

Wiltshire Council

Full Council

16 May 2023

Appointment of Councillors to Committees

Introduction

1. Following on from the decision to formally re-appoint committees and allocate seats to political groups, the Council must formally agree the appointment of councillors and substitutes to those Committees in accordance with the scheme of committee places that is agreed.

Appointment of Councillors and Substitutes

2. Each political group should state the names of the councillors it wishes to take its allocated places on committees and when those wishes are known, the Council is under a duty to make the appointment of those councillors as soon as practicable.
3. It is a legal requirement, however, that the Council formally approves the appointment of councillors to committees and therefore it is essential that each political group notifies the Democracy Manager (Democratic Services) on behalf of the Proper Officer of their nominated councillors to serve on committees by noon Monday 15 May 2023. Group Leaders may also wish to bear in mind the advantages of achieving a geographical spread of appointees particularly for area planning committees.
4. The Constitution currently provides that the Council will appoint substitute councillors to serve on each committee. Each political group is currently entitled to appoint up to four substitutes where it has a councillor on that committee. As with nominations of committee members (see paragraph 2 above) it is essential that each political group notifies the Democracy Manager (Democratic Services) on behalf of the Proper Officer of their nominated substitute members to serve on committees.
5. Councillors are encouraged to make use of the substitute system to ensure committees are fully represented in the case of absences by the appointed members. If a councillor finds that they are unable to attend a meeting, then they should contact Democratic Services to make their apologies and state in writing who will substitute for them at that meeting.

Committees of the Council

6. There are specific issues that need to be considered under the appointment of councillors.

7. The statutory rules regarding senior officers appointments embodied in the Council's Constitution require the Officer Appointments Committee to include at least one member of the Executive.
8. The Staffing Policy Committee requires two members of the Cabinet be included, as Cabinet representation is required on its sub-committees by the Council's constitution.
9. The Standards Committee currently allows for up to 8 non-voting co-opted members to be appointed, half of which must be town or parish council representatives. In May 2021 Full Council agreed that 4 co-opted members should be appointed, and delegated the appointment to the Standards Committee to appoint for the remainder of the council term.
10. As part of the Council's arrangements for dealing with Code of Conduct complaints, the Council is required to appoint at least one Independent Person whose views must be sought and taken into account before the Council makes a decision on an allegation it has decided to investigate. The Council in May 2021 appointed three Independent Persons for a four year term.
11. The Children's Select Committee must include nominees of the Church of England, the Roman Catholic Church and a number of elected parent governor representatives (historically there have been 3 appointed representatives – one from each school sector). These would be voting members. The Council also has discretion to appoint an unlimited number of co-opted members onto this committee as representatives of children's organisations/agencies (historically this has been on a non-voting basis).
12. Wherever possible the members of Area Planning Committees should be made up of local councillors. The geographical consideration does not apply to the Strategic Planning Committee where applications of a more strategic nature are determined and where members are expected to apply a more strategic approach.
13. All unitary councillors representing the electoral divisions covered by an Area Board will be appointed to their relevant area board as set out in Appendix 1 to this report.
14. Para 6.2.2 of Part 2 of the Constitution states that the chairmen of each Scrutiny Select Committees should have a seat on the Overview and Scrutiny Management Committee. It has also previously been considered appropriate that the Chairman of the Financial Planning Task Group should also have a seat on the Overview and Scrutiny Management Committee. Similar conventions have previously been in place in respect of the chairmen of the 4 Area Planning Committees having a seat on the Strategic Planning Committee. Group Leaders are therefore asked to consider these conventions when submitting their nominations for committee places.

Matters for Decision

- a) To appoint councillors to serve on those committees in accordance with the agreed scheme of allocations, until the next occasion membership is reviewed under the provisions of the Local Government & Housing Act 1989.
- b) To appoint substitute members (to a maximum of four per group) to the committees referred to in (a) above.
- c) To appoint those councillors representing electoral divisions to their respective area boards as set out in Appendix 1 to this report.
- d) To note that following delegation by Full Council the Standards Committee appointed the following persons as non-voting co-opted members of the Standards Committee for the remainder of the council term:
- Gordon Ball
 - Kathy Barnes
 - Joanne Cetti
 - Julie Phillips
- e) To note that Council has appointed the following persons as Independent Persons for the remainder of the council term:
- Tony Drew
 - Pat Bunche
 - John McAllister
- f) To note the following non-elected members of the Children’s Select Committee have been appointed:

Non-Elected Voting Members	Representing
Vacancy	Church of England
Dr Mike Thompson	Clifton Diocese Roman Catholic Church
Vacancy	Parent Governor (Secondary- maintained)
Vacancy	Parent Governor (Secondary – academy)
Vacancy	Parent Governor (Special Educational Needs)
Vacancy	Parent Governor (Primary)
Non-Elected Non-Voting Members	Representing
Maisy Humphrey (Sub Declan Kiely)	School, Children and Young People representatives

Non-Elected Voting Members	Representing
Nikki Barnett	Further Education Representative
Sarah Busby	Secondary Schools Headteacher Representative
Catriona Williamcon	Primary School Headteachers Representative
John Hawkins	School Teacher Representative

- g) To note the following co-opted members of the Wiltshire Pension Fund Committee:

Name	Representing
(to be confirmed – currently Cllr Vijay Manro)	Swindon Borough Councillor (as determined by Swindon Borough Council)
(to be confirmed – currently Cllr Kevin Small)	Swindon Borough Councillor (as determined by Swindon Borough Council)
Tracy Adams	Employer Representative
Claire Anthony	Employer Representative
Stuart Dark	Scheme Member Observer- appointed by Unison
Mike Pankiewicz	Scheme Member Observer- appointed by Unison

- h) To note the membership of the Local Pension Board under the Public Service Pensions Act 2013 until the expiry of the 4 year term:

Name	Representing
Mark Spilsbury	Independent Chairman
George Simmonds	Scheme Member Representative
Marlene Corbey	Scheme Member Representative
Mike Pankiewicz	Scheme Member Representative
Paul Smith	Employer Member Representative
Laura Fisher	Employer Member Representative
Vacancy	Employer Member Representative

- i) To note the following co-opted members to the Police and Crime Panel:

Name	Representing
To be confirmed – previously Cllr Jenny Jeffries	Swindon Borough Council (as determined by Swindon Borough Council)
To be confirmed – currently Cllr Abdul Amin	Swindon Borough Council (as determined by Swindon Borough Council)
To be confirmed – currently Cllr Carol Shelley	Swindon Borough Council (as determined by Swindon Borough Council)
To be confirmed – currently Cllr Kevin Parry	Swindon Borough Council (as determined by Swindon Borough Council)
Denisa Ahmeti	Independent co-optee
Louise Williams	Independent co-optee

Perry Holmes, Director, Legal and Governance (and Monitoring Officer)

Report Author: Kieran Elliott, Democracy Manager (Democratic Services Manager)

Appendices

Appendix 1 – List of appointments to Area Boards

Appendix 2 – Membership of Committees proposals (to follow)

Area Boards: Electoral Divisions**Bradford-on-Avon Area Board****Electoral Divisions 4**

Bradford on Avon North	Tim Trimble
Bradford on Avon South	Sarah Gibson
Holt	Trevor Carbin
Winsley and Westwood	Johnny Kidney

Calne Area Board**Electoral Divisions 5**

Calne Central	Ian Thorn
Calne Chilvester and Abberd	Tony Trotman
Calne North	Tom Rounds
Calne Rural	Ashley O'Neill
Calne South	Sam Pearce-Kearney

Chippenham and Villages Area Board**Electoral Divisions 10**

By Brook	Nick Botterill
Chippenham Cepen Park & Derriards	Nic Puntis
Chippenham Cepen Park & Hunters Moon	Peter Hutton
Chippenham Hardenhuish	Kathryn MacDermid
Chippenham Hardens and Central	Liz Alstrom
Chippenham Monkton	Dr Nick Murry
Chippenham Lowden and Rowden	Ross Henning
Chippenham Pewsham	Clare Cape
Chippenham Sheldon	Adrian Foster
Kington	Howard Greenman

Corsham Area Board**Electoral Divisions 4**

Box and Colerne	Dr Brian Mathew
Corsham Ladbrook	Ruth Hopkinson
Corsham Pickwick	Helen Belcher
Corsham Without	Derek Walters

Devizes Area Board**Electoral Divisions 7**

Bromham, Rowde and Roundway	Laura Mayes
Devizes East	Kelvin Nash

Devizes North
Devizes Rural West
Devizes South
The Lavingtons
Urchfont and Bishops Cannings

Iain Wallis
Tamara Reay
Simon Jacobs
Dominic Muns
Philip Whitehead

Malmesbury Area Board

Electoral Divisions 4

Brinkworth
Malmesbury
Minety
Sherston

Elizabeth Threlfall
Gavin Grant
Chuck Berry
Martin Smith

Marlborough Area Board

Electoral Divisions 3

Aldbourn & Ramsbury
Marlborough East
Marlborough West

James Sheppard
Caroline Thomas
Jane Davies

Melksham Area Board

Electoral Divisions 6

Bowerhill
Melksham East
Melksham Forest
Melksham South
Melksham Without North and
Shurnhold
Melksham Without West and Rural

Nick Holder
Mike Sankey
Jack Oatley
Jon Hubbard
Phil Alford
Jonathon Seed

Pewsey Area Board

Electoral Divisions 3

Pewsey
Pewsey Vale East
Pewsey Vale West

Jerry Kunkler
Stuart Wheeler
Paul Oatway QPM

Royal Wootton Bassett and Cricklade Area Board

Electoral Divisions 6

Cricklade and Latton
Lyneham
Purton

Bob Jones MBE
Allison Bucknell
Jacqui Lay

Royal Wootton Bassett East
Royal Wootton Bassett North
Royal Wootton Bassett South and
West

Steve Bucknell
Mary Champion
David Bowler

Salisbury Area Board

Electoral Divisions 8

Salisbury Bemerton Heath
Salisbury Fisherton and Bemerton
Village
Salisbury Harnham East
Salisbury Harnham West
Salisbury Milford
Salisbury St Edmund's
Salisbury St Francis & Stratford
Salisbury St Paul's

Caroline Corbin
Ricky Rogers
Sven Hocking
Brian Dalton
Charles McGrath
Paul Sample JP
Dr Mark McClelland
Sam Charleston

Southern Wiltshire Area Board

Electoral Divisions 6

Alderbury and Whiteparish
Downton and Ebble Valley
Laverstock
Old Sarum and Lower Bourne Valley
Redlynch and Lanford
Winterslow and Upper Bourne Valley

Richard Britton
Richard Clewer
Ian McLennan
Andrew Oliver
Zoë Clewer
Rich Rogers

South West Wiltshire Area Board

Electoral Divisions 5

Fovant and Chalke Valley
Mere
Nadder Valley
Tisbury
Wilton

Nabil Najjar
George Jeans
Bridget Wayman
By-election 8 June 23
Pauline Church

Stonehenge Area Board

Electoral Divisions 6

Amesbury East and Bulford
Amesbury South
Amesbury West
Avon Valley
Durrington
Till Valley

Mark Verbinnen
Robert Yuill
Dr Monica Devendran
Ian Blair-Pilling
Graham Wright
Kevin Daley

Tidworth Area Board

Electoral Divisions 3

Ludgershall North and Rural	Christopher Williams
Tidworth East and Ludgershall South	Tony Pickernell
Tidworth North and West	Mark Connolly

Trowbridge Area Board

Electoral Divisions 9

Hilperton	Ernie Clark
Southwick	Horace Prickett
Trowbridge Adcroft	Edward Kirk
Trowbridge Central	Stewart Palmen
Trowbridge Drynham	Antonio Piazza
Trowbridge Grove	David Vigar
Trowbridge Lambrok	Jo Trigg
Trowbridge Park	Daniel Cave
Trowbridge Paxcroft	Mel Jacob

Warminster Area Board

Electoral Divisions 5

Warminster Broadway	Tony Jackson
Warminster East	Andrew Davis
Warminster North and Rural	Bill Parks
Warminster West	Pip Ridout
Wylve Valley	Christopher Newbury

Westbury Area Board

Electoral Divisions 4

Ethandune	Suzanne Wickham
Westbury East	Gordon King
Westbury North	Carole King
Westbury West	Matthew Dean