

SALISBURY LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	Date of Meeting	4th September 2024		
1.	Attendees and apologies			
	Present:	Councillor Caroline Corbin (CC) – Wiltshire Council – Chair Councillor Ricky Rogers (RR) – Wiltshire Council Councillor Paul Sample (CPS) – Wiltshire Council Councillor John Wells (JW) – Salisbury City Council Rebecca Twinn (RT) – Salisbury City Council Peter Durnan (PD) – Cycle Opportunities Group Salisbury Janet Musgrove (JM) – Safer and Supportive Salisbury Margaret Willmot (MW) – Salisbury Area Greenspace P/Ship Pam Rouquette (PR) – Salisbury Walking Forum Paul Shaddock (PS) – Wiltshire Council		
	Apologies:	Councillor Sam Charleston (SC) – Wiltshire Council Councillor Brian Dalton (BD) – Wiltshire Council Councillor Sven Hocking (SH) – Wiltshire Council Councillor Mark McClelland (MM) – Wiltshire Council Councillor Charles McGrath (CM) – Wiltshire Council Councillor Alan Bayliss (AB) – Salisbury City Council Patricia Podger (PP) – Elizabeth House Marc Read (MR) – Salisbury City Council Lynne Davies (LD) – Salisbury City Council Graham Axtell (GX) – Wiltshire Council		

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2.	Notes of Last Meeting			
		<p>The minutes of the previous meeting were agreed at the Salisbury Area Board meeting on the 6th June 2024.</p> <p>The Salisbury Area Board minutes can be found at:</p> <p>https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&MId=15315&Ver=4</p>	That the update is noted.	Area Board
3.	Financial Position			
		<p>There is currently £22,459.50 still unallocated.</p> <p>A list of schemes and potential costs has been supplied to the Director of Highways as part of a bid for funding from the Salisbury Transport Strategy to deliver them. Decision on whether funding will be allocated expected by the end of the current financial year. A list of the schemes submitted is enclosed as Appendix 1.</p>	That the update is noted.	Area Board

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4.	New Issues / Issues Requiring A Decision			
a)	Issue No: 12-24-05 Request for measures to address pedestrian safety concerns on the access road leading to Nos. 1 to 16 Hawksridge	Housing Department approached to see if they would consider reducing the height of the hedge adjacent to the access road to improve visibility of pedestrians walking along the access road. As previously advised the estimated cost of providing a pedestrian in the road warning sign is £210.00. [Note: This figure includes a 25% contingency].	The group discussed this issue and asked that the Housing Department be approached to reduce the height of the hedge adjacent to the access road to improve visibility of pedestrians walking along the access road.	PS
b)	Issue No: 12-24-10 Traffic concerns in Lower Bemerton	Works to provide the NO HGV road markings were completed in August 2024. Traffic survey to ordered in September in 2024. Investigations into the provision of advanced warning signs of the weight restriction on the A36 have been undertaken within National Highways (NH). NH have indicated that they would consider agreeing to the provision of the signs, subject to the Council completing their formal application and approval process, the cost of which is a minimum of £5,000, although could potentially be higher as signs would be required at more than one location. In addition to that cost the supply and erection of the signs would be in the order of £2,000 – £2,500 depending on any specific technical requirements that NH may insist on. The group are to discuss this issue.	The group discussed this issue but resolved not to pursue the introduction of advanced warning signs on the A36 at this time because of the cost of the NH formal application process. RR asked that this issue be kept open at this time whilst possible further options to address the concerns raised were explored. That the update is noted.	Area Board

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c)	Issue No: 12-24-11 Speeding concerns on Stratford Road between Waters Road and Park Lane	In line with the Council's approved process when concerns are raised about speeding the first thing the Council seeks to do is undertake a traffic survey. A traffic survey records the volume and speed of traffic using a road. The results of this survey will then help to determine if speeding is creating a highway safety problem in the road surveyed and what, if any, measures would be appropriate to deal with the problems identified. The person raising the concerns about speeding is asked to complete and return a traffic survey application form to ensure that a traffic survey is undertaken at the point in the road where their concerns exist and to avoid any suggestions that the survey equipment was placed at a location that is advantageous to the Council.	Originator of the issue to be asked to submit a traffic survey application form. No further action to be undertaken with respect to this issue until such time as a traffic survey has been completed.	PS
d)	Issue No: 12-24-13 Request for Unsuitable for HGVs sign in Wyndham Road	A request for an unsuitable for HGVs sign in Wyndham Road to address reports that HGVs are trying to proceed along the road getting stuck and are having to be reverse back out onto Castle Street. The estimated cost of providing an Unsuitable for HGVs sign is £260.00. [Note: This figure includes a 25% contingency].	That the Area Board approves the allocation of £260 to allow this work to be undertaken.	Area Board
e)	Issue No: 12-24-14 Road safety concerns in Laverstock Road	The originator had raised general concerns around the use of Laverstock Road and requested to meeting with the local councillor to discuss their concerns.	Originator of the issue to be contacted to discuss their concerns and advised of possible options that could be considered.	PS

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f)	<p>Issue No: 12-24-15</p> <p>Request for No Wating At Any Time restrictions to be provided at the junction of Beatrice Road and Radnor Road</p>	<p>The originator of this request has requested the provision of No Wating At Any Time (NWAAT – double yellow lines) at the junction of Beatrice Road and Radnor Road to aid larger vehicles, in particular buses, to undertake turning manoeuvres at this junction.</p> <p>Issue has been discussed with Salisbury Reds who have advised that they have experienced infrequent problems at this junction with parked vehicles preventing turning manoeuvres from being undertaken.</p> <p>The provision of the requested restrictions is possible. The group are to discuss how they wish to take this issue forward.</p>	<p>The group supported this issue but asked that the TRO is not progressed until existing waiting restriction requests have been progressed.</p> <p>That the update is noted.</p>	Area Board
g)	<p>Issue No: 12-24-16</p> <p>Request for measures to address parking on verge adjacent to Milford Manor Care Home</p>	<p>The originator of this request has requested measures to stop vehicles parking on the grass verge in Milford Mill Road that is adjacent to the Milford Manor Care Home. Measures to address this issue could include the use of NWAAT restrictions, the provision of bollards or the provision of planting.</p> <p>It should be noted that circa five years ago the group considered a request for measures to address this matter. The parking taking place at that time was found to be predominantly by staff working in the nearby care homes managed by Wessex Care. The group approached Wessex Care and asked them to instruct their staff not to park on the verge, which Improved the situation. This may be an option again if the parking is being undertaken by care home staff.</p> <p>The group are to discuss how they wish to take this issue forward.</p>	<p>The group discussed this issue at length and asked all options to prevent parking on the verge be considered to include, waiting restrictions, bollards, and the use of boulders/stones. Options to be brought back to a future meeting of the group for further consideration.</p> <p>That the update is noted.</p>	Area Board

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h)	<p>Issue No: 12-24-17</p> <p>Request to amend the lane markings on the A3094</p>	<p>A request has been received to amend the lane markings on the A3094 as you approach the traffic signals at Harnham Gyratory to make it clearer which lanes vehicles should be in.</p> <p>The group previously discussed this issue in February 2024 and did not support this request on the basis that the existing signage and markings provided clear directions to motorists and that the road markings at Harnham Gyratory will be updated as part of the proposed improvements being developed for Exeter Street Roundabout and Harnham Gyratory.</p> <p>Nothing has changed since this matter was discussed in February 2024, as such it is recommended that this issue is closed.</p>	<p>The group discussed this issue but did not support this request.</p> <p>The group asked that the issue be closed.</p>	Area Board
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i)	<p>Issue No: 12-24-18</p> <p>Request for driveway protection marking in Milford Mill Road</p>	<p>The originator of this request has requested the provision of a driveway (white bar) protection marking opposite their driveway to stop vehicles parking and making it difficult for them to egress it.</p> <p>The following should be noted:</p> <ul style="list-style-type: none"> • White bar markings should only be laid in front of dropped kerbs and not in front of full height kerbs, so the marking cannot be used as requested. • It is the Council's policy not to fund the provision of white bar markings that relate to private driveway accesses, such markings where they can be used must be funded by the home / landowner directly. <p>In consideration of the above the provision of the requested marking cannot be supported by the group.</p> <p>Currently the originator of the request could contact the Police if parking is preventing access to / egress from their driveway. The provision of a NWAAT restriction opposite their driveway would be possible. The group are to consider this approach in conjunction with considering the options in response to Issue No. 12-24-16 as both issues are at the same geographical location.</p>	<p>The group noted the officer comments and asked that the potential use of NWAAT restrictions to address this issue was considered alongside the potential solution to Issue No: 12-24-16.</p> <p>That the update is noted.</p>	Area Board
j)	<p>Issue No: 12-24-19</p> <p>Request for a 20mph speed restriction in Harnham</p>	<p>Cllr Brian Dalton has requested the introduction of a 20mph speed restriction in the Saxon Road / Norfolk Road area of Harnham. In line with Council process a speed limit assessment must be completed.</p> <p>The cost of a speed limit assessment is £3,100.</p>	<p>That the Area Board approves the allocation of £3,100 to allow this work to be undertaken.</p>	Area Board

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k)	<p>Issue No: 12-24-20</p> <p>Request for a dropped kerb at the junction of Cecil Terrace and Lower Road</p>	<p>Cllr Ricky Rogers has requested the provision of a dropped kerb at the junction Cecil Terrace and Lower Road. Issue to be investigated to determine if a dropped kerb can be provided at this location due to the narrowness of the footway, the presence of utilities and without destabilising the foundation of the lighting column. Update to be provided at the next meeting on the group.</p>	<p>The group supported the issue.</p> <p>That the update is noted.</p>	Area Board
l)	<p>Safer Salisbury Street Lighting Improvements</p>	<p>Atkins assessment report was distributed in June 2024 and recommended potential street lighting improvements at all the locations surveyed and provided the following cost estimates.</p> <p>Location 1 – 1 Antelope Square – £6,400.00 Location 2a – Winchester Street – £3,200.00 Location 2b – Pennyfarthing Street – £5,200.00 Location 2c – Milford Street – £510.00 Location 3 – College Street Car Park Access Road – £21,000.00 Location 4 – Carmelite Way to Exeter Street Underpass – £13,600.00 Location 5a – The Friary Underpass – £14,600.00 Locations 5b & 5c – Exeter Street and New Bridge Road Underpasses (Combined) – £6,050.00</p> <p>The Safer and Supportive Salisbury Group have considered the recommendations and acknowledged that proceeding with all locations at the same time would not be possible because of the overall costs quoted but indicated that they would like to pursue obtaining funding to more forward with implement the improvements at Location 1.</p> <p>The estimated cost of this work at Location 1 is £6,400 [Note: Figure includes a 50% contingency].</p>	<p>That the Area Board approves the allocation of £6,400 to allow the work at Antelope Square to be undertaken.</p>	Area Board

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5.	Other Issues			
a)	Issue No: 12-20-2 The provision of additional cycle parking stands in Salisbury City Centre.	Works programmed to take place in week commencing 30/09/2024.	That the update is noted.	Area Board
b)	Issue No: 12-21-5 Request for the provision of an improved pedestrian crossing facility at the junction of Stratford Road and Waters Road.	This is one of the schemes put forward to the Director of Highways as part of a bid for funding from the Salisbury Transport Strategy to deliver them. Decision on whether funding will be allocated expected by the end of the current financial year. No further action to be undertaken on this scheme until a decision on the allocation of Salisbury Transport Funding has been made.	That the update is noted.	Area Board
c)	Issue No: 12-22-05 Request to provide upgrade the Zebra crossing equipment on the A3094 Netherhampton Road to improve its conspicuity and address safety concerns around its visibility. This scheme now comprises two elements. The first is the provision of the Modupost system; the second is the provision of Zebra crossing warning signs.	Regarding the first element then this is one of the schemes put forward to the Director of Highways as part of a bid for funding from the Salisbury Transport Strategy to deliver them. Decision on whether funding will be allocated expected by the end of the current financial year. No further action to be undertaken on this scheme until a decision on the allocation of Salisbury Transport Funding has been made. Regarding the second element the installation of the Zebra crossing warning signs the works are programmed to take place in week commencing 16/09/2024.	That the update is noted.	Area Board

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d)	Issue No: 12-22-10 Request for the installation of ANPR cameras to enforce School Keep Clear markings at the Somerset Road School Campus	As previously advised the cost of providing the power supplies, new poles to mount the ANPR cameras and the installation of the ANPR cameras is estimated to £8,500. This is one of the schemes put forward to the Director of Highways as part of a bid for funding from the Salisbury Transport Strategy to deliver them. Decision on whether funding will be allocated expected by the end of the current financial year. No further action to be undertaken on this scheme until a decision on the allocation of Salisbury Transport Funding has been made.	That the update is noted.	Area Board
e)	Issue No: 12-22-12 Accessibility improvements to Winchester Street Underpass	National Highways requested further information concerning the proposals supplied to them. Additional information provided to National Highways in July 2024. Currently awaiting their response to the proposals.	Chase response from National Highways	PS
f)	Issue No: 12-23-01 Request for the installation of a bus shelter in Castle Road	This is one of the schemes put forward to the Director of Highways as part of a bid for funding from the Salisbury Transport Strategy to deliver them. Decision on whether funding will be allocated expected by the end of the current financial year. No further action to be undertaken on this scheme until a decision on the allocation of Salisbury Transport Funding has been made.	That the update is noted.	Area Board
g)	Issue No: 12-23-02 Waiting Restriction Requests (2022)	Proposals with the TRO Team to undertake the necessary legal work. Delay in completion of the legal work. Formal TRO Consultation period expected to take place in October 2024.	Chase Legal Team to complete work.	Area Board

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h)	<p>Issue No: 12-23-05</p> <p>Request to upgrade the section of St. Mark's Path between St. Francis Road and Wessex Water Site</p>	<p>The cost estimate from Wessex Tree Care to provide a 2.0 metre wide timber edged hoggin path over the requested length of 330 metres is £24,925. [Note: This figure includes a 25% contingency].</p> <p>This is one of the schemes put forward to the Director of Highways as part of a bid for funding from the Salisbury Transport Strategy to deliver them. Decision on whether funding will be allocated expected by the end of the current financial year. No further action to be undertaken on this scheme until a decision on the allocation of Salisbury Transport Funding has been made.</p> <p>As requested at the last meeting of the group Laverstock & Ford PC have been contacted to see if they would consider contributing to this scheme. They advised they would consider this matter once a decision had been made as to whether Salisbury Transport Strategy funding can be used.</p>	That the update is noted.	Area Board
i)	<p>Issue No: 12-23-07</p> <p>Improved crossing facilities in the vicinity of No. 18 Devizes Road</p>	<p>Design works ongoing. Whilst a crossing could be relocated to the position of the existing bus stop it would mean that a bus stop could not be provided close to the existing shelter. The bus company do not wish to see the bus stop position moved away from its current location. Meeting to be arranged with local member to discuss how to proceed with this issue.</p>	Meeting to be arranged with the local member.	PS

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j)	Issue No: 12-23-08 Improved dropped kerb provision in the York Road / Sidney Street area	Design work ongoing. Works pack to be issued to contractor in September 2024.	That the update is noted.	Area Board
k)	Issue No: 12-23-10 Request to enforce prohibited right turn from Friary Lane into St. Ann Street.	No further action to be undertaken with respect to this issue at this time. The group have previously discussed this issue and acknowledged that ANPR enforcement could not be considered at this time. The group asked that this issue be kept open and reconsidered if and when the Council receives the powers to undertake enforcement action against moving traffic offences.	That the update is noted.	Area Board
l)	Issue No: 12-23-12 Request for accessibility improvements to Pinewood Way (Bemerton Folly), Victoria Park and the Bishopdown Sports Field	Works pack issued to Milestone in August 2024. Awaiting programming of works by contractor.	That the update is noted.	Area Board
m)	Issue No: 12-24-01 Request to replace a missing street nameplate at the junction of Waters Road and Fairfield Road	Works programmed to take place in week commencing 07/10/2024.	That the update is noted.	Area Board

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n)	Issue No: 12-24-06 Request for the provision of a Keep Clear marking outside of Riverside Court, Castle Street	Scheme has been allocated to the Traffic Signing Team. Currently awaiting allocation of engineer to deliver the project.	That the update is noted.	Area Board
o)	Waiting Restriction Requests (2021) Requests for new or amendments to existing waiting restrictions.	Proposals with the TRO Team to undertake the necessary legal work. Delay in completion of the legal work. Formal TRO Consultation period expected to take place in October 2024.	Chase Legal Team to complete work.	Area Board
p)	Various improvements to the Bishopdown Estate	Position on outstanding requests for dropped kerbs to be reviewed and update provided at the next meeting of the group.	That the update is noted.	Area Board

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6.	Closed Issues			
a)	None	N/A	That the update is noted.	Area Board
7.	Other Items			
a)	Highway Maintenance Update	There will be nobody present from the Area Highway Office at the meeting to provide an update on the latest programmed dates for planned carriageway and footway resurfacing works during the 2024/2025 financial year. Any information that is	That the update is noted.	Area Board
8.	Date of Next Meeting:	7 th November 2024		

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1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent, and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to the Salisbury Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant third party contributions are confirmed, Salisbury Area Board will have a remaining highways funding balance of £12,699.50 in the LHFIG allocation available for the 2024/2025 financial year.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

There are no specific safeguarding implications related to this report.