

Pewsey Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
	Pewsey LHFIG – Notes of meeting held on-line on Wednesday 27th July 2024 at 14:15 hrs			
1.	Attendees and apologies			
		<p>Attendees:</p> <ul style="list-style-type: none"> Cllr Jerry Kunkler (Chair) Cllr Paul Oatway David Proto – Manningford PC Tim Burgess – Chirton & Conock PC Mike Lockhart – Shalbourne PC Clair Wilkinson – Great Bedwyn PC Vanya Body – Froxfield PC John Brewin – Woodborough PC Andrew Flack – Upavon PC Dawn Wilson – Wilcot, Huish & Oare PC John Ford – Pewsey PC Andrew Gray – North Newnton PC Colin Gale – Rushall PC Phil Rushmere – Traffic Engineer Andy Cadwallader – Area Highway Engineer Mark Stansby – Principal Traffic Engineer 	Area Board to note.	AB
		<p>Apologies:</p> <ul style="list-style-type: none"> Dianah Shaw – Shalbourne PC Ed Nelson – Grafton PC 		

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2.	Notes of last meeting			
		The notes of the previous LHFIG meeting held on 24 th April 2024 were presented to the Area Board on 17 th June 2024, passing all recommendations.	LHFIG to note.	All
3.	Financial Position			
		The current balance, less previous commitments, is £25,245.07 (see Appendix 1). Please note that the Area Board has agreed to set Parish and other Third Party contributions at 40% of the cost of future schemes, capped at a maximum amount of £5,000.	Area Board to note	AB
4.	Priority schemes			
a)	Issue 10-20-9 Chirton – request for 20 mph speed limit assessment, to include Conock.	Issue submitted by Chirton Parish Council on 24/11/20 As previously reported, The criteria has been met for a 20 mph limit and the estimated cost for this, inclusive of legal fees is £7,500. Highways are currently preparing drawings and schedules ahead of statutory consultation. An invoice is to be issued to the Parish for their contribution towards the assessment, a sum of £580.	Area Board to note	AB
b)	Issue 10-21-2	Issue submitted by Woodborough PC on 20/01/21 Following a successful bid for Substantive Highway Schemes Funding, the project has now been programmed to commence	Highways to check programme dates	Highways

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	Woodborough C261 (West End of village) – request to extend kerbing and / or footway	<p>on the ground on 3rd February and is likely to run for approximately 10 working days, under a full road closure.</p> <p>The Parish have asked if this could be done during a school term break. Highways will investigate but demand for these slots is at a premium, and jobs are programmed to try and minimise disruption.</p>		
c)	<p>Issue 6374 & 6541</p> <p>Upavon – repositioning of No Entry Signs</p>	<p>Issues submitted on 08/06/18 & 31/07/18</p> <p>Final cost is now confirmed as £5,766.31, which includes for the cost of a larger duplicate sign which the Parish agreed to fund, a sum of £112.47.</p> <p>The Parish contribution therefore amounts to £2,939.39 and an invoice is to be issued imminently.</p>	To recommend to the Area Board that this Issue be closed.	Chair
d)	<p>Issue 10-22-10</p> <p>North Newnton – request for Phase 3 of Footway project to complete the link from Rushall Road to the Bus Stops on A345.</p>	<p>Issue submitted by North Newnton Parish Council on 05/07/22</p> <p>Following a successful bid for Substantive Highway Schemes Funding, the project has now been programmed to commence on the ground on 24th February 2025 and is likely to run for approximately 10 working days.</p>	Area Board to note	AB
e)	<p>Issue 10-22-8</p> <p>Rushall Elm Row Phase 3 – New footway from Manor Cottage to newly built footway from Whistledown farm</p>	<p>Issue submitted by Rushall Parish Council on 27/04/22.</p> <p>A detailed design has been completed and an estimate calculated to include the following:</p> <p>Civils works £33,500 BT Works £8,000 Road Closure £3,000 Vegetation and fencing £5,000</p>	Highways to ensure an application for Substantive Schemes Funding is submitted later this year.	Highways

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		<p>Safety Audits £2,780 Total £52,280</p> <p>BT are concerned that our work may destabilise their poles and are adamant that these must be moved. We accept that our regrading work will remove some of the depth around these poles.</p>		
f)	<p>Issue 10-23-2</p> <p>Froxfield A4 – request for Speed Limit Review</p>	<p>Issue submitted by Froxfield Parish Council on 11/01/23</p> <p>The new speed limit is now operational, although there may be some carriageway roundels still to be marked.</p> <p>No bills have been submitted by the contractor as yet.</p>	Highways to ensure roundels are painted by the contractor.	Highways
g)	<p>Issue 10-22-9</p> <p>A345 Upavon – request for footway link from Riverside Park to the village centre, in the vicinity of Grey Flags</p>	<p>Issue submitted by Upavon Parish Council on 29/06/22</p> <p>The Parish have reached a stalemate in negotiating with the owner of Grey Flags and have requested that consideration be given to constructing a path on the western side of Pewsey Road instead.</p>	Highways to investigate and if feasible, will produce a ball park estimate for the next meeting in October.	Highways
h)	<p>Issue 10-23-6</p> <p>A4 Froxfield – request for SID infrastructure (ground socket & Post)</p>	<p>Issue submitted on 22/05/23 by Froxfield Parish Council</p> <p>The SID is to monitor both directions and a permanent post has been installed as part of the speed limit changes.</p> <p>The cost of this install will be included in the larger scheme.</p>	To recommend to the Area Board that this Issue be closed	Chair
i)	<p>Issue 10-23-8</p>	<p>Issue submitted on 12/07/23 by Cllr Oatway on behalf of Beechingstoke Parish Council</p>	Area Board to note	AB

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	Beechingstoke Woodborough Road – request for village gates	New nameplates and one gate have been installed and bills are awaited from our contractor.		
j)	10-23-11 Oxenwood – request for Speed Limit Review	<p>Issue submitted on 01/10/23 by Shalbourne Parish Council</p> <p>An invoice is to be issued to the Parish for their contribution towards the assessment, a sum of £580.</p> <p>The Parish has undertaken local consultation and have advised that Fosbury no longer wish to pursue a lower speed limit.</p> <p>Our ball park estimate now stands at around £9,000, inclusive of legal fees (£3,000).</p> <p>The Parish wish to pursue the changes at Oxenwood and have offered a 40% contribution, a sum of £3,600. The LHFIG were content to take this forward.</p>	<p>To recommend to the Area Board an allocation of £5,400.</p> <p>Highways to prepare scheules and drawings for public consultation.</p>	<p>Chair</p> <p>Highways</p>
k)	10-23-9 A345 Junction with Sunnyhill Lane – request for Bus Stop infrastructure and footpath link.	<p>Issue submitted on 29/09/23 by Wilcot, Huish and Oare Parish Councill</p> <p>Highways have now completed a preliminary design (see Appendix 2) and our ball park estimate now stands at £25,300.</p> <p>This sum covers the following elements:</p> <ul style="list-style-type: none"> • Civils – construction of footway and hard standing • Refurbishment of existing bus shelter • Provision of new Bus Shelter • Road safety Audit • Topo Survey 	<p>To recommend to the Area Board an allocation of an additional sum of £480.</p> <p>Highways to organise a Topo survey</p>	<p>Chair</p> <p>Highways</p>

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		<p>This group had previously made a financial provision for a Topo survey of £1500, but £800 of this has been spent on an Asbestos Survey of the existing shelter. The findings of this survey are still to be reported, but it is highly likely that Asbestos will be identified.</p> <p>The estimate for both surveys is £2,300. The Parish has offered to fund 40% of the Asbestos survey, a sum of £320.</p> <p>The LHFIG has agreed to fund the balance of £1,980.</p>		
l)	<p>10-23-10</p> <p>A345 between Prospect and Rainscombe Farm, North of Oare – request for Signing review</p>	<p>Issue submitted on 29/09/23 by Wilcot, Huish and Oare Parish Council</p> <p>A review of Traffic Signs and Road Markings has been completed, covering Oare village and Oare Hill to Rainscombe Farm and consideration has been given for the provision of gates at the northend of the village.</p> <p>It will not be possible to install gates due to the steep banks, vegetation growth and the presence of driveways and field entrances on Oare Hill. We have also ruled out new road markings due to concerns over the current condition of the road surface, and the likelihood of the markings adhering to the tired surface. We have identified a number of signs for improvement, at the northend of the village, and details are shown as Appendix 3. The cost to make these changes, inclusive of temporary traffic management is estimated at £3,920.93.</p> <p>Improvements to the road markings can be considered as and when the road is resurfaced at no cost to the LHFIG or Parish.</p>	<p>To recommend to the Area Board an allocation of £2,352.56</p> <p>Highways to arrange installation.</p>	<p>Chair</p> <p>Highways</p>

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		<p>The Parish were content to proceed with this, although noting that some elements of this might be considered as maintenance. Highways stated that this was not a simple like for like replacement exercise.</p> <p>The LHFIFG were minded to support the project with the Parish making a 40% contribution, a sum of £1,568.37.</p>		
m)	<p>10-23-13</p> <p>A345 Upavon Pewsey Road / Riverside Park – request for a new post for SID Deployment</p>	<p>Issue submitted on 27/11/23 by Upavon Parish Council</p> <p>Ground sockets will be required for the 2 sites identified by the Parish, estimated at £1050.</p> <p>An order has been placed with the contractor and installation is anticipated towards the end of this month.</p>	Highways to monitor progress.	
n)	<p>10-24-01</p> <p>Pewsey Wilcot Road – request for Planter to form a calming feature</p>	<p>Issue submitted on 15/01/24 by Pewsey Parish Council</p> <p>Previously, £1,100 has been allocated for this project, £800 from the LHFIFG and the remainder by the Parish.</p> <p>Highways has suggested a “Muscaris” planter, measuring 1300 x 600. Height is 500mm and the Parish has recently given their preference for the planter to be grey.</p> <p>Highways are preparing the Order for the contractor but are aware that Wilcot Road is soon to be resurfaced and installation will be delayed until that work has been completed.</p>	Highways to issue work order	Highways
o)	<p>10-24-03</p> <p>C38 Woodborough The Sands – request for Horse Warning Signs</p>	<p>Issue submitted on 19/01/24 by Woodborough Parish Council</p> <p>An order for standard Horse Warning Signs has been placed with our contractor. As with other projects, installation has</p>	Area Board to note.	AB

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		been delayed due to a backlog of work. Installation is now anticipated at the end of this month / early next month.		
p)	10-24-02 Bottlesford, nr Seven Stars public house – request is for warning signs for pedestrians, horses and to indicate that the road narrows.	Issue submitted on 18/01/24 by North Newton Parish Council An order for this work has been issued to the contractor but the Parish has since requested that the road markings are deferred, as the Parish are concerned about the condition of the road surface. Highways have advised the contractor accordingly. The estimate is now adjusted to £950 with the Parish offering a 50% contribution. Installation of the signs is anticipated during August.	Highways to monitor progress	Highways
5.	New Requests and ongoing Issues			
a)	Issue 10-21-12 C52 Safety and Speed between Manningford and Wilcot	Issue Submitted by Manningford Parish Council on 26/10/21 Parish have raised safety concerns about Cross Hayes and Little Abbots crossroads and of through traffic using this route. The patching work at Little Abbots has now been completed. now more likely to take place in 24/25 due to financial constraints. The Parish has organised a Traffic Survey but this was done before the patching work was completed, giving some distorted volume figures. The Parish are not in favour of introducing calming features within the village but may yet opt for a request for a speed limit review.	Area Highway Engineer to confirm that the road markings (give way lines) have been reinstated at Little Abbots following patching. Parish to discuss further and report back to the LHFIG at the next meeting.	Area Highway Engineer Parish Council

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b)	<p>Issue 10-22-12</p> <p>Upavon High Street – request for footway between 21 High Street and Jarvis Street.</p>	<p>Issue submitted by Upavon Parish Council on 04/10/22</p> <p>There is no kerbed footway provision at the narrow section of the High Street a length of approximately 50 metres. Measurements taken on site show that an 8m extension to the current footway would be possible, but the carriageway width is too narrow to extend beyond this.</p> <p>An outline drawing was presented to the group at the last meeting and the Parish requested more time to consider this. The ball park estimate stands at £11,450.00.</p>	<p>Parish Council have requested more time to consider this.</p>	<p>Parish Council</p>
c)	<p>Issue 10-23-4</p> <p>Rushall Pewsey Road – request for footway improvements near Chudleigh Cottage</p>	<p>Issue submitted on 27/04/23 by Rushall Parish Council, as a consequence of aborted work by Local Highways Team.</p> <p>Request is for raised kerbs to prevent through traffic from using the footway as an extension to the running carriageway.</p> <p>A preliminary design has been prepared with an estimate standing at £18,200.</p>	<p>Members to discuss this issue with Director of Highways, Sam Howell.</p>	<p>Wilts Cllrs</p>
d)	<p>Issue 10-23-7</p> <p>Burbage Stibb Green – request for footway improvements near The Old Bakery</p>	<p>Issue submitted on 12/07/23 by Burbage Parish Council, as a consequence of aborted work by Local Highways Team.</p> <p>Request is for footway widening to achieve 1.2 metres and a solution to retain the bank, good for the next 20 years. The length spans approximately 125 metres and is confirmed as being public highway (to the fence line).</p> <p>A preliminary design has been prepared with an estimate standing at £29,221.10.</p>	<p>Members to discuss this issue with Director of Highways, Sam Howell.</p>	<p>Wilts Cllrs</p>

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e)	10-23-12 East Grafton, The Green – request for a speed limit review, warning signs and traffic calming	<p>Issue submitted on 09/11/23 by Grafton Parish Council</p> <p>Speed Limit reviews are currently charged at £3,100.</p> <p>The Parish representative has not been present at a meeting since this issue was submitted.</p> <p>The parish has confirmed by email that a Traffic Survey has been requested, although this is to be delayed until the Autumn term as the nursery has closed for the summer holidays.</p>	Area Board to note.	AB
f)	10-23-14 Froxfield Upper Oakhill – request is for verge marker posts, construction of passing places and refurb of edge of carriageway markings	<p>Issue submitted on 27/12/23 by Froxfield Parish Council</p> <p>Area Highway Engineers has confirmed that the edgelines will be refreshed as part of their summer programme.</p> <p>Highways has met with the residents and explained that the edgelines are to be refreshed. They are generally content with this action, but Highways will monitor the situation and may yet recommend the provision of verge marker posts.</p>	Area Board to note	AB
g)	10-24-04 Great Bedwyn, Granary Road – Request to provide concrete and sets to prevent damage to a verge within the estate.	<p>Issue submitted on 14/03/24 by Great Bedwyn Parish Council.</p> <p>Damage mainly caused by large service and delivery vehicles.</p> <p>Highways confirmed that the area in question was adopted highway.</p> <p>The Parish Council has indicated that the management company for the estate is willing to make a 40% contribution and that some bollards would be acceptable to prevent overrun.</p>	Highways to consider the placement of bollards and to produce an estimate.	Hghways

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h)	<p>10-24-05</p> <p>East Grafton, Wilton Road, by Taw Cottage – request for access protection markings to improve sightlines from private driveway</p>	<p>New Issue submitted on 12/06/24 by Grafton Parish Council</p> <p>Issue first raised in 2022 but resident withdrew his request at that time. A ball park estimate to install markings of this nature, as a stand alone project, is £500.</p> <p>As the Parish were not represented at the meeting the item was deferred until the next meeting.</p>	Area Board to note	AB
i)	<p>10-24-06</p> <p>Beechingstoke – request for a speed limit review on Woodborough Road, from Broad Street to Limberstone.</p>	<p>New Issue submitted on 03/07/24 by Beechingstoke Parish Council</p> <p>A recent traffic survey commissioned by the Parish showed an average combined speed of 33 mph, the current speed limit is the National Limit.</p> <p>Speed limit reviews are charged at a fixed fee of £3,100.</p> <p>Following a discussion Highways suggested that the sitte was unlikely to qualify for a 30 mph speed limit and questioned the value of commissioning a speed limit review. Other measures could be considered such as signing and road markings to manage traffic behaviour.</p>	Cllr Oatway to report back to the Parish Council.	Cllr Oatway
j)	<p>10-24-07</p> <p>A345 Oare southside of church – request for new post and ground socket for SID deployment</p>	<p>New Issue submitted on 03/07/24 by Wilcot, Huish & Oare Parish Council</p> <p>A ball park estimate to undertake this work is £600 inclusive of temporary traffic management.</p> <p>Highways are content for this to proceed and the parish Council stated that their Village Hall Committee were willing to fund this in full.</p>	<p>To recommend to the Area Board that this Issue is added to the Priority Schemes list without funding.</p> <p>Highways to order work</p>	<p>Chair</p> <p>Highways</p>

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		The LHFIG were happy to proceed.		
k)	10-24-08 Wilcot Alton Road – request for replacement post for SID deployment.	New Issue submitted on 03/07/24 by Wilcot, Huish & Oare Parish Council Pole has been damaged – is this a maintenance issue?	Area Highway Engineer to investigate and replace as necessary.	Area Highway Engineer
l)	10-24-09 Wilcot Cross Hayes junction – request for signing review on approach from Bristows Bridge	New Issue submitted on 03/07/24 by Wilcot, Huish & Oare Parish Council In the most recent 3 year period that has been 2 personal injury collisions recorded. Both described by the Police as being slight in nature. 1 incident involved a car travelling southbound which failed to give way. The Give Way Sign has been damaged and is temporarily fixed to a short post. All other signs on this approach are in good order.	Area Highway Engineer to investigate and replace.	Area Highway Engineer
m)	10-24-10 Great Bedwyn Browns Lane – request for installation of White Gates and new Speed Limit / village Nameplate signs.	New Issue submitted on 09/07/24 by Great Bedwyn Parish Council Parish Council has been given a ball park estimate of £3,800 to supply and install and are willing to fund this in full (subject to a review of the estimate to cover 24/25 prices). The Parish are seeking support from the LHFIG to add this to the Priority Schemes list and to ask that any additional costs are covered by the LHFIG. The LHFIG were supportive of this and Highways to action.	To recommend to the Area Board that this Issue is added to the Priority Schemes List and to allocate a sum of £500 as a contingency. Highways to arrange installation.	Chair Highways

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6.	Other items			
a)	Deadline for submitting LHFIG Requests.	<p>Requests are to be submitted two weeks prior to each meeting. Requests received after the deadline will be held until the following meeting.</p> <p>Requests to be sent to LHFIGrequests@wiltshire.gov.uk</p> <p>The deadline for our next meeting is Wednesday 25 September 2024.</p>	To note	All
7.	<p>Dates of future meetings:</p> <p>9th October and 5th February 2025.</p> <p>Meetings to commence at 14:00 hrs and will be held on-line until further notice.</p>			

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Highways Traffic Officer – Mark Stansby

Area Highway Engineer – Andy Cadwallader

1. Environmental & Community Implications

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1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Pewsey Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Pewsey Area Board will have a remaining Highways funding balance of **£19,133.44**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific Safeguarding implications related to this report.

7. Recommendations to Pewsey Area Board

7.1 To add the following Issues (with funding) to the Priority Schemes List: 10-24-10 Great Bedwyn Browns Lane village gateway (£500)

7.2 To allocate funding to Issues currently on the Priority Schemes List: 10-23-11 Oxenwood Speed Limit (£3,600), 10-23-9 A345 Sunnyhill Lane (£480) and 10-23-10 A345 Oare Signing Review (£2,352.56).

7.3 To add the following Issues to the Priority Schemes List (without funding): 10-24-07 A345 Oare New Post for SID deployment

7.4 To close the following Issues: 6374 & 6541 Upavon Signing and streetlighting, 10-23-6 Froxfield new post for SID deployment