

MINUTES

Meeting: Warminster Area Board
Place: Warminster Library, Three Horseshoes Walk, BA12 9BT
Date: 30 May 2024
Start Time: 7.00 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to: Ben Fielding - Senior Democratic Services Officer. (Tel): 01225 718656 or (e-mail) Benjamin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Pip Ridout, Warminster West
Cllr Christopher Newbury, Wylve Valley
Cllr Bill Parks, Warminster North & Rural
Cllr Andrew Davis, Warminster East
Cllr Tony Jackson, Warminster Broadway

Wiltshire Council Officers

Liam Cripps, Strategic Engagement Partnerships Manager
Caroline LeQuesne, Area Board Delivery Officer
Dominic Argar, Assistant Multimedia Officer
Ben Fielding, Senior Democratic Services Officer

Partners and Guest Speakers

Inspector Louise Oakley, Wiltshire Police
David Reeves, Warminster Health and Wellbeing Forum
Catherine Roper, Wiltshire Police Chief Constable
Perry Payne, Wiltshire and Swindon Road Safety Partnership Manager

Total in attendance: 28

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Election of the Chairman</u></p> <p>Nominations were sought for a Chairman for the forthcoming year. On the nomination of Councillor Andrew Davis seconded by Councillor Bill Parks, it was,</p> <p><u>Resolved:</u></p> <p>To elect Councillor Pip Ridout as Chairman of the Warminster Area Board for the forthcoming year.</p>
2.	<p><u>Election of the Vice-Chairman</u></p> <p>Nominations were sought for a Vice-Chairman for the forthcoming year. On the nomination of Councillor Pip Ridout seconded by Councillor Christopher Newbury, it was,</p> <p><u>Resolved:</u></p> <p>To elect Councillor Andrew Davis as Vice-Chairman of the Warminster Area Board for the forthcoming year.</p>
3.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Sarah Jeffries (Horningsham Parish Council) and Simon Thomas (FACT Lead).</p>
4.	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 20 March 2024 were presented for consideration. After which, it was;</p> <p><u>Resolved:</u></p> <p>To approve and sign as a true and correct record of the minutes of the meeting held on 20 March 2024.</p>
5.	<p><u>Declarations of Interest</u></p> <p>Cllr Andrew Davis declared that he was a Trustee of the Lakeside Centre and would therefore leave the room during the Warminster Youth Club grant application and would not vote.</p>
6.	<p><u>Chairman's Announcements and Information Items</u></p> <p>The Chairman made the following announcements as per the agenda pack:</p>

	<ul style="list-style-type: none"> • Consultation on Statement of Licensing Policy • Local Nature Recovery Strategy Public Engagement • Multiply – National Numeracy Day
7.	<p><u>Area Board End of Year Report and Outside Bodies</u></p> <p>Part I – Looking Back</p> <p>The Area Board received a presentation from Caroline LeQuesne, Area Board Delivery Officer on the Area Board End of Year Report. The presentation included the following points:</p> <ul style="list-style-type: none"> ○ Improving outcomes and positive activities for Young people – Cllr Andrew Davis Cllr Davis updated that the Local Youth Network (LYN) had been re-established and had had its first meeting recently with partners, which had been kindly accommodated by Wiltshire Police. Gratitude was placed to the partners in the room who had supported some of the work taking place. An overview of some of the work which had taken place was provided both in the town and rural villages, including but not limited to detached youth work and pop-up events. ○ Health and Wellbeing – No councillor appointed. Gratitude was placed towards David Reeves for his running of the Health and Wellbeing Forum, which acted as an incredible opportunity for networking. David Reeves provided an update on the success that 650 Health and Wellbeing booklets had been produced and received well. Reference was also drawn to the success of the Health and Wellbeing Fair, which David outlined that there were plans to hold another event. In addition, a digital inclusion event had successfully taken place involving 7 organisations, which showed people how to get online, be safe as well as how to recycle old devices. ○ Environment, Biodiversity, and sustainability – Cllr Tony Jackson It was outlined that an Eco watch event had taken place, which included a film and a speech from a brave, young local resident. Reference was also drawn to grants which had been provided to such places as Grovelands and the Orchard. Cllr Jackson placed gratitude towards Caroline LeQuesne’s efforts and support. ○ Transport and Access – Cllr Bill Parks The LHFIG had supported 10 projects, spending £35,275, including providing support for over 70 signage and access projects which aimed to combine rights of way to give continuous links around Warminster. Cllr Parks thanked Nigel Linge and the Salisbury Plain Rights of Way Volunteer Group for their hard work to open up bridleways and footpaths with it noted how beneficial the work had been.

Part II – Looking Forward

Liam Cripps, Strategic Engagement Partnerships Manager (SEPM) provided a summary of the Community Survey/CAJSNA Data:

- It was outlined that the Area Board was more than just four business meetings a year, with a lot of work done by volunteers and community organisations to create an empowered community.
- There had been 84 responses to the survey (3.1% of the population), with the demographic of respondents split across age groups.
- The following 4 priorities were identified by respondents:

Health:

- Almost 50% of respondents had chosen this as their first choice.
- The top 5 health issues in order were mental health support, support for “living longer better”, support for keeping physically active, care for those living with dementia, tackling levels of obesity.
- CAJSNA data was provided to support this, including that Warminster had the 2nd highest level of adult diabetes in Wiltshire and the joint highest percentage of patients living with dementia.

Environment:

- 15% of respondents chose this as their first choice.
- The top 5 environment issues in order were addressing flooding, improving the quality of landscapes, tackling fly tipping, support for increase in biodiversity and supporting public transport services.
- CAJSNA data was provided to support this, including that there had been 134 reports of fly-tipping in Warminster and that some of the community area was in flood zone 3.

Cost of Living:

- 11% of respondents chose this as their first choice.
- The top 5 cost of living issues in order were support for housing/rent affordability, support for households on low incomes, support for children living in low-income families, fuel poverty and debt, support for foodbanks.
- CAJSNA data was provided to support this, including that Warminster was higher than the Wiltshire average for Children living in relative low-income families.

Children and Young People:

- 6% of residents chose this as their first choice.
- The top 5 children and young people issues in order were improving positive activities for young people, SEND, young people’s mental health, improving health and obesity, improving school attainment.
- CAJSNA data was provided to support this, including that Warminster was higher than the Wiltshire average of 10-11 years old classified as overweight.

After which, it was;

Resolved:

That Warminster Area Board decided upon the following priorities it wished to focus on in the coming year as well as the respective lead councillor representatives:

- Improving outcomes and positive activities for young people – Cllr Andrew Davis
- Health and Wellbeing – Cllr Pip Ridout
- Environment, Biodiversity, and sustainability – Cllr Tony Jackson
- Transport and Access – Cllr Bill Parks

That Warminster Area Board appointed the following Councillor Representatives to the following Outside Bodies:

- Warminster Local Youth Network (LYN) – Cllr Andrew Davis
- Warminster and Villages Community Area Partnership – Cllr Pip Ridout
- Warminster and Westbury CCTV – Cllr Andrew Davis

That Warminster Area Board appointed the following Councillor Representative to the Local Highways and Footway Improvement Group (LHFIG):

- Warminster Area Board LHFIG – Cllr Bill Parks and Cllr Andrew Davis

That Warminster Area Board noted the Terms of Reference for the LHFIG as set out in Appendix B, attached to the agenda.

8.

Area Board Funding

The Area Board considered the following applications for funding:

Area Board Initiatives:

Warminster Area Board - £500 towards Maiden Bradley Parish News

Decision

Warminster Area Board was awarded £500 towards Maiden Bradley Parish News from the Older and Vulnerable funding pot.

Moved – Cllr Bill Parks
Seconded – Cllr Pip Ridout

Reason – The application met the Community Area Grants Criteria 2023/24.

Community Area Grants:

Selwood Housing – £5,000 towards Westleigh Community CCTV Project

Decision

Selwood Housing was awarded £5,000 towards Westleigh Community CCTV Project with the respective amounts being taken from the following funding pots, £3,000 Community Area Grant pot, £1,000 Older and Vulnerable pot, £1,000 Youth Grant pot.

Moved – Cllr Pip Ridout
Seconded – Cllr Bill Parks

Reason – The application met the Community Area Grants Criteria 2023/24.

Tynings Allotments and Leisure Gardeners Association - £982 towards Tynings Allotment Access Improvement.

Decision

Tynings Allotments and Leisure Gardeners Association was awarded £982 towards Tynings Allotment Access Improvement.

Moved – Cllr Tony Jackson
Seconded – Cllr Andrew Davis

Reason – The application met the Community Area Grants Criteria 2023/24.

Corsley Reading Room - £2,500 towards Corsley Reading Room Repairs

Decision

Corsley Reading Room was awarded £2,500 towards Corsley Reading Room Repairs.

Moved – Cllr Bill Parks
Seconded – Cllr Pip Ridout

Reason – The application met the Community Area Grants Criteria 2023/24.

Corsley War Memorial Playing Field - £500 towards Equipment for volunteers to use when maintaining the playing field and orchard.

Decision

Corsley War Memorial Playing Field was awarded £500 towards Equipment for volunteers to use when maintaining the playing field and orchard.

**Moved – Cllr Bill Parks
Seconded – Cllr Pip Ridout**

Reason – *The application met the Community Area Grants Criteria 2023/24.*

Older and Vulnerable Grants:

Maiden Bradley Memorial Hall - £500 towards Maiden Bradley Memorial Hall Community Coffee Mornings.

Decision

Maiden Bradley Memorial Hall was awarded £500 towards Maiden Bradley Memorial Hall Community Coffee Mornings.

**Moved – Cllr Bill Parks
Seconded – Cllr Pip Ridout**

Reason – *The application met the Community Area Grants Criteria 2023/24.*

Corsley Reading Room - £300 towards Community Film Club.

Decision

Corsley Reading Room was awarded £300 towards Community Film Club.

**Moved – Cllr Bill Parks
Seconded – Cllr Pip Ridout**

Reason – *The application met the Community Area Grants Criteria 2023/24.*

Youth Grants:

Warminster Youth Club – £5,000 towards Warminster Youth Club Core Costs.

Decision

	<p>Warminster Youth Club was awarded £5,000 towards Warminster Youth Club Core Costs.</p> <p><i>Cllr Andrew Davis left the room for this grant application as per his declaration.</i></p> <p>Moved – Cllr Pip Ridout Seconded – Cllr Bill Parks</p> <p><u>Reason</u> – The application met the Community Area Grants Criteria 2023/24.</p>
9.	<p><u>Wiltshire Police Chief Constable</u></p> <ul style="list-style-type: none"> • Wiltshire Police <p>The Area Board noted written updates attached to the agenda. In addition, Inspector Louise Oakley provided a verbal update which covered the following points:</p> <ul style="list-style-type: none"> • An overview of the current neighbourhood policing team was provided as well as the areas that they cover. • Reference was drawn to the Neighbourhood Policing Pillars, which were outlined as being engaging communities, solving problems, and targeting activity. <p>Inspector Oakley provided a breakdown of local priorities in Warminster which included the following points:</p> <ul style="list-style-type: none"> • A question had been raised at the last Area Board regarding knife crime statistics, therefore Inspector Oakley had gone away to confirm that the data provided at the last Area Board was out of date and was from 2018, therefore meaning that Warminster did not currently have a knife problem. Further detail was provided that most knife crime reports related to domestic incidents and that Warminster was the lowest in the county for knife crime. • It was outlined that shoplifting had seen an increase; however, CCTV had enabled the police to catch 5 people, with work being conducted with businesses, including Shopwatch meetings and prevention work to reassure shop managers. • A lot of partnership work with other agencies had taken place in relation to youth anti-social behaviour crime. In addition, a youth worker who had received Area Board funding was patrolling the streets and speaking to youths. Additionally, 4 youths had been referred to the Focus Deterrent Group for their input and support. • Burglaries had seen an increase in January but had since decreased. The only issue recently had been shed breaks in Warminster, therefore the police had increased patrols at the allotments.

The Area Board received an update from Wiltshire Police Chief Constable, Catherine Roper. The update covered the following matters:

- There are three operational policies for Wiltshire Police which are safer public spaces, tackling violence and tackling burglaries. This has led to greater visibility from the Police, with the force held to greater account, which has led to crime rates decreasing. For example, the positive outcome rate for burglaries had been tripled as well as violence decreasing.
- It was outlined that in the summer of 2022, Wiltshire Police had been placed into “Engage” by the independent auditor after it had not provided a satisfactory service. Since then, the force had recently been taken out of “Engage”, which demonstrated that it is making progress with investigations, protecting the vulnerable and responding to crime.
- In the last 14 months, the Chief Constable had reorganised front line policing, with the re-establishment of Neighbourhood Policing Teams, who would not be re-instructed to other roles.
- The police were now focusing on detective assets and focusing on the vulnerable, with it noted that though domestic violence is decreasing, there is concern that this isn’t a true reflection therefore the force is working to provide safe spaces for people to come forward and talk.
- A new strategy had been launched two weeks ago, which shows what the Police have committed to publicly deliver over the next three years. This was in conjunction with all senior officers being required to produce a plan on a page for their workstreams so that they could be held to account.
- Wiltshire Police had recently been inspected again by the internal auditor and the Chief Constable would publicly provide an update following this, with it stressed that there has been a real focus on trying to open the doors of Wiltshire Police to providing information to the public.

After the update, there was time for the following questions and points to be made:

- It was questioned whether anything was being done to stop aggressive driving and speeding in towns, to which Inspector Oakley provided an example of how the local policing team and response team had worked together to arrest an individual and charge them with dangerous driving. The Chief Constable also drew reference to the road policing team and Project Zero, which had taken place across the county, for example last time in Warminster in May, 37 offences had been recorded. The team planned to return to Warminster within the next three weeks.
- Gratitude was placed for the increased police presence in the local villages.
- Clarity was sought regarding the rural crime team, to which it was stated that there is a dedicated rural crime team, which looks at rural crime across the county. Currently work is taking place to consider indicators of

	<p>organised crime so that the team can be deployed better to hold people to account. A rural crime conference was set to take place in Tidworth next week, which would explain the future focus of the team. It was also noted that in terms of the strategy, rural crime was important as it sat under safer public spaces.</p> <ul style="list-style-type: none"> • Assurance was sought regarding the consistency of the neighbourhood policing team, to which it was outlined that apart from promotions and circumstances outside of the team’s control, the team was now up to compliment and should not experience any further changes. • It was suggested that it would be positive for the Warminster Business Network to link up with the Police and Shopwatch to help reporting and enforcement. • The Chief Constable was thanked for personally attending the newly opened CCTV facility in Warminster, to whom she showed gratitude for their work as volunteers, as well as how vital intelligence sharing was to reducing crime. • Congratulations were placed to towards the Chief Constable for Wiltshire being the quickest time for a constabulary to be taken out of “Engage”.
10.	<p><u>Updates from Partners</u></p> <p>Updates were received from the following partners:</p> <ul style="list-style-type: none"> • Warminster Garrison <p>The Area Board received a verbal update from Welfare Officer Jason Broad, which covered the following points:</p> <ul style="list-style-type: none"> • The scope of the Warminster Garrison was outlined, including that the Garrison was set to receive 289 families of 2 Royal Yorkshire Regiments in August 2024. • The culture of the Garrison was outlined. • The Warminster Garrison Environmental and Conservation Working Group was outlined including their work and involved parties. • The Garrison had trained circa 4,000 Ukrainian soldiers. • An overview of community support and events completed by the Garrison was provided. • It was outlined how the Garrison had been involved in the Spring in the Park event on 5 May, including the provision of an obstacle course. • The Garrison was set to hold a Health, Sport and Wellbeing Fair on 21 August 2024, which would be free to attend. <p>After the verbal update, there was time for the following questions and points to be made, including that the Garrison would provide flyers to Councillors which could then be distributed to parishes.</p> <ul style="list-style-type: none"> • Warminster Health and Wellbeing Forum

The Area Board noted the written update attached to the agenda. The Area Board received a verbal update from David Reeves which covered the following points:

- The Boots pharmacy Avenue Branch closed in October, after work had been done to keep the pharmacy open, which had unfortunately been unsuccessful.
- David had attended the Wiltshire Council meeting of the Health and Wellbeing Board last week with the aim of getting them to change the Pharmaceutical Needs Assessment to reflect the fact that Warminster could not cope with having only two pharmacies.
- It was outlined the Boots pharmacy Avenue Branch had prescribed the most prescriptions in Warminster.
- A response had been provided which was simply a statement that the Boots pharmacy Avenue Branch would close.
- David made a plea to the Area Board to consider putting their weight behind changing the requirement to allow market entry applications to take place.
- Currently there was one application with the Integrated Care Board (ICB) however it was unknown if this would be successful.

After the verbal update, there was time for the following questions and points to be made:

- The Chairman stated that four members of Area Board sat on the Western Area Planning Committee so could therefore have an influence on applications.
- Online prescription delivery was discussed with it suggested that most repeat prescriptions were able to be delivered online, however new prescriptions would need to be set up in person via appointment.
- Attention was drawn to the Volunteer Fair which was set to take place in the Civic Centre on 1 June 2024.

Action: The Area Board moved a motion which agreed to write to the Integrated Care Board to express that they were concerned about the provision of pharmacies in Warminster.

- **Town and Parish Council Nominated Representative**

The Area Board noted a written update Warminster Town Council which was attached to the agenda.

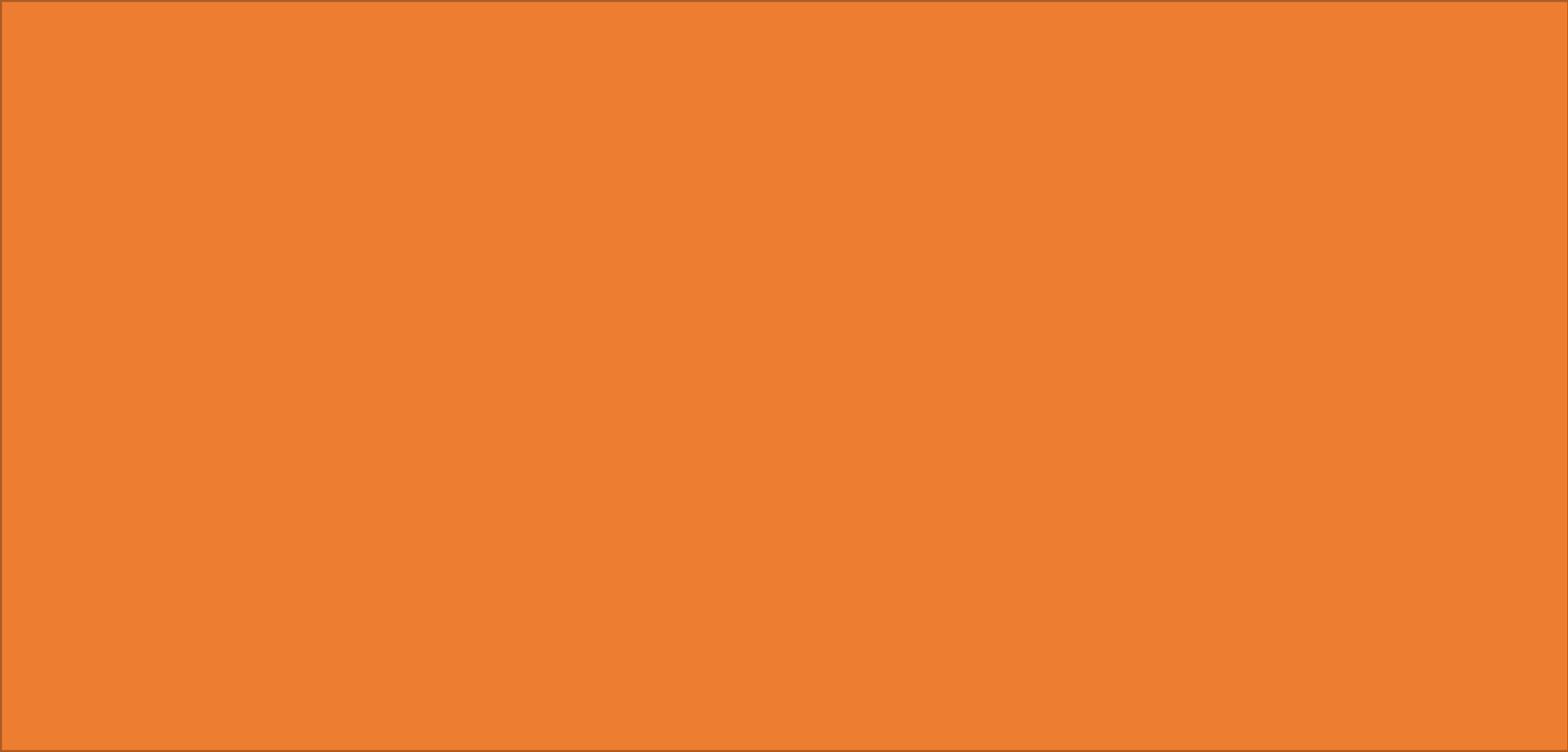
Cllr Sue Fraser provided a verbal update including:

- Planning for the 100-year anniversary event in the park was taking place with free tickets set to be made available soon.
- The first quarterly market took place on 24 March in the Civic Centre with the next set to take place on 29 June.
- A 99-year lease for the community hub had been agreed as part of a

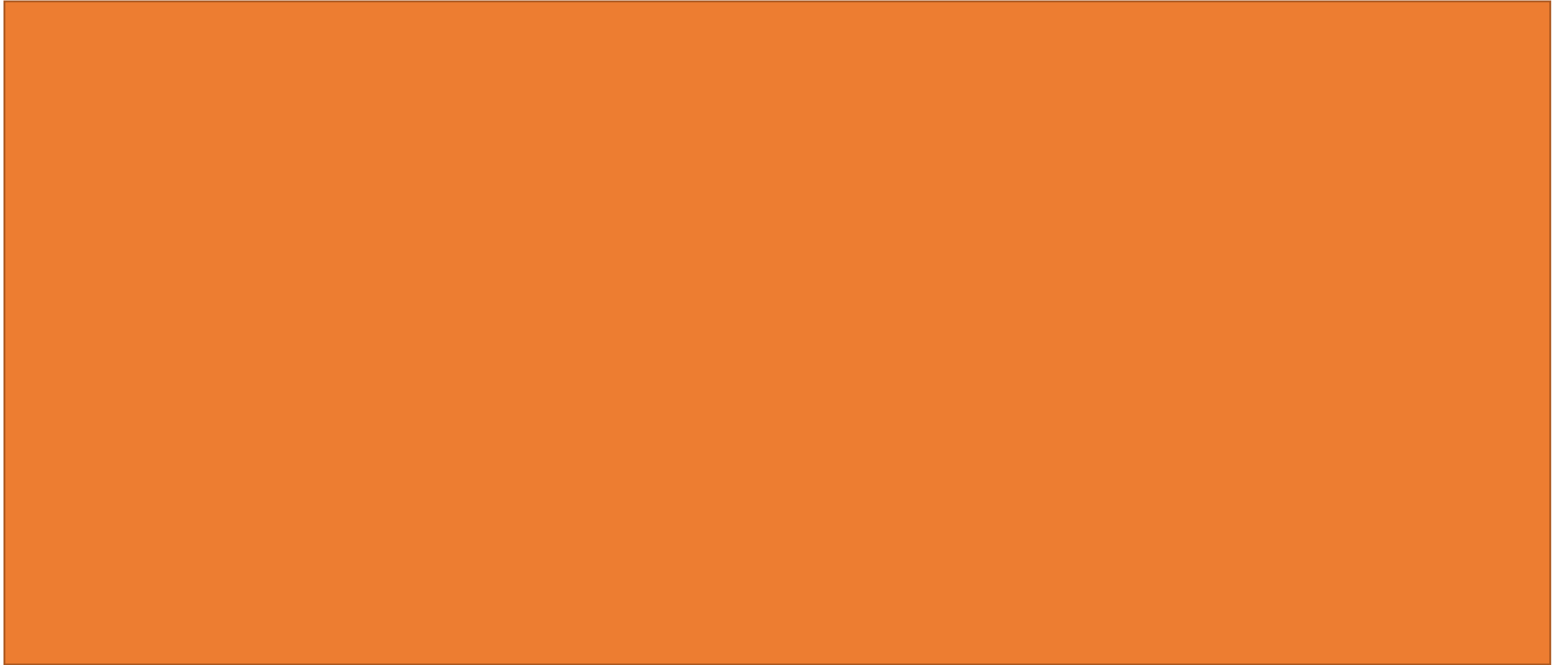
	<p>community asset transfer.</p> <p>The Area Board received the following verbal update from Cllr Neil Carpenter on behalf of Corsley Parish Council. The update covered that there would be a beacon lit on Cley Hill on 6 June to commemorate the D-Day landings.</p> <ul style="list-style-type: none"> • BSW Together (Integrated Care System) The Area Board noted a written update attached to the agenda. • Healthwatch Wiltshire The Area Board noted a written update attached to the agenda. • Community First The Area Board noted a written update attached to the agenda.
11.	<p><u>Wiltshire and Swindon Road Safety Partnership</u></p> <p>The Area Board received an update from Wiltshire and Swindon Road Safety Partnership Manager, Perry Payne. The update covered the following matters:</p> <ul style="list-style-type: none"> • It was outlined that road safety is not the remit of one organisation, therefore the Wiltshire and Swindon Road Safety Partnership allows organisations to work together. • The organisations of the Partnership were outlined. • The three main workstreams of the Partnership were identified as Engineering, Education and Enforcement. • Currently education has a focus on the #Fatal5, which it was explained are the 5 main contributors to road traffic collisions. • The education provisions of Wiltshire Council and Dorset & Wiltshire Fire and Rescue Service were outlined. • Gratitude was placed towards the work of Community Speedwatch teams, with it stressed that these people were volunteers making a significant contribution. • Community Speedwatch data was provided for Warminster from July 2020 to May 2024, with it noted that 882 watches had been carried out with 4,432 letters sent. • Additionally, 36 traffic survey speed assessments had taken place with 7 areas needing Community Speedwatch action and one requiring police action. • The enforcement aspect of the Partnership was outlined, including the role of Community Speed Enforcement Officers who between 1 January 2023 and 8 May 2024 had been active in 851 locations, issued 10,667 speed awareness courses, 1,450 fines/points and 144 individuals referred to court. • The work of the Road Policing Unit was outlined, including Operation Tramline.

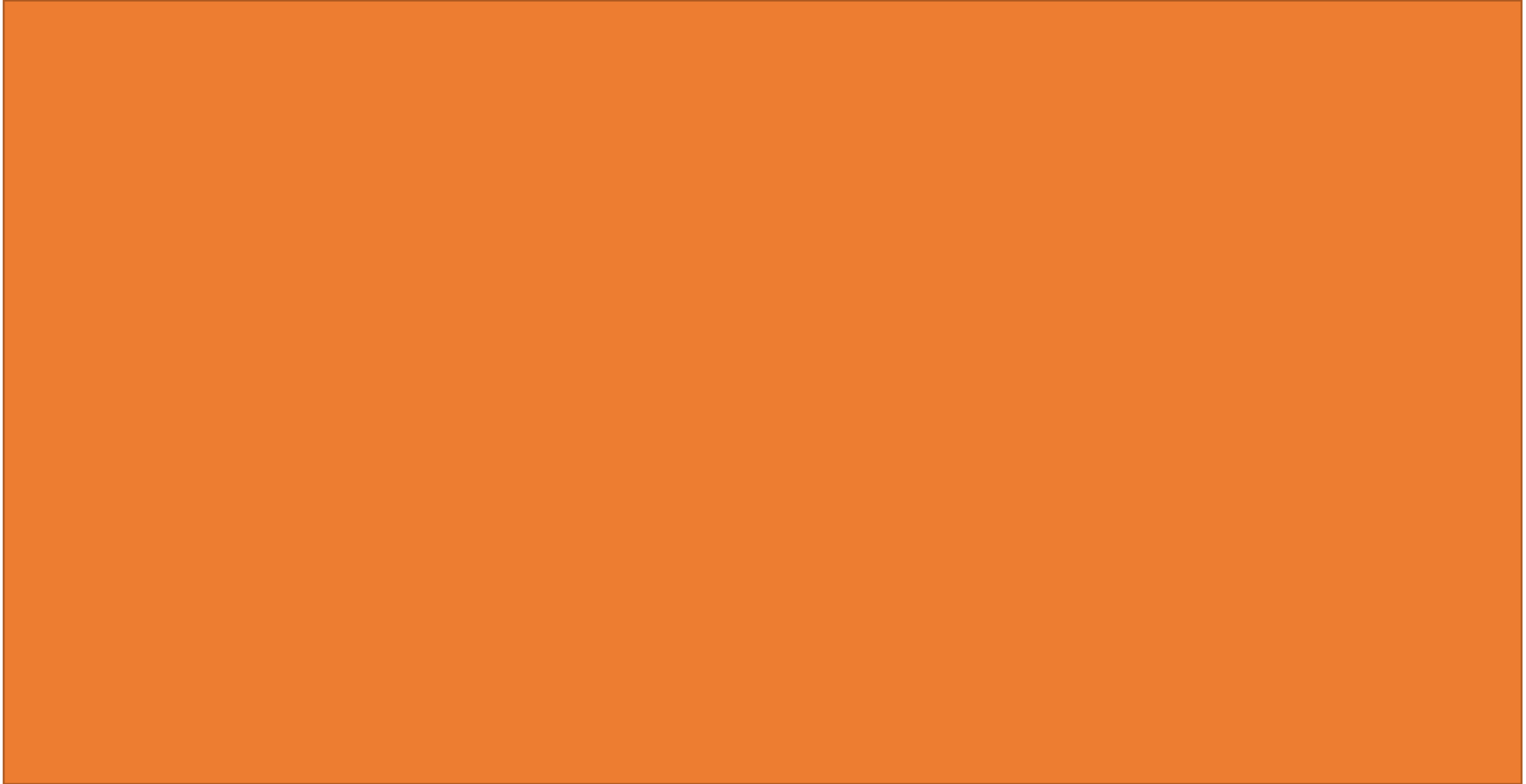
	<ul style="list-style-type: none"> • An emerging trend had been identified of an increase in pedestrians distracted by mobile phones and stepping out into roads. <p>After the update, there was time for the following questions and points to be made:</p> <ul style="list-style-type: none"> • Gratitude was placed to the impact of the work in villages. • The issue of LGVs from Somerset quarries not sticking to freight routes and travelling through villages at excessive speeds and weights was discussed. Perry Payne suggested that the Local Member get in touch with him via email to follow up on the issue and then to arrange a meeting with all relevant parties to take the issue further. It was acknowledged by the Chief Constable that the enforcement of weight limits was a grey area, in addition Inspector Oakley stated that some work had taken place in relation to this, with the team speaking to companies and the traffic commissioner, however it seemed as though this had not been followed through so she would further investigate it. It was also outlined that enforcement of weight limits required specific training and the use of weight bridges, which the neighbourhood team did not have. • It was outlined that there was set to be a meeting with the Director of Highways in Maiden Bradley to discuss freight issues. • It was suggested that cyclists, scooters, and mobility scooters on pavements be added to the education element of the Partnership. • It was agreed that statistics for the 33 speed enforcement locations for the Warminster Area would be attached to the minutes.
12.	<p><u>FACT Programme Update</u></p> <p>The Chairman noted that the Area Board was due to receive a presentation from FACT Lead, Simon Thomas on the FACT Programme, however it had been requested that this agenda item be withdrawn. Simon had provided Democratic Services with the following update to be included within the minutes:</p> <p>With the roll-out of Family Hubs across Wiltshire, there will be changes to the FACT Family Help Pilot activity in Warminster and Westbury. Events will be held in both Warminster and Westbury in June/July to:</p> <ul style="list-style-type: none"> • Share the achievements and learning from the project so far and the plans to embed the learning in wider delivery activity. • Introduce the new Family Hub delivery arrangements. • Explain arrangements for the ongoing provision of support for schools related to Early Support Assessments. • Confirm the next steps for the project. <p>The events would be aimed at schools, early years settings, voluntary/community groups and other organisations working directly with children, young people and families as well as Local Area Board members.</p>

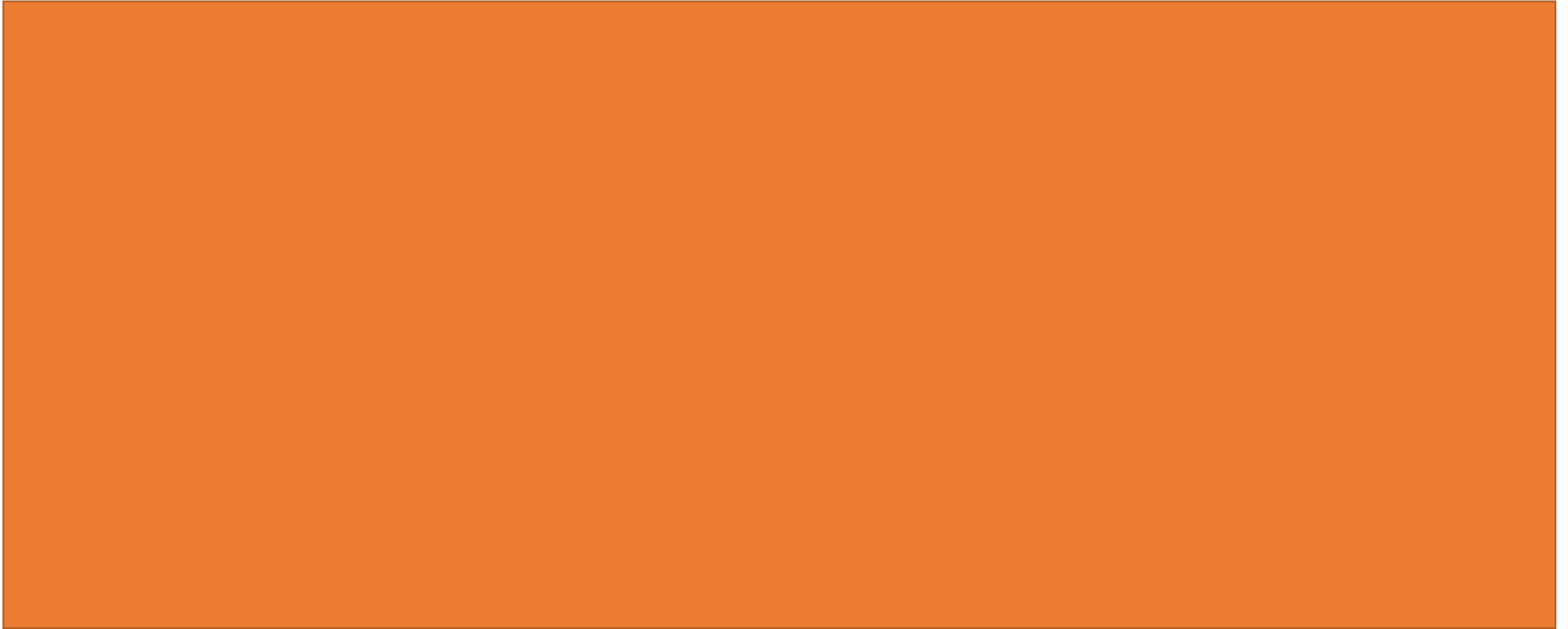
13.	<p><u>Local Highways and Footpath Improvement Group (LHFIG)</u></p> <p>Cllr Bill Parks introduced the minutes and recommendations from the LHFIG meeting held on 1 May 2024. Cllr Andrew Davis also noted that he attended the meeting.</p> <p>After which, it was;</p> <p><u>Resolved:</u></p> <p>The minutes of the Local Highways and Footway Improvement Group meeting held on 1 May 2024 were agreed as a correct record as well as approving the spending recommendations within.</p>
14.	<p><u>Urgent items</u></p> <p>The Chairman stated that the date of the consultation on the closure of Weymouth Street for 7 months had now been changed from 5 June to 6 June.</p>
15.	<p><u>Future Meeting Dates</u></p> <p>The date of the next meeting was 12 September 2024.</p>



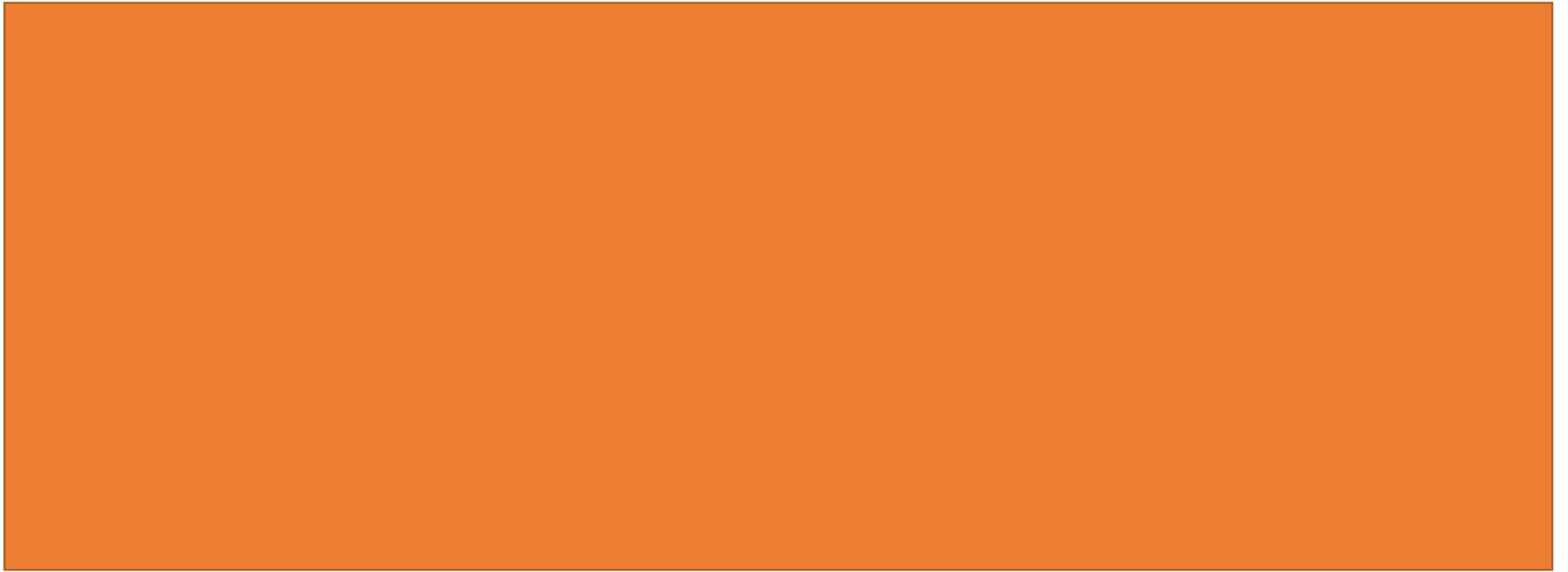


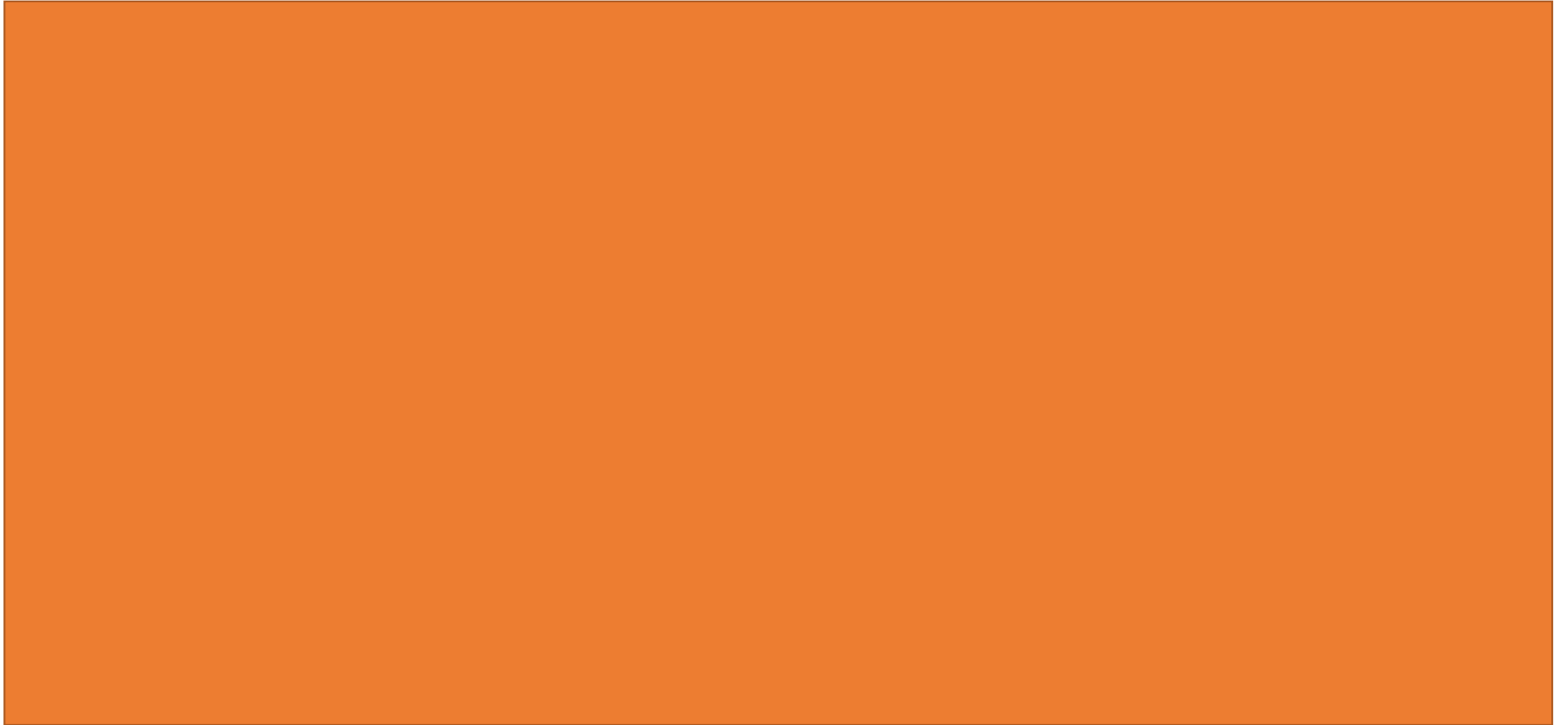












Header Row									
Row 1									
Row 3									
Row 5									





