

	Item	Update	Actions and recommendations	Who
	Date of meeting: 22 <sup>nd</sup> Septemb	per 2022		
1.	Attendees and apologies			
	Present:	Roger Evans Jo Trigg Edward Kirk Lance Allan Kirsty Rose Horace Prickett David Vigar Mark Banks Mel Jacob Daniel Cave Andrew Bryant Antonio Piazza		
	Apologies:	Guy Clayton Stewart Palmen Jamie Mundy Stephen Carey		
2.	Notes of last meeting			



	Item	Update	Actions and recommendations	Who
		The notes of the last meeting are to be agreed at the area board meeting on the 6 <sup>th</sup> October.		
3.	Financial Position			
		BUDGET 2022-23		
		The budget allocation at the start of this meeting for £14,537.00		
		Allocations made at this meeting:		
		Frome Road, Trowbridge – Junction warning signs £1000 (£750 LHFIG / £250 TTC)		
		Remaining budget allocation: £13,787.00		
4.	Top 5 Priority Schemes			
a)	Issue <u>4824</u> – Speeding Westbury Road/Woodmarsh, North	Provision of a traffic calming scheme, with a number of road narrowings along Woodmarsh to combat the speeding issue. Scheme total £40,000	KR updating cost estimate. Substantive bid to be made in November.	To note
	Bradley	The proposed substantive bid to be made this financial year already has £5000 allocated to it, which has been carried over.	JM to liaise with development control regarding input into	



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	The changes to LHFIG require 1/3 <sup>rd</sup> of annual allocation as minimum contribution to substantive bids. For this group, that would be £10,419. If this bid is to be submitted, an additional £5419 is required for allocation.  NBPC noted that it has been 3 or 4 years since it was put forward from NBPC and that they have previously committed £9,000 and are not in a position to increase their contribution at this time.  Discussed and agreed that an addional £5419 to be allocated from this group to move this scheme forward.  Total allocation therefore £10,419  Substantive bid to be made for November deadline.  KR to review cost estimate and recirculate for information. Will increase total being requested by bid.  LA – CIL not being charged on current developments therefore no CIL available to contribute to this project for a number of years.  RE reporting some speeds captured by CSW in excess of 50mph.	planning applications on Woodmarsh.  LA – TTC have committed to match NBPC contributions to LHFIG projects (to be agreed on a case by case basis) using CIL monies but unlikely to have monies for around 2 years.	



	Item	Update	Actions and recommendations	Who
b)	Issue 6573 Pedestrian	Plan was discussed at a previous meeting. Cost estimate of	North Bradley Primary School to	
5)	Crossing Relocation, Southwick Road North Bradley.  Funding: £400 CATG: £300 NBPC: £100	proposal is £111,000. NBPC supported the proposal.  TTC may decide to make a contribution towards this from CIL. This is likely to be a lower priority in respect of CIL contributions from the town council but may be considered favourably if the parish council match funds any CIL contribution.	update their School Travel Plan which may open up more funding opportunities (TAOSJ), until then this project is in abeyance.  HP confirmed he had contacted the school last autumn and will follow this up with them.  School have not yet updated travel plan. PC rep to chase.  EC suggest consideration to be given to increasing precept in future years for contribution.	
с)	16-19-13 Newton Trowbridge 20/21 Funding: £2,500 CATG: £1,667 TTC: £833	Newtown Pedestrian Crossing Additional CATG allocation £5083.50 and TTC £1694.50 was agreed at last meeting.	KR shared the plan of the signal crossing design with the group. The estimated cost of implementation, including	To note.



Item	Update	Actions and recommendations	Who
21/22 Funding: £12,00 CATG: £9,000 TTC: £3,000	Pedestrian crossing design being progressed by Atkins. Anticipated delivery of design in late July.  This will then determine exacty what the costs are for implementation, in turn we'll then be able to look at what funding avenues are available.  Newtown Primary School do have an updated School Travel Plan, so hopefully that part if not all funding could come from TAOSJ. However any funding from TAOSJ would be for next financial year.  KR/JM to circulate costings for crossing when available. Atkins anticipate this being available in September.  20mph assessment to be revisited in light of correspondence with Cllr McClelland with regard to Newtown.	removal of the existing Zebra crossing, is £94,000.  Kr explained that it may be possible to take implementation forward through the TAOSJ process however this will not be confirmed until next financial years budgets are set.	



	Item	Update	Actions and recommendations	Who
d)	Broadmead estate, Trowbridge	Update on construction timescales will be given once known, awaiting confirmation from the contractor regarding resource.	Construction programmed to commence 3 <sup>rd</sup> October.	
		The group allocated £12,000 annual budget for dropped kerbs, several meetings ago, which has been carried forward. Yet no other requests have been forthcoming, so the group was asked to consider using already set aside, to deliver additional dropped kerbs already identified on the Broadmead estate.  £4,500 for an additional 3 sites from the £12,000 already allocated was agreed at the meeting. Subject to TTC contribution.  £4500 agreed in original allocation. Additional £4500 allocation for 3 further dropped kerb sites from annual dropped kerb budget (£12,000).  Total allocation for Broadmead dropped kerbs £9000.	JT raised concerns about contractor quality as recent issues with footway resurfacing. KR explained that different operatives undertake this work and will be supervised. KR not anticipating any concerns with quality based on experience with these operatives.	
e)	Langford Road, Trowbridge	As above, update on construction timescales will be given once known, awaiting confirmation from the contractor regarding resource.	As above	



5.	Other Priority schemes		
a)	16-20-4 The Halve, Trowbridge – mini roundabout redesign	Proposal for waiting restrictions prepared and provided to residents. Plan was circulated with note tracker.	Contribution from TC agreed. TRO adverts to proceed.
		SP reported good feedback from residents with regards to the proposed waiting restrictions.	
		£2,000 for Traffic Regulation Order and £1,500 for implementation, subject to TTC contribution, was agreed.	
		TC contribution agreed. To proceed to legal advert.	
		Outstanding waiting restriction requests for Trowbridge have been provided with note tracker. If requests still valid, LHFIG may wish to combine legal advertisements with the The Halve for no additional cost. There would be costs associated with implementation of those additional restrictions of approx £2500.	
		Group agreed to fund further implementation costs. TTC to agree contribution of £625.	



b)	16-20-09 – Reduction of speed limit, Cockhill, Trowbridge	Atkins recommendations circulated with note tracker. Atkins do not recommend any changes to speed limits.	Site meeting held. Improvements to terminal signing, gateway surfacing and additional bus stop markings proposed.	JM
	Funding: £2500 CATG: £1875	No funding needed to be agreed, KR/JM/JT to meet on site to discuss other possible measured that could help reduce the	Estimated cost of £5,500.	
	TTC: £625	speeding.	To also include SLOW markings and potential marked parking area.	
			JM to prepare plan to allow decision to be made at next meeting.	
c)	Innox Rd, Trowbridge – Request for 20mph Speed Restriction	Report included with note tracker and previously circulated to town council/local member.	Innox Road to be included in TRO advert for 20mph speed limit changes as agreed – includes St Thomas Rd area and	JM
		Report recommends implementation at a cost of £4000. A recommendation is being considered by TTC on 3rd May for £1000 contribution.	Broadmead Estate.	
		Decision to put this on hold, until other reports have come back and take them forward together subject to agreement.		



d)	Silver Street Lane, Trowbridge – Request for 20mph Speed Restriction and Improved Crossing Points.  CATG allocation - £1667 TC contribution - £833 Total £2500	Request: 20mph zone for the area. Signs required at both ends of Silver Street Lane J Frome Rd and J Bradley Rd. (Links to the north are already into a 20mph zone).  Improved crossing opportunities at Frome Road junction, junction of Balmoral Road & Hazel Grove, junction with Kingsdown Road, junction with Silver Birch Grove and Sandringham Road, junction with Willow Grove.  Atkins report has been provided to local Member and Town Council for consideration. Enclosed with note tracker.  LA – town council will not be in position to consider until further works undertaken.	KR to review provision of refuge islands or other measures to address road and pedestrian safety concerns.	KR
e)	St Thomas Road, Trowbridge – Request for 20mph Speed Restriction  CATG allocation - £1667 TC contribution - £833 Total £2500	Request: 20mph zone for the area including The Down and south of Islington/The Down and north of Hilperton Road. Signs required at Wyke Road J Withy Close, The Down J Canal Road, Delamere Road J Islington, St Thomas Rd J The Halve, Stancomb Avenue J Hilperton Rd, Springfield Park J Hilperton Rd and Victoria Road J Hilperton Rd.  Atkins report has been provided to local Member and Town Council for consideration. Enclosed with note tracker.  £4762.50 agreed for contribution from Town Council but TRO cost to be agreed this time around.	See c) above	JM



f)	Broadmead Estate, Trowbridge  - Request for 20mph Speed Restriction. CATG allocation - £1667 TC contribution - £833 Total £2500	Request: Review and then installation of 20mph signs. 4 sets of signs required: Chilmark Road J Westwood Rd, Broadmead J Westwood Rd, Brook Rd J Cockhill and Brook Road J Wingfield Rd. Some of the existing signage is in contravention of regulations and requires replacement anyway; Junction of Chilmark Road and Westwood Road and Junction of Broadmead and Westwood Road. Signs at Junction of Wingfield Road change from 30mph to 20mph.  Atkins report has been provided to local Member and Town Council for consideration. Enclosed with note tracker.  Option 1 is preferred option from Trowbridge Town Council. £25800 total costs - £6k from TC	TRO to be advertised however discussion/investigation required re: types of traffic calming measures.  Also note that Brook Road is currently being reviewed as part of a Taking Action on School Journeys study at the request of Walwayne Court school. This report will be shared when complete and both projects considered together prior to implementation.	JM
g)	The Croft/Carlton Row – Replacement and additional bollards	Request: Replacement of damaged verge markers and additional markers. Damage to verges caused by large vehicles overrunning verges.  A proposal for verge markers on The Croft has been prepared and included with note tracker. The cost estimate for installation is £1800.  Group agreed funding subject to TTC contribution 25%. Total allocation £1800 (£1350 LHFIG / £450 TC)  TC have agreed contribution. To be taken forward for implementation.	Works pack currently being prepared. Await works completion.	To note



h)	16-21-7 Speed reduction measures, Phillips Way and Westbury Road, North Bradley.	Request: Permanent traffic calming measures, road narrowing, roundabouts etc, landscaping on roundabout at Phillips Way to encourage reduced speed when approaching,	NBPC to discuss further at their next PC meeting and update group at next meeting	
		removal of 40 mile an hour sign when approaching roundabout to reduce those that speed up when the sign comes into sight.	To be discussed at next parish council meeting. KR to provide information to RE again.	NBPC / KR
		17/12/2021 KR has provided NBPC with standard details for gateways and ballpark costs for their consideration.		
		The 40mph sign cannot be removed as this would make the speed limit unenforceable.		



i)	16-21-9 Goose Street, Southwick	Request: The Parish Council is concerned at the dangers involved in crossing Goose Street from Blind Lane/Poles Hole Farm to Brokers Wood Road. There is an existing grass path which is very wide and popular but dangerous. Crossing from this point pedestrians cannot see the oncoming traffic.  Plan prepared and cost estimate provided – circulated with note tracker. JM to forward plan and estimate to Southwick PC for their consideration and seek approval for contribution.  Initial cost estimate of £6,000 for works. This may need to be revised given recent increases however parish council have confirmed approval of the proposal with slight change to dropped kerb location and confirmed willing to contribute £1500.  PC would like to include installation of a kissing gate to replace style as part of works but at their cost.	Scheme to be put on hold pending confirmation from parish council that it is still required due to closure of farm shop.	SPC
j)	Manor Road, Trowbridge	Request: Verges being used for parking causing mud and rutting. Request for grasscrete.  Cllr Trigg has canvassed residents for their opinions on any changes to the verges. Consideration being given to	Site visit undertaken. Proposal circulated with tracker. Estimate for verge works £35,536.00	KR
		changes to the verges. Consideration being given to grasscrete, removal of verge and/or planting/posts to deter parking.  KR/JM/JT to arrange site visit to review identified areas	KR to develop phasing plan and cost up. Base this on worst areas first. KR to discuss with Mark Banks re maintenance and footway surfacing programme.	



k)	Dropped kerbs – Annual Programme	15/09/2021 Cllrs discussed setting aside funding specifically for dropped kerb requests as there are many areas that need improvement. This is to be discussed at area board with the CATG provisionally ringfencing £12,000 for this. This decision must be ratified at Area Board. Town and Parish Councils will be required to contribute to dropped kerbs in their areas. 17/12/2021 Funding decision was included at area board. No concerns raised at this CATG meeting.  Discussed above at 4d)  JM reminded group to get in dropped kerb requests and these need to be taken to town and parish council in first instance.	JT suggested that councillors review key walking routes, possibly in conjunction wih LCWIP, to identify most suitable locations for funding dropped kerbs.  EK has put forward a number of locations to TTC for consideration. To be sent to LHFIG from TTC once discussed.	TTC
l)	16-21-18 Frome Road, Southwick  Request for speed limit assessment	The Parish Council is concerned at the volume and speed of traffic along Frome Road. The PC requests a speed limit assessment is undertaken on Frome Road  The Parish Council has resolved to submit this request and is aware that match funding will be required if the request is approved 17/12/2021  It was agreed to fund a speed limit assessment from the county boundary to 30mph at Trowbridge. CATG £1875, SPC £625	Awaiting Atkins report – due for completion October 22.	To note



m)	16-21-19 Boundary Walk, Trowbridge Request for name plates	Following a request from residents to review the need of additional nameplates on Boundary Walk I would propose one additional sign to point visitors to the front doors of 27-34 Boundary Walk.	Contribution from TC agreed. Street nameplate to be ordered.	JM
		The Town Council supports this project to go to CATG. Resident would like formal request letter for positioning of sign. JM preparing proposal and estimate and liaise with DV to inform residents		
		Provision of nameplate as requested is feasible. Cost estimate £300. LHFIG to consider funding.		
		TTC to consider contribution – currently overspent. LA to discuss at Sept TC meeting agenda.		
n)	16-21-20 Westfield Close, Trowbridge Request for road markings	Westfield Close has several areas for parking but no parking bays are marked. Space is therefore seldom maximised and there are issues with poor parking blocking in residents at key times of the day. It is an area where several comments from different residents about lack of parking but often it is exacerbated by poor use of space available. Have ringed the Wiltshire Council owned bays in orange. Have requested that Selwood also explore the same option for the land owned by themselves (indicated by arrow) (see attachment).	JM has reviewed location and marking of bays is feasible. Cost estimate via ad-hoc road marking ticket is £450.  TTC contribution has been approved.  LHFIG funding agreed.	JM
		The Town Council supports this request to go forward to CATG. JM preparing proposal and estimate.		



0)	16-21-21 Manor Road, Trowbridge Request for bus shelter nr	Many of the bus stops on Studley have no shelter. This bus stop, beside Manor Close is used by residents of Manor Court - sheltered housing for the older generation. I am raising this on behalf of one of them. But we should also be making it	KR has contacted Selwood Housing. Selwood Legal Team have indicated that there is scope to dedicate some land as highway to allow shelter installation, but	KR / Selwood
	Manor Close	easier/better to access public transport for all. Part of that is not standing in the pouring rain without cover.	need to consult.	
		There is space to put a shelter here - it would be on Selwood land and they have indicated that happy with this.	KR to continue discussions with Selwood re land.	
		The Town Council supports this request to go forward to CATG.  17/12/2021		
		TTC to consider funding the shelter. TTC have agreed contribution of £4,000 and agreed future maintenance.		
		KR to move this forward to assess feasibility and costs. Liaison with Selwood Housing required.		
		A review of recent quotes for bus shelter provision shows that supply and install of a shelter is likely to be in the region of £7,000. The provision of hardstanding will be in the region of £3500. Land required from Selwood will be subject to legal costs as a minimum, therefore this provision is estimate to be in excess of £10,500.		
		TC position on bus shelters – all shelters on town are maintained by TC except for blue ones. TC have agreed future maintenance but have not agreed contribution.		
		KR to open discussions with Selwood. Funding to be considered at next meeting.		



p)	16-21-22 Chilmark Road, Trowbridge	No bus stop markings on the road. This can mean cars parking and making it more difficult for buses to stop in correct place. It is also an issue for many bus stops in the	KR confirms that surface is fine for markings to be provided. LHFIG to consider £300 funding.	JM
	Request for bus stop markings	area including Wingfield Rd (beyond Hungerford Drive).  Markings on the road make it clear for road traffic that they need to allow space - some of the bus stops are not easy to spot as a driver. We should be prioritising public transport	Funding agreed including contribution from TC.	
		The Town Council supports this request to go forward to	Lining to be ordered.	
		CATG 17/12/2021		
		KR to check road surface to ensure markings will adhere. Plan and cost estimate required.		
		KR to check road surface and progressed via the Ad-hoc lining programme, £300		
		EC made a general comment about refreshing road markings such as Bus Stop markings. KR recommended to report these type of maintenance issues via the MyWilts App.		



q)	16-21-25 Leap Gate, Trowbridge Enhanced signing of speed limit	Transition from 40 mph limit to 30 mph limit – vehicles not slowing down as enter 30mph. There is busy crossing for pedestrians just after the transition point so this is dangerous area as used by children and adults.  Larger more visible 30 mph signs – also relocated to be more visible. Regular maintenance of trees to prevent obscuring signs. Painted roundels or hatching on road to show transition into 30 mph zone as indicated in photo (attached).  JM preparing proposal and estimate, will liaise with MJ	Cost estimate for enhanced terminal signing and gateway / high friction surfacing is £5,000.  To be added to TC agenda for consideration of contribution. Consider funding at next LHFIG meeting.  JM to prepare plan. TC have confirmed contribution up to £1250.	JM
r)	16-21-26 Hilperton Road, Trowbridge Request for crossing nr Victoria Road.	30 mph area—but it is a difficult road to crossing as main road into Trowbridge. Traffic often speeding including large vehicles. Residents find it difficult to cross due to lack of crossing and speeding vehicles.  Crossing put in near end of Victoria Road to enable pedestrians to cross the road. This would also enable cyclist to cross over to access cycle paths that connect through Halfway Close.  17/12/2021  Cllrs Jacob and Kirk to undertake site observations and adhoc pedestrian counts prior to decision being made to fund pedestrian crossing survey.  MJ & EK informed group that they had met on site and both agree to proceed with a detailed survey. Pedestrian survey cost - £1,000 subject to TTC contribution of £250	TC contribution confirmed. Survey has been ordered and will be carried out in September.	To note



s)	16-22-1 Greenhill Gardens, Hilperton – Request for additional street light	Residents have asked if another street light can be provided outside of the bungalows – mainly 11, 9, 7, 5, 3 and 1.  This area is extremely dark in winter months. If they have been out and return home they feel very vulnerable and for some this stops them from going out in the evening. It is a sheltered scheme with an average age of 79.  Just one more light would solve the problem.  Fowarded to Street Lighting team at Atkins, no charge confirmed.	Atkins response circulated with note tracker and has been provided to Parish Council for their consideration.  To be considered by parish council. EC to report back to next meeting.	HPC/EC
t)	16-22-3 Frome Road / Church Lane, Trowbridge	Drivers emerging from Church Lane onto Frome Road have difficulty seeing traffic approaching northwards from the right due to the angle of the junction and the presence of a hedge on the corner. The visibility falls short of the requirement of 43m at 30mph.  1. Realignment of the 'give way' markings forwards up to 300mm to improve forward visibility. 2. Provision of new solid edge lines on the approach to the junction alongside the give way markings 3. Provision of a new 'Junction (left)' warning sign on the approach with an accompanying 'SLOW' road marking.  As the local councillor I have consulted Wiltshire Area Highways Team and they have suggested these improvements to increase visibility. A rough estimate of the total cost is £1,000.	Funding for new junction warning signs agreed - £1000 total (£750 LHFIG / £250 TTC). TTC contribution to be confirmed.	TTC



u)	16-22-5 Taylors View, Trowbridge	Request from resident for bollards to prevent footway parking which is contributing to damage to tree opposite.  Town Council did not support bollard provision but would like consideration to be given to reflectors on the tree.	Double yellow lines recommended to prevent parking. To be taken forward as part of other restrictions being advertised.	
6.	New Issues	- <del> </del>	1	
a)				
7.	Any other business			
a)	Hilperton village – SID	EC raised a request for LHFIG to support allocating resource to provide NAL sockets and posts for SIDs in Hilperton, funded by Parish Council.	It was agreed that this was supported. HPC to send LHFIG request form to cover this.	HPC
b)	Chair of LHFIG	Cllr Prickett announced that he would be standing down as LHFIG chair and a new chair will need to be appointed for the next meeting in November.	KR to ask Kieran Elliot to clarify process for this.	KR

8.	Date of Next Meeting: 10 <sup>th</sup> November 2022 – Hybrid Meeting – 10am
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#### **Trowbridge LHFIG**

Report author Kirsty Rose, Principal Engineer.

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Trowbridge Area Board.
- 2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Trowbridge Area Board will have a remaining Highways funding balance of £13,787.00

### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

#### 4. HR Implications

4.1. There are no specific HR implications related to this report.

#### 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

#### 6. Safeguarding implications



	Item	Update	Actions and recommendations	Who
	Date of meeting: 11 <sup>th</sup> August 2	022		
1.	Attendees and apologies			
	Apologies:	Stewart Palmen Jo Trigg Edward Kirk Lance Allan Jamie Mundy Kirsty Rose Horace Prickett David Vigar (for part of meeting) Mark Banks Stephen Carey Mel Jacob Daniel Cave		
2.	Notes of last meeting			



	Item	Update	Actions and recommendations	Who
		The notes of the last meeting were agreed at Area Board on the 20 <sup>th</sup> January.		
3.	Financial Position			
		£31,258.00 ALLOCATION 2022-23 £37,384.07 2021-22 underspend £8874.50 Third Party Contributions  Total Budget £77,516.57  Current commitments £55,997.00  The budget allocation at the start of this meeting for £21,519.57  Allocations made at this meeting:  Additional Trowbridge waiting restrictions implementation - £2500 (LHFIG - £1875 TTC - £625)  New footway & dropped kerbs, Goose Street, Southwick - £6000 (LHFIG - £4500 SPC - £1500)		



	Item	Update	Actions and recommendations	Who
		<ul> <li>Allocations made at this meeting cont</li> <li>Streetname plate at Boundary Walk - £300 (LHFIG - £225 TTC - £75)</li> <li>Parking bay markings at Westfield Close - £450</li> <li>(LHFIG - £337.50 TTC - £112.50)</li> <li>Bus Stop markings at Chilmark Road - £300 (LHFIG - £225 TTC - £75)</li> <li>Total allocated at this meeting:£7,162.50</li> <li>Remaining budget allocation: £14,357.07</li> </ul>		
4.	Top 5 Priority Schemes			
a)	Issue <u>4824</u> – Speeding Westbury Road/Woodmarsh, North Bradley	Provision of a traffic calming scheme, with a number of road narrowings along Woodmarsh to combat the speeding issue. Scheme total £40,000  The proposed substantive bid to be made this financial year already has £5000 allocated to it, which has been carried over.  The changes to LHFIG require 1/3 <sup>rd</sup> of annual allocation as minimum contribution to substantive bids. For this group, that would be £10,419. If this bid is to be submitted, an additional £5419 is required for allocation.	Discussed and agreed that an addional £5419 to be allocated from this group to move this scheme forward.  Total allocation therefore £10,419  Substantive bid to be made for November deadline.	To note



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		NBPC noted that it has been 3 or 4 years since it was put forward from NBPC and that they have previously committed £9,000 and are not in a position to increase their contribution at this time.	KR to review cost estimate and recirculate for information. Will increase total being requested by bid.  LA – CIL not being charged on current developments therefore no CIL available to contribute to this project for a number of years.  RE reporting some speeds captured by CSW in excess of 50mph.  JM to liaise with development control regarding input into planning applications on Woodmarsh.	
b)	Issue 6573 Pedestrian Crossing Relocation, Southwick Road North Bradley.  Funding: £400 CATG: £300 NBPC: £100	Plan was discussed at a previous meeting. Cost estimate of proposal is £111,000. NBPC supported the proposal.  TTC may decide to make a contribution towards this from CIL. This is likely to be a lower priority in respect of CIL contributions from the town council but may be considered favourably if the parish council match funds any CIL contribution.	North Bradley Primary School to update their School Travel Plan which may open up more funding opportunities (TAOSJ), until then this project is in abeyance.	



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			HP confirmed he had contacted the school last autumn and will follow this up with them.	
			School have not yet updated travel plan. PC rep to chase.	
			EC suggest consideration to be given to increasing precept in future years for contribution.	
c)	16-19-13 Newton Trowbridge  20/21 Funding: £2,500	Newtown Pedestrian Crossing Additional CATG allocation £5083.50 and TTC £1694.50 was agreed at last meeting.  Pedestrian crossing design being progressed by Atkins. Anticipated delivery of design in late July.  This will then determine exacty what the costs are for implementation, in turn we'll then be able to look at what funding avenues are available.  Newtown Primary School do have an updated School Travel Plan, so hopefully that part if not all funding could come from TAOSJ. However any funding from TAOSJ would be for next financial year.	KR/JM to circulate costings for crossing when available. Atkins anticipate this being available in September.  20mph assessment to be revisited in light of correspondence with Cllr McClelland with regard to Newtown.	



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e)	Langford Road, Trowbridge	As above, update on construction timescales will be given once known, awaiting confirmation from the contractor regarding resource.	Construction programmed for October.	



5.	Other Priority schemes		
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b)	16-20-09 – Reduction of speed limit, Cockhill, Trowbridge  Funding: £2500 CATG: £1875 TTC: £625	Atkins recommendations circulated with note tracker. Atkins do not recommend any changes to speed limits.  No funding needed to be agreed, KR/JM/JT to meet on site to discuss other possible measured that could help reduce the speeding.	Site meeting held. Improvements to terminal signing, gateway surfacing and additional bus stop markings proposed. Estimated cost of £5,500.  To also include SLOW markings and potential marked parking area.



c)	Innox Rd, Trowbridge – Request for 20mph Speed Restriction	Report included with note tracker and previously circulated to town council/local member.  Report recommends implementation at a cost of £4000. A recommendation is being considered by TTC on 3rd May for £1000 contribution.	Decision to put this on hold, until other reports have come back and take them forward together subject to agreement.
d)	Silver Street Lane, Trowbridge – Request for 20mph Speed Restriction and Improved Crossing Points.  CATG allocation - £1667 TC contribution - £833 Total £2500	Request: 20mph zone for the area. Signs required at both ends of Silver Street Lane J Frome Rd and J Bradley Rd. (Links to the north are already into a 20mph zone).  Improved crossing opportunities at Frome Road junction, junction of Balmoral Road & Hazel Grove, junction with Kingsdown Road, junction with Silver Birch Grove and Sandringham Road, junction with Willow Grove.	Atkins report has been provided to local Member and Town Council for consideration. Enclosed with note tracker.  LA – town council will not be in position to consider until further works undertaken.
e)	St Thomas Road, Trowbridge – Request for 20mph Speed Restriction  CATG allocation - £1667 TC contribution - £833 Total £2500	Request: 20mph zone for the area including The Down and south of Islington/The Down and north of Hilperton Road. Signs required at Wyke Road J Withy Close, The Down J Canal Road, Delamere Road J Islington, St Thomas Rd J The Halve, Stancomb Avenue J Hilperton Rd, Springfield Park J Hilperton Rd and Victoria Road J Hilperton Rd.	Atkins report has been provided to local Member and Town Council for consideration. Enclosed with note tracker.  £4762.50 agreed for contribution from Town Council but TRO cost to be agreed this time around.



f)	Broadmead Estate, Trowbridge  - Request for 20mph Speed Restriction. CATG allocation - £1667 TC contribution - £833 Total £2500	Request: Review and then installation of 20mph signs. 4 sets of signs required: Chilmark Road J Westwood Rd, Broadmead J Westwood Rd, Brook Rd J Cockhill and Brook Road J Wingfield Rd. Some of the existing signage is in contravention of regulations and requires replacement anyway; Junction of Chilmark Road and Westwood Road and Junction of Broadmead and Westwood Road. Signs at Junction of Wingfield Road change from 30mph to 20mph.	Atkins report has been provided to local Member and Town Council for consideration. Enclosed with note tracker.  Option 1 is preferred option from Trowbridge Town Council. £25800 total costs - £6k from TC	
g)	The Croft/Carlton Row – Replacement and additional bollards	Request: Replacement of damaged verge markers and additional markers. Damage to verges caused by large vehicles overrunning verges.  A proposal for verge markers on The Croft has been prepared and included with note tracker. The cost estimate for installation is £1800.  Group agreed funding subject to TTC contribution 25%. Total allocation £1800 (£1350 LHFIG / £450 TC)	TC have agreed contribution. To be taken forward for implementation.	



h)	16-21-7 Speed reduction measures, Phillips Way and Westbury Road, North Bradley.	Request: Permanent traffic calming measures, road narrowing, roundabouts etc, landscaping on roundabout at Phillips Way to encourage reduced speed when approaching, removal of 40 mile an hour sign when approaching roundabout to reduce those that speed up when the sign comes into sight.  17/12/2021 KR has provided NBPC with standard details for gateways and ballpark costs for their consideration.  The 40mph sign cannot be removed as this would make the	NBPC to discuss further at their next PC meeting and update group at next meeting  To be discussed at Sept parish council meeting.	
i)	16-21-9 Goose Street, Southwick	Request: The Parish Council is concerned at the dangers involved in crossing Goose Street from Blind Lane/Poles Hole Farm to Brokers Wood Road. There is an existing grass path which is very wide and popular but dangerous. Crossing from this point pedestrians cannot see the oncoming traffic.  Plan prepared and cost estimate provided – circulated with note tracker. JM to forward plan and estimate to Southwick PC for their consideration and seek approval for contribution.	Initial cost estimate of £6,000 for works. This may need to be revised given recent increases however parish council have confirmed approval of the proposal with slight change to dropped kerb location and confirmed willing to contribute £1500.  PC would like to include installation of a kissing gate to replace style as part of works but at their cost.  LHFIG agreed contribution £4500.	



j)	Manor Road, Trowbridge	Request: Verges being used for parking causing mud and rutting. Request for grasscrete.  Cllr Trigg has canvassed residents for their opinions on any	Site visit undertaken. Proposal circulated with tracker. Estimate for verge works £35,536.00	KR
		changes to the verges. Consideration being given to grasscrete, removal of verge and/or planting/posts to deter parking.  KR/JM/JT to arrange site visit to review identified areas	KR to develop phasing plan and cost up. Base this on worst areas first. KR to discuss with Mark Banks re maintenance and footway surfacing programme.	
k)	Dropped kerbs – Annual Programme	15/09/2021 Clirs discussed setting aside funding specifically for dropped kerb requests as there are many areas that need improvement. This is to be discussed at area board with the CATG provisionally ringfencing £12,000 for this. This decision must be ratified at Area Board. Town and Parish Councils will be required to contribute to dropped kerbs in their areas.  17/12/2021 Funding decision was included at area board. No concerns raised at this CATG meeting.	Discussed above at 4d)  JM reminded group to get in dropped kerb requests and these need to be taken to town and parish council in first instance.	
I)	16-21-18 Frome Road, Southwick Request for speed limit assessment	The Parish Council is concerned at the volume and speed of traffic along Frome Road. The PC requests a speed limit assessment is undertaken on Frome Road  The Parish Council has resolved to submit this request and is aware that match funding will be required if the request is approved  17/12/2021  It was agreed to fund a speed limit assessment from the county boundary to 30mph at Trowbridge. CATG £1875, SPC £625	Awaiting Atkins report – due for completion October 22.	



m)	16-21-19 Boundary Walk, Trowbridge Request for name plates	Following a request from residents to review the need of additional nameplates on Boundary Walk I would propose one additional sign to point visitors to the front doors of 27-34 Boundary Walk.  The Town Council supports this project to go to CATG. Resident would like formal request letter for positioning of sign. JM preparing proposal and estimate and liaise with DV to inform residents	Provision of nameplate as requested is feasible. Cost estimate £300. LHFIG to consider funding.  TTC to consider contribution – currently overspent. LA to discuss at Sept TC meeting agenda.  LHFIG agreed funding subject to TTC contribution	
n)	16-21-20 Westfield Close, Trowbridge Request for road markings	Westfield Close has several areas for parking but no parking bays are marked. Space is therefore seldom maximised and there are issues with poor parking blocking in residents at key times of the day. It is an area where several comments from different residents about lack of parking but often it is exacerbated by poor use of space available. Have ringed the Wiltshire Council owned bays in orange. Have requested that Selwood also explore the same option for the land owned by themselves (indicated by arrow) (see attachment).  The Town Council supports this request to go forward to CATG. JM preparing proposal and estimate.	JM has reviewed location and marking of bays is feasible. Cost estimate via ad-hoc road marking ticket is £450.  TTC contribution has been approved.  LHFIG funding agreed.	



0)	16-21-21 Manor Road, Trowbridge Request for bus shelter nr Manor Close	Many of the bus stops on Studley have no shelter. This bus stop, beside Manor Close is used by residents of Manor Court - sheltered housing for the older generation. I am raising this on behalf of one of them. But we should also be making it easier/better to access public transport for all. Part of that is not standing in the pouring rain without cover. There is space to put a shelter here - it would be on Selwood land and they have indicated that happy with this.  The Town Council supports this request to go forward to CATG.  17/12/2021  TTC to consider funding the shelter. TTC have agreed contribution of £4,000 and agreed future maintenance.  KR to move this forward to assess feasibility and costs. Liaison with Selwood Housing required.	A review of recent quotes for bus shelter provision shows that supply and install of a shelter is likely to be in the region of £7,000. The provision of hardstanding will be in the region of £3500. Land required from Selwood will be subject to legal costs as a minimum, therefore this provision is estimate to be in excess of £10,500.  TC position on bus shelters – all shelters on town are maintained by TC except for blue ones. TC have agreed future maintenance but have not agreed contribution.  KR to open discussions with Selwood. Funding to be considered at next meeting.	
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p)	16-21-22 Chilmark Road, Trowbridge	No bus stop markings on the road. This can mean cars parking and making it more difficult for buses to stop in correct place. It is also an issue for many bus stops in the	KR confirms that surface is fine for markings to be provided. LHFIG to consider £300 funding.	
	Request for bus stop markings	area including Wingfield Rd (beyond Hungerford Drive).  Markings on the road make it clear for road traffic that they need to allow space - some of the bus stops are not easy to spot as a driver. We should be prioritising public transport	Funding agreed subject to TC contribution	
		The Town Council supports this request to go forward to CATG 17/12/2021 KR to check road surface to ensure markings will adhere. Plan and cost estimate required.		
		KR to check road surface and progressed via the Ad-hoc lining programme, £300		
		EC made a general comment about refreshing road markings such as Bus Stop markings. KR recommended to report these type of maintenance issues via the MyWilts App.		



q)	16-21-25 Leap Gate, Trowbridge	Transition from 40 mph limit to 30 mph limit – vehicles not slowing down as enter 30mph. There is busy crossing for pedestrians just after the transition point so this is dangerous	Cost estimate for enhanced terminal signing and gateway / high friction surfacing is £5,000.
	Enhanced signing of speed limit	area as used by children and adults.  Larger more visible 30 mph signs – also relocated to be more visible. Regular maintenance of trees to prevent obscuring signs. Painted roundels or hatching on road to show transition into 30 mph zone as indicated in photo (attached).  JM preparing proposal and estimate, will liaise with MJ	To be added to TC agenda for consideration of contribution. Consider funding at next LHFIG meeting.
r)	16-21-26 Hilperton Road, Trowbridge Request for crossing nr Victoria Road.	30 mph area—but it is a difficult road to crossing as main road into Trowbridge. Traffic often speeding including large vehicles. Residents find it difficult to cross due to lack of crossing and speeding vehicles.  Crossing put in near end of Victoria Road to enable pedestrians to cross the road. This would also enable cyclist to cross over to access cycle paths that connect through Halfway Close.  17/12/2021  Cllrs Jacob and Kirk to undertake site observations and adhoc pedestrian counts prior to decision being made to fund pedestrian crossing survey.  MJ & EK informed group that they had met on site and both agree to proceed with a detailed survey. Pedestrian survey cost - £1,000 subject to TTC contribution of £250	TC contribution confirmed. Survey has been ordered and will be carried out in September.



s)	16-22-1 Greenhill Gardens, Hilperton – Request for additional street light	Residents have asked if another street light can be provided outside of the bungalows – mainly 11, 9, 7, 5, 3 and 1.  This area is extremely dark in winter months. If they have been out and return home they feel very vulnerable and for some this stops them from going out in the evening. It is a sheltered scheme with an average age of 79.  Just one more light would solve the problem.  Fowarded to Street Lighting team at Atkins, no charge confirmed.	Atkins response circulated with note tracker and has been provided to Parish Council for their consideration.  To be considered by parish council at meeting in September. EC to report back to next meeting.
6.	New Issues		1
a)	16-22-3 Frome Road / Church Lane, Trowbridge	Drivers emerging from Church Lane onto Frome Road have difficulty seeing traffic approaching northwards from the right due to the angle of the junction and the presence of a hedge on the corner. The visibility falls short of the requirement of 43m at 30mph.  1. Realignment of the 'give way' markings forwards up to 300mm to improve forward visibility. 2. Provision of new solid edge lines on the approach to the junction alongside the give way markings 3. Provision of a new 'Junction (left)' warning sign on the approach with an accompanying 'SLOW' road marking.  As the local councillor I have consulted Wiltshire Area Highways Team and they have suggested these improvements to increase visibility. A rough estimate of the total cost is £1,000.	Funding decision to be considered next time following town council meeting in September to discuss contribution.



b)	16-22-4 Ashton Road, Hilperton	Request for additional lighting units on path between The Grange, Ashton Road and 113 Ashton Road. Well used pedestrian and cycle route but no lighting provided in this section.	No further action.	
c)	16-22-5 Taylors View, Trowbridge	Request from resident for bollards to prevent footway parking which is contributing to damage to tree opposite.  Town Council did not support bollard provision but would like consideration to be given to reflectors on the tree.	Double yellow lines recommended to prevent parking. To be taken forward as part of other restrictions being advertised.	
7.	Any other business			
a)				

8. Date of Next Meeting: 22<sup>nd</sup> September – Hybrid Meeting – 10am



#### **Trowbridge LHFIG**

Report author Jamie Mundy – Senior Traffic Engineer

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Trowbridge Area Board.
- 2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Trowbridge Area Board will have a remaining Highways funding balance of £8938.07

#### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

### 4. HR Implications

4.1. There are no specific HR implications related to this report.

#### 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

#### 6. Safeguarding implications







