-£1,215,800</b>	<b>£17,588,580</b>	<b>-£2,314,900</b>
Movement on Reserves Total	-£8,444,000	£7,306,100	-	-	-	-	-	-	-	-	-	-£1,137,900	£7,306,100
Capital Financing Total	£27,167,100	-	-	-	-	-	-	£153,500	-	-	-£480,000	£26,840,600	-£326,500
Corporate Costs Total	£4,196,170	-	-	-	-	-	£16,400	-£250,000	-	-	-£850,000	£3,112,570	-£1,083,600
Corporate Levies Total	£6,625,200	-	-	-	-	-	-	-	-	-	-	£6,625,200	-
<b>Corporate Total</b>	<b>£29,544,470</b>	<b>£7,306,100</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>£16,400</b>	<b>-£96,500</b>	<b>-</b>	<b>-</b>	<b>-£1,330,000</b>	<b>£35,440,470</b>	<b>£5,896,000</b>
<b>WILTSHIRE COUNCIL NET BUDGET</b>	<b>£412,561,100</b>	<b>£7,306,100</b>	<b>£3,543,000</b>	<b>£7,401,300</b>	<b>£1,742,000</b>	<b>-£1,053,800</b>	<b>£13,608,100</b>	<b>-£3,580,200</b>	<b>-£585,000</b>	<b>-£6,985,200</b>	<b>-£16,254,800</b>	<b>£417,702,600</b>	<b>£5,141,500</b>
Council Tax Requirement	-£265,849,900	-£9,904,700	-	-	-	-	-	-	-	-	-	-£275,754,600	-£9,904,700
Social Care Levy	-£32,415,700	-£3,021,600	-	-	-	-	-	-	-	-	-	-£35,437,300	-£3,021,600
Rates Retention	-£58,500,000	-	-	-	-	-	-	-	-	-	-	-£58,500,000	-
Collection Fund (surplus) / deficit	£1,250,000	£11,621,876	-	-	-	-	-	-	-	-	-	£12,871,876	£11,621,876
s31 Grant - Collection Fund deficit	-	-£11,621,876	-	-	-	-	-	-	-	-	-	-£11,621,876	-£11,621,876
Specific Grants	-£36,744,000	-£7,973,700	-£3,543,000	-	-	-	-	-	-	-	-£1,000,000	-£49,260,700	-£12,516,700
Hardship & Emergency Funding	-£20,301,500	£20,301,500	-	-	-	-	-	-	-	-	-	-	£20,301,500
<b>Income/Funding Total</b>	<b>-£412,561,100</b>	<b>-£598,500</b>	<b>-£3,543,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-£1,000,000</b>	<b>-£417,702,600</b>	<b>-£5,141,500</b>

## Wiltshire Council Budget 2022/23 and Medium Term Financial Strategy 2022/23 to 2024/25

## Annex 2 – Detail by service on Technical Adjustments

Corporate Directorate	Service	Description	2022/23	2023/24	2024/25
Corporate Director People	Whole Life Pathway	Learning Disabilities & Autism Service - Technical adjustment to move Social Care Grant Income budget from Service to Funding so full grant recognised centrally	2,793,000	-	-
Corporate Director People	Families & Children's	Children in Care & Young People - Technical adjustment to move Social Care Grant Income budget from Service to Funding so full grant recognised centrally	750,000	-	-
Corporate	Movement on Reserves	Removal of one off use of Budget Equalisation Earmarked Reserve	7,194,000	-	-
Corporate	Movement on Reserves	Create one off Business Plan Priorities Earmarked Reserve in 2022/23	112,100	(112,100)	
Corporate	Movement on Reserves	Removal of Collection Fund Volatility Reserves funding of collection fund deficit	-	-	1,250,000
<b>Funding and Technical Adjustment Changes Total</b>			<b>10,849,100</b>	<b>(112,100)</b>	<b>1,250,000</b>

## Wiltshire Council Budget 2022/23 and Medium Term Financial Strategy 2022/23 to 2024/25

## Annex 2 – Detail by service on Pay Award Changes

Corporate Directorate	Service	Description	2022/23	2023/24	2024/25
All	All	Pay Award at 2% for 2021/22 and 2022/23 and NI increase of 1.25% for 2022/23 Pay Award of 2% for 2023/24 & 2024/25	7,401,300	4,063,000	4,234,000
<b>Pay Award Total</b>			<b>7,401,300</b>	<b>4,063,000</b>	<b>4,234,000</b>

## Wiltshire Council Budget 2022/23 and Medium Term Financial Strategy 2022/23 to 2024/25

## Annex 2 – Detail by service on Cabinet Investment

Corporate Directorate	Service	Description	2022/23	2023/24	2024/25
Corporate Director People	Education & Skills	Investment in SEN & Inclusion service (Cabinet decision)	1,742,000	-	-
<b>Growth Total</b>			<b>1,742,000</b>	<b>-</b>	<b>-</b>

Wiltshire Council Budget 2022/23 and Medium Term Financial Strategy 2022/23 to 2024/25  
Annex 3 – Detail by service on Budget Monitoring Permanent Changes

Corporate Directorate	Service	Description	2022/23	2023/24	2024/25
Corporate Director People	Living and Ageing Well	Living Well - Net impact on level of demand that the removal of Hospital Discharge Funding by central Government imposes on the Council	1,996,000	-	-
Corporate Director Resources	Assets & Commercial Development	Monkton Park PFI, Ear Marked Reserve exhausted in 2020/21 so base budget required	509,200	-	-
Corporate Director People	Procurement & Commissioning	Better Care Fund - CCG provide Wiltshire Council an element of funding from BCF for protecting Adult Social Care. This increase is inline with CCG responsibility to increase that amount inline with CCG minimum contribution.	(1,654,000)	-	-
Corporate Director Place	Highways & Transport	Local Highways - Street works Income budgets in line with 2021/22 demand	(250,000)	-	-
Corporate Director Place	Highways & Transport	Passenger Transport - Additional Buses required for Wootton Bassett Academy so that busses arrive on site no earlier than 10 minutes before the start of the school day	90,000	-	-
Corporate Director Place	Environment	Waste Management - Increase Income budgets for Green Waste, Bulky and Lot 2 HRC Recyclables Income budgets in line with 2021/22 demand	(545,000)	-	-
Corporate Director Place	Environment	Waste Management - implement waste collection round efficiencies	(400,000)		
Corporate Director Place	Leisure Culture & Communities	Leisure Operations - Alignment of pricing levels as part of Insourcing Leisure Centres and setting target at 80% of pre-covid levels	(800,000)	(200,000)	-
<b>Budget Monitoring Permanent Changes Total</b>			<b>(1,053,800)</b>	<b>(200,000)</b>	<b>-</b>

## Wiltshire Council Budget 2022/23 and Medium Term Financial Strategy 2022/23 to 2024/25

## Annex 4 – Detail by service on Contractual Inflation

Corporate Directorate	Service	Description	2022/23	2023/24	2024/25
Corporate Director People	Living and Ageing Well	Living Well - Contractual uplifts have been applied in the range of 0% to 2.68% ; in addition it is anticipated that there are specific areas where there may be significant increases in prices, and 5% for some specific services has been factored in	2,455,600	2,122,100	2,198,700
Corporate Director People	Whole Life Pathway	Mental Health Service - Contractual uplifts have been applied in the range of 0% to 2.5%; in addition it is anticipated that there are specific areas where there may be significant increases in prices	1,228,200	562,200	578,200
Corporate Director People	Whole Life Pathway	Learning Disabilities & Autism Service - Contractual uplifts have been applied in the range of 0% to 2.5%; in addition it is anticipated that there are specific providers where there may be significant increases in prices	1,668,600	976,300	1,003,300
Corporate Director People	Education & Skills	SEND Inclusion - Inflation increase	507,100	292,700	331,400
Corporate Director People	Families & Children's	Children in Care & Young People - SEN and Social Care Placements Contractual Inflation	840,600	1,039,400	1,068,800
Corporate Director People	Families & Children's	Children in Care & Young People -SEN Social Care Placements Contractual Inflation	204,800	201,500	219,600
Corporate Director Resources	Assets & Commercial Development	Inflation increase for the estate - rates for 2022/23 Electricity 35%, Gas 60%, water 4%, biomass 10%, cleaning 5%, waste & NNDR 4%	1,454,000	336,900	350,600
Corporate Director Resources	Information Services	CPI at 4% on Applications and Microsoft Applications, assumes Licences are static	299,300	155,900	158,900
Corporate Director Place	Highways & Transport	Local Highways and Passenger Transport - Inflation rates linked to contracts or CPI (range 4-7.5%). Street Lighting Energy at 35%	2,405,600	1,060,800	1,114,300
Corporate Director Place	Environment	Waste Management - CPI (blended rate as applies from Jul) at 3.6% on all contracts except Landfill Tax, Lakeside and MBT contract which is at 6%	2,522,500	1,994,300	1,170,500
Chief Executive Directorates	Legal & Governance	Inflation increase for Mortuary Transport contract CPI at 4%	5,400	2,800	2,900
Corporate	Corporate Costs	SWAP Audit 3% price increase	16,400	-	-
<b>Contractual Inflation Total</b>			<b>13,608,100</b>	<b>8,744,900</b>	<b>8,197,200</b>

## APPENDIX 1

### Wiltshire Council Budget 2022/23 and Medium Term Financial Strategy 2022/23 to 2024/25

#### Annex 5 – Detail by service on Service Demand changes

Corporate Directorate	Service	Description	2022/23	2023/24	2024/25
Corporate Director People	Living and Ageing Well	Living Well - Adjustments in light of demand levels in line with 2021/22 forecast, new model to predict changes in demand using POPPI and PANSI population projections	4,111,700	1,426,300	1,497,400
Corporate Director People	Whole Life Pathway	Learning Disabilities & Autism Service - Adjustments in light of demand levels in line with 2021/22 forecast, new model to predict changes in demand using POPPI and PANSI population projections	(4,868,900)	1,434,300	1,514,600
Corporate Director People	Whole Life Pathway	Learning Disabilities & Autism Service - Transitions reflected in ASC as a pressure	1,358,300	-	-
Corporate Director People	Whole Life Pathway	Community Support - Adjustments in light of demand levels in line with 2021/22 forecast, new model to predict changes in demand using POPPI and PANSI population projections	(2,231,700)	412,500	437,400
Corporate Director People	Education & Skills	SEN Education - Revised PTU estimate, SEN Transport aligned to 2021/22	(974,000)	1,340,900	1,518,200
Corporate Director People	Education & Skills	SEN Education - Anticipated demand at current prices which reflect the higher unit cost due to the national taxi driver shortage	884,800	1,501,200	1,647,000
Corporate Director People	Families & Children's	Children in Care & Young People - Social Care Placements Demand	472,900	109,800	(211,500)
Corporate Director People	Families & Children's	Children in Care & Young People - Connected Persons Rate change following case law	268,800	-	-
Corporate Director Resources	Assets & Commercial Development	Puts Sales Fees and Charges budgets up so back to 100% of pre-covid level	(141,600)	-	-
Corporate Director Resources	Assets & Commercial Development	Remove PPE element for one of pressure in 2021/22. Assumes some additional cleaning for Council building (excluding Leisure) in response to COVID measures has to continue.	(270,000)	-	-
Corporate Director Resources	Information Services	Digital Board Civica application increase in scope	53,100	-	-
Corporate Director Place	Highways & Transport	Local Highways - increased budget for Ash Die Back programme to inspect and remove diseased trees	500,000	-	-
Corporate Director Place	Highways & Transport	Local Highways - Puts Sales Fees and Charges budgets up so back to 98% of pre-covid level	(74,100)	-	-
Corporate Director Place	Economy & Regeneration	Puts Sales Fees and Charges budgets up so back to 98% of pre-covid level	(37,400)	-	-

Wiltshire Council Budget 2022/23 and Medium Term Financial Strategy 2022/23 to 2024/25  
Annex 5 – Detail by service on Service Demand changes

Corporate Directorate	Service	Description	2022/23	2023/24	2024/25
Corporate Director Place	Planning	Puts Sales Fees and Charges budgets up so that overall now at pre-covid level for Development Management and 98% of pre-covid levels for Building Control and Local Land Charges	(623,900)	-	-
Corporate Director Place	Environment	Waste Management - Tonnage increase linked to Household growth, has been assumed at 1% increase based on Q2 2021/22 tonnages	101,200	113,100	117,700
Corporate Director Place	Environment	Public Protection - Puts Sales Fees and Charges budgets up so that overall back to 98% of pre-covid level	(64,800)	-	-
Corporate Director Place	Leisure Culture & Communities	Puts Sales Fees and Charges budgets up so that overall Leisure Operations back to 80% , Libraries 94% and Heritage 98% of pre-covid levels	(816,700)	-	-
Chief Executive Directorates	Legal & Governance	Removes one off base budget adjustment in 2021/22 for Elections for when reserve was used as part of 2019/20 spend mitigations.	(1,000,000)	-	-
Chief Executive Directorates	Legal & Governance	Puts Sales Fees and Charges budgets up so that overall back to 98% of pre-covid level	(131,400)	-	-
Corporate	Capital Financing	Capital Financing increase based on 2021/22 Q3 Capital Programme and approved BIDS, covers MRP and Interest	153,500	8,933,000	3,483,000
Corporate	Corporate Costs	50% reduction in Corporate Legal costs budget	(250,000)	-	-
<b>Demand Total</b>			<b>(3,580,200)</b>	<b>15,271,100</b>	<b>10,003,800</b>

## APPENDIX 1

### Wiltshire Council Budget 2022/23 and Medium Term Financial Strategy 2022/23 to 2024/25

#### Annex 6 – Detail by service on Previously Approved Savings

Corporate Directorate	Service	Description	2022/23	2023/24	2024/25
Corporate Director People	Living and Ageing Well	Living Well - Adults 18+ Hospitals & Integration	(60,000)	-	
Corporate Director People	Families & Children's	Children in Care & Young People - Fostering Excellence	(525,000)	(999,600)	(789,500)
<b>Approved Savings Total</b>			<b>(585,000)</b>	<b>(999,600)</b>	<b>(789,500)</b>

### Wiltshire Council Budget 2022/23 and Medium Term Financial Strategy 2022/23 to 2024/25

#### Annex 6 – Detail by service on Savings Proposals

Corporate Directorate	Service	Description	2022/23	2023/24	2024/25
Corporate Director People	Living and Ageing Well	Living Well - Continue with the brokerage process for allocating domiciliary care packages to Tier 1 providers	(100,000)	-	-
Corporate Director People	Living and Ageing Well	Living Well - Improved pricing and more effective demand management to be achieved with the introduction of additional zones of delivery and/or specialist tariffs (e.g. complex needs/end of life) through the Help to Live at Home (homecare) Alliance	(50,000)	(450,000)	-
Corporate Director People	Living and Ageing Well	Living Well - Improved pricing and hospital discharge flow to nursing homes improved by increasing bed capacity block contracts and framework beds, particularly in locations where there is low bed capacity or where there are delays in meeting demand	(100,000)	-	-
Corporate Director People	Living and Ageing Well	Living Well - Increase Occupational Therapists to review large packages of care where there are moving and handling needs that require two support workers. Through use of specialist equipment and techniques, it is often possible to reduce the need for two support workers and therefore the costs also reduce	(100,000)	-	-
Corporate Director People	Living and Ageing Well	Living Well - Convert spot placements to block contract and negotiate reduced prices in Older People residential and nursing placements	(200,000)	(500,000)	-
Corporate Director People	Living and Ageing Well	Living Well - New Prevention & Well being team in adults. Early support replacing Local Area Co-ordinators	(100,000)	-	-
Corporate Director People	Living and Ageing Well	Living Well - Improved Better Care Fund to be used to support social care, reduce pressure on NHS & support care market	(2,900,000)	-	-

Wiltshire Council Budget 2022/23 and Medium Term Financial Strategy 2022/23 to 2024/25  
Annex 6 – Detail by service on Savings Proposals

Corporate Directorate	Service	Description	2022/23	2023/24	2024/25
Corporate Director People	Living and Ageing Well	Living Well - To ensure we are achieving best value when delivering outcomes for individuals in order to meet their social care needs. This will involve using a strengths based approach to care and and support planning and increased use of direct payments.	(813,000)	-	-
Corporate Director People	Living and Ageing Well	Housing Services - Due to an increase in housing provider fees over a three year period we need to increase our income. This is the housing provider fee we charge to run and manage the Councils allocation system to enable us to be able to allocate homes in line with government guidance and legislation on behalf of the providers.	(30,000)	-	-
Corporate Director People	Living and Ageing Well	Housing Services - No longer provide Handy person scheme, service now managed differently through HIA service	(57,000)	-	-
Corporate Director People	Whole Life Pathway	Learning Disabilities & Autism Service - Roll out Enablement outreach model supporting people with LD or MH in crisis to reduce demand on specialist placements and supporting them to be as independent as possible	(90,000)	-	-
Corporate Director People	Whole Life Pathway	Learning Disabilities & Autism Service - Improved use of Care Cubed, a tool to help us obtain an evidence-based picture of what a placement is likely to cost, based on benchmarking data. It aids negotiation	(500,000)	-	-
Corporate Director People	Whole Life Pathway	Learning Disabilities & Autism Service - Contract variations and re-commissioning of Good Lives Alliance (Framework Contract for rates for care of adults with LD)	(250,000)	(750,000)	-
Corporate Director People	Whole Life Pathway	Learning Disabilities & Autism Service - Convert spot to block contracts and negotiate reduced prices in working age residential placements (commissioning activity related to placements for adults with learning disability)	(250,000)	(750,000)	-
Corporate Director People	Whole Life Pathway	Learning Disabilities & Autism Service - Re-commission day opportunities for working age adults and older people so less are spot purchased and they better meet need and provide value for money	-	(100,000)	-

## APPENDIX 1

### Wiltshire Council Budget 2022/23 and Medium Term Financial Strategy 2022/23 to 2024/25

#### Annex 6 – Detail by service on Savings Proposals

Corporate Directorate	Service	Description	2022/23	2023/24	2024/25
Corporate Director People	Whole Life Pathway	Learning Disabilities & Autism Service - Increased use of Shared Lives	(150,000)	-	-
Corporate Director People	Whole Life Pathway	Learning Disabilities & Autism Service - Savings against high cost action plan to address spend on under 65 placements (mainly adults with learning disabilities)	(500,000)	(500,000)	-
Corporate Director People	Whole Life Pathway	Community Support - Income collection from clients in LD who only use in house services	(80,000)	-	-
Corporate Director People	Whole Life Pathway	Community Support - Travel reduction resulting from greater outreach and reduction of use of day centres for adults with LD	(100,000)	-	-
Corporate Director People	Whole Life Pathway	Mental Health & Safeguarding - CCG contribution to customers following discharge from mental health hospital (Section 117 Aftercare) has increased	(1,000,000)	-	-
Corporate Director People	Education & Skills	Targeted Education - Increase Schools traded Service income by CPI 4%	(6,400)	-	-
Corporate Director People	Education & Skills	Inclusion & SEND - SEND Travel Review for transport for children with Special educational needs	(140,000)	(250,000)	-
Corporate Director People	Education & Skills	Inclusion & SEND Increase Schools traded Service income by CPI 4%	(5,300)	-	-
Corporate Director People	Education & Skills	School Effectiveness - Moving Early Years Entitlement payments to Liquid Logic database will reduce staffing admin requirements	(28,000)	-	-
Corporate Director People	Education & Skills	School Effectiveness - Removal of funding for consultants in the School Place Commissioning Team	(38,000)	-	-
Corporate Director People	Education & Skills	School Effectiveness - Increase Schools traded Service income by CPI 4%	(6,800)	-	-
Corporate Director People	Education & Skills	Employment & Skills - Review of service delivery to align with the Wiltshire Council funded element solely to statutory duties and crucial partnership engagement	(110,000)	-	-
Corporate Director People	Families & Children's	Support & Safeguarding - Make efficiencies across the contract portfolio in Families and Children's Commissioning, through contract negotiation and service reviews	(50,000)	(50,000)	(50,000)
Corporate Director People	Families & Children's	Support & Safeguarding - Apply Supporting families grant to address multiple disadvantages through a whole family approach, delivered by keyworkers	(225,000)	-	-
Corporate Director People	Families & Children's	Children in Care & Young People - New residential Children's Home Block Contract	(50,000)	(150,000)	(150,000)

Wiltshire Council Budget 2022/23 and Medium Term Financial Strategy 2022/23 to 2024/25  
Annex 6 – Detail by service on Savings Proposals

Corporate Directorate	Service	Description	2022/23	2023/24	2024/25
Corporate Director People	Families & Children's	Children in Care & Young People - Residential Step Forward Programme, moving children from residential placements in foster placements	(200,000)	(105,000)	(100,000)
Corporate Director People	Families & Children's	Children in Care & Young People - Increase Schools traded Service income by CPI 4%	(3,100)	-	-
Corporate Director Resources	Finance	Increase Schools traded Service income by CPI 4%	(10,200)	-	-
Corporate Director Resources	Assets & Commercial Development	Housing related support contracts saving from recommissioning service	(100,000)	-	-
Corporate Director Resources	Assets & Commercial Development	Generation of rental and service charge income from the Operational Estate, through lettings to third partners, commissioned services, public body partners or commercial companies	(170,000)	-	-
Corporate Director Resources	Assets & Commercial Development	Property cost avoided in Busines rates, utilities and security by the demolition, where appropriate of void buildings. The demolition should remove the liabilities and risks, and add value to the capital receipt potential of the site to be taken forward	(51,500)	-	-
Corporate Director Resources	Assets & Commercial Development	Property operating costs reduced by the close down and disposal of buildings	(19,500)	-	-
Corporate Director Resources	Assets & Commercial Development	Utility savings (gas and electricity) from improved building energy performance following capital investment through the Property Carbon Reduction Programme	(60,000)	-	-
Corporate Director Resources	Assets & Commercial Development	Re-investment of increase capital receipt into the commercial and rural estates. The aim is to invest capital into sites that mitigate reactive management costs and improve the lettability of the units to maintain income streams. The proposal encourages an active asset management approach for the council's investment estates, which currently have to compete with operational assets	(25,000)	-	-
Corporate Director Resources	Assets & Commercial Development	Future target for income generation through our assets as well reduction in operating costs following asset rationalisation through service reviews	-	(500,000)	(500,000)
Corporate Director Resources	Assets & Commercial Development	Increase Schools traded Service income by CPI 4%	(19,500)	-	-
Corporate Director Resources	Information Services	Review and reduce Applications costs by rationalising	(25,000)	-	-

Wiltshire Council Budget 2022/23 and Medium Term Financial Strategy 2022/23 to 2024/25  
Annex 6 – Detail by service on Savings Proposals

Corporate Directorate	Service	Description	2022/23	2023/24	2024/25
Corporate Director Resources	Information Services	Reduce spend on corporate network	(50,000)	-	-
Corporate Director Resources	Information Services	Reduce spend on telephony	(25,000)	-	-
Corporate Director Resources	Information Services	Reduce costs as a result the new Liquid Logic Children's system	(33,000)	-	-
Corporate Director Resources	Procurement & Commissioning	Reduce funding for lunch clubs for older adults	(60,000)	(60,000)	-
Corporate Director Resources	Procurement & Commissioning	Decommission Housing Related Support	(958,000)	-	-
Corporate Director Resources	Procurement & Commissioning	Reduce funding for Friendship Clubs for adults with learning disabilities	(46,300)	(46,300)	-
Corporate Director Resources	Procurement & Commissioning	Reduce grant funding to Citizens Advice to core funding only	(122,000)	-	-
Corporate Director Place	Highways & Transport	Car Parking - Introduce Parking charges for Blue Badge Holders	(40,000)	-	-
Corporate Director Place	Highways & Transport	Car Parking - Introduce Sunday charges in all carparks	(50,000)	-	-
Corporate Director Place	Highways & Transport	Car Parking - Increase the daily fee for Tradesmen's waivers from £11 to £15	(4,000)	-	-
Corporate Director Place	Highways & Transport	Car Parking - Increase the charge for daily visitor permits for on street residential zones. From £0.040 to £0.060	(10,000)	-	-
Corporate Director Place	Highways & Transport	Car Parking - Introduce a new charge of £20 for the currently free annual visitor permit. This is a permit available to a household where the occupant is over 60 and does not own a car	(5,400)	-	-
Corporate Director Place	Highways & Transport	Car Parking - Remove the current arrangement of free parking after 3pm in Culver Street car park Salisbury	(40,000)	-	-
Corporate Director Place	Highways & Transport	Car Parking - Remove free event parking from Town Councils. We provide the equivalent of two days free parking to all Town Councils.	(20,000)	-	-
Corporate Director Place	Highways & Transport	Car Parking - Increase car parking charges by 10p per hour on every tariff; factors in a small drop in service demand	(600,000)	(120,000)	-
Corporate Director Place	Highways & Transport	Car Parking - Introduce car parking charges at Castle Combe car park	(30,000)	-	-
Corporate Director Place	Highways & Transport	Highways Operations - Charge for advertising on Bus Shelters	(100,000)	-	-
Corporate Director Place	Highways & Transport	Highways Operations - Reduce Consultants and Professional fees for Highways	(100,000)	-	-
Corporate Director Place	Highways & Transport	Highways Operations - Fleet Strategy savings from capital investment in the stock	(57,000)	-	-

## APPENDIX 1

### Wiltshire Council Budget 2022/23 and Medium Term Financial Strategy 2022/23 to 2024/25

#### Annex 6 – Detail by service on Savings Proposals

Corporate Directorate	Service	Description	2022/23	2023/24	2024/25
Corporate Director Place	Highways & Transport	Highways Operations - Retender a revised Streetscene Grounds Maintenance contract. Reduce quantity of grass cutting by changing suitable areas of land to less frequent cuts, including changing use to wildflower areas, engagement in "No Mow May" initiative. Replace petrol and diesel vehicles, machinery and tools with electric power. Delegate services and/or transfer areas of amenity land to town/parish councils. Transfer Council managed allotments.	(260,500)	(140,000)	-
Corporate Director Place	Highways & Transport	Highways Operations - Road Safety programme efficiencies	(70,000)	-	-
Corporate Director Place	Highways & Transport	Highways Operations - Grey Fleet saving from the allocation of a vehicles to any Wiltshire Grey fleet driver doing over 8000 miles	(20,000)	-	-
Corporate Director Place	Highways & Transport	Local Highways - Skips & Scaffolding fees and charges apply inflation increase from £69 to £85 and £81 to £100	(25,000)	-	-
Corporate Director Place	Highways & Transport	Local Highways - Look at alternative support to Canal Trust and AONB	(40,000)	-	-
Corporate Director Place	Highways & Transport	Local Highways - Asset transfer Countryside sites, due to timing may need to hibernate service for 22/23	(25,000)	(25,000)	-
Corporate Director Place	Highways & Transport	Passenger Transport - Reduce Concessionary fares to 90% .	(411,000)	-	-
Corporate Director Place	Economy & Regeneration	Reduce Consultants budgets in Economic Regeneration	(78,600)	-	-
Corporate Director Place	Economy & Regeneration	Review Enterprise Centre model to rationalise floor space and income generation	(12,000)	-	-
Corporate Director Place	Planning	Introduce new charge for S106 monitoring fees	(60,000)	-	-
Corporate Director Place	Planning	Reduce Spatial Planning Professional fees	(13,000)	-	-
Corporate Director Place	Planning	Align Local Plan budget to programme and capacity and use Earmarked Reserve to balance fluctuations	(200,000)	-	-
Corporate Director Place	Environment	Waste Management - Introduce a charge at HRCs for disposal of non-household waste at the HRCs. For the purposes of charging, items that fall into this category (of non-household waste) will include asbestos, gas bottles, tyres, plasterboard, soil and rubble	(100,000)	(200,000)	-
Corporate Director Place	Environment	Waste Management - Consult on the closure in 2023 of Lower Compton HRC	-	(100,000)	-
Corporate Director Place	Environment	Waste Management - Increase Bulky Waste collection fee from £25.30 per item to £28 per item to fully recover contract costs, assumes demand is not impacted by price increase	(24,000)	-	-

Wiltshire Council Budget 2022/23 and Medium Term Financial Strategy 2022/23 to 2024/25  
Annex 6 – Detail by service on Savings Proposals

Corporate Directorate	Service	Description	2022/23	2023/24	2024/25
Corporate Director Place	Environment	Waste Management - Increase Green Waste collection charge from £50 to £60 per bin, assumes demand is not impacted by price increase (90,000 customers)	(488,000)	-	-
Corporate Director Place	Environment	Waste Management - Increase Lot 1 Recyclables Income budget in line with prices received in 2021	(625,000)	-	-
Corporate Director Place	Environment	Waste Management - Increase Lot 2 (HRC) Recyclables Income budget in line with prices received for 2021	(50,000)	-	-
Corporate Director Place	Environment	Waste Management – The Council currently has contracts in place to treat 110ktpa of household waste (60ktoa to MBT in Westbury, 50kpta to Lakeside EFW). Ongoing risk of under delivery of contracted tonnage, resulting in Compensation payment to contractor. Review contract to inform ability to negotiate the “sell off” of some contracted capacity. This will reduce council exposure to Compensation Events, plus realise the financial benefit of sale of capacity.	-	(500,000)	-
Corporate Director Place	Environment	Cabinet intend to increase recycling rates as per their commitment in the new Business Plan, and there are a number of opportunities to achieve this that will also bring about efficiencies and potential income generation in future years in the way we deliver Wiltshire's recycling service going forward	-	(500,000)	-
Corporate Director Place	Environment	Public Protection - Increases Fees and Charges in Pest control to maintain competitive pricing but move to full cost recovery of the service	(45,000)	-	-
Corporate Director Place	Leisure Culture & Communities	Leisure Operations - Recruit and improve Debt collection for Leisure Centre income	(50,000)	-	-
Corporate Director Place	Leisure Culture & Communities	Leisure Operations - Future income and rationalisation target for Leisure and Library services following service reviews	-	(500,000)	(1,000,000)
Corporate Director Place	Leisure Culture & Communities	Libraries - Work with Town and Parish Councils so that Libraries are housed in the community and WC no longer have facility costs for the smaller Libraries	(47,900)	-	-
Chief Executive Directorates	Public Health	Increase Schools traded Service income by CPI 4%	(4,100)	-	-
Chief Executive Directorates	HR&OD and Transformation	Reduce supplies & services budgets	(154,000)	-	-
Chief Executive Directorates	HR&OD and Transformation	Remove public transport budget, vehicle hire and reduce travel	(16,000)	-	-
Chief Executive Directorates	HR&OD and Transformation	Increase Schools traded Service income by CPI 4%	(41,700)	-	-
Chief Executive Directorates	HR&OD and Transformation	Proposal to fund Transformation activities from flexible use of Capital Receipts	(1,000,000)	-	-

## Wiltshire Council Budget 2022/23 and Medium Term Financial Strategy 2022/23 to 2024/25

## Annex 6 – Detail by service on Savings Proposals

Corporate Directorate	Service	Description	2022/23	2023/24	2024/25
Corporate	Capital Financing	Effective management of schemes in Capital Programme & where necessary reprogramming	(200,000)	-	-
Corporate	Capital Financing	Treasury Strategy investment strategy risk & cash mgmt	(30,000)	-	-
Corporate	Capital Financing	Removal of additional Hardship Funding	(250,000)	-	-
Corporate	Corporate Costs	Reduction in Redundancy budget	(750,000)	-	-
Corporate	Corporate Costs	Renewable energy investment opportunities	-	(180,000)	(400,000)
Corporate	Corporate Costs	Reduction in Bank charges as a result of improvements in the controls for digital payments	(100,000)	-	-
Specific Grants	Specific Grants	Remove the £1m set aside for business rates uncertainty	(1,000,000)	-	-
<b>Service Savings Proposals Total</b>			<b>(17,254,800)</b>	<b>(6,476,300)</b>	<b>(2,200,000)</b>
All	All	Reduction in staffing budgets, subject to negotiations with Unions. Applied at service level within the MTFs based on current assumptions and estimates.	(6,985,200)	(3,211,400)	-
<b>Staff Savings Proposals Total</b>			<b>(6,985,200)</b>	<b>(3,211,400)</b>	<b>-</b>



## Wiltshire Council Budget 2022/23 and Medium Term Financial Strategy 2022/23 to 2024/25

## Annex 7 – Capital Programme 2022/23 to 2029/30

Scheme name	Revised 22/23 Budget	Revised 23/24 Budget	Revised 24/25 Budget	Revised 25/26 Budget	Revised 26/27 Budget	Revised 27/28 Budget	Revised 28/29 Budget	Revised 29/30 Budget	TOTAL
<b>Assets &amp; Commercial Development</b>									
Capital Receipt Enhancement	0.170	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.170
Commercial - Commercial Investment	24.849	12.500	12.500	0.000	0.000	0.000	0.000	0.000	49.849
Depot & Office Strategy	4.160	0.000	0.000	0.000	0.000	0.000	0.000	0.000	4.160
Disabled Facilities Grants	5.000	4.000	4.000	3.000	3.000	3.000	3.000	3.000	28.000
Facilities Management Operational Estate	2.651	3.250	2.500	2.000	2.000	2.000	2.000	2.000	18.401
Gypsies and Travellers Projects	1.300	0.000	0.000	0.000	0.000	0.000	0.000	0.000	1.300
Housing Infrastructure Fund (HIF)	7.501	21.121	37.581	0.000	0.000	0.000	0.000	0.000	66.203
Porton Science Park	3.709	0.000	0.000	0.000	0.000	0.000	0.000	0.000	3.709
Health and Wellbeing Centres - Live Schemes	7.850	0.441	0.045	0.000	0.000	0.000	0.000	0.000	8.336
Non-Commercial Property Purchases	0.059	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.059
North Wiltshire Schools PFI Playing Fields	0.300	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.300
Operational Property Energy Efficiency and Generation	8.400	0.000	0.000	0.000	0.000	0.000	0.000	0.000	8.400
Park & Ride Solar Panel Canopys	3.500	0.000	0.000	0.000	0.000	0.000	0.000	0.000	3.500
Salisbury Central Car Park & Maltings	32.630	0.000	0.000	0.000	0.000	0.000	0.000	0.000	32.630
Facilities Management Investment Estate	0.630	0.250	0.250	0.250	0.250	0.250	0.250	0.250	2.380
Social Care Infrastructure & Strategy	0.634	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.634
<b>Assets &amp; Commercial Development Total</b>	<b>103.343</b>	<b>41.562</b>	<b>56.876</b>	<b>5.250</b>	<b>5.250</b>	<b>5.250</b>	<b>5.250</b>	<b>5.250</b>	<b>228.031</b>

<b>Capital Loans</b>									
Stone Circle Housing Company Loan	33.488	12.227	0.799	0.019	0.119	0.141	0.163	0.309	47.265
Stone Circle Development Company Loan	11.050	8.751	0.000	0.000	0.000	0.000	0.000	0.000	19.801
<b>Capital Loans Total</b>	<b>44.538</b>	<b>20.978</b>	<b>0.799</b>	<b>0.019</b>	<b>0.119</b>	<b>0.141</b>	<b>0.163</b>	<b>0.309</b>	<b>67.066</b>

## Wiltshire Council Budget 2022/23 and Medium Term Financial Strategy 2022/23 to 2024/25

## Annex 7 – Capital Programme 2022/23 to 2029/30

Scheme name	Revised 22/23 Budget	Revised 23/24 Budget	Revised 24/25 Budget	Revised 25/26 Budget	Revised 26/27 Budget	Revised 27/28 Budget	Revised 28/29 Budget	Revised 29/30 Budget	TOTAL
<b>Information Services</b>									
ICT Applications	4.258	2.914	2.914	0.000	0.000	0.000	0.000	0.000	10.086
ICT Business as Usual	1.627	2.284	1.575	0.721	0.000	0.000	0.000	0.000	6.207
ICT Other Infrastructure	0.400	0.400	0.400	0.000	0.000	0.000	0.000	0.000	1.200
ICT Get Well	3.474	1.607	1.504	0.000	0.000	0.000	0.000	0.000	6.585
<b>Information Services Total</b>	<b>9.759</b>	<b>7.205</b>	<b>6.393</b>	<b>0.721</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>24.078</b>

<b>Highways &amp; Transport</b>									
Churchyards & Cemeteries	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
CIL Funded Schemes	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Farmers Roundabout	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Parking Contactless Machines	0.127	0.127	0.126	0.000	0.000	0.000	0.000	0.000	0.380
Fleet Vehicles	4.091	0.500	0.500	0.500	0.500	0.500	0.500	0.500	7.591
Highway flooding prevention and Land Drainage schemes	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Integrated Transport	1.781	1.781	1.781	1.781	1.781	1.781	1.781	1.781	14.248
Local Highways and Footpath Improvement Groups	0.800	0.800	0.800	0.800	0.800	0.800	0.800	0.800	6.400
LED Street Lighting	0.200	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.200
Major Road Network (MRN)	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Pothole Fund Grant	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Structural Maintenance & Bridges	16.140	16.139	16.139	16.139	16.139	16.139	16.139	16.139	129.113
Churchfields Depot Drainage and Traffic Management	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Passenger Transport RTP1	0.695	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.695
Drainage Improvements	0.500	0.500	0.500	0.000	0.000	0.000	0.000	0.000	1.500
Major Road Network M4 Junction 17	1.007	1.233	17.033	8.567	0.000	0.000	0.000	0.000	27.840
A338 Salisbury Junction Improvements MRN	0.759	0.561	10.136	4.114	0.000	0.000	0.000	0.000	15.570
A350 Chippenham Bypass (Ph 4&5) MRN	1.091	19.056	11.070	0.000	0.000	0.000	0.000	0.000	31.217
A3250 Melksham Bypass LLM - Full Scheme	2.825	5.630	5.795	5.935	44.056	87.435	84.355	0.000	236.031
<b>Highways &amp; Transport Total</b>	<b>30.016</b>	<b>46.327</b>	<b>63.880</b>	<b>37.836</b>	<b>63.276</b>	<b>106.655</b>	<b>103.575</b>	<b>19.220</b>	<b>470.785</b>

## Wiltshire Council Budget 2022/23 and Medium Term Financial Strategy 2022/23 to 2024/25

## Annex 7 – Capital Programme 2022/23 to 2029/30

Scheme name	Revised 22/23 Budget	Revised 23/24 Budget	Revised 24/25 Budget	Revised 25/26 Budget	Revised 26/27 Budget	Revised 27/28 Budget	Revised 28/29 Budget	Revised 29/30 Budget	TOTAL
<b>Economy &amp; Regeneration</b>									
Boscombe Down	1.191	0.000	0.000	0.000	0.000	0.000	0.000	0.000	1.191
Salisbury Future High Streets	5.005	3.214	0.000	0.000	0.000	0.000	0.000	0.000	8.219
Trowbridge Future High Streets	5.827	8.363	0.000	0.000	0.000	0.000	0.000	0.000	14.190
Carbon reduction	0.009	0.009	0.009	0.000	0.000	0.000	0.000	0.000	0.027
Wiltshire Online	0.847	0.097	0.097	0.097	0.000	0.000	0.000	0.000	1.138
<b>Economy &amp; Regeneration Total</b>	<b>12.879</b>	<b>11.683</b>	<b>0.106</b>	<b>0.097</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>24.765</b>

<b>Environment</b>									
Waste Services	1.019	0.719	0.500	0.500	0.500	0.500	0.500	0.500	4.738
HRC Savings Infrastructure	0.100	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.100
<b>Environment Total</b>	<b>1.119</b>	<b>0.719</b>	<b>0.500</b>	<b>0.500</b>	<b>0.500</b>	<b>0.500</b>	<b>0.500</b>	<b>0.500</b>	<b>4.838</b>

<b>Leisure Culture &amp; Communities</b>									
Area Boards and LPSA PRG Reward Grants	0.400	0.400	0.400	0.400	0.400	0.400	0.400	0.400	3.200
Community Projects	0.400	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.400
Fitness Equipment for Leisure Centres	0.800	0.250	0.250	0.250	0.250	0.250	0.250	0.250	2.550
Libraries - Self Service	0.500	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.500
Trowbridge Leisure Centre	2.000	13.000	10.000	0.000	0.000	0.000	0.000	0.000	25.000
Leisure Requirements	3.912	1.215	5.000	0.000	0.000	0.000	0.000	0.000	10.127
<b>Leisure Culture &amp; Communities Total</b>	<b>8.012</b>	<b>14.865</b>	<b>15.650</b>	<b>0.650</b>	<b>0.650</b>	<b>0.650</b>	<b>0.650</b>	<b>0.650</b>	<b>41.777</b>

<b>GENERAL FUND TOTAL</b>	<b>261.956</b>	<b>167.106</b>	<b>161.194</b>	<b>48.773</b>	<b>73.445</b>	<b>116.796</b>	<b>113.688</b>	<b>29.429</b>	<b>972.387</b>
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## Wiltshire Council Budget 2022/23 and Medium Term Financial Strategy 2022/23 to 2024/25

## Annex 7 – Capital Programme 2022/23 to 2029/30

Scheme name	Revised 22/23 Budget	Revised 23/24 Budget	Revised 24/25 Budget	Revised 25/26 Budget	Revised 26/27 Budget	Revised 27/28 Budget	Revised 28/29 Budget	Revised 29/30 Budget	TOTAL
HRA - Council House Build Programme (Phase 2)	1.387	0.000	0.000	0.000	0.000	0.000	0.000	0.000	1.387
HRA - Council House Build Programme (Phase 3.1)	10.326	0.277	0.000	0.000	0.000	0.000	0.000	0.000	10.603
HRA - Council House Build Programme (Phase 3.2)	12.125	2.499	0.000	0.000	0.000	0.000	0.000	0.000	14.624
HRA - Council House Build Programme (Phase 3.3)	4.032	17.858	20.537	20.847	21.472	22.117	22.780	23.464	153.107
HRA - Refurbishment of Council Stock	17.289	17.675	15.854	15.587	16.149	16.819	17.423	18.049	134.845
<b>Housing Revenue Total</b>	<b>45.159</b>	<b>38.309</b>	<b>36.391</b>	<b>36.434</b>	<b>37.621</b>	<b>38.936</b>	<b>40.203</b>	<b>41.513</b>	<b>314.566</b>

<b>GENERAL FUND &amp; HRA TOTAL</b>	<b>307.115</b>	<b>205.415</b>	<b>197.585</b>	<b>85.207</b>	<b>111.066</b>	<b>155.732</b>	<b>153.891</b>	<b>70.942</b>	<b>1,286.953</b>
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**Capital Programme Funding:**

Grants	73.152	79.999	101.497	40.574	62.232	99.055	96.387	24.720	577.616
Contributions	2.198	7.162	7.739	2.962	0.542	0.000	0.000	0.000	20.603
HRA	45.159	38.309	36.391	36.434	37.621	38.935	40.203	41.512	314.564
Capital Receipts	3.439	0.250	0.250	0.250	0.250	0.250	0.250	0.250	5.189
Borrowing - Funded by Revenue Saving in Service	100.787	33.478	13.299	0.019	0.119	0.141	0.163	0.309	148.315
Borrowing	82.380	44.217	38.409	4.968	4.150	4.151	4.150	4.151	186.576
Other	0.000	2.000	0.000	0.000	6.152	13.200	12.738	0.000	34.090
<b>Total Funding</b>	<b>307.115</b>	<b>205.415</b>	<b>197.585</b>	<b>85.207</b>	<b>111.066</b>	<b>155.732</b>	<b>153.891</b>	<b>70.942</b>	<b>1,286.953</b>

## ANNEX 8 - GENERAL FUND RESERVE - RISK ASSESSED BALANCE

Key Financial Risks (Weighted Impact)

Risk	Quantification	ASSESSED FOR 2022/23		
		Potential Magnitude £M	Likelihood %	Weighted Magnitude £M
Non Delivery of Savings	Level of 2022/23 savings built into the budget - potential for an element of non delivery during the year based on previous years delivery rates	25.000	25%	6.250
Drop in demand for key income streams for services	Current levels to meet estimated income levels fluctuate beyond expected market conditions & customer behavioural trends	45.000	10%	4.500
Adult Social Care Contractual Costs & Care Provider Market	A number of factors may impact upon price inflation for commissioned care costs. One of the most significant being insufficient supply of workforce resulting in wage inflation and therefore higher costs of services. The lack of capacity in some sectors of the care market, as well as changing behaviour and need as a result of the pandemic, creates challenges around market shaping, market growth, and ultimately competitive commissioning rates. Based upon gross commissioned care expenditure of circa £130m per annum, a price inflation of 10% (above budgeted assumptions) driven by lack of capacity would equate to a cost pressure of £13m.	13.000	25%	3.250
Risk of adverse weather conditions	Extreme weather instances are increasing, coupled with reduced budgets	15.000	15%	2.250
Impact of key Adult Social Care large homecare contractor and/or care home going into administration / liquidation	Would require a new provider to carry out the service	20.000	10%	2.000
Realisation of future 'Accountable Body' liabilities	Financial exposure on funding being directed through SWLEP and other projects where the Council acts as the Accountable body	200.000	1%	2.000
Collection Fund Volatility	Volatility in Collection Fund on collection rates, bad debts - assume 0.5% of total Collection Fund collectable for Wiltshire Council	350.000	0.5%	1.750
Children's Social Care increased demand for services above that built into the MTFS	Increased pressured on child in care placements, this is also a national concern & heightened given the recent high profile cases in relation to social care. Wiltshire placements have increased significantly in the last two years, there is a risk this trajectory could continue beyond preventative measures. A 10% increase in the gross expenditure of Children Social Care would be circa £6m. This is the equivalent of 12 high-end agency residential placements.	6.000	25%	1.500
Adult Social Care reduction in the level of income received.	The move to gross payments to care providers, client debt recovery has/is become the responsibility of the Council, may increase the council's risk of irrecoverable debt.	3.000	25%	0.750
Universal Credit reducing the level of housing subsidy reclaimable from DWP as well as increasing demand for services & cost through Local Council Tax Support	The level of Universal Credit claimants has not reduced in 2021/22 to pre-pandemic levels. This results in potential for increased overpayment recoveries from DWP as a result of the introduction of Universal Credit, and an increased demand for services and reduced level of Council Tax receipts	7.000	10%	0.700
Potential non-delivery of capital receipts to fund the capital programme	Subject to property market and asset rationalisation programme / devolution	10.000	5%	0.500
Investment Loss	Based on an assessment of risk within the Council's General Fund Treasury Cash Investment Portfolio	100.000	0.5%	0.500
Adult Social Care increased demand for services above that built into the MTFS	Increased demand / demographic - with increasing demand for services nationally, and an ageing population being an acute pressure in Wiltshire, this could be higher.	3.000	15%	0.450
2021/22 & 2022/23 national pay deal to be negotiated with the Unions	The pay deal for 2021/22 & 2022/23 are both still an unknown quantity. Negotiations will need to take place but this risk is based on being 1% of pay over & above budgeted assumptions compounded for both	2.800	15%	0.420
Loss of VAT Partial Exemption	Total impact of losing exemption	3.800	10%	0.380
Abortive Costs on Capital Programme	Approved Capital Programme £300m - assumed 3% default on loans to Stone Circle due to schemes not being successful and 2% abortive costs on remainder being mainly fees on schemes that prove not to be	6.800	5%	0.340
Planning Appeals	Estimated cost to the Council of successful planning appeals, no longer mitigated through other reserves	0.500	15%	0.075
<b>Total</b>				<b>27.615</b>

## Annex 9 – Fees and Charges (page 1)

Corporate Directorat	Service	Fee	Unit	2022/23 Price
Corporate Director Place	Environment	Public Protection - Licensing - dangerous wild animals	per licence	£260.00
Corporate Director Place	Environment	Public Protection - Licensing - Dangerous wild animal - renewal	per renewal	£190.00
Corporate Director Place	Environment	Public Protection - Licensing - Dangerous wild animal - amendment of existing licence	per licence	£40.00
Corporate Director Place	Environment	Public Protection - Licensing - Zoo - initial application	per application	£945.00
Corporate Director Place	Environment	Public Protection - Licensing - Zoo - initial application under 14(1)a	per application	£135.00
Corporate Director Place	Environment	Public Protection - Licensing - Zoo - initial application under 14(1)b	per application	£185.00
Corporate Director Place	Environment	Public Protection - Licensing - Zoo - initial application under 14(2)	per application	£185.00
Corporate Director Place	Environment	Public Protection - Licensing - Zoo - grant/renewal (including annual visits) under 14(1) b	per application	£235.00
Corporate Director Place	Environment	Public Protection - Licensing - Zoo - grant/renewal (including annual visits) under 14(2)	per application	£530.00
Corporate Director Place	Environment	Public Protection - Licensing - Zoo - grant/renewal (including annual visits) full zoo licence	per licence	£1,150.00
Corporate Director Place	Environment	Public Protection - Licensing - Zoo - amendment existing licence	per licence	£40.00
Corporate Director Place	Environment	Public Protection - Animal Boarding: Home Boarding (Dogs) up to 6 animals - application renewal	per application	£100.00
Corporate Director Place	Environment	Public Protection - Animal Boarding: Home Boarding (Dogs) up to 6 animals - grant fee yr 1 renewal	per application	£175.00
Corporate Director Place	Environment	Public Protection - Animal Boarding: Home Boarding (Dogs) up to 6 animals - grant fee yr 2 renewal	per application	£215.00
Corporate Director Place	Environment	Public Protection - Animal Boarding: Home Boarding (Dogs) up to 6 animals grant fee yr 3 renewal	per application	£250.00
Corporate Director Place	Environment	Public Protection - Animal Boarding: Home Boarding (Dogs) 7-10 animals - application renewal	per application	£115.00
Corporate Director Place	Environment	Public Protection - Animal Boarding: Home Boarding (Dogs) 7-10 animals - grant fee yr 1 renewal	per application	£195.00
Corporate Director Place	Environment	Public Protection - Animal Boarding: Home Boarding (Dogs) 7-10 animals - grant fee yr 2 renewal	per application	£235.00
Corporate Director Place	Environment	Public Protection - Animal Boarding: Home Boarding (Dogs) 7-10 animals - grant fee yr 3 renewal	per application	£295.00
Corporate Director Place	Environment	Public Protection - Animal Boarding: Home Boarding (Dogs) 11 and over animals - application renewal	per application	£130.00
Corporate Director Place	Environment	Public Protection - Animal Boarding: Home Boarding (Dogs) 11 and over animals - grant fee yr 1 renewal	per application	£220.00
Corporate Director Place	Environment	Public Protection - Animal Boarding: Home Boarding (Dogs) 11 and over animals - grant fee yr 2 renewal	per application	£285.00
Corporate Director Place	Environment	Public Protection - Animal Boarding: Home Boarding (Dogs) 11 and over animals - grant fee yr 3 renewal	per application	£340.00
Corporate Director Place	Environment	Public Protection - Day Care (Dogs) - up to 6 animals - application renewal	per application	£100.00
Corporate Director Place	Environment	Public Protection - Day Care (Dogs) - up to 6 animals - grant fee yr 1 renewal	per application	£175.00
Corporate Director Place	Environment	Public Protection - Day Care (Dogs) - up to 6 animals - grant fee yr 2 renewal	per application	£215.00
Corporate Director Place	Environment	Public Protection - Day Care (Dogs) - up to 6 animals - grant fee yr 3 renewal	per application	£250.00
Corporate Director Place	Environment	Public Protection - Day Care (Dogs) - 7-10 animals - application renewal	per application	£115.00
Corporate Director Place	Environment	Public Protection - Day Care (Dogs) - 7-10 animals - grant fee yr 1 renewal	per application	£195.00
Corporate Director Place	Environment	Public Protection - Day Care (Dogs) - 7-10 animals - grant fee yr 2 renewal	per application	£235.00
Corporate Director Place	Environment	Public Protection - Day Care (Dogs) - 7-10 animals - grant fee yr 3 renewal	per application	£295.00
Corporate Director Place	Environment	Public Protection - Day Care (Dogs) - 11 to 30 animals - application renewal	per application	£130.00
Corporate Director Place	Environment	Public Protection - Day Care (Dogs) - 11 to 30 animals - grant fee yr 1 renewal	per application	£220.00
Corporate Director Place	Environment	Public Protection - Day Care (Dogs) - 11 to 30 animals - grant fee yr 2 renewal	per application	£285.00
Corporate Director Place	Environment	Public Protection - Day Care (Dogs) - 11 to 30 animals - grant fee yr 3 renewal	per application	£340.00

## Annex 9 – Fees and Charges (page 2)

Corporate Directorate	Service	Fee	Unit	2022/23 Price
Corporate Director Place	Environment	Public Protection - Day Care (Dogs) - 31 to 60 animals - application renewal	per application	£150.00
Corporate Director Place	Environment	Public Protection - Day Care (Dogs) - 31 to 60 animals - grant fee yr 1 renewal	per application	£235.00
Corporate Director Place	Environment	Public Protection - Day Care (Dogs) - 31 to 60 animals - grant fee yr 2 renewal	per application	£295.00
Corporate Director Place	Environment	Public Protection - Day Care (Dogs) - 31 to 60 animals - grant fee yr 3 renewal	per application	£340.00
Corporate Director Place	Environment	Public Protection - Day Care (Dogs) - 61 and over animals -application renewal	per application	£165.00
Corporate Director Place	Environment	Public Protection - Day Care (Dogs) - 61 and over animals -grant fee yr 1 renewal	per application	£245.00
Corporate Director Place	Environment	Public Protection - Day Care (Dogs) - 61 and over animals -grant fee yr 2 renewal	per application	£300.00
Corporate Director Place	Environment	Public Protection - Day Care (Dogs) - 61 and over animals -grant fee yr 3 renewal	per application	£340.00
Corporate Director Place	Environment	Public Protection - Catteries, Kennels - up to 10 animals - application renewal	per application	£125.00
Corporate Director Place	Environment	Public Protection - Catteries, Kennels - up to 10 animals - grant fee yr 1 renewal	per application	£195.00
Corporate Director Place	Environment	Public Protection - Catteries, Kennels - up to 10 animals - grant fee yr 2 renewal	per application	£235.00
Corporate Director Place	Environment	Public Protection - Catteries, Kennels - up to 10 animals - grant fee yr 3 renewal	per application	£295.00
Corporate Director Place	Environment	Public Protection - Catteries, Kennels - 11 to 30 animals - application renewal	per application	£140.00
Corporate Director Place	Environment	Public Protection - Catteries, Kennels - 11 to 30 animals - grant fee yr 1 renewal	per application	£220.00
Corporate Director Place	Environment	Public Protection - Catteries, Kennels - 11 to 30 animals - grant fee yr 2 renewal	per application	£285.00
Corporate Director Place	Environment	Public Protection - Catteries, Kennels - 11 to 30 animals - grant fee yr 3 renewal	per application	£340.00
Corporate Director Place	Environment	Public Protection - Catteries, Kennels - 31 to 60 animals -application renewal	per application	£170.00
Corporate Director Place	Environment	Public Protection - Catteries, Kennels - 31 to 60 animals -grant fee yr 1 renewal	per application	£235.00
Corporate Director Place	Environment	Public Protection - Catteries, Kennels - 31 to 60 animals -grant fee yr 2 renewal	per application	£295.00
Corporate Director Place	Environment	Public Protection - Catteries, Kennels - 31 to 60 animals -grant fee yr 3 renewal	per application	£340.00
Corporate Director Place	Environment	Public Protection - Catteries, Kennels - 61 to 99 animals -application fee	per application	£225.00
Corporate Director Place	Environment	Public Protection - Catteries, Kennels - 61 to 99 animals -application renewal	per application	£190.00
Corporate Director Place	Environment	Public Protection - Catteries, Kennels - 61 to 99 animals -grant fee yr 1 renewal	per application	£245.00
Corporate Director Place	Environment	Public Protection - Catteries, Kennels - 61 to 99 animals -grant fee yr 2 renewal	per application	£300.00
Corporate Director Place	Environment	Public Protection - Catteries, Kennels - 61 to 99 animals -grant fee yr 3 renewal	per application	£340.00
Corporate Director Place	Environment	Public Protection - Catteries, Kennels - 100+ animals - application renewal	per application	£215.00
Corporate Director Place	Environment	Public Protection - Catteries, Kennels - 100+ animals - grant fee yr 1 renewal grant fee yr 2 renewal	per application	£250.00
Corporate Director Place	Environment	Public Protection - Catteries, Kennels - 100+ animals - grant fee yr 2 renewal	per application	£310.00
Corporate Director Place	Environment	Public Protection - Catteries, Kennels - 100+ animals - grant fee yr 3 renewal	per application	£340.00
Corporate Director Place	Environment	Public Protection - Dog Breeding - 1-5 Bitches - application fee	per application	£230.00
Corporate Director Place	Environment	Public Protection - Dog Breeding - 1-5 Bitches - Renewal fee	per application	£185.00
Corporate Director Place	Environment	Public Protection - Dog Breeding - 1-5 Bitches - grant fee yr 1	per application	£295.00
Corporate Director Place	Environment	Public Protection - Dog Breeding - 1-5 Bitches - grant fee yr 2	per application	£380.00
Corporate Director Place	Environment	Public Protection - Dog Breeding - 1-5 Bitches - grant fee yr 3	per application	£455.00

## Annex 9 – Fees and Charges (page 3)

Corporate Directorate	Service	Fee	Unit	2022/23 Price
Corporate Director Place	Environment	Public Protection - Dog Breeding - 6-10 Bitches - application fee	per application	£265.00
Corporate Director Place	Environment	Public Protection - Dog Breeding - 6-10 Bitches - Renewal fee	per application	£215.00
Corporate Director Place	Environment	Public Protection - Dog Breeding - 6-10 Bitches - grant fee yr 1	per application	£295.00
Corporate Director Place	Environment	Public Protection - Dog Breeding - 6-10 Bitches - grant fee yr 2	per application	£380.00
Corporate Director Place	Environment	Public Protection - Dog Breeding - 6-10 Bitches - grant fee yr 3	per application	£455.00
Corporate Director Place	Environment	Public Protection - Dog Breeding - 11+ Bitches - application fee	per application	£310.00
Corporate Director Place	Environment	Public Protection - Dog Breeding - 11+ Bitches - Renewal fee	per application	£250.00
Corporate Director Place	Environment	Public Protection - Dog Breeding - 11+ Bitches - grant fee yr 1	per application	£270.00
Corporate Director Place	Environment	Public Protection - Dog Breeding - 11+ Bitches - grant fee yr 2	per application	£345.00
Corporate Director Place	Environment	Public Protection - Dog Breeding - 11+ Bitches - grant fee yr 3	per application	£415.00
Corporate Director Place	Environment	Public Protection - Hiring of horses - 1-20 horses - application renewal	per application	£100.00
Corporate Director Place	Environment	Public Protection - Hiring of horses - 20+ horses - application renewal	per application	£125.00
Corporate Director Place	Environment	Public Protection - Hiring of horses - 1+ horses renewal grant yr 1	per application	£115.00
Corporate Director Place	Environment	Public Protection - Hiring of horses - 1+ horses renewal grant yr 2	per application	£160.00
Corporate Director Place	Environment	Public Protection - Hiring of horses - 1+ horses renewal grant yr 3	per application	£200.00
Corporate Director Place	Environment	Public Protection - Selling Animals as Pets (under 10 species) licence renewal yr1	per application	£245.00
Corporate Director Place	Environment	Public Protection - Selling Animals as Pets (under 10 species) licence renewal yr2	per application	£315.00
Corporate Director Place	Environment	Public Protection - Selling Animals as Pets (under 10 species) licence renewal yr3	per application	£380.00
Corporate Director Place	Environment	Public Protection - Selling Animals as Pets (over 10 species) licence renewal Y1	per application	£270.00
Corporate Director Place	Environment	Public Protection - Selling Animals as Pets (over 10 species) licence renewal Y2	per application	£340.00
Corporate Director Place	Environment	Public Protection - Selling Animals as Pets (over 10 species) licence renewal Y3	per application	£390.00
Corporate Director Place	Environment	Public Protection-Kennel Charge (1 Day)	per day	£17.00
Corporate Director Place	Environment	Public Protection-Kennel Charge (2 Days)	per day	£34.00
Corporate Director Place	Environment	Public Protection-Kennel Charge (3 Days)	per day	£50.00
Corporate Director Place	Environment	Public Protection-Kennel Charge (4 Days)	per day	£66.00
Corporate Director Place	Environment	Public Protection-Kennel Charge (5 Days)	per day	£84.00
Corporate Director Place	Environment	Public Protection-Kennel Charge (6 Days)	per day	£100.00
Corporate Director Place	Environment	Public Protection-Kennel Charge (7 Days)	per day	£118.00
Corporate Director Place	Environment	Public Protection-Kennel Charge (8 Days)	per day	£134.00
Corporate Director Place	Environment	Public Protection - Stray Dog Administration Fee	per admin fee	£26.00
Corporate Director Place	Environment	Public Protection - Skin Piercing - initial application (premises & 1 person)	per application	£180.00
Corporate Director Place	Environment	Public Protection - Skin Piercing - additional person	per application	£45.00
Corporate Director Place	Environment	Public Protection - Skin Piercing - additional activity to existing registration	per activity	£80.00
Corporate Director Place	Environment	Public Protection - Skin Piercing - transfer of premises registration	per registration	£180.00
Corporate Director Place	Environment	Public Protection - Skin Piercing - change of address for personal registration	per registration	£18.00
Corporate Director Place	Environment	Public Protection - Food Safety - Unfit food - voluntary surrender certificate (up to £1,000 value)	per certificate	£120.00
Corporate Director Place	Environment	Public Protection - Food Safety - Unfit food - voluntary surrender certificate (£1,000 to £10,000)	per certificate	£140.00
Corporate Director Place	Environment	Public Protection - Food Safety - Unfit food - voluntary surrender certificate (over £10,000)	per certificate	£150.00
Corporate Director Place	Environment	Public Protection - Food Safety - Export Certificate (each)	per certificate	£125.00
Corporate Director Place	Environment	Public Protection - Food Safety - Food Safety Premises Endorsement for Export Certificate	per certificate	£75.00
Corporate Director Place	Environment	Public Protection - Food Safety - Food labelling advice (per hour)	per hour	£90.00
Corporate Director Place	Environment	Public Protection - Food Safety - Food Hygiene Rating System revisit charge	per visit	£180.00
Corporate Director Place	Environment	Public Protection - weights & measures - first nozzle tested per site	per site	£175.00
Corporate Director Place	Environment	Public Protection - weights & measures - equipment submitted under the measuring instruments (EEC Requirements) Regulations - per hour including travel time	per hour	£90.00
Corporate Director Place	Environment	Public Protection - weights & measures - Public weigh bridge operator training	per hour	£90.00

## Annex 9 – Fees and Charges (page 4)

Corporate Directorate	Service	Fee	Unit	2022/23 Price
Corporate Director Place	Environment	Public Protection - Trading Standards - file search fees	per search	£90.00
Corporate Director Place	Environment	Public Protection - Trading Standards - Business advice fee	per search	£90.00
Corporate Director Place	Environment	Public Protection - Contaminated land search	per search	£145.00
Corporate Director Place	Environment	Public Protection - Contaminated land search	per search	£190.00
Corporate Director Place	Environment	Public Protection - Verified air quality data	per verification	£165.00
Corporate Director Place	Environment	Public Protection - Exhumation (coordination and attendance)	per exhumation	£270.00
Corporate Director Place	Environment	Pest Control - Rodents for up to 3 visits	3 visits	£120.00
Corporate Director Place	Environment	Pest Control - Rodents for up to 3 visits - concessionary price	3 visits	£60.00
Corporate Director Place	Environment	Pest Control - Rodents (additional charge per visit if required to complete existing treatment)	per visit	£36.00
Corporate Director Place	Environment	Pest Control - Rodents (additional charge per visit if required to complete existing treatment) - concessionary price	per visit	£18.00
Corporate Director Place	Environment	Pest Control - Wasps	per visit	£72.00
Corporate Director Place	Environment	Pest Control - Wasps additional nest at same time	additional nest	£17.00
Corporate Director Place	Environment	Pest Control - Wasps - concessionary price	per visit	£44.00
Corporate Director Place	Environment	Pest Control - Wasps -additional nest at same time concessionary price	additional nest	£11.00
Corporate Director Place	Environment	Pest Control - Cluster flies including 2 loft spaces	2 loft spaces	£115.00
Corporate Director Place	Environment	Pest Control - Cluster flies - each additional loft	additional loft	£22.00
Corporate Director Place	Environment	Pest Control - Cluster flies including 2 loft spaces - concessionary price	2 loft spaces	£75.00
Corporate Director Place	Environment	Pest Control - Cluster flies - each additional loft- concessionary price	additional loft	£14.00
Corporate Director Place	Environment	Pest Control - Fleas up to 2 bedrooms	2 bedrooms	£120.00
Corporate Director Place	Environment	Pest Control - Fleas up to 2 bedrooms - concessionary price	2 bedrooms	£75.00
Corporate Director Place	Environment	Pest Control - Fleas up to 3 bedrooms	3 bedrooms	£140.00
Corporate Director Place	Environment	Pest Control - Fleas up to 3 bedrooms - concessionary price	3 bedrooms	£90.00
Corporate Director Place	Environment	Pest Control - Fleas up to 4 bedrooms	4 bedrooms	£160.00
Corporate Director Place	Environment	Pest Control - Fleas up to 4 bedrooms - concessionary price	4 bedrooms	£103.00
Corporate Director Place	Environment	Pest Control - Fleas over 5 bedrooms price on application	5 bedrooms	price on application
Corporate Director Place	Environment	Pest Control - Carpet moths 1 bedrooms	1 bedroom	£100.00
Corporate Director Place	Environment	Pest Control - Carpet moths 2 bedrooms	2 bedrooms	£120.00
Corporate Director Place	Environment	Pest Control - Carpet moths 2 bedrooms- concessionary price	2 bedrooms	£75.00
Corporate Director Place	Environment	Pest Control - Carpet Moths up to 3 bedrooms	3 bedrooms	£140.00
Corporate Director Place	Environment	Pest Control - Carpet Moths up to 3 bedrooms - concessionary price	3 bedrooms	£90.00
Corporate Director Place	Environment	Pest Control - Carpet Moths 4 bedrooms	4 bedrooms	£160.00
Corporate Director Place	Environment	Pest Control - Carpet Moths up to 4 bedrooms - concessionary price	4 bedrooms	£103.00
Corporate Director Place	Environment	Pest Control - Carpet Moths over 5 bedrooms price on application	5 bedrooms	price on application
Corporate Director Place	Environment	Pest Control - Ants up to 3 bedrooms	3 bedrooms	£140.00
Corporate Director Place	Environment	Pest Control - Ants up to 3 bedrooms - concessionary price	3 bedrooms	£90.00
Corporate Director Place	Environment	Pest Control - Ants - each additional bedroom	additional bedroom	£28.00
Corporate Director Place	Environment	Pest Control - Mink and rabbits - per hour	per hour	£103.00
Corporate Director Place	Environment	Pest Control - Squirrel Trapping (max. of 2 weeks treatment) customer to check trap	per treatment	£156.00
Corporate Director Place	Environment	Pest Control - Squirrels (max. of 2 weeks treatment) - customer to check trap concessionary price	per treatment	£100.00
Corporate Director Place	Environment	Pest Control - Squirrels per hour min 2 hours (where pest control check the traps)	per hour	£104.00
Corporate Director Place	Environment	Pest Control - Squirrels per hour min 2 hours (where pest control check the traps) - concessionary price	per hour	£70.00
Corporate Director Place	Environment	Pest Control - Squirrels bait Only where officers feels appropriate Indoor only	per treatment	£120.00
Corporate Director Place	Environment	Pest Control - Squirrels bait Only where officers feels appropriate Indoor only - concessionary price	per treatment	£73.00
Corporate Director Place	Environment	Pest Control - Cockroaches (2 visits)	2 visits	£305.00
Corporate Director Place	Environment	Pest Control - Cockroaches (2 visits) - concessionary price	2 visits	£196.00
Corporate Director Place	Environment	Pest Control - Cockroaches (additional visit)	additional visit	£110.00
Corporate Director Place	Environment	Pest Control - Cockroaches (additional visit) - concessionary price	additional visit	£71.00
Corporate Director Place	Environment	Pest Control - Bedbugs 1 Bedroom House	1 bedroom	£305.00
Corporate Director Place	Environment	Pest Control - Bedbugs 1 Bedroom House - concessionary price	1 bedroom	£196.00
Corporate Director Place	Environment	Pest Control - Bedbugs each additional bedroom	additional bedroom	£110.00
Corporate Director Place	Environment	Pest Control - Bedbugs each additional bedroom - concessionary price	additional bedroom	£71.00
Corporate Director Place	Environment	Pest Control - Bedbug survey fee	per survey	£78.00
Corporate Director Place	Environment	Pest Control - Bedbug survey fee - concessionary price	per survey	£51.00
Corporate Director Place	Environment	Pest Control - Advice visit fee if no treatment necessary	per advice	£42.00

## Annex 9 – Fees and Charges (page 5)

Corporate Directorate	Service	Fee	Unit	2022/23 Price
Corporate Director Place	Environment	Pest Control - Drain smoke test only as part of pest treatment	per test	£50.00
Corporate Director Place	Environment	Pest Control - Drain CCTV survey only as part of pest treatment	per test	£140.00
Corporate Director Place	Environment	Pest Control - Drain CCTV survey concessionary price	per test	£92.00
Corporate Director Place	Environment	Pest Control - Visits where no material used	per visit	£68.00
Corporate Director Place	Environment	Pest Control - Additional cost if invoice required	per invoice	£42.00
Corporate Director Place	Environment	Pest Control - End of tenancy/house purchase inspection	per inspection	£55.00
Corporate Director Place	Environment	Pest Control - Moles (max. of 2 weeks treatment) customer to check trap	per treatment	£156.00
Corporate Director Place	Environment	Pest Control - Moles (max. of 2 weeks treatment) - customer to check trap concessionary price	per treatment	£100.00
Corporate Director Place	Environment	Pest Control - Moles per hour min 2 hours (where pest control check the traps)	per hour	£104.00
Corporate Director Place	Environment	Pest Control - Rodents per hour (External or both Internal & External)	per hour	£103.00
Corporate Director Place	Environment	Pest Control - Squirrels per hour	per hour	£103.00
Corporate Director Place	Environment	Pest Control - Wasps - advance payment	per payment	£73.00
Corporate Director Place	Environment	Pest Control - Wasps invoiced	per invoice	£115.00
Corporate Director Place	Environment	Pest Control - Multiple wasp nest in same visit	per visit	£17.00
Corporate Director Place	Environment	Pest Control - Bedbugs / cockroaches per hour	per hour	£103.00
Corporate Director Place	Environment	Pest Control - Insects per hour	per hour	£103.00
Corporate Director Place	Environment	Pest Control - Call out fee if no treatment necessary	call out	£54.00
Corporate Director Place	Environment	Pest Control - Contract rate	per contract	£99.00
Corporate Director Place	Environment	Pest Control - Invoice fee if not commercial	per invoice	£42.00
Corporate Director Place	Environment	Pest Control - Rodents Internal treatment Up to 3 visits	per treatment	£200.00
Corporate Director Place	Environment	Pest Control - Additional per visit to follow on Rodents internal	per visit	£70.00
Corporate Director Place	Environment	Pest Control - EFK Servicing with sticky traps & Bulbs	per service	£50.00
Corporate Director Place	Environment	Pest Control - EFK Servicing with bulbs	per service	£40.00
Corporate Director Place	Environment	Pest Control - EFK Servicing no materials	per service	£30.00
Corporate Director Place	Environment	Pest Control - EFK Servicing as a Contract Visit Sticky Traps & Bulbs	per service	£40.00
Corporate Director Place	Environment	Pest Control - EFK Servicing as a Contract Visit Sticky Traps	per service	£30.00
Corporate Director Place	Environment	Pest Control - EFK Servicing as a contract visit no materials	per service	£20.00
Corporate Director Place	Environment	Pest Control - Wasp trap (during treatment)	per trap	£17.00
Corporate Director Place	Environment	Pest Control - Wasp trap (with survey fee)	per trap	£48.00
Corporate Director Place	Environment	Pest Control - Drain stopper 4 inch (100mm)	per item	£24.00
Corporate Director Place	Environment	Pest Control - Drain stopper 4 inch (100mm) fitted	per item	£66.00
Corporate Director Place	Environment	Pest Control - Drain stopper 6 inch (150 mm)	per item	£31.00
Corporate Director Place	Environment	Pest Control - Drain stopper 6 inch (150 mm) fitted	per item	£72.00
Corporate Director Place	Environment	Pest Control - Rat Wall 4 inch fitted	per item	£195.00
Corporate Director Place	Environment	Pest Control - Rat Wall 6 inch fitted	per item	£240.00
Corporate Director Place	Environment	Pest Control - Bayer Flying Insect spray or similar	per item	£15.00
Corporate Director Place	Environment	Pest Control - Moth trap - Diamond	per item	£4.90
Corporate Director Place	Environment	Pest Control - Moth trap - Blk & white	per item	£5.50
Corporate Director Place	Environment	Pest Control - Odour Control - Odour Counteractant	per item	£7.90
Corporate Director Place	Environment	Pest Control - Insect identification	per item	£22.00
Corporate Director Place	Environment	Pest Control - bed bug moats	per item	£27.00
Corporate Director Place	Environment	Pest Control - sealing around pipes (with a treatment)	per item	£32.00
Corporate Director Place	Environment	Pest Control - air vents small Plastic	per item	£28.00
Corporate Director Place	Environment	Pest Control - air vents Small stainless steel	per item	£34.00
Corporate Director Place	Environment	Pest Control - air vents medium Plastic	per item	£31.00
Corporate Director Place	Environment	Pest Control - air vents medium stainless steel	per item	£38.00
Corporate Director Place	Environment	Pest Control - air vents large Plastic	per item	£34.00
Corporate Director Place	Environment	Pest Control - air vents large stainless steel	per item	£42.00
Corporate Director Place	Environment	Pest Control - Mole trap pack	per item	£70.00
Corporate Director Place	Environment	Pest Control - Electric Fly Killer(EFK) White (Exc fitting)	per item	£170.00
Corporate Director Place	Environment	Pest Control - Electric fly Killer (EFK) Silver (Exc fitting)	per item	£200.00
Corporate Director Place	Environment	Pest Control - Electric Fly Killer (EFK) Cluster Flies White (Exc fitting)	per item	£180.00
Corporate Director Place	Environment	Pest Control - Redtop fly trap	per item	£19.00
Corporate Director Place	Environment	Anti-Social Behaviour - Charge for closure orders under the Anti-social Behaviour, Crime and Policing Act 2014	per order	£400.00
Corporate Director Place	Environment	Heritage - Photocopies A3 black & white	per item	£1.00
Corporate Director Place	Environment	Heritage - Photocopies A4 black & white	per item	£0.70
Corporate Director Place	Environment	Heritage - Photocopies A3 colour	per item	£2.00
Corporate Director Place	Environment	Heritage - Photocopies A4 colour	per item	£1.30
Corporate Director Place	Environment	Heritage - Computer screen prints colour	per item	£1.00
Corporate Director Place	Environment	Heritage - Prints from Microforms A4	per item	£1.20
Corporate Director Place	Environment	Heritage - Prints from Microforms A3	per item	£1.75
Corporate Director Place	Environment	Heritage - Cost of prints made by staff A4	per item	£2.70
Corporate Director Place	Environment	Heritage - Cost of prints made by staff A3	per item	£3.40

## Annex 9 – Fees and Charges (page 6)

Corporate Directorate	Service	Fee	Unit	2022/23 Price
Corporate Director Place	Environment	Heritage - Sale of duplicate microfiche (per fiche)	per item	£5.00
Corporate Director Place	Environment	Heritage - Photographs - 1 digital image emailed	per item	£8.00
Corporate Director Place	Environment	Heritage - Photographs - saved to CD	per item	£8.00
Corporate Director Place	Environment	Heritage - Digital image printed on A4 photographic paper	per item	£9.00
Corporate Director Place	Environment	Heritage - Digital image printed on 6" x 4" photographic paper	per item	£8.00
Corporate Director Place	Environment	Heritage - Reproduction Fee minimum by negotiation	per fee	£45.00
Corporate Director Place	Environment	Heritage - UK and World rights, minimum by negotiation	per negotiation	£95.00
Corporate Director Place	Environment	Heritage - Facility fee for filming & location work - by negotiation, minimum	per fee	£150.00
Corporate Director Place	Environment	Heritage - Damaged Stock - hardback - minimum	per item	£30.00
Corporate Director Place	Environment	Heritage - Damaged Stock - paperback - minimum	per item	£14.00
Corporate Director Place	Environment	Heritage - Research Fee - 1/2 hour	per 1/2 hour	£18.00
Corporate Director Place	Environment	Heritage - Research Fee - hour	per hour	£36.00
Corporate Director Place	Environment	Heritage - Research Express Service	per service	£72.00
Corporate Director Place	Environment	Heritage - Minimum charge for sending items by post	per item	£9.00
Corporate Director Place	Environment	Heritage - Minimum charge premium service for scanning and emailing documents in one day	per day	£14.00
Corporate Director Place	Environment	Waste Services -Green Waste collection charge	per bin	£60.00
Corporate Director Place	Environment	Waste Services - VCSE household recycling centre permit 6 visits	6 visits	£61.00
Corporate Director Place	Environment	Waste Services - VCSE household recycling centre permit 12 visits	12 visits	£98.00
Corporate Director Place	Environment	Section 106 Waste Container Contribution (SPD) - per Household	per household	£101.00
Corporate Director Place	Environment	Section 106 Waste Container Contribution (SPD) - Flats 1-5 per apartment	Flats 1-5 per apartment	£101.00
Corporate Director Place	Environment	Section 106 Waste Container Contribution (SPD) - Flats 6-10 per bin store	Flats 6-10 per bin store	£815.00
Corporate Director Place	Environment	Section 106 Waste Container Contribution (SPD) - Flats 11-14 per bin store	Flats 11-14 per bin store	£1,545.00
Corporate Director Place	Environment	Section 106 Waste Container Contribution (SPD) - Flats 15-18 per bin store	Flats 15-18 per bin store	£2,276.00
Corporate Director Place	Environment	Waste Management - Bulky Waste collection fee £28 per item to fully recover contract costs	per item	£28.00
Corporate Director Place	Highways	STANDARD VEHICLE CROSSING APPLICATION - For the creation of a vehicle access/For the extension of a vehicle access	per application	£222.35
Corporate Director Place	Highways	RETROSPECTIVE VEHICLE CROSSING APPLICATION - For a certificate of lawful use of an access that has been unlawfully created	per application	£333.53
Corporate Director Place	Highways	COMMERCIAL VEHICLE CROSSING APPLICATION - For the creation of a vehicle access onto a commercial development/For the creation of a vehicle access onto a new development - first access	per application	£222.35
Corporate Director Place	Highways	COMMERCIAL VEHICLE CROSSING APPLICATION - For the creation of a vehicle access onto a commercial development/For the creation of a vehicle access onto a new development - per additional access	per application	£111.18
Corporate Director Place	Highways	ADMINISTRATION FEE - For re-issuing of a licence/For a change of contractor on a licence and re-issue/For copies of licences or completion certificates following their misplacement	per application	£27.32
Corporate Director Place	Highways	ADDITIONAL INSPECTION FEE - For any inspection conducted after 18 months of the licence being issued	per application	£67.50
Corporate Director Place	Highways	TRANSFER OF APPLICATION FEE - For changing the applicant to a new applicant on live applications/For changing the applicant to a new applicant on granted applications that have not been signed off as completed to highway specification	per application	£36.42
Corporate Director Place	Highways & Transport	Local Highways - Skips & Scaffolding fees and charges £85 - More than 3 days notice	per licence	£85.00
Corporate Director Place	Highways & Transport	Local Highways - Skips & Scaffolding fees and charges £100 - less than 3 days notice	per licence	£100.00
Corporate Director Place	Highways & Transport	Post 16 standard charge £850	per person	£850.00
Corporate Director Place	Highways & Transport	Post 16 lower charge £300	per person	£300.00
Corporate Director Place	Highways & Transport	Spare seat charges - Primary - less than 3 miles	per term	£130.00
Corporate Director Place	Highways & Transport	Spare seat charges - Primary - 3 miles or more	per term	£185.00
Corporate Director Place	Highways & Transport	Spare seat charges - Secondary - less than 3 miles	per term	£172.00
Corporate Director Place	Highways & Transport	Spare seat charges - Secondary - 3 miles or more	per term	£213.00
Corporate Director Place	Highways & Transport	Spare seat charges - Post 16 (Sixth From/College) - less than 3 miles	per term	£253.00
Corporate Director Place	Highways & Transport	Spare seat charges - Post 16 (Sixth From/College) - 3 miles or more	per term	£356.00

## Annex 9 – Fees and Charges (page 7)

Corporate Directorate	Service	Fee	Unit	2022/23 Price
Corporate Director Resources	IT	Street Naming & Numbering Fees - Addition of house/Company Name or House/Company Renaming	per house/company	£66.70
Corporate Director Resources	IT	Street Naming & Numbering Fees - New Developments first address	First address	£146.70
Corporate Director Resources	IT	Street Naming & Numbering Fees - New Developments additional address	additional address	£53.36
Corporate Director People	Living & Ageing Well	Gypsies & Traveller - Rent per traveller pitch per week (old site)	per week	£70.79
Corporate Director People	Living & Ageing Well	Gypsies & Traveller - Rent per traveller pitch per week (new site, old tenant)	per week	£98.90
Corporate Director People	Living & Ageing Well	Gypsies & Traveller - Rent per traveller pitch per week (new site, new tenant)	per week	£106.18
Corporate Director People	Living & Ageing Well	Kingsbury Hostel - flats & crash pads	Per week	£109.31
Corporate Director People	Living & Ageing Well	Kingsbury Hostel - bungalow x 3 as room rather than one unit	Per week	£137.41
Corporate Director Place	Planning	Pre-Application Planning Advice - Do I need planning permission	Per request	£55.00
Corporate Director Place	Planning	Pre-Application Planning Advice - Planning history of a site	Per request	£55.00
Corporate Director Place	Planning	Pre-Application Planning Advice - Level 1 - Householder and minor works	Per request	£100.00
Corporate Director Place	Planning	Pre-Application Planning Advice - Level 2 - Small residential and commercial	Per request	£230.00
Corporate Director Place	Planning	Pre-Application Planning Advice - Level 3 - Medium scale residential and commercial	Per request	£400.00
Corporate Director Place	Planning	Pre-Application Planning Advice - Level 4 - large scale residential and commercial	Per request	£750.00
Corporate Director Place	Planning	Pre-Application Planning Advice - Level 5 - Small scale major	Per request	£1,500.00
Corporate Director Place	Planning	Pre-Application Planning Advice - Level 6 - Large scale major	per request	10% of the planning application fee
Corporate Director Place	Planning	Pre-Application Planning Advice - Solar Energy - under 1 hectare	per request	£100.00
Corporate Director Place	Planning	Pre-Application Planning Advice - Solar Energy - over 1 hectare	per request	10% of the planning application fee
Corporate Director Place	Planning	Pre-Application Planning Advice - Wind turbines and Battery Storage Units - under 1 hectare	per request	£500.00
Corporate Director Place	Planning	Pre-Application Planning Advice - Wind turbines and Battery Storage Units - over 1 hectare	per request	10% of the planning application fee
Corporate Director Place	Planning	Pre-Application Planning Advice - additional meetings	per request	£220.00
Corporate Director Place	Planning	Planning - Waste & Mineral developments - 1,000 – 9,999m2 gross floor area and local scale waste facilities	per request	£953.00
Corporate Director Place	Planning	Planning - Waste & Mineral developments - Over 10,000m2 gross floor area and strategic scale waste facilities	per request	£1,270.00
Corporate Director Place	Planning	Planning - Waste & Mineral developments - Any new quarry or mine and any extensions to existing	per request	£698.00
Corporate Director Place	Planning	Planning - Waste & Mineral developments - All other quarry proposals	per request	£254.00
Corporate Director Place	Planning	Planning - High Hedge Complaints	Per complaint	£500.00
Corporate Director Place	Planning	Planning - Admin fee for returning applications	per application	£20.00
Corporate Director Place	Planning	Planning - Local Land Charges - LLC1 Residential	per search	£30.00
Corporate Director Place	Planning	Planning - Local Land Charges - LLC1 Commercial	per search	£30.00
Corporate Director Place	Planning	Planning - Local Land Charges - Expedited LLC1 Residential	per search	£50.00
Corporate Director Place	Planning	Planning - Local Land Charges - Expedited LLC1 Commercial	per search	£50.00
Corporate Director Place	Planning	Planning - Local Land Charges - Con 29 Residential	per search	£145.00
Corporate Director Place	Planning	Planning - Local Land Charges - Con 29 Commercial	per search	£200.00
Corporate Director Place	Planning	Planning - Local Land Charges - Expedited Con 29 Residential	per search	£225.00
Corporate Director Place	Planning	Planning - Local Land Charges - Expedited Con 29 Commercial	per search	£300.00
Corporate Director Place	Planning	Planning - Local Land Charges - Con 290 (each) Residential	per search	£22.00
Corporate Director Place	Planning	Planning - Local Land Charges - Con 290 (each) Commercial	per search	£22.00
Corporate Director Place	Planning	Planning - Local Land Charges - Expedited Con 290 (each) Residential	per search	£33.00
Corporate Director Place	Planning	Planning - Local Land Charges - Expedited Con 290 (each) Commercial	per search	£33.00
Corporate Director Place	Planning	Planning - Local Land Charges - Parcels (Residential) LLC1	Per parcel	£5.00
Corporate Director Place	Planning	Planning - Local Land Charges - Parcels (Residential) Con 29	Per parcel	£12.00
Corporate Director Place	Planning	Planning - Local Land Charges - Parcels (Commercial) LLC1	Per parcel	£5.00
Corporate Director Place	Planning	Planning - Local Land Charges - Parcels (Commercial) CON 29	Per parcel	£20.00

## Annex 9 – Fees and Charges (page 8)

Corporate Directorate	Service	Fee	Unit	2022/23 Price
Corporate Director Place	Planning	Planning - Local Land Charges - Expedited Parcels (Residential) LLC1	Per parcel	£7.50
Corporate Director Place	Planning	Planning - Local Land Charges - Expedited Parcels (Residential) Con 29	Per parcel	£18.00
Corporate Director Place	Planning	Planning - Local Land Charges - Expedited Parcels (Commercial) LLC1	Per parcel	£7.50
Corporate Director Place	Planning	Planning - Local Land Charges - Expedited Parcels (Commercial) Con 29	Per parcel	£30.00
Corporate Director Place	Planning	Planning - Local Land Charges - Solicitors enquiry (Residential and Commercial)	per enquiry	£30.00
Corporate Director Place	Planning	Planning - Local Land Charges - Expedited Solicitors enquiry (Residential and Commercial)	per enquiry	£45.00
Corporate Director Place	Planning	Planning - Local Land Charges - Duplicate copy of search	per copy	£10.00
Corporate Director Place	Planning	Planning - Local Land Charges - Cancellation fee (application before search progressed)	Per search	£20.00
Corporate Director Place	Planning	Building control - Table A New Dwelling (up to 200m2) - 1 Dwellings	per application	£948.00
Corporate Director Place	Planning	Building control - Table A New Dwelling (up to 200m2) - 2 Dwellings	per application	£1,326.00
Corporate Director Place	Planning	Building control - Table A New Dwelling (up to 200m2) - 3 Dwellings	per application	£1,626.00
Corporate Director Place	Planning	Building control - Table A New Dwelling (up to 200m2) - 4 Dwellings	per application	£2,100.00
Corporate Director Place	Planning	Building control - Table A New Dwelling (up to 200m2) - 5 Dwellings	per application	£2,394.00
Corporate Director Place	Planning	Building control - Table A New Dwelling (up to 200m2) - 6 Dwellings	per application	£2,724.00
Corporate Director Place	Planning	Building control - Table A New Dwelling (up to 200m2) - 7 Dwellings	per application	£3,054.00
Corporate Director Place	Planning	Building control - Table A New Dwelling (up to 200m2) - 8 Dwellings	per application	£3,354.00
Corporate Director Place	Planning	Building control - Table A New Dwelling (up to 200m2) - 9 Dwellings	per application	£3,672.00
Corporate Director Place	Planning	Building control - Table A New Dwelling (up to 200m2) - 10 Dwellings	per application	£4,032.00
Corporate Director Place	Planning	Building Control - Table B - Conversion of garage in to living accommodation	per application	£354.00
Corporate Director Place	Planning	Building Control - Table B - Garage and Car Ports up to 40m <sup>2</sup>	per application	£360.00
Corporate Director Place	Planning	Building Control - Table B - Electrical works (Non-competent persons scheme)	per application	£516.00
Corporate Director Place	Planning	Building Control - Table B - Garage and Car Ports over 40m <sup>2</sup> up to 60m <sup>2</sup>	per application	£426.00
Corporate Director Place	Planning	Building Control - Table B - Extensions and Loft Conversions up to 10m <sup>2</sup>	per application	£528.00
Corporate Director Place	Planning	Building Control - Table B - Extensions and Loft Conversions over 10m <sup>2</sup> up to 20m <sup>2</sup>	per application	£624.00
Corporate Director Place	Planning	Building Control - Table B - Extensions and Loft Conversions over 20m <sup>2</sup> up to 40m <sup>2</sup>	per application	£654.00
Corporate Director Place	Planning	Building Control - Table B - Extensions and Loft Conversions over 40m <sup>2</sup> up to 60m <sup>2</sup>	per application	£780.00
Corporate Director Place	Planning	Building Control - Table B - Extensions and Loft Conversions over 60m <sup>2</sup> up to 80m <sup>2</sup>	per application	£906.00
Corporate Director Place	Planning	Building Control - Table C - Estimated cost of works - 0-2000	per application	£258.00
Corporate Director Place	Planning	Building Control - Table C - Estimated cost of works - 2001-5000	per application	£312.00
Corporate Director Place	Planning	Building Control - Table C - Estimated cost of works - 5001-10000	per application	£420.00
Corporate Director Place	Planning	Building Control - Table C - Estimated cost of works - 10001-15000	per application	£522.00
Corporate Director Place	Planning	Building Control - Table C - Estimated cost of works - 15001-20000	per application	£558.00
Corporate Director Place	Planning	Building Control - Table C - Estimated cost of works - 20001-30000	per application	£672.00
Corporate Director Place	Planning	Building Control - Table C - Estimated cost of works - 30001-40000	per application	£786.00
Corporate Director Place	Planning	Building Control - Table C - Estimated cost of works - 40001-50000	per application	£840.00
Corporate Director Place	Planning	Building Control - Table C - Estimated cost of works - Replacement windows	per application	£210.00
Corporate Director Place	Planning	Building Control - Table C - Estimated cost of works - Copy of completion certificate	per application	£48.00
Corporate Director Place	Planning	Building Control - Demolition Notice	per notice	£130.00
Corporate Director Place	Planning	Building Control - Re roofing	per application	£306.00
Corporate Director Place	Planning	Building Control - Table C - Estimated cost of works - Fire Risk Assessments (based on number of hours/hourly rate) hourly rate	per hour	£75.00
Corporate Director Place	Planning	Pre application advice (to be taken off the application fee when submitted)	per application	£75.00
Corporate Director Place	Planning	Building Control - Electrical works	per application	£475.00
Corporate Director Place	Planning	Re opening of old applications (payable to reopen an application that has not had a site inspection in the previous five years)	per application	£110.00
Corporate Director Place	Planning	Fastrack options available on application fees	per application	10% of the application fee

## Annex 9 – Fees and Charges (page 9)

Corporate Directorate	Service	Fee	Unit	2022/23 Price
Corporate Director Place	Planning	S106 Monitoring Fees - Fixed fee for £250 per non-financial obligations	per obligation	£250.00
Corporate Director Place	Planning	S106 Monitoring Fees - S106 financial obligations 1% of the total financial contribution	per agreement	1% of total financial contribution
Corporate Director Resources	Finance	A&BS Light Touch package (Schools)	per package	£722.00
Corporate Director Resources	Finance	A&BS Core package (Schools)	per package	£1,620.00
Corporate Director Resources	Finance	A&BS Enhanced package (Schools)	per package	£2,256.00
Corporate Director Resources	Finance	A&BS New Bursar / Finance Officer Support Package (Schools)	per package	£787.00
Corporate Director Resources	Finance	A&BS Headteachers' Financial Management Programme (Schools)	per package	£722.00
Corporate Director Resources	Finance	A&BS operational site visits (Schools)	per half day	£235.00
Corporate Director Resources	Finance	A&BS Helpdesk (Schools)	per package	£280.00
Corporate Director People	Education & Skills	BSS Advisory teacher (Schools)	per day	£461.00
Corporate Director People	Education & Skills	BSS Behaviour Assistant (Schools)	per day	£218.00
Corporate Director People	Education & Skills	EY Support package for registered childminders (Schools)	per package	£67.00
Corporate Director People	Education & Skills	ELSA Supervision (Schools)	per package	£151.00
Corporate Director People	Education & Skills	EWO Support (Schools)	per day	£346.00
Corporate Director People	Education & Skills	Support for Travellers package: 6 week intervention (Schools)	per package	£1,741.60
Corporate Director People	Education & Skills	Support for Travellers package: 12 week intervention (Schools)	per package	£3,257.61
Corporate Director People	Education & Skills	Bilingual assistant package: short term 6 sessions (3 hours) (Schools)	per package	£690.65
Corporate Director People	Education & Skills	Bilingual assistant package: full year 36 sessions (3 hours) (Schools)	per package	£4,061.59
Corporate Director People	Education & Skills	EMTAS Advisory Teacher (Schools)	per day	£460.73
Corporate Director People	Education & Skills	EMTAS Advisory Teacher session (Schools)	per half day	£251.31
Corporate Director People	Education & Skills	EMTAS Advisory Teacher session (Schools)	per hour	£106.91
Corporate Director People	Education & Skills	EMTAS Bilingual Assistant (Schools)	per day	£218.48
Corporate Director People	Education & Skills	EMTAS Bilingual Assistant session (Schools)	per half day	£118.86
Corporate Director People	Education & Skills	EMTAS Bilingual Assistant session (Schools)	per hour	£53.46
Corporate Director Resources	Finance	Free School Meals Eligibility Checking Service (Schools)	per pupil	£0.74
Chief Executive	Public Health	Health & Safety package secondary (Schools)	per package	£1,601.00
Chief Executive	Public Health	Health & Safety package large primary/special (Schools)	per package	£901.00
Chief Executive	Public Health	Health & Safety package small primary (Schools)	per package	£433.00
Chief Executive	Public Health	Learning outside the classroom and EVOLVE (Schools)	per pupil	£236 <200 NOR, >201 NOR £1.18 per NOR
Chief Executive	Public Health	HR Advisory (Schools)	per staff headcount	£48.97
Chief Executive	Public Health	HR Advisory LA schools package (Schools)	per package	£197.91 flat rate plus £4.95 per NOR
Corporate Director People	Education & Skills	LRH Platinum subscription (Schools)	per pupil	£15.95
Corporate Director People	Education & Skills	LRH Gold subscription (Schools)	per pupil	£15.25
Corporate Director People	Education & Skills	LRH Silver subscription (Schools)	per pupil	£4.50
Corporate Director People	Education & Skills	LRH Bronze subscription (Schools)	per package	£598.00
Corporate Director People	Education & Skills	LRH School visitor (Schools)	per class	£153.00
Corporate Director People	Education & Skills	LRH School Library advice (Schools)	per hour	£78.00
Corporate Director People	Education & Skills	LRH Early Years package (Schools)	per package	£419.00
Corporate Director People	Education & Skills	LRH Childminder package (Schools)	per package	£97.00

## Annex 9 – Fees and Charges (page 10)

Corporate Directorate	Service	Fee	Unit	2022/23 Price
Chief Executive	HR&OD and Transformation	Payroll Premium package (Schools)	per staff headcount	£77.06
Chief Executive	HR&OD and Transformation	Payroll Standard package (Schools)	per staff headcount	£62.89
Chief Executive	HR&OD and Transformation	payroll LA school package (Schools)	per package	HR admin base cost £421.26 plus £4.21 per pupil & Payroll £44.30 per employee
Chief Executive	HR&OD and Transformation	Wiltshire Rewards (Schools)	per staff headcount	£3.00
Chief Executive	HR&OD and Transformation	Headship recruitment administration (Schools)	per package	£260.00
Chief Executive	HR&OD and Transformation	Advertising Basic x10 (LA) (Schools)	per package	£332.00
Chief Executive	HR&OD and Transformation	Advertising Basic x10 (Academy) (Schools)	per package	£807.00
Chief Executive	HR&OD and Transformation	Advertising Basic x10 (External) (Schools)	per package	£1,187.00
Chief Executive	HR&OD and Transformation	Advertising Standard x10 (LA) (Schools)	per package	£522.00
Chief Executive	HR&OD and Transformation	Advertising Standard x10 (Academy) (Schools)	per package	£997.00
Chief Executive	HR&OD and Transformation	Advertising Standard x10 (External) (Schools)	per package	£1,377.00
Chief Executive	HR&OD and Transformation	Advertising Premium x10 (LA) (Schools)	per package	£665.00
Chief Executive	HR&OD and Transformation	Advertising Premium x10 (Academy) (Schools)	per package	£1,140.00
Chief Executive	HR&OD and Transformation	Advertising Premium x10 (External) (Schools)	per package	£1,520.00
Chief Executive	HR&OD and Transformation	Advertising Basic x20 (LA) (Schools)	per package	£630.00
Chief Executive	HR&OD and Transformation	Advertising Basic x20 (Academy) (Schools)	per package	£1,530.00
Chief Executive	HR&OD and Transformation	Advertising Basic x20 (External) (Schools)	per package	£2,250.00
Chief Executive	HR&OD and Transformation	Advertising Standard x20 (LA) (Schools)	per package	£990.00
Chief Executive	HR&OD and Transformation	Advertising Standard x20 (Academy) (Schools)	per package	£1,890.00
Chief Executive	HR&OD and Transformation	Advertising Standard x20 (External) (Schools)	per package	£2,610.00
Chief Executive	HR&OD and Transformation	Advertising Premium x20 (LA) (Schools)	per package	£1,260.00
Chief Executive	HR&OD and Transformation	Advertising Premium x20 (Academy) (Schools)	per package	£2,160.00
Chief Executive	HR&OD and Transformation	Advertising Premium x20 (External) (Schools)	per package	£2,880.00
Corporate Director Place	Highways Operations	Bikeability (Schools)	per pupil	£5.70
Corporate Director Place	Highways Operations	Scotability (Schools)	per pupil	£5.70
Corporate Director People	Education & Skills	School Effectiveness Advice & support (Schools)	per 2 hour	£170.00
Corporate Director People	Education & Skills	School Effectiveness Advice & support (Schools)	per half day	£271.00
Corporate Director People	Education & Skills	School Effectiveness Advice & support (Schools)	per day	£453.00
Corporate Director People	Education & Skills	School Effectiveness Individual school training (Schools)	per 2 hour	£230.00
Corporate Director People	Education & Skills	School Effectiveness Individual school training (Schools)	per half day	£300.00
Corporate Director People	Education & Skills	School Effectiveness Individual school training (Schools)	per day	£500.00

## Annex 9 – Fees and Charges (page 11)

Corporate Directorate	Service	Fee	Unit	2022/23 Price
Corporate Director People	Education & Skills	Headteacher recruitment package (Schools)	per package	£1,178.00
Corporate Director People	Education & Skills	Mark for Impact package (LA) (Schools)	per package	£800.00
Corporate Director People	Education & Skills	Mark for Impact package (Academy) (Schools)	per package	£1,500.00
Corporate Director People	Education & Skills	School Improvement package (Schools)	per package	£1,850.00
Corporate Director People	Education & Skills	Headteacher performance management (Schools)	per package	£374.00
Corporate Director People	Education & Skills	Pupil premium evaluation (Schools)	per package	£416.00
Corporate Director People	Education & Skills	Spotlight pupil premium (Schools)	per package	£624.00
Corporate Director People	Education & Skills	Early Career Teacher Appropriate Body Service (Schools)	per package	£100.00
Corporate Director People	Education & Skills	Early Career Teacher Appropriate Body Service (Schools)	per package	£200.00
Corporate Director People	Education & Skills	Moderation & Monitoring Registration (Schools)	per package	£55.00
Corporate Director People	Education & Skills	Data package (Schools)	per package	£686.00
Corporate Director People	Education & Skills	Perspective Lite (Schools)	per package	£312.00
Corporate Director People	Education & Skills	School Governance Core package (Schools)	per package	£1,203.00
Corporate Director People	Education & Skills	School Governance Clerking Service (Schools)	per package	£1,849.00
Corporate Director People	Education & Skills	School Governance review (Schools)	per package	£989.00
Corporate Director Place	Highways Operations	Burial fees -Burial in a grave -Burial of a body (coffin)	Per burial	£942.70
Corporate Director Place	Highways Operations	Burial fees -Burial in a grave - Large Coffin Surcharge	Per burial	£258.55
Corporate Director Place	Highways Operations	Burial fees -Burial of cremated remains -Burial of a body (ashes)	Per burial	£319.20
Corporate Director Place	Highways Operations	Burial Fees-Use of Chapels Bradford-on-Avon,Trowbridge or Westbury	Per chapel use	£163.85
Corporate Director Place	Highways Operations	Burial Fees - Exclusive rights of Burial -Grave (Coffin) for 40 years	Per grave	£844.83
Corporate Director Place	Highways Operations	Burial Fees - Exclusive rights of Burial -Grave (Coffin) extension 10 years	Per grave	£211.21
Corporate Director Place	Highways Operations	Burial Fees - Exclusive rights of Burial -Grave for 40 years (Child under 15 years)	Per grave	£425.60
Corporate Director Place	Highways Operations	Burial Fees - Exclusive rights of Burial -Grave extension (Child-under 15 years old) 10 years	Per grave	£106.40
Corporate Director Place	Highways Operations	Burial Fees - Exclusive rights of Burial - Ashes plot 40 years	Per plot	£425.60
Corporate Director Place	Highways Operations	Burial Fees - Exclusive rights of Burial - Ashes plot extension	Per plot	£106.40
Corporate Director Place	Highways Operations	Memorials - Traditional -Style- Headstone 36 x 24 x 12	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Traditional -Style- Headstone (for kerbs) 36 x 36	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Traditional -Style- Kerbs and or cover stone 36 x 84	Per Kerb or stone cover	£401.12
Corporate Director Place	Highways Operations	Memorials - Traditional -Style- Vase 12 x 12 x 12	Per vase	£46.82
Corporate Director Place	Highways Operations	Memorials - Traditional -Style- Statue (height 36)	Per statue	£46.82
Corporate Director Place	Highways Operations	Memorials - Traditional -Style- Additional Inscription	Per additional inscription	£114.91

## Annex 9 – Fees and Charges (page 12)

Corporate Directorate	Service	Fee	Unit	2022/23 Price
Corporate Director Place	Highways Operations	Memorials - Cremated Remains -Style- Headstone 31 x 24 x 12	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Cremated Remains -Style- Book Memorial 31 x 24 x 12	Per book memorial	£254.29
Corporate Director Place	Highways Operations	Memorials - Cremated Remains -Style- Tablet 24 x 24	Per tablet	£254.29
Corporate Director Place	Highways Operations	Memorials - Cremated Remains -Style- Additional Inscription	Per additional inscription	£114.91
Corporate Director Place	Highways Operations	Memorials - Children's section -Style- Headstone 31 x 24 x 12	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Children's section -Style- Headstone (for Kerbs) 31 x 36	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Children's section -Style- kerbs and or cover stone 36 x 60	Per Kerb or stone cover	£234.08
Corporate Director Place	Highways Operations	Memorials - Children's section -Style- Tablet 24 x 24	Per tablet	£254.29
Corporate Director Place	Highways Operations	Memorials - Children's section -Style- Vase 12 x 12 x 12	Per vase	£46.82
Corporate Director Place	Highways Operations	Memorials - Children's section -Style- Statue (height 36)	Per statue	£46.82
Corporate Director Place	Highways Operations	Memorials - Children's section -Style- Additional Inscription	Per additional inscription	£114.91
Corporate Director Place	Highways Operations	Memorials - Hilperton -traditional section -Style Headstone 36 x 24 x 12	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Hilperton -traditional section -Style Headstone (for Kerbs) 36 x 36	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Hilperton -traditional section -Style-Kerbs and or cover stone 36 x 36	Per Kerb or stone cover	£401.12
Corporate Director Place	Highways Operations	Memorials - Hilperton -traditional section -Style - Vase 12 x 12 x 12	Per vase	£46.82
Corporate Director Place	Highways Operations	Memorials - Hilperton -traditional section -Style - Statue (height 36)	Per statue	£46.82
Corporate Director Place	Highways Operations	Memorials - Hilperton -traditional section -Style - Additional Inscription	Per additional inscription	£114.91
Corporate Director Place	Highways Operations	Memorials - Hilperton -Lawn section -Style -Headstone 31 x 24 x 12	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Hilperton -Lawn section -Style -Additional Inscription	Per additional inscription	£114.91
Corporate Director Place	Highways Operations	Memorials - Hilperton -Cremated Remains section - Style - Headstone 31 x 24 x 12	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Hilperton -Cremated Remains section - Style - Book Memorial 31 x 24 x 12	Per book memorial	£254.29
Corporate Director Place	Highways Operations	Memorials - Hilperton -Cremated Remains section - Style - Tablet 24 x 24	Per tablet	£254.29
Corporate Director Place	Highways Operations	Memorials - Hilperton -Cremated Remains section - Style - Garden of remembrance 16 x 12 x 3	Per stone	£254.29
Corporate Director Place	Highways Operations	Memorials - Hilperton -Cremated Remains section - Style - Additional Inscription	Per additional inscription	£114.91
Corporate Director Place	Highways Operations	Memorials - Holt-traditional section -Style Headstone 36 x 24 x 12	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Holt -traditional section -Style Headstone (for Kerbs) 36 x 36	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Holt -traditional section -Style-Kerbs and or cover stone 36 x 36	Per Kerb or stone cover	£401.12
Corporate Director Place	Highways Operations	Memorials - Holt -traditional section -Style - Vase 12 x 12 x 12	Per vase	£46.82
Corporate Director Place	Highways Operations	Memorials - Holt -traditional section -Style - Statue (height 36)	Per statue	£46.82
Corporate Director Place	Highways Operations	Memorials - Holt -traditional section -Style - Additional Inscription	Per additional inscription	£114.91
Corporate Director Place	Highways Operations	Memorials - Holt -Lawn section -Style -Headstone 31 x 24 x 12	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Holt -Lawn section -Style -Additional Inscription	Per additional inscription	£114.91

## Annex 9 – Fees and Charges (page 13)

Corporate Directorate	Service	Fee	Unit	2022/23 Price
Corporate Director Place	Highways Operations	Memorials - Holt -Cremated Remains section - Style - Headstone 31 x 24 x 12	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Holt -Cremated Remains section - Style - Book Memorial 31 x 24 x 12	Per book memorial	£254.29
Corporate Director Place	Highways Operations	Memorials - Holt -Cremated Remains section - Style - Tablet 24 x 24	Per tablet	£254.29
Corporate Director Place	Highways Operations	Memorials - Holt -Cremated Remains section - Style - Additional Inscription	Per additional inscription	£114.91
Corporate Director Place	Highways Operations	Memorials -Melksham -traditional section -Style Headstone 36 x 24 x 12	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Melksham -traditional section -Style Headstone (for Kerbs) 36 x 36	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Melksham -traditional section -Style-Kerbs and or cover stone 36 x 36	Per Kerb or stone cover	£401.12
Corporate Director Place	Highways Operations	Memorials - Melksham -traditional section -Style - Vase 12 x 12 x 12	Per vase	£46.82
Corporate Director Place	Highways Operations	Memorials - Melksham -traditional section -Style - Statue (height 36)	Per statue	£46.82
Corporate Director Place	Highways Operations	Memorials - Melksham -traditional section -Style - Additional Inscription	Per additional inscription	£114.91
Corporate Director Place	Highways Operations	Memorials - Melksham -Lawn section -Style -Headstone 31 x 24 x 12	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Melksham -Lawn section -Style -Additional Inscription	Per additional inscription	£114.91
Corporate Director Place	Highways Operations	Memorials - Melksham -Cremated Remains section - Style - Headstone 31 x 24 x 12	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Melksham -Cremated Remains section - Style - Book Memorial 31 x 24 x 12	Per book memorial	£254.29
Corporate Director Place	Highways Operations	Memorials - Melksham -Cremated Remains section - Style - Tablet 24 x 24	Per tablet	£254.29
Corporate Director Place	Highways Operations	Memorials - Melksham -Cremated Remains section - Style - Additional Inscription	Per additional inscription	£114.91
Corporate Director Place	Highways Operations	Memorials - Melksham - Children's Section - Style -Headstone 31 x 24 x12	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Melksham - Children's Section - Style -Headstone (for kerbs) 31 x 36	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Melksham - Children's Section - Style - Kerbs and or cover stone 36 x 60	Per Kerb or stone cover	£234.08
Corporate Director Place	Highways Operations	Memorials - Melksham - Children's Section - Style - Tablet 24 x 24	Per tablet	£254.29
Corporate Director Place	Highways Operations	Memorials - Melksham - Children's Section - Style - Vase 12 x 12 x 12	Per vase	£46.82
Corporate Director Place	Highways Operations	Memorials - Melksham - Children's Section - Style - Statue (height 36)	Per statue	£46.82
Corporate Director Place	Highways Operations	Memorials - Melksham - Children's Section - Style - Additional Inscription	Per additional inscription	£114.91
Corporate Director Place	Highways Operations	Memorials - Trowbridge -traditional section -Style Headstone 36 x 24 x 12	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Trowbridge -traditional section -Style Headstone (for Kerbs) 36 x 36	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Trowbridge -traditional section -Style-Kerbs and or cover stone 36 x 36	Per Kerb or stone cover	£401.12
Corporate Director Place	Highways Operations	Memorials - Trowbridge -traditional section -Style - Vase 12 x 12 x 12	Per vase	£46.82
Corporate Director Place	Highways Operations	Memorials -Trowbridge -traditional section -Style - Statue (height 36)	Per statue	£46.82
Corporate Director Place	Highways Operations	Memorials - Trowbridge -traditional section -Style - Additional Inscription	Per additional inscription	£114.91
Corporate Director Place	Highways Operations	Memorials - Trowbridge -Lawn section -Style -Headstone 31 x 24 x 12	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Trowbridge -Lawn section -Style -Additional Inscription	Per additional inscription	£114.91

## Annex 9 – Fees and Charges (page 14)

Corporate Directorate	Service	Fee	Unit	2022/23 Price
Corporate Director Place	Highways Operations	Memorials - Trowbridge - Cremated Remains section - Style - Headstone 31 x 24 x 12	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Trowbridge - Cremated Remains section - Style - Book Memorial 31 x 24 x 12	Per book memorial	£254.29
Corporate Director Place	Highways Operations	Memorials - Trowbridge - Cremated Remains section - Style - Tablet 24 x 24	Per tablet	£254.29
Corporate Director Place	Highways Operations	Memorials - Trowbridge - Cremated Remains section - Style - Additional Inscription	Per additional inscription	£114.91
Corporate Director Place	Highways Operations	Memorials - Trowbridge - Children's Section - Style - Headstone 31 x 24 x 12	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Trowbridge - Children's Section - Style - Headstone (for kerbs) 31 x 36	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Trowbridge - Children's Section - Style - Kerbs and or cover stone 36 x 60	Per Kerb or stone cover	£234.08
Corporate Director Place	Highways Operations	Memorials - Trowbridge - Children's Section - Style - Tablet 24 x 24	Per tablet	£254.29
Corporate Director Place	Highways Operations	Memorials - Trowbridge - Children's Section - Style - Vase 12 x 12 x 12	Per vase	£46.82
Corporate Director Place	Highways Operations	Memorials - Trowbridge - Children's Section - Style - Statue (height 36)	Per statue	£46.82
Corporate Director Place	Highways Operations	Memorials - Trowbridge - Children's Section - Style - Additional Inscription	Per additional inscription	£114.91
Corporate Director Place	Highways Operations	Memorials - Warminster -Lawn section -Style -Headstone 31 x 24 x 12	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Warminster -Lawn section -Style -Additional Inscription	Per additional inscription	£114.91
Corporate Director Place	Highways Operations	Memorials - Warminster - Cremated Remains section - Style - Headstone 31 x 24 x 12	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Warminster -Cremated Remains section - Style - Book Memorial 31 x 24 x 12	Per book memorial	£254.29
Corporate Director Place	Highways Operations	Memorials - Warminster -Cremated Remains section - Style - Tablet 24 x 24	Per tablet	£254.29
Corporate Director Place	Highways Operations	Memorials - Warminster -Cremated Remains section - Style - Additional Inscription	Per additional inscription	£114.91
Corporate Director Place	Highways Operations	Memorials -Westbury -traditional section -Style Headstone 36 x 24 x 12	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Westbury -traditional section -Style Headstone (for Kerbs) 36 x 36	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Westbury -traditional section -Style-Kerbs and or cover stone 36 x 36	Per Kerb or stone cover	£401.12
Corporate Director Place	Highways Operations	Memorials - Westbury -traditional section -Style - Vase 12 x 12 x 12	Per vase	£46.82
Corporate Director Place	Highways Operations	Memorials - Westbury -traditional section -Style - Statue (height 36)	Per statue	£46.82
Corporate Director Place	Highways Operations	Memorials - Westbury -traditional section -Style - Additional Inscription	Per additional inscription	£114.91
Corporate Director Place	Highways Operations	Memorials - Westbury -Lawn section -Style -Headstone 31 x 24 x 12	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Westbury -Lawn section -Style -Additional Inscription	Per additional inscription	£114.91
Corporate Director Place	Highways Operations	Memorials - Westbury -Cremated Remains section - Style - Headstone 31 x 24 x 12	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Westbury -Cremated Remains section - Style - Book Memorial 31 x 24 x 12	Per book memorial	£254.29
Corporate Director Place	Highways Operations	Memorials - Westbury -Cremated Remains section - Style - Tablet 24 x 24	Per tablet	£254.29
Corporate Director Place	Highways Operations	Memorials - Westbury -Cremated Remains section - Style - Additional Inscription	Per additional inscription	£114.91

## Annex 9 – Fees and Charges (page 15)

Corporate Directorate	Service	Fee	Unit	2022/23 Price
Corporate Director Place	Highways Operations	Memorials - Westbury - Children's Section - Style -Headstone 31 x 24 x12	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Westbury - Children's Section - Style -Headstone (for kerbs) 31 x 36	Per headstone	£254.29
Corporate Director Place	Highways Operations	Memorials - Westbury - Children's Section - Style - Kerbs and or cover stone 36 x 60	Per Kerb or stone cover	£234.08
Corporate Director Place	Highways Operations	Memorials - Westbury - Children's Section - Style - Tablet 24 x 24	Per tablet	£254.29
Corporate Director Place	Highways Operations	Memorials - Westbury - Children's Section - Style - Vase 12 x 12 x 12	Per vase	£46.82
Corporate Director Place	Highways Operations	Memorials - Westbury - Children's Section - Style - Statue (height 36)	Per statue	£46.82
Corporate Director Place	Highways Operations	Memorials - Westbury - Children's Section - Style - Additional Inscription	Per additional inscription	£114.91
Corporate Director Place	Highways Operations	Fleet Services - MOTs - Staff / services such as police / ambulances - class 4, standard car	Per Mot	£57.00
Corporate Director Place	Highways Operations	Fleet Services - MOTs -Staff / services such as police / ambulances - class 5, 13-16 seat minibus	Per Mot	£62.00
Corporate Director Place	Highways Operations	Fleet Services - MOTs -Staff / services such as police / ambulances - class 7 Good Vehicles between 3 tonnes and 3.5 tonnes	Per Mot	£61.00
Corporate Director Place	Highways Operations	Fleet Services - MOTs - Public - class 4, standard car	Per Mot	£57.00
Corporate Director Place	Highways Operations	Fleet Services - MOTs - Public - class 5, 13-16 seat minibus	Per Mot	£62.00
Corporate Director Place	Highways Operations	Fleet Services - MOTs -Public - class 7 Good Vehicles between 3 tonnes and 3.5 tonnes	Per Mot	£61.00
Corporate Director Place	Highways Operations	Fleet Services - Other chargeable services - Fleet Lifting Operations & Lifting Equipment Regulations (LOLER) - per examination	Per examination	£83.00
Corporate Director Place	Highways Operations	Fleet Services - Other chargeable services - Fleet Driver Training - Minibus Driver Awareness Scheme - per person per day	Per person, Per day	£120.00
Corporate Director Place	Highways Operations	Fleet Services - Other chargeable services - Fleet Vehicles for hire to schools, community groups and voluntary groups. Cost per vehicle per day includes insurance, excludes driver, excludes fuel	Per vehicle, per day	£93.00
Corporate Director Place	Highways Operations	General Markets - Continental Markets	per day	£290.00
Corporate Director Place	Highways Operations	Events - Use of Council Land	per day	£290.00
Corporate Director Place	Highways Operations	Administration Fee	Per admin fee	£32.00
Corporate Director Place	Highways Operations	Town Traders - Annual Street Trading Consent all days of the year, including Bank Holidays	Annual	£4,133.00
Corporate Director Place	Highways Operations	Town Traders Daily Street Trading Consent - All days of the week, including Bank Holidays where these fall on the days included in the consent.	Per day	£52.00
Corporate Director Place	Highways Operations	Town Traders - Block Street Trading Consent	Per day	£290.00
Corporate Director Place	Highways Operations	All other traders - Annual Street Trading Consent - all days of the year, including Bank Holidays	Annual	£2,206.15
Corporate Director Place	Highways Operations	Daily Street Trading Consent - All days of the week, including Bank Holidays	Per day	£23.95
Corporate Director Place	Highways Operations	Block Street Trading Consent	Per day	£290.00
Corporate Director Resources	HR&OD and Transformation	DBS - Enhanced check	Per check	£40.00
Corporate Director Resources	HR&OD and Transformation	DBS - Standard check	Per check	£23.00
Corporate Director Resources	HR&OD and Transformation	DBS - Basic Check	Per check	£23.00
Corporate Director Resources	HR&OD and Transformation	Admin charge to be added	Per check	£16.00
Corporate Director Resources	HR&OD and Transformation	Learning & Development fees -Paediatric First Aid	Per course	£130.00
Corporate Director Resources	HR&OD and Transformation	Learning & Development fees -Paediatric First Aid (group of 8-12 at client venue)	Per group course	£1,000.00

## Annex 9 – Fees and Charges (page 16)

Corporate Directorate	Service	Fee	Unit	2022/23 Price
Corporate Director Resources	HR&OD and Transformation	Learning & Development fees -Cancellation charge - more than 14 days notice	Per course	Cancellation 6-19 days 50% + £20 admin charge
Corporate Director Resources	HR&OD and Transformation	Learning & Development fees - Cancellation charge - less than 14 days notice	Per course	Cancellation under 5 days no refund
Corporate Director Resources	HR&OD and Transformation	Learning & Development fees - Basic First Aid	Per course	£65.00
Corporate Director Resources	HR&OD and Transformation	Learning & Development fees - Basic First Aid (group of 8-15 at client venue)	Per group course	£325.00
Corporate Director Resources	HR&OD and Transformation	Learning & Development fees - Manual Handling & Moving People practical	Per course	£115.00
Corporate Director Resources	HR&OD and Transformation	Learning & Development fees - Manual Handling & Moving People (group of 8-15 at client venue)	Per group course	£850.00
Corporate Director Resources	HR&OD and Transformation	Learning & Development fees - Safeguarding for Front Line Staff	Per course	£50.00
Corporate Director Resources	HR&OD and Transformation	Learning & Development fees - Safeguarding for Front Line Staff (group of 8-15 at client venue)	Per group course	£325.00
Corporate Director Resources	HR&OD and Transformation	Learning & Development fees - Managers Safeguarding	Per course	£65.00
Corporate Director Resources	HR&OD and Transformation	Learning & Development fees -Managers Safeguarding (group of 8-15 at client venue)	Per group course	£375.00
Corporate Director Resources	HR&OD and Transformation	Learning & Developments fees -Autism support- Understanding Autism	Per course	£50.00
Corporate Director Resources	HR&OD and Transformation	Learning & Development fees - Autism support- Understanding Autism (group of 8-15 at client venue)	Per group course	£325.00
Chief Executive	Legal & Governance	Registration - Marriage/CP Ceremony in small registration office ceremony room max 40 Mon - Thu	Per Ceremony	£250.00
Chief Executive	Legal & Governance	Registration - Marriage/CP Ceremony in small registration Office ceremony room (40) Fri	Per Ceremony	£300.00
Chief Executive	Legal & Governance	Registration - Marriage/CP Ceremony in small registration office ceremony room (40) Sat	Per Ceremony	£330.00
Chief Executive	Legal & Governance	Registration - Marriage/CP Ceremony in large Registration Office ceremony room (60-70) Mon - Thu	Per Ceremony	£300.00
Chief Executive	Legal & Governance	Registration - Marriage/CP Ceremony in large Registration Office ceremony room (60-70), Fri	Per Ceremony	£350.00
Chief Executive	Legal & Governance	Registration - Marriage/CP Ceremony in large Registration Office ceremony room (60-70), Sat	Per Ceremony	£380.00
Chief Executive	Legal & Governance	Registration - Marriage/CP in an Approved Venue Monday to Thursday	Per Ceremony	£475.00
Chief Executive	Legal & Governance	Registration - Marriage/CP in an Approved Venue Friday	Per Ceremony	£500.00
Chief Executive	Legal & Governance	Registration - Marriage/CP in an Approved Venue Saturday	Per Ceremony	£525.00
Chief Executive	Legal & Governance	Registration - Combination ceremony package includes small stat ceremony, 2nd celebratory ceremony & inspection fee	Per Ceremony	£625.00
Chief Executive	Legal & Governance	Registration - Conversion of CP to Marriage - Registration only in an Approved Venue Mon to Friday	Per Ceremony	£250.00
Chief Executive	Legal & Governance	Registration - Conversion of CP to Marriage - Registration only in an Approved Venue Saturday	Per Ceremony	£290.00
Chief Executive	Legal & Governance	Registration - Conversion of CP to Marriage - Registration only in an Approved Venue Sunday	Per Ceremony	£325.00
Chief Executive	Legal & Governance	Registration - Conversion of CP to Marriage - Registration only in an Approved Venue Bank Holiday	Per Ceremony	£350.00
Chief Executive	Legal & Governance	Registration - Licence for Approved Premises for Marriage or Civil Partnership includes naming and celebration of marriage (formerly renewal of vows) ceremonies (valid for 3 years)	per licence	£1,850.00
Chief Executive	Legal & Governance	Registration - Licence For Religious Buildings to be Approved Premises for Civil Partnership Registrations	per licence	£1,850.00
Chief Executive	Legal & Governance	Registration - Fee for Request to Review Decision regarding Approved Venue/Religious Building Licence	per licence	£300.00

## Annex 9 – Fees and Charges (page 17)

Corporate Directorate	Service	Fee	Unit	2022/23 Price
Chief Executive	Legal & Governance	Registration - Welcoming Ceremony (Naming) or Celebration of Marriage/CP at a Registration Office Sat	Per Ceremony	£330.00
Chief Executive	Legal & Governance	Registration - Welcoming Ceremony (Naming) or Celebration of Marriage/CP at a Registration Office Sat	Per Ceremony	£380.00
Chief Executive	Legal & Governance	Registration - Welcoming Ceremony (Naming) or Celebration of Marriage/CP in an Approved Venue Mon to Thu	Per Ceremony	£475.00
Chief Executive	Legal & Governance	Registration - Welcoming Ceremony (Naming) or Celebration of Marriage/CP in an Approved Venue Friday	Per Ceremony	£500.00
Chief Executive	Legal & Governance	Registration - Welcoming Ceremony (Naming) or Celebration of Marriage/CP in an Approved Venue (Sat)	Per Ceremony	£525.00
Chief Executive	Legal & Governance	Registration - Proof of Life certification/PD2 form completion for change of name on passport	per passport	£20.00
Corporate Director Place	Highways & Transport	Highways Information - hourly rate	per hour	£77.18
Corporate Director Place	Highways & Transport	Highways and Rights of Way - hourly rate	per hour	£100.28
Corporate Director Place	Highways & Transport	Public Rights of Way only - hourly rate	per hour	£55.44
Corporate Director Place	Highways & Transport	Common Land and Village Green - per enquiry	per enquiry	£26.78
Corporate Director Place	Highways & Transport	Highway Statement or Declaration only	per statement / declaration	£236.25
Corporate Director Place	Highways & Transport	Public Path Orders	per order	£2,388.75
Corporate Director Place	Highways & Transport	ROW - Correction of the Commons or Town and Village Green Registers for non-registration or mistaken registration of land	per correction	£2,156.00
Corporate Director Place	Highways & Transport	ROW - searching for land to which rights of common attach	per hour	£70.00
<b>Total</b>				

**\*NB**

Does not include:-

Statutory charges

Rents and Service charges

Leisure Centre charges - please refer to Cabinet Member Decision paper 03rd August 2021 - titled Alignment of Fees, Charges and Memberships

Parking fees and charges will follow the Traffic Regulation Order process or consultation

All private sector lease properties and temporary accommodation rents will increase by 4.1%

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## **Appendix 2 – Capital Strategy 2022/23**

1. This report presents the Capital Strategy for 2022/23 which sets out the proposed Capital Programme for 2022/23 with future years projected to 2029/2030.
2. The Capital Strategy is an annual requirement that must be approved by Full Council.
3. The purpose of the Capital Strategy is to clearly set out the priorities and framework within which Wiltshire Council determines its resourcing priorities for capital investment, decides the level of borrowing, the affordability of the borrowing and sets the level of the risk appetite.

### **BACKGROUND**

4. The Prudential code for Capital Finance in Local Authorities (2017) introduced a new requirement for Local Authorities to prepare an annual Capital Strategy to be authorised by Full Council.
5. The purpose of the Capital Strategy is to clearly set out the priorities and framework within which Wiltshire Council determines its resourcing priorities for capital investment, decides the level of borrowing, the affordability of the borrowing and sets the level of the risk appetite.
6. The prudential code sets out that the Capital Strategy is intended to give a high level overview of how capital expenditure, capital financing and treasury management activity contribute to the provision of services along with an overview of how associated risk is managed and the implications for future sustainability.
7. The Capital Strategy does not duplicate more detailed policies, procedures or plans; it is intended to sit above and reference these to allow those seeking more detail to know where to find it.
8. Capital Expenditure is defined within the Chartered Institute of Public Finance and Accountancy's (CIPFA) Accounting Code of Practice as; Expenditure that results in the acquisition, construction, or the enhancement of non-current assets (tangible or intangible) in accordance with proper practices... All other expenditure must be accounted for as revenue expenditure unless specifically directed by the Secretary of State.

## CAPITAL EXPENDITURE

### Capital Programme

9. The Capital Programme is approved by Full Council. The proposed Capital Programme 2022/23-2029/30 is attached in Appendix 1, annex 7, and totals £1,286.953m. A summary position is set out in the tables below for both the capital spend and how it is planned to be financed.

	Revised 22/23 Budget £'m	Revised 23/24 Budget £'m	Revised 24/25 Budget £'m	Revised 25/26 to 29/30 Budget £'m	TOTAL £'m
Corporate Director - People	47.308	21.267	16.990	18.000	103.565
Corporate Director - Resources	162.622	72.245	64.068	27.722	326.657
Corporate Director - Place	52.026	73.594	80.136	336.409	542.165
<b>General Fund Total</b>	<b>261.956</b>	<b>167.106</b>	<b>161.194</b>	<b>382.131</b>	<b>972.387</b>
<b>Housing Revenue Account</b>	<b>45.159</b>	<b>38.309</b>	<b>36.391</b>	<b>194.707</b>	<b>314.566</b>
<b>Total Capital Programme</b>	<b>307.115</b>	<b>205.415</b>	<b>197.585</b>	<b>576.838</b>	<b>1,286.953</b>

Funding	Revised 22/23 Budget £'m	Revised 23/24 Budget £'m	Revised 24/25 Budget £'m	Revised 25/26 to 29/30 Budget £'m	TOTAL £'m
Grants	73.152	79.999	101.497	322.968	577.616
Contributions	2.198	7.162	7.739	3.504	20.603
HRA	45.159	38.309	36.391	194.705	314.564
Capital Receipts	3.439	0.250	0.250	1.250	5.189
Flexible Capital Receipts	0.000	0.000	0.000	0.000	0.000
Borrowing - Funded by revenue saving in service	100.787	33.478	13.299	0.751	148.315
Borrowing	82.380	44.217	38.409	21.570	186.576
Other	0.000	2.000	0.000	32.090	34.090
<b>Total Capital Programme Funding</b>	<b>307.115</b>	<b>205.415</b>	<b>197.585</b>	<b>576.838</b>	<b>1,286.953</b>

10. The Capital Programme sets out the capital projects that the Council plans to invest in over the next 8 years from 2022/23 to 2029/30; the amount of budget per project per year and the indicative sources of funding.
11. The Capital Programme has been reviewed and all figures validated, amended and reprofiled in consultation with Capital Project leads where necessary.
12. The revenue impact of financing capital investments are two fold, external interest payable and Minimum Revenue Provision (MRP). For the proposed capital programme 2022/23-2029/30 these have been factored into the 2022/23 revenue budget setting process and MTFS.
13. The key objectives of Wiltshire Council's Capital Programme are to ensure;

- Capital assets are used to support the delivery of business plan priorities and the delivery of council services, including the Housing Revenue Account (HRA) in line with the Council's 4 key business plan principles;
  - Thriving Economy
  - Resilient Society
  - Sustainable Environment
  - Empowered People
- Expenditure is aligned to the Council's Asset Management Plans and HRA Business Plan to ensure that buildings and infrastructure, such as schools, roads and housing dwellings are fit for purpose and in a suitable condition to deliver services to the communities they serve.
- All investments are affordable, sustainable and financially prudent;
- Expenditure supports and enhances service delivery and/or generates revenue savings or income streams.

14. In setting the Capital Programme, the Council will consider projects that can generate new or additional future on-going income revenues to replace reducing grant funding and enable services that are required by the community to be provided. Opportunities will also be explored to develop new ways of relieving future pressures. These projects will meet wider Council priorities for example support economic activity, development or regeneration so will not be purely for yield.

15. The Council will look to maximise opportunities to secure external funds and work with partners, both private and other government agencies, to increase the overall level of investment within Wiltshire to support priorities and economic development.

### People (£103.565m in the period 2022/23-2029/30)

Scheme name	Revised 22/23 Budget £'m	Revised 23/24 Budget £'m	Revised 24/25 Budget £'m	Revised 25/26 to 29/30 Budget £'m	TOTAL £'m
<b>Education &amp; Skills</b>					
Access and Inclusion	0.100	0.100	0.100	0.500	0.800
Basic Need	18.221	4.355	2.042	2.000	26.618
Stonehenge School Replacement of Lower Block	3.342	0.750	0.053	0.000	4.145
Devolved Formula Capital	0.500	0.500	0.500	2.500	4.000
Schools Maintenance & Modernisation	6.557	5.300	4.750	13.000	29.607
Early Years Buildings	1.170	0.000	0.000	0.000	1.170
Special Schools	16.068	10.262	9.545	0.000	35.875
Abnormal Costs in Development of SEND Free School	0.350	0.000	0.000	0.000	0.350
<b>Education &amp; Skills Total</b>	<b>46.308</b>	<b>21.267</b>	<b>16.990</b>	<b>18.000</b>	<b>102.565</b>
<b>Families &amp; Children's</b>					
Children's Home	1.000	0.000	0.000	0.000	1.000
<b>Families &amp; Children's Total</b>	<b>1.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>1.000</b>
<b>People Total</b>	<b>47.308</b>	<b>21.267</b>	<b>16.990</b>	<b>18.000</b>	<b>103.565</b>

16. We want to give the children of Wiltshire the best start in life as it is a fundamental part of improving their long-term life chances and affords them the best opportunity to live

long, full and healthy lives. Wiltshire invests in Early Years and Schools to ensure places are available, offering choice and inclusivity and ensuring buildings are in a good condition and provide the right environment for learning and to keep children safe.

17. Included within the programme are significant schemes that cover the planned maintenance of Wiltshire schools from roof replacements to heating systems and provide for expansions and new schools as well as ensuring facilities are accessible for pupils with additional needs.
18. As part of 2022/23 budget setting additional investment of £4.170m has been added to the programme. £3m is to allow for mobile and pratten classrooms to be replaced with permanent extensions and £1.170m to contribute towards the replacement of 4 temporary early year setting buildings that are no longer fit for purpose and to ensure services can continue and that Wiltshire Council meet its statutory duty to provide sufficient childcare across the county. A longer term strategy for Early Year setting building will be developed in 2022.
19. The capital programme for these works totals £66.340m and is funded by a mixture of Council borrowing, Government grant and developer contributions.
20. The Silverwood and SEND Special School capacity and alternative provision programmes will deliver significant additional places from September 2023 for learners with SEND. A new centre of excellence will be delivered at Rowdeford near Devizes, a budget of £36.225m has been allocated for this programme and is largely funded by Council borrowing.
21. This will be a purpose-built special school which will address the demand needs for additional SEND places for Wiltshire while providing:
  - Attractive buildings - safe, friendly, calm and engaging places with wide corridors and lots of natural light
  - Strong links with mainstream schools, with a special outreach provision (or resource base) in at least one primary and one secondary school in each key locality
  - New world class facilities and support: hydro-pools, sensory rooms, physio, open outdoor space, speech and language therapy, family care
  - Strong and vibrant community links – with cafés, community gardens and public playing fields – with inclusive businesses and civic spaces and services that facilitate and advocate independent living for all
  - Improved inclusion and outcomes for children with SEND at secondary age
  - Effective links with specialist nurseries, offering children with special needs seamless attention from the time they are tots to their teenage years
  - Good transport routes and means of transport between the sites, central to the home locations of children and young people with SEND
22. A budget of £1m is included to increase the provision of local placements for looked after children. Options are being developed and finalised in 2021/22 to ensure that provision is available for when placements into family based care is not appropriate. Local provision is essential so that children and young people can remain close to their home and communities to enable them to continue with their education and maintain

positive relationships. Being safe throughout life and all its facets is a foundation that all should be provided with.

## Resources (£326.657m in the period 2022/23-2029/30)

Scheme name	Revised 22/23 Budget £'m	Revised 23/24 Budget £'m	Revised 24/25 Budget £'m	Revised 25/26 to 29/30 Budget £'m	TOTAL £'m
<b>Finance</b>					
Evolve Project	4.982	2.500	0.000	0.000	7.482
<b>Finance Total</b>	<b>4.982</b>	<b>2.500</b>	<b>0.000</b>	<b>0.000</b>	<b>7.482</b>
<b>Assets &amp; Commercial Development</b>					
Capital Receipt Enhancement	0.170	0.000	0.000	0.000	0.170
Commercial - Commercial Investment	24.849	12.500	12.500	0.000	49.849
Depot & Office Strategy	4.160	0.000	0.000	0.000	4.160
Disabled Facilities Grants	5.000	4.000	4.000	15.000	28.000
Facilities Management Operational Estate	2.651	3.250	2.500	10.000	18.401
Gypsies and Travellers Projects	1.300	0.000	0.000	0.000	1.300
Housing Infrastructure Fund (HIF)	7.501	21.121	37.581	0.000	66.203
Porton Science Park	3.709	0.000	0.000	0.000	3.709
Health and Wellbeing Centres - Live Schemes	7.850	0.441	0.045	0.000	8.336
Non-Commercial Property Purchases	0.059	0.000	0.000	0.000	0.059
North Wiltshire Schools PFI Playing Fields	0.300	0.000	0.000	0.000	0.300
Operational Property Energy Efficiency and Generation	8.400	0.000	0.000	0.000	8.400
Park & Ride Solar Panel Canopys	3.500	0.000	0.000	0.000	3.500
Salisbury Central Car Park & Maltings	32.630	0.000	0.000	0.000	32.630
Facilities Management Investment Estate	0.630	0.250	0.250	1.250	2.380
Social Care Infrastructure & Strategy	0.634	0.000	0.000	0.000	0.634
<b>Assets &amp; Commercial Development Total</b>	<b>103.343</b>	<b>41.562</b>	<b>56.876</b>	<b>26.250</b>	<b>228.031</b>
<b>Capital Loans</b>					
Stone Circle Housing Company Loan	33.488	12.227	0.799	0.751	47.265
Stone Circle Development Company Loan	11.050	8.751	0.000	0.000	19.801
<b>Capital Loans Total</b>	<b>44.538</b>	<b>20.978</b>	<b>0.799</b>	<b>0.751</b>	<b>67.066</b>
<b>Information Services</b>					
ICT Applications	4.258	2.914	2.914	0.000	10.086
ICT Business as Usual	1.627	2.284	1.575	0.721	6.207
ICT Other Infrastructure	0.400	0.400	0.400	0.000	1.200
ICT Get Well	3.474	1.607	1.504	0.000	6.585
Microsoft Cloud Navigator	0.000	0.000	0.000	0.000	0.000
<b>Information Services Total</b>	<b>9.759</b>	<b>7.205</b>	<b>6.393</b>	<b>0.721</b>	<b>24.078</b>
<b>Resources Total</b>	<b>162.622</b>	<b>72.245</b>	<b>64.068</b>	<b>27.722</b>	<b>326.657</b>

23. The council's Asset Management Plans set out the approach to managing the council's land and property assets. The Council has asset management policy frameworks which support the overall approach of managing assets by portfolio and include areas such as disposals and acquisitions, as well as active management of the council's operational, commercial, and rural estate.
24. The council continues to focus on the most efficient use of its buildings, which includes sharing space. Wiltshire is moving to a market rent position for its tenants and has implemented a third party charging policy.
25. Wiltshire has developed community campuses and hubs in towns across Wiltshire to enable public services to co-locate and improve customer service. This programme has

enabled the Council to reduce and rationalise the number of buildings it owns and their associated repair and maintenance costs. Melksham Campus is due to complete in 2023.

26. New ways of working across the County brought about by increased home working in response to COVID -19 will free up additional buildings. This will create opportunities for commercial lettings of spare space or development opportunities for jobs and homes.
27. Wiltshire Council is on the path to carbon neutral and included within the programme are schemes and projects for the estate that will assist with this, these projects include lighting upgrades, PV installations, upgraded air handling units and installation of air source heat pumps.
28. As part of the 2022/23 capital budget setting additional investment of £5.130m has been added to the programme to address essential health and safety work on the structure and lighting of car parks, repair works at Salisbury Library and for essential compliance and improvements works to the commercial and rural estate to ensure they can be marketed and relet quickly and for the best returns.
29. These programmes, totalling £47.849m, allow Wiltshire Council to deliver its statutory duties by ensuring the estate is maintained to a good standard and services can operate safely, efficiently, and effectively.
30. £31.560m is included within the capital programme for Information Services and the Evolve programme, which will implement a new Enterprise Resource Planning (ERP) system for the Council. Wiltshire Council invests in digital infrastructure to underpin all of Wiltshire operations and services and ensure communities and business can engage and transact responsively and seamlessly. The majority of these programmes are funded through borrowing.
31. The Chippenham Housing Infrastructure Fund (HIF) scheme relates to the delivery of significant infrastructure works in and around Chippenham. The budget for this scheme over this capital programme is £66.203m and is funded by external grants from Central Government following a successful application to Central Government's Housing Infrastructure Fund (HIF). This scheme will provide the infrastructure upfront to unlock housing supply to ensure people can live and work locally and play an active part in their community.
32. Stone Circle Housing and Development companies were established in 2019 to meet a range of Wiltshire's strategic housing needs and undertake residential development, predominantly on Council owned land to ensure these needs are met while increasing the potential return to the Council.
33. The aim of Stone Circle Housing Company is to meet a range of strategic housing needs facing the council that cannot easily be addressed by the Council's current approaches. Accommodation to meet the needs of specific vulnerable households in a timely manner from the existing housing stock in Wiltshire is not a priority for the Council's registered provider partners. The Council procures accommodation for homeless households that is costly and the quality and cost could be improved by

private rented sector accommodation provided by a local housing company. The Stone Circle Business Plan aims to purchase 250 properties by 2025.

34. The Council has a successful programme of asset disposal. Over the next three years the Council estimates that it may be able to offer to the market sites capable of residential development which subject to planning permission could deliver over 500 units of accommodation. The Council has established Stone Circle Development Company to enable the strategic housing needs across the County to be better met while increasing the potential return that could be generated from the developments.
35. Improving housing supply is critical for ensuring people can live and work locally and play an active part in their community. We want to ensure that residents have easy access to high quality and affordable housing that's close to their family, that's right for them and in beautiful places.
36. The total budget for these schemes over the period 2021/22-2029/30 is £67.066m and will be financed by external borrowing which will be funded by returns from the Stone Circle Housing and Development companies.
37. The commercial investment capital allocation of £53.349m exists to finance investment with a service or regeneration benefit where it is also possible to achieve a return above costs. This allocation will also enable the Council to seek investment in acquisitions that could further bio-diversity net gain and it is intended that in 2022/23 a policy is adopted to support such an approach. Investment in solar panel canopies on Council sites will not only generate energy to offset the Council's energy costs but will also address the climate emergency thus furthering the Council energy carbon reductions programme in its own estate.
38. Disabled Facility programme is funded by Government grant and is forecast to be £26m across this capital programme period. This programme enables vulnerable households to remain in their homes through means tested adaptations.
39. A £31.2m budget is held over the potential future development and regeneration at the Maltings and Central Car Park sites in Salisbury. The Council had been in discussions with a lease owner around a potential acquisition to enable a strategic land assembly for future re-development, however the site and lease has recently been sold to a new owner. It is anticipated that discussions will take place with the new owner and that a decision on the likely next steps for this scheme will be made in 2022/23.

## Place (£542.165m in the period 2022/23-2029/30)

Scheme name	Revised 22/23 Budget £'m	Revised 23/24 Budget £'m	Revised 24/25 Budget £'m	Revised 25/26 to 29/30 Budget £'m	TOTAL £'m
<b>Highways &amp; Transport</b>					
Parking Contactless Machines	0.127	0.127	0.126	0.000	0.380
Fleet Vehicles	4.091	0.500	0.500	2.500	7.591
Integrated Transport	1.781	1.781	1.781	8.905	14.248
Local Highways and Footpath Improvement Groups	0.800	0.800	0.800	4.000	6.400
LED Street Lighting	0.200	0.000	0.000	0.000	0.200
Structural Maintenance & Bridges	16.140	16.139	16.139	80.695	129.113
Passenger Transport RTP1	0.695	0.000	0.000	0.000	0.695
Drainage Improvements	0.500	0.500	0.500	0.000	1.500
Major Road Network M4 Junction 17	1.007	1.233	17.033	8.567	27.840
A338 Salisbury Junction Improvements MRN	0.759	0.561	10.136	4.114	15.570
A350 Chippenham Bypass (Ph 4&5) MRN	1.091	19.056	11.070	0.000	31.217
A3250 Melksham Bypass LLM - Full Scheme	2.825	5.630	5.795	221.781	236.031
<b>Highways &amp; Transport Total</b>	<b>30.016</b>	<b>46.327</b>	<b>63.880</b>	<b>330.562</b>	<b>470.785</b>
<b>Economy &amp; Regeneration</b>					
Boscombe Down	1.191	0.000	0.000	0.000	1.191
Salisbury Future High Streets	5.005	3.214	0.000	0.000	8.219
Trowbridge Future High Streets	5.827	8.363	0.000	0.000	14.190
Carbon reduction	0.009	0.009	0.009	0.000	0.027
Wiltshire Online	0.847	0.097	0.097	0.097	1.138
<b>Economy &amp; Regeneration Total</b>	<b>12.879</b>	<b>11.683</b>	<b>0.106</b>	<b>0.097</b>	<b>24.765</b>
<b>Environment</b>					
Waste Services	1.019	0.719	0.500	2.500	4.738
HRC Savings Infrastructure	0.100	0.000	0.000	0.000	0.100
<b>Environment Total</b>	<b>1.119</b>	<b>0.719</b>	<b>0.500</b>	<b>2.500</b>	<b>4.838</b>
<b>Leisure Culture &amp; Communities</b>					
Area Boards and LPSA PRG Reward Grants	0.400	0.400	0.400	2.000	3.200
Community Projects	0.400	0.000	0.000	0.000	0.400
Fitness Equipment for Leisure Centres	0.800	0.250	0.250	1.250	2.550
Libraries - Self Service	0.500	0.000	0.000	0.000	0.500
Trowbridge Leisure Centre	2.000	13.000	10.000	0.000	25.000
Leisure Requirements	3.912	1.215	5.000	0.000	10.127
<b>Leisure Culture &amp; Communities Total</b>	<b>8.012</b>	<b>14.865</b>	<b>15.650</b>	<b>3.250</b>	<b>41.777</b>
<b>Place Total</b>	<b>52.026</b>	<b>73.594</b>	<b>80.136</b>	<b>336.409</b>	<b>542.165</b>

40. We have vibrant, well-connected communities where people can get around easily and access good services, including through digital channels. This will help grow the local economy in a sustainable way. Wiltshire invests in it infrastructure, this includes the resurfacing of roads, reactive patching, surface dressing, drainage and pothole repairs and Real Time Passenger Information. The total budget for these schemes over the period is £160.127m and is funded by a combination of external grants from central government , borrowing and developer contributions.
41. A total of £4.485m investment has been added to the capital programme for Highways and Transport projects this will enable £1.5m drainage improvement works to be undertaken to highway and land drainage assets at locations known to be vulnerable to flooding; improving safety and protecting property. Investment in the council vehicle fleet of £1.910m will ensure front line service continue to operate effectively, the Fleet Strategy will be taken to Cabinet in 2022/23 with an emphasis on carbon neutral fleet

and setting out the long terms requirements. £0.380m has been invested to replace 95 outdated car parking machines with contactless machines in Wiltshire car parks over a three year programme. £0.695m will be used to replace the current real time passenger information system which provides live data on how buses are running to the public to encourage the use of busses reducing congestion and emissions.

42. Wiltshire is currently developing major road improvements to facilitate population and employment growth, and improve the local transport infrastructure. £74.627m investment has been added for three Major Road Network Schemes; M4 Junction 17 Improvements, A338 Salisbury Junction Improvements and A350 Chippenham Bypass (ph 4 & 5) and £236.021m for Local Major scheme, the A350 Melksham Bypass.
43. The Major Road Network Schemes will be funded by a combination of Department for Transport (DfT) grant and Wiltshire Council match funding from Community Infrastructure Levy (CIL) and S106 contributions and will only proceed to construction upon confirmation of DfT grant funding. DfT grant funding has been confirmed for the A350 Chippenham Bypass.
44. The council is committed to progressing the A350 Melksham Bypass. It is a Local Major scheme which is expected to take about seven years until it is completed and will have to go through a number of stages, including planning approvals, statutory orders, public inquiry and procurement. At present funding has been included within the capital programme to full construction however financing has only been assigned to Full Business Case stage, which is expected to be submitted in 2026, and this will be through a combination of DfT grant and CIL funding.
45. The construction stage will require further funding of up to £32m from 2026/27 onwards, will depend on the successful progress through the statutory procedures and on the actual contribution required by the DfT at that time. In the meantime, the council will continue to work with the DfT to deliver this scheme to ensure the necessary funding is available.
46. The council was successful in securing Department for Levelling Up, Housing and Communities (MHCLG) grant funding for future high streets and combined with a local contribution will deliver projects in Trowbridge and Salisbury.
47. Salisbury Future High street budget of £8.219m for this period will focus on the Station Forecourt and Fisherton Street in Salisbury. This will enhance the public realm and improve accessibility to make it easier, safer, and more convenient to travel into the city centre.
48. Trowbridge Future High Streets budget of £14,190m, will deliver a range of projects aiming to strengthen the sustainability of Trowbridge Town centre by creating a more diverse offer and increasing footfall. Ensuring this long-term sustainability involves maximising the use of some key buildings, bringing vacant retail units back into use, as well as improving connectivity, the public realm and active travel opportunities within the town centre.

49. An additional £0.838m has been added for Waste services to ensure facilities and closed sites are monitored and achieve the required environmental standards and investment at Household Recycling Centres to increase recycling.
50. £25m investment has been added to the programme to create a new Leisure facility to serve Trowbridge and the surrounding area. The facility will offer swimming, gym and sports hall services and will be part of the Trowbridge Place shaping strategy that is being developed for 2022. An additional £8.627m has also been added for improvement and refurbishment at Leisure Centres to ensure leisure services can operate effectively and commercially and become a sustainable service. These programmes directly link to the Business Plan principle of Empowering People to stay active; keeping socially, physically and mentally active has direct and positive impacts on brain function, weight management, reducing disease and the ability to enjoy life. Improving all these factors for residents will lead to greater happiness and improved independence. These scheme's will be funded by borrowing, the new facility will be a more energy efficient building than the current facilities with a reduced carbon footprint so will enable the Council to deliver a more environmentally sustainable Leisure service.

### Housing Revenue Account

Scheme name	Revised 22/23 Budget £'m	Revised 23/24 Budget £'m	Revised 24/25 Budget £'m	Revised 25/26 to 29/30 Budget £'m	TOTAL £'m
<b>Housing Revenue Account</b>					
HRA - Council House Build Programme (Phase 2)	1.387	0.000	0.000	0.000	10.603
HRA - Council House Build Programme (Phase 3.1)	10.326	0.277	0.000	0.000	14.624
HRA - Council House Build Programme (Phase 3.2)	12.125	2.499	0.000	0.000	153.107
HRA - Council House Build Programme (Phase 3.3)	4.032	17.858	20.537	110.680	134.845
HRA - Refurbishment of Council Stock	17.289	17.675	15.854	84.027	
<b>Housing Revenue Total</b>	<b>45.159</b>	<b>38.309</b>	<b>36.391</b>	<b>194.707</b>	<b>314.566</b>

51. The Council House Build Programme is aligned to the remodelled Housing Revenue Account (HRA) business plan 2021-2051 that was approved by Cabinet in January 2021. The total budget for this scheme over the period is £179.721m and will be funded by a mixture of grants & contributions, HRA capital receipts or by the HRA, either directly or via external borrowing (funded by the HRA). The aim of the new programmes is to deliver 1000 new homes, and where the Council is in control of development these will be carbon zero new builds.
52. The Refurbishment of Council Stock programme is for the cyclical repairs and maintenance on the council's housing stock e.g. bathrooms, kitchens, roofs boilers etc. The total budget for this scheme over the period is £134.845 million in line with the HRA business plan. The capital programme was increased for investment in all existing stock to achieve energy performance rating B.

## Capital Financing

53. The Capital Programme financing can be summarised as follows:

Funding	Revised 22/23 Budget £'m	Revised 23/24 Budget £'m	Revised 24/25 Budget £'m	Revised 25/26 to 29/30 Budget £'m	TOTAL £'m
Grants	73.152	79.999	101.497	322.968	577.616
Contributions	2.198	7.162	7.739	3.504	20.603
HRA	45.159	38.309	36.391	194.705	314.564
Capital Receipts	3.439	0.250	0.250	1.250	5.189
Flexible Capital Receipts	0.000	0.000	0.000	0.000	0.000
Borrowing - Funded by Revenue Saving in	100.787	33.478	13.299	0.751	148.315
Borrowing	82.380	44.217	38.409	21.570	186.576
Other	0.000	2.000	0.000	32.090	34.090
<b>Total Capital Programme Funding</b>	<b>307.115</b>	<b>205.415</b>	<b>197.585</b>	<b>576.838</b>	<b>1,286.953</b>

54. The Council seeks to utilise a wide range of funding to support its Capital Programme, maximising external funding opportunities, such as grants and contributions, and limiting internal sources, such as revenue funding. Capital funding sources are described below.

55. **Grants & Contributions** - Grant funding is one of the largest sources of financing for the Capital Programme. The majority of grants are awarded by Central Government departments, but some are received from other external bodies. Grants can be specific to a scheme, have conditions attached (such as time and criteria restrictions), or are for general use. S106 deposits account for the majority of capital contribution funding; these deposits are paid by developers and are ringfenced for particular projects as defined in the individual S106 agreements. Community Infrastructure Levy (CIL) can be used to fund capital expenditure in line with the council's CIL policy.

56. **HRA** – Capital expenditure for the Housing Revenue Account (HRA) is ringfenced from general fund capital expenditure and is financed by a combination of HRA borrowing and use of the ring-fenced HRA major repairs reserve.

57. **Capital Receipts** - The income received over the value of £0.010m from the disposal of Fixed Assets or the repayment of loans for capital purposes is defined as a capital receipt. They can normally only be used to fund capital expenditure or repay debt. Some capital receipts have additional restrictions on their use. The council seeks to obtain the highest possible receipt achievable from each disposal after considering wider community or service benefits. HRA receipts generated from the disposal of HRA assets are ringfenced to fund HRA projects.

58. **Borrowing (funded by revenue savings in service)** – There are a small number of schemes in the Capital Programme that are funded by borrowing where the anticipated revenue saving arising from the capital investment will be utilised to fund the costs of borrowing. These schemes, and the associated amount of borrowing to be funded from savings and income generated are:

Scheme name	Revised 22/23 Budget £'m	Revised 23/24 Budget £'m	Revised 24/25 Budget £'m	Revised 25/26 to 29/30 Budget £'m	TOTAL £'m
Commercial - Commercial Investment	24.849	12.500	12.500	0.000	49.849
Stone Circle Housing Company Loan	33.488	12.227	0.799	0.751	47.265
Stone Circle Development Company Loan	11.050	8.751	0.000	0.000	19.801
LED Street Lighting	0.200	0.000	0.000	0.000	0.200
Salisbury Central Car Park & Maltings	31.200	0.000	0.000	0.000	31.200
<b>Total Funding</b>	<b>100.787</b>	<b>33.478</b>	<b>13.299</b>	<b>0.751</b>	<b>148.315</b>

59. **Borrowing** - The council can determine the level of its borrowing for capital financing purposes, based upon its own views regarding the affordability, prudence and sustainability of that borrowing, in line with the CIPFA Prudential Code for Capital Finance. Borrowing levels for the Capital Programme are therefore constrained by this assessment and by the availability of the revenue budget to meet the cost of this borrowing which is built into the Council's Medium-Term Financial Strategy (MTFS).
60. **Revenue Funding** - The Council can use revenue resources to fund capital projects on a direct basis. However, given the pressures on the revenue budget of the Council, there are currently no plans to finance any of the current capital programme by revenue funding and it is unlikely that the Council will choose to undertake this method of funding in the future if other sources are available.

### Capitalisation

61. The Council has a set of Accounting Policies that are approved annually by the Audit Committee that set out the Council's approach to capitalisation and are based upon guidance issued by the Chartered Institute of Public Finance and Accountancy (CIPFA) and take account of local circumstances.
62. The approved Accounting Policies are published within the Statement of Accounts and include policies on all the key accounting matters that affect the figures and disclosures in the statements.
63. Expenditure on the acquisition, creation or enhancement of Property, Plant and Equipment is capitalised on an accruals basis, provided that it is probable that the future economic benefits or service potential associated with the item will flow to the Council and the cost of the item can be measured reliably. Expenditure that maintains but does not add to an asset's potential to deliver future economic benefits or service potential (i.e. repairs and maintenance) is charged as an expense to the revenue account when it is incurred.

### KNOWLEDGE AND SKILLS

64. The Capital Strategy has been developed by Officers of the Council, who have relevant knowledge and technical skills. In addition, external advice and management is employed by the Council procuring and appointing suitably qualified advisors and managers to support the development, operation and design of the programmes.

## Consultants

65. The Council will use external consultancy services where there is a requirement to do so. A contract is in place for Treasury Management advice which includes advice on borrowing.

## Training

66. In order to ensure that members and Statutory Officers have appropriate capacity and skills regarding their involvement in the investment decision making the following steps are required:

- Training given to Members in all aspects of the Statutory Guidance, the assessment of individual investments and risk.
- Technical training given to Statutory officers and those officers negotiating commercial deals in the technical fields of investment evaluation and requirements of the statutory guidance and prudential code.
- Briefings to members of the relevant committees in advance of any investment decision making prior to a decision being brought forward to the committee covering all aspects of the assessment as well as the strategic fit.

67. The Corporate Governance arrangements around decisions on non-financial investments will follow the rigour of our normal committee arrangements. The relevant Cabinet Members will be fully briefed in terms of the full details of the assessment including external advisor reports. Scrutiny will review all such individual decisions in advance of a Cabinet decision.

## Financial Implications

68. These have been examined and are implicit throughout the report.

69. The revenue implications (Minimum Revenue Provision and External Interest) of funding the capital programme have been estimated and have been included in the council's 2020/2021 revenue budget setting report as well as in the Medium-Term Financial Strategy and are summarised as follows:

Scheme name	Revised 22/23 Budget	Revised 23/24 Budget	Revised 24/25 Budget	TOTAL
Revenue Cost of Capital Financing	26.841	35.774	39.257	101.872

## Workforce Implications

70. Staff who are working on specific schemes within the capital programmes will be funded from the capital programme for the duration of the programme of work and therefore will be funded temporarily. This means that there may be implications for those staff at the end of the programme of work. However, the council has in place robust policies and procedures to support this.

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