

Wiltshire Pension Fund Committee - Actions Log					
Minute reference	Section	Meeting Action	Task owner	Target date for completion	Date completed
227 (17/12/20)	Investments (Stewardship Code)	Confirmation to Committee that the Fund has been signed to the 2020 Stewardship Code during 2021	JD	26/05/22	
24 (24/06/21)	Procurement (New Payroll System)	Updates on the integrated payroll and payments system project to be brought back to committee	AC	31/03/22	Agenda
35 (30/09/21)	Investment (RI)	Agree the milestones for the BPP property transition before proceeding	JD	31/12/21	03/03/22
35 (30/09/21)	Investment (RI)	To bring a recommendation to the Committee on how the new strategic allocations should be implemented	JD	31/12/21	03/03/22
39 (30/09/21)	Governance (Committee Structure)	To request the Standards Committee progress the standing down of the ISC meetings, which are to be replaced by an equal number of additional meetings of the Wiltshire Pension Fund Committee, leaving eight full Committee meetings per year. Progression being by changes to the constitution as appropriate	KE	14/12/22	
39 (30/09/21)	Governance (Committee Structure)	To delegate to the Chairman and officers desirable changes with MJ Hudson, possible under the existing contract (and to make alterations when re-tendering), in connection with the impact of the Committee structure	Chair/JD	31/03/22	03/03/22
55 (30/09/21)	Governance (Cyber Security)	To defer consideration of the Fund Cyber Security to the December meeting, to include officers from ICT	Chair/JD	16/12/21	16/12/21
79 (16/12/21)	Actuarial (Valuation)	For officers to liaise with Hymans Robertson to provide further training on the setting of Valuation assumptions at the next Committee meeting	AC	31/03/22	Agenda
80 (16/12/21)	Governance (Audit)	For non-standard audits covering the Fund's Pensioner Payroll reconciliation, Investment governance, Cyber Security, Statutory Returns and Administering Authority internal arrangements to be completed	RB	14/12/22	
80 (16/12/21)	Governance (Audit)	Officers to liaise with SWAP regarding ideal requirements and timescales	RB	14/12/22	

90 (16/12/21)	Governance (Cyber Security)	To take the following cyber security actions over the next 12 months. 1) Liaise with the Council's ICT department to establish an appropriate approach to the Fund's cyber security requirements 2) Conclude the recommendations agreed by the Committee at their meeting in September 2020 3) Receive an annual ICT cyber security report 4) Work with ICT & the Council's Emergency Planning team concerning its IT recovery practices and Business Continuity Planning 5) Gain approval from an independent source on the Fund's cyber security strategy 6) Address the items recorded as "lower quartile" within the Aon's cyber scorecard 7) Liaise with Aquila Heywood in respect of the points in 1 to 3 within the "Recommendations for the Fund" section in Appendix 2 8) Create a common framework of compliance borders, with ICT's own compliance requirements & 9) ICT provide an update on progress made relating to the two areas of concern (Red) and the areas marked as (Amber) highlighted in their 2021 cyber security SWAP audit.	RB	14/12/22	LPB Recommendation - Minute 85
100 (03/03/22)	Responsible Investment (SDG)	Agreed that the conclusions of the SDG investigative research be placed on hold until after the strategy review	LR	17/11/22	
106 (03/03/22)	Investment (Quarterly Report)	Officers & Mercer to carry out a investment manager selection exercise to appoint a replacement manager for Magellan. A cost to be provided at the meeting	JD	26/05/22	
106 (03/03/22)	Investment (Quarterly Report)	To defer approving the 2 year contract extension for Mercer until a paper providing more information was received	JD	26/05/22	
107 (03/03/22)	Investment (Affordable Housing)	Officers & Mercer to work on a final tranche of committing affordable housing portfolio capital. A further updated is then to be provided to the Committee	JD	26/05/22	