

9th January 2025 – Meeting Tracker – FINAL

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
1.	Attendees, Apologies & Introductions				
	<p>Present</p> <p>Apologies</p>	<p>Lewis Neate Gemma Winslow Sam Wright Matthew Short Adrian Foster Sadie Klos Nic Puntis Ross Henning Lesley Palmer Graham Worsnop Laurence Cable Nick Botterill Kirsty Rose</p> <p>Marshfield Rd Safety Group representatives</p> <p>Anthea Kelsall, Adam Lawer</p>			

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2.	Notes of the last meeting (10th October 2024)				
2.1		The minutes and recommendations of the previous meeting were considered at the Chippenham Area Board scheduled for the 4 th Nov 2024.			
3.	Finance				
3.1		<u>Financial position at 9th January 2025:</u> (a) 2024-25 allocation = £36,174 (b) 2023-24 carried forward = £31,400.92 (c) 2024-25 3 rd party Contributions = £67,507.50 (d) Total Budget for 2024-25 =£ £135,082.42 (a+b+c) (e) Existing commitments (incl. carry over schemes from 2023-24) = £131,900.00 (f) Current Balance = £3,182.42 (d-e)	30% contribution to be retained. Parish Councils urged to consider any upcoming schemes they would like to deliver when reviewing precept setting for next financial year.		
4.	Major Maintenance				
4.1		The most up to date information regarding major maintenance schemes can be seen here https://www.wiltshire.gov.uk/highways-asset-management			

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5.	Items awaiting decision				
5.1	Bath Road, Chippenham	<p>As part of the recent granting of planning permission for the Rontec Esso petrol station on Bath Road at Patterdown roundabout, the applicant agreed to transfer a 1m-wide strip of land across the site frontage to Wiltshire Council, for the purpose of creating a future shared-use footway/cycleway across the site. This will enable the shared-use path that currently ends at the tunnel under the railway, to be extended across Brunel Court and the petrol station frontage, to link to bridleway CHIP7, which leads towards Ladyfield Road and Kingsley Park. There are also aspirations to continue the cycleway along Bath Road towards the hospital, with this route being one of the priority routes identified in the emerging Chippenham Local Cycling and Walking Infrastructure Plan (LCWIP).</p> <p>Works now need to be undertaken to design and deliver this scheme</p> <p>25/01/24 Design resource now available and progressing.</p> <p>30/04/24 Design process has highlighted issue with the location of a stay associated with utility pole. KR has discussed with Mike Crook and it has been agreed to seek quotation for utility diversion before a decision is made on how to proceed.</p> <p>10/10/24 Awaiting quote from SSEN.</p> <p>KR to check if land transfer as part of developer agreement has taken place and set up meeting with Mike Crook and Laurence Cable to discuss other options.</p>	<p>09/01/25</p> <p>Options discussed with SSEN with least expensive option being to alter position of stay and add an additional stay for support. This would require wayleave with fuel station owners. Cost of this is estimated at £32,196.</p> <p>This is for SSEN works only.</p> <p>Concern remains regarding height clearance/potential hazard for cyclists even with proposed change.</p> <p>KR is to discuss with Mike Crook for this project to be reviewed as part of a bigger scheme including crossing changes, which would need to be developed by Major Projects active travel officers.</p>		KR

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5.2	4-23-30 Union Road Chippenham	<p>10/10/24 Topo now received and options being developed.</p> <p>S106 monies not available for scheme implementation.</p> <p>Options to be developed for consideration at next meeting. Consideration to be given to measures that restrict HGV movement.</p>	<p>09/01/25 Feasibility options provided with note tracker for consideration.</p> <p>Cost estimates are: Option 1 - £37,450 Option 2 - £45,685</p> <p>To set up roundtable meeting to discuss options and design.</p>		KR
5.3	A420 The Shoe – pedestrian improvements	<p>The Shoe – the secondary schools in Chippenham are to be encouraged to include improvements in a bid to Taking Action on School Journeys. Otherwise LHFIFG will consider implementing this as a further phase of A420 works.</p> <p>It was agreed to fund a topo survey at an estimate of £1500 subject to a 30% contribution from NWPC.</p> <p>30/04/24 The topo survey quote has been received at £2050. Additional funding is required.</p> <p>Awaiting confirmation of contribution from NWPC</p> <p>25/07/24 Funding confirmed. Topo ordered and awaiting completion to allow design work to progress.</p> <p>10/10/24</p>	<p>09/01/25 Awaiting PC decision.</p> <p>PC meeting 09.01.25 to make decision.</p> <p>LHFIFG to make decision about funding at next meeting.</p>		NWPC LHFIFG

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		<p>Topographical survey received. Further design development undertaken (see attached). Estimated cost of implementation is £16,000.</p> <p>NWPC to consider proposal.</p>			
5.4	<p>4-24-20 The Green/Station Road Christian Malford Visibility concerns and request for speed limit reduction</p>	<p>The Parish Council have concerns with vehicle, cycle and pedestrian safety at this junction as there is poor visibility of traffic coming from the south into the village. Following a pedestrian fatality at the junction in 1991, Wilts Council purchased a triangle of land to help improve visibility, however, visibility is now obstructed by the hedge growing on the WC owned land and, despite our requests, we have been informed that it will not be removed.</p> <p>With driving speeds increasing there is a higher level of risk to all road users and pedestrians.</p> <p>We would like a scheme for junction improvements to reduce traffic speeds, possibly through signage and 'SLOW' roundels on the road surface and a commitment from Wiltshire Council ensure that their hedge is cut back as far as possible at least twice a year (either side of the bird nesting season March-August).</p> <p>We would also like advice on the possibility of the lowering the speed limit to 20mph within the village.</p> <p>25/07/24 KR to review and prepare plans/costings for road marking and signing changes etc.</p> <p>10/10/24 Awaiting response from the Parish Council to proposal for introducing a STOP line.</p>	<p>09/01/25 PC have confirmed it would like to proceed with proposal and confirm £750 contribution.</p> <p>LHFIG agreed to fund the remaining £1750. Works to be progressed.</p>		SW

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5.5	Waiting Restriction Review – Batch advert – Chippenham Town See list of requests provided for info.	10/10/24 Awaiting advert. Issues around software change for TRO mapping have impacted this. TRO team currently working to clear backlog and advert expected soon.	09/01/25 Advert to take place from 16 th January to 10 th February 2025. Funding for implementation to be considered. Estimated implementation costs are £6000. £4200 agreed for LHFIFG contribution. TC contribution to be confirmed.		CTC
5.6	4-24-24 Tiddlywink – Speed Limit Reduction and Footway	There is a long standing desire by local residents to reduce the speed through Tiddlywink from 40mph to 30 mph which remains unresolved notwithstanding the support given by Cllrs N Botterill and N Holder. Undertakings were made in August 2023 by Highways to consider improvements to the walkway as well as an earlier promise by the Director of Highways to undertake a speed assessment. To date nothing has been done on either count. Preferably a reduction in the speed limit and if possible and cost effective some improvements to the walkway between Tiddlywink and the rest of the village. 10/10/24 Plan and estimate to prepared and discuss with parish council.	09/01/25 Outline plan provided with note tracker. Estimated cost of £67,000 for construction. Funding has been provided from central highway funds for this project. KR to write to Parish Council to seek formal approval of project and to continue with design and implementation.		KR

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6.	Items awaiting/under construction/advertisement.				
6.1	4-20-15 C151 Ford – road markings and lining	25/01/24 Order is now with Milestone, awaiting works.	Signing complete. Road markings complete – awaiting remedial works. Likely to be Spring.		KR
6.2	4-22-6 Primrose Way, Chippenham – Street nameplate	24/01/23 Funding from TC confirmed. Street nameplate to be ordered for installation next financial year. 25/04/23 Awaiting installation.	25/01/24 Works ordered. Awaiting installation.		KR/GW
6.3	4-23-12 Langley Road, Chippenham 4-24-21 Queensfield Court, Parkfields, Chippenham – waiting restriction request	10/10/24 H Bar markings on Langley Road to be undertaken as part of lining work ordered by area highways. This is likely to happen in Spring.	09/01/25 H bar markings at Langley Road and Queensfield Court to be undertaken in Spring 25.		KR
6.4	4-23-6 North Wraxall	10/10/24 Signing installed but 2no signs damaged and to be replaced by Milestone at their cost. Fingerpost signing is outstanding. Milestone now have an order with a sub-contractor to manufacture this.	09/01/25 Update needed re fingerpost signing.		
6.5	Cycle Parking Chippenham	10/10/24 Works pack to be issued by end of October with expected installation in the new year.	09/01/25 Works pack issued. Awaiting installation.		
6.6	6846 - Road Safety at The Street B4039 Nettleton Road	10/10/24	09/01/25		

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	and Church Hill junction Burton – 20mph speed limit B4039 Hillside Burton – 30mph speed limit	Cabinet member decision made and agreement to proceed has been given. Anticipated completion has slipped. Dates to be advised when confirmed.	To be complete in January.		
6.7	4-21-11 & 13 Upper Seagry – Gateways and Signing.	10/10/24 Installation in progress. Gates and signing installed, awaiting coloured surfacing.	09/01/25		To note
6.8	4-22-15 Hungerdown Lane, Chippenham – amendments to shared use path at junction	10/10/24 Works pack issued. Works provisionally programmed for November subject to roadspace booking. A risk remains regarding potential utility clash but this cannot be fully determined until excavation takes place.	09/01/25 Dropped kerb could not be installed due to underground utilities. Alternative solutions being investigated.		To note
6.9	Various bridleways, Chippenham	10/10/24 Works pack issued. Awaiting install.	09/01/25 Installation to take place in February		To note
6.10	4-20-11 Fairfoot Close to Gascelyn Close	10/10/24 The conversion order advert period has ended with no objections and therefore can proceed. Land deal is ongoing. Works scheduled to take place in March 2025.	09/01/25 Works scheduled to commence 24 th March 2025.		To note
6.11	4-20-15 A420 Ford – Crossing Points.	10/10/24 Order issued. Works due to take place from 16 th October 2024.	09/01/25 Works complete. Item to be removed from tracker.		To note
6.12	Dropped kerbs exercise - Chippenham	10/10/24	09/01/25		To note

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		Works pack issued for current batch. Works to take place Nov/Dec 2024.	Works disrupted due to weather however works will continue in January.		
6.13	4-21-18 A350 to A420 Bumpers Farm roundabout to B4039 Yatton Keynell slip road turning Speed Limit Implementation.	<p>10/10/24 It has been agreed that the LHFIG contribution can be combined with funding from the LSS to allow implementation of the speed limit change from Biddestone crossroads to Ford alongside the LSS improvements.</p> <p>This eliminates the need for parish council contribution.</p> <p>A discussion was had regarding the ongoing desire for a reduction in speed limit at The Shoe. It was discussed that the Parish Council may wish to appeal the previous recommendation once a new appeals process has been developed.</p>	<p>09/01/25 Await completion of LSS, including TRO advert for speed limit change.</p>		To note
7.	Items under review				
7.1	4-20-1 A429 Stanton St Quintin – request for pedestrian crossing	<p>24/01/23 KR to circulate report once complete.</p> <p>25/04/23 Report being prepared however the need for improvements has been highlighted to development control and the following statement provided:</p> <p><i>“Wiltshire Council Spatial Planning Team are assessing opportunities for further employment near to J17 as part of the Local Plan Review. Should these opportunities be progressed for formal allocation, then the Highway Authority will seek to sustainably link these new developments with existing settlements such as Stanton St Quinton”</i></p> <p>06/07/23</p>	<p>25/07/24 KR to continue to seek funding opportunities arising from local development.</p> <p>Note after meeting: funding potentially available through Landfill Communities Fund.</p>		KR

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		<p>Report circulated with note tracker. Active travel improvements and crossing recommended. LHFIG may wish to consider alternative funding opportunities set out in report.</p> <p>Funding opportunities through development management are being sought.</p> <p>03/10/23 Opportunities for funding through development management still being sought.</p> <p>KR to find out if any funding available as part of solar farm development.</p> <p>LHFIG to write to Strategic Planning Committee and speak to development control officer to further highlight request for funding.</p>			
7.2	4-22-13 A350 Plough Crossroads, Kington Langley – request for pedestrian crossing facility.	<p>24/01/23 Atkins traffic signals do not recommend changes to intergreen timings to facilitate crossing as due to the technology used, this could increase conflict between pedestrians and vehicles.</p> <p>Atkins are to investigate the feasibility of providing a dedicated crossing although it is acknowledged that this will not be compliant with recommended standards.</p> <p>Awaiting outcome of Atkins review.</p> <p>25/04/23 Awaiting update from Atkins. KR to provide as soon as available.</p> <p>06/07/23</p>	<p>09/01/25 Opportunities for funding through development management still being sought.</p> <p>It was agreed that if funding does not become available through development etc, then a substantive bid will be submitted in 2025. To be considered at next meeting.</p>		<p>KR</p> <p>LHFIG</p>

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		<p>Technical note received from Atkins with options included. Atkins preferred option is option 2 at a cost of approx. £91,000.</p> <p>KR to raise vegetation cutting back with area office.</p> <p>LC – should be upgraded to included cyclists.</p> <p>KR to discuss alternative funding opportunities and if none available, substantive bid to be considered.</p>			
7.3	4-23-11 Stanton St Quintin	<p>Request for signing to deter use of route through SSQ village as an alternative route when M4 is closed. Also request unsuitable for HGV signing and assistance to have the route shown as unsuitable for diverted vehicles on google maps.</p> <p>25/04/23</p> <p>LHFIG to write to Michelle Donelan to ask for assistance with changes to google algorithm for directing SAT NAV.</p> <p>06/07/23</p> <p>Letter to be written by RH & LC. To include Grittleton and other villages impacted by this.</p> <p>03/10/23</p> <p>RH and LC to write to Michelle Donelan.</p> <p>25/07/24</p> <p>RH and LC to write to MP.</p>	<p>10/10/24</p> <p>RH/LC to write to Minister for Digital and Technology</p>		LC/RH
7.4	4-23-4 Marshfield Road, Chippenham	<p>30/04/24</p> <p>Feasibility plans developed and circulated with tracker.</p> <p>Traffic data is also provided with the note tracker. Data from 2024 shows that 85th percentile speeds are 29mph and average</p>	<p>09/01/25</p> <p>Substantive bid submitted. Awaiting outcome.</p>		To note

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		<p>speeds are 25mph. Weekday vehicle volumes are around 15,000 per day.</p> <p>Cost estimate for construction is £37,000. This would be eligible for substantive bid. The group may wish to fund a topographic survey to allow a more robust design to be prepared to enhance the chance of success if a bid is to be submitted.</p> <p>It was agreed to fund a substantive bid with a total contribution required of £12,000. LHFIG are seeking a 50% contribution (£6000) from CTC.</p> <p>It was noted that discussions re cycle parking are ongoing with the cinema. A flat spot near the bus stop leading to ponding was also highlighted.</p> <p>RH to liaise with residents to update them regarding proposals. 10/10/24 Cllrs confirmed that residents are on board. Keen to ensure ongoing communication through substantive bid process.</p> <p>KR to check CTC funding contribution.</p>	Representatives of Marshfield Road Safety Group attended the meeting and gave their support to the proposal alongside feedback on the consultation with other residents.		
7.5	4-23-21 Footway tunnel, Bath Road to Southmead, Chippenham	<p>10/10/24 Please see enclosed document regarding feasibility of lighting installation. The group acknowledged this would be a difficult and potentially costly process but asked KR to pull together information and move forward.</p>	<p>09/01/25 To be brought back to next meeting.</p>		KR
7.6	4-23-33 Various side roads, Chippenham	<p>Request for side road treatments to provide pedestrian/cycle priority at a number of locations in Chippenham. Focus to be on Hungerdown Lane (East side) in the first instance.</p> <p>25/01/24 Site meeting held. KR to prepare options and cost estimate for side road junctions with Hungerdown Lane.</p>	<p>09/01/25 To be brought back to next meeting.</p>		KR

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7.7	4-24-09 River Street Chippenham	<p>River Street is extremely dark as it has no street lighting. We attend Old Baptist Chapel and use the Borough parade carpark. The elderly congregation have expressed concern that they are worried for their safety as they may fall due to it being so dark. This also applies to the younger generation.</p> <p>We would be very grateful if a street light was erected in the River street lane or on one of the existing buildings, so we (and the general public) can see when it is dark.</p> <p>30/04/24 KR to discuss with Atkins street lighting to determine feasibility.</p>	<p>25/07/24 Awaiting Atkins input.</p>		KR
7.8	4-24-13 Market Mead, Chippenham	<p>I am reaching out on behalf of my partner that lives in this area and other people I speak to in the area of Market Mead, as we have a huge issue with people parking on our road (Market Mead), it can range from people parking for school pick up and drop off to people leaving their cars days down here for the week to go on the train station as there isn't much we can do about people blocking drives here and weekends are just as bad to. The issue I am more facing is we must drive through a tunnel to park our cars. We get people parking opposite the tunnel just after the dropped curb meaning when they do this - parking on the road or the curb it makes it beyond difficult to leave our own parking area. One tunnel for the buildings is large but their side isn't big enough.</p> <p>I am trying to see if we can get some double yellow lines or a post opposite to prevent people parking there as we currently have a car parking there preventing us to get in and out. Any car bigger than a Fiat struggle to get them inside without any cars blocking us but when these cars park around the tunnel it makes it almost impossible and even worse if there is an emergency.</p> <p>30/04/24</p>	<p>09/01/25 Group asked for implementation of bollards to prevent problematic parking to be investigated.</p> <p>SW to review feasibility and report back.</p>		SW

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		<p>Discussion to be had with residents regarding issue and potential solutions. Waiting restriction request not to be taken forward at this time.</p> <p>25/07/24 Residents survey to be taken forward by town councillors to gather more information.</p>			
7.9	4-24-14 Avebury Road to Queens Crescent, Chippenham – Cycle Link	<p>Request for provision of cycle link to complete route. Please see enclosed form for details.</p> <p>25/07/24 KR to review feasibility</p>	<p>10/10/24 Please see enclosed briefing note.</p> <p>KR and LC to discuss.</p>		KR
7.10	4-24-15 Kingsley Park, Chippenham – Cycle Link	<p>Request for 100m cycle link to complete route. Please see enclosed form for details.</p> <p>25/07/24 KR to review feasibility</p>	<p>10/10/24 Please see enclosed briefing note.</p> <p>KR and LC to discuss.</p>		KR
7.11	<p>4-24-16 Park Lane Chippenham – Visibility concerns at crossing</p> <p>4-24-17 Park Lane Chippenham – request for removal of disabled bays</p>	<p>Park Lane zebra crossing near the turning for St Pauls Street. The visibility for pedestrians and drivers is reduced here due to the parking spaces on the right-hand side of the road. I have been informed of several near misses where drivers have not seen pedestrians who are crossing from the south side (St Pauls Street side) to the north (John Coles Park side). Often vans are seen parking in the disabled bay situated next to the crossing which reduces visibility considerably. There is a real concern for safety here due to the number of people that cross to use the park and to walk into town.</p> <p>I propose (based on the attached photos) that the current disabled bay is moved down to where the silver car is in the</p>	<p>09/01/25</p> <p>Verbal update given outlining potential changes to layout, retaining 2no disabled spaces, improving the crossing and slightly lengthening existing parking bays. KR to provide plans to allow discussion with</p>		KR

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		<p>attached photo. The former disabled bay to have yellow zig-zag road markings to indicate no parking, installation of a 'No parking at any time' sign, the zebra crossing to be repainted and the crossing to have better LED lighting installed. It would improve visibility making it safer for pedestrians and drivers alike along a very busy road which connects the A420 Bristol Road with the B4158 Malmesbury Road, B4069 Langley Road and New Road.</p> <p>25/07/24 KR to review options for improvements to visibility at crossing.</p> <p>Crossing being repainted by area highways</p> <p>KR to check lighting situation with Atkins.</p> <p>10/10/24 Matthew Short has letter dropped re disabled parking and determined that 2 spaces are regularly used by blue badge holders. Could be relocated but 2 need to stay.</p> <p>KR to review parking and zebra crossing visibility.</p>	<p>residents and town council to take place.</p>		
7.12	4-24-22 Lords Mead Pre-school, Chippenham – request for signing	<p>We would like a road sign added to the sign post which is on Hungerdown Lane pointing into Lords Mead showing Lordsmead Pre-School. It currently has a sign for St Peter's Primary school and the church and we would like another one that looks the same. This is not an issue but a request.</p> <p>We would like to have a sign added the same as those shown in the attached photograph with the wording Lords mead Pre-School. This would provide the community with the knowledge of the Pre-School.</p> <p>We would pay for the sign if that is what is needed or if preferred we can have the road sign made and put up ourselves with your permission.</p>	<p>10/10/24 Signing of the pre-school is not permitted however signing to the Church could be taken forward. KR to contact pre-school to discuss.</p> <p>Remove</p>		KR

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		<p>The Town Council supports this request in principle. However, this 'in principle' acceptance is made subject to a formal recommendation being made by Wiltshire Council and a fully costed report being submitted by Wiltshire Council and is subject to debate and decision at a future PET Committee meeting.</p> <p>Councillors suggested that the a sign be created that lists both schools (Lordsmead Pre-School and St. Peter's Primary School) instead of adding an additional sign to the post.</p> <p>25/7/24 KR to check status re pre-school signing.</p>			
7.13	4-24-23 B4069 Kington Langley	<p>Risk of death/injury for residents of the postcode (SN15 5NF) when accessing Kington Langley village on foot. Isolation of elderly residents if unable to use their cars. This is a particularly dangerous stretch of road for the following reasons:</p> <ol style="list-style-type: none"> 1 The B4069 is a BUSY road as Chippenham has grown 2 The grass verges and hedges are only cut once a year. At present (and for most of the time) they are completely overgrown and inaccessible by foot 3 Traffic flow is affected as vehicles have to cross into the oncoming lane to avoid pedestrians 4 Langley Nurseries customers all drive there! <p>We would like a permanent footpath to be constructed between our postcode (SN15 5NF) and the turn off to Sutton Lane. This would not need to be wide and would only be 284m in length (a similar footpath already exists between Sutton Benger and Draycot Cerne but just stops). We would suggest that it is on the left-hand side (towards Chippenham). It would be small-scale solution that would enable residents to walk and use the village facilities in complete safety with net environmental gain.</p>	<p>10/10/24 Bring back to next meeting.</p>		

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		<p>Kington Langley PC reviewed this request at its 8 July 2024 meeting and resolved to support it. The parish has been concerned for many years about the safety of pedestrians and traffic along the B4069 section through the eastern end of the village. We realise creating a footpath as sought is likely to be problematic but consider any difficulties should not preclude the implementation of a path from being explored. We would appreciate consideration also being given to both extending the existing 40mph speed limit north to the SN15 5NF area as well as, ideally, reducing the speed limit to 30mph. Safety is paramount and both slower traffic and a footpath would clearly help to improve it.</p> <p>25/7/24 KR to review feasibility. Link from Sutton Road to Langley Nurseries.</p> <p>Review provision of crossing.</p>			
8. New Requests submitted since the last meeting					
8.1	4-24-26 Saltersford Lane Chippenham – request for speed limit reduction	<p>Salterford Lane has a speed limit of 50MPH. It is now right next to a huge housing estate. The speed limit should be lowered to at least 30MPH. Pedestrians, cyclists, runners, dog walkers all use this LANE and should be able to do so safely. I am a nurse and need to sleep safely and soundly. The speed limit should have been reduced before planning permission was granted for homes. Motorists have the A350 which is sensible for 50mph. This lane is NOT. Please consider families, children wildlife, domestic animals. There is a bungalow 6 feet away from this lane. Pollution is horrendous.</p> <p>Reduce the speed to at least 30MPH. Make it one way. Use chicanes, speed bumps to deter speeding motorists before a serious accident happens. We should be encouraging safer,</p>	<p>09/01/25 Planning permission has been granted which affects the frontage between Easton Lane and Queens Bridge. As part of highway matters discussed during the pre-appeal process, it was agreed that, should the development come forward (as now</p>		To note

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		cleaner journeys, not allowing 50MPH to continue right next to peoples homes. I love Chippenham but I absolutely HATE this LANE at 50MPH it needs urgent attention. There is one way in to our estate on a blind spot with approaching traffic at 50MPH. DANGER. Please help.	permitted), then the part of Saltersford Lane to the north of the Taffswell access would become 30mph, with the remaining southern section down to Queens Bridge and through to Patterdown Road reduced to 40mph. should this development not come forward, then there is no current intention within Wiltshire Highways to take forward any TRO to change the 50mph speed limit in force now.		
8.2	4-24-27 Longstone Road/Allington Way, Chippenham – request for signing.	There are no road signs on the corner off Longstone Road and Allington Way and traffic travels extremely fast where there has been a few near misses, her 3 year old nearly got knocked down.	09/01/25 Street name plates are in place and other warning signing is not usually introduced in residential areas such as this as drivers should be aware of their surroundings. KR suggests traffic survey be requested by Town Council to determine existing		CTC

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			speeds. LHFIG agreed this. CTC to request survey.		
8.3	4-24-28 Wood Lane/Avene La Fleche, Chippenham	<p>The problem is at the entrance and exit to Wood Lane at the junction with Avenue La Fleche. Though it has been amplified by the recent London Road works and diversions, it is a long term issue.</p> <p>1) The No Right Turn Sign on Avenue La Fleche indicating you cannot safely turn right into Wood Lane is routinely missed by drivers leading to danger for pedestrians crossing. 2.) Drivers sometimes turn up the wrong side of the Wood Lane carriageway entering a blind bend on the wrong side of the road.</p> <p>Whilst this is partly an enforcement issue, and the police have been consulted; a visit from the LHFIG Highways officer Kirsty Rose indicated that the safety of the junction could be reviewed. This would involve examining the traffic order/design at the junction and possible changes to signage including an additional No Entry sign at the far side of the Wood Lane carriageway entrance ie the Wrong side of the road, and potential painting on the road to further warn drivers of the No entry and No Right turn.</p>	<p>09/01/25 KR to develop plan and estimate.</p>		KR
8.4	4-24-29 Union Road Chippenham – HGV issue	<p>HGV's are often sent down Union Road in Chippenham as their satnavs use it as a suggested route, however it is a very narrow street and the large vehicles have caused repeated damage to the buildings, and businesses signs as they try to navigate the tight corners. The latest incident took place on Friday 13th September where an HGV hit a parked vehicle when trying to turn from Union Road onto New Road.</p> <p>A sign which states 'Unsuitable For HGV's' or similar needs to be installed at a suitable point on Old Road in advance on Union Road to stop large lorries attempting to use the route. Deliveries</p>	<p>09/01/25 It was agreed to provide an 'Unsuitable for HGV' sign as an initial solution. Estimated cost of £400. LHFIG agreed funding subject to contribution of £120 from CTC.</p>		CTC

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		can still be made to the businesses on Old Road, but it should not be used as a through route for HGV's.			
8.5	4-24-30 Stainers Way/North Cepen Park, Chippenham – Hedgehog warning signs	<p>Many residents have asked for Hedgehog Warning Signage to be put up to remind vehicle drivers to look out for hedgehogs on the estate's road system, especially at nighttime.</p> <p>Hopefully, there is LHFIG funding monies available to apply for 4 Traffic Hedgehog Warning Signs to be installed as necessary at both ends of Stainers Way. If these signs help to raise awareness of our hedgehog population, they could then be rolled out to areas where there has been deaths on the roads in and around Chippenham. With the population now estimated under 1 million, this should be a top priority. Whatever can be achieved at this time will be very much appreciated. If funding isn't available, then myself and a few of my constituents would like to fund signage through our own pockets.</p>	<p>09/01/25 Supported by LHFIG. KR to look into and provide plan and costs.</p>		KR
8.6	4-24-32 Saxon St/Wessex Road Chippenham	<p>Dangerous 'unsighted' traffic exiting Wessex Road and entering Saxon Street. Also sometimes you can't see what's coming down Wessex Rd due to parked vehicles blocking the view.</p> <p>Make drivers aware they're driving around a corner and entering another street where vehicles approaching are unsighted. Maybe a sign asking drivers to be cautious or road markings to create a proper 'Give way' junction. Also having double yellow lines to stop residents from parking on the corner of Saxon St/Wessex Rd. This road has become busy during school opening times and is also used as a rat run when Brook St becomes busy during pick-up and drop-off times (Redland School), bin collections and buses, etc.</p>	<p>09/01/25 Changes to introduce give-way markings previously discounted, however waiting restrictions are being advertised in January.</p>		To note
8.7	4-24-33 Rowden Lane into Brooklands, Chippenham	<p>Persistent obstructive parked vehicles blocking visibility which affects road and pedestrian safety contrary to section 137 of the highways act 1980. On several occasions we have politely asked people to move their vehicles away from the corner and</p>	<p>09/01/25 Waiting restrictions in this location are being advertised in January.</p>		To note

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>dropped kerb by the bridal way to which we have received verbal abuse.</p> <p>Since the implementation of the new walk/cycle ways at the Rowden mile, we have noticed an increase of vehicles parking in Rowden Lane/Brooklands and we feel it is the right time to put our opinion forward to help improve road and pedestrian safety in this area.</p> <p>We would like to put forward a suggestion for the continuation of double yellow lines and signage to carry on up Rowden Lane on both sides into Brooklands.</p>			
8.8	4-24-34 The Causeway, Chippenham – concerns re speeding	<p>Access to town facilities is fraught with hazards and puts elderly and infirm residents at risk on a daily basis: there is no safe place to cross the road as the dropped curbs do not give priority to pedestrians; speeding traffic, which has increased since the end of lockdown 2020, is a constant problem; souped up cars and motor bikes have been regularly observed driving recklessly at excessive speeds. It is anticipated that the Tesco redevelopment will bring increased traffic onto the Causeway.</p> <p>Make it easier for vulnerable road users to cross safely at the dropped curb at Ladds Lane by adding a traffic island in the middle of the road or by adding a chicane nearby.</p> <p>Incorporate any other devices which impede speeding and risk-taking drivers, and which the traffic officer considers suitable.</p>	<p>09/01/25 SW to investigate potential changes, being mindful of plans for Emery Gate and construction management plan.</p> <p>Potential funding from Churchill.</p> <p>KR to find out if traffic survey data is available.</p> <p>RH to approach Acorn.</p>		<p>SW</p> <p>KR</p> <p>RH</p>
8.9	4-24-35 Cycling signs, various locations – Chippenham	Please see attached list for details of request.	<p>09/01/25</p> <p>Remaining funding from this years budget to be allocated</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
			to this and 4-24-36 to allow some cycle signing improvements. KR to review requests and develop proposal and estimate.		<i>KR</i>
8.10	4-24-36 Cepen Park, Chippenham – cycle related signing	Please see attached request for details.	09/01/25 As above.		<i>KR</i>
8.11	4-24-37 Rowden Mile, Wayfinding Signing	Please see attached request for details.	09/01/25 KR to review and develop proposal/estimate. LC requested this be priority over above cycle related requests.		<i>KR</i>
9.	Items on hold / for information only				
9.1	4-20-12 Baydons Lane to Long Close	Land negotiations required. Being led by Sustainable Transport. May return to this group for design work/delivery. 04/10/22 No update 25/04/23 No update. Sustainable transport currently working on priorities raised by CNDG.			<i>To note</i>

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
9.2	4-21-1 Shared Use Path – Island Park	<p>Laura Gosling is looking into feasibility of some widening and signing in this area already. To be progressed by Sustainable Transport for further discussion.</p> <p>25/04/23 No update. Sustainable transport currently working on priorities raised by CNDG.</p>	To remove – will be part of development at Emery Gate.		<i>To note</i>
9.3	<p>4-21-21 Hill Corner Road, Chippenham</p> <p>4-23-10 Hill Corner Road, Chippenham (request for street lighting and traffic calming)</p>	<p>The junction of Hill Corner Road (HCR) has become increasingly dangerous, not only for the fellow driver but for the pedestrians and the local wildlife too! Since the Birds Marsh development has sprung up there has been a huge uptake in traffic, plus cars heading down the steep hill towards the HCR junction are usually traveling far too fast which has resulted in several cars crashing through the Tale of Spice car park and demolishing the fence and telecoms units. It won't be long before a serious accident will happen which may result in an injury or worse, death.</p> <p>HCR/Malmesbury Road junction should be 'widened' to allow vehicles that are turning into HCR from the steep hill side of Malmesbury Road to turn safely without hitting other vehicles that are stood waiting to get out. If a 'small' roundabout was added at this junction, then this would help to make drivers 'slow down' to this point and help to reduce the issues with pedestrians crossing over the road by moving the current traffic island in the centre of the new widened part and a path added on the opposite side to allow pedestrians to be able to cross the road safely.</p> <p>24/01/23 To be reviewed in Summer 2023 once new patterns are established following road opening.</p> <p>Cllr MacDermid is meeting David Lear and will raise issues with Hill Corner Road and issues relating to Birds Marsh development.</p>	Look at vegetation clearance at junction.		<i>To note</i>

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>Reports that link road not being used as much as expected due to collisions at Malmesbury Road roundabout. KM to report back to next meeting re outcome of discussions with highways development control.</p>			
9.4	4-20-7 Bristol Road, Chippenham	<p><i>Request for formal crossing (Puffin / Zebra) by the entrance to Lidl Store. https://www.google.co.uk/maps/</i></p> <p>24/01/23 KR explained that having reviewed the pedestrian assessment further, a formal crossing near Lidl can be recommended. The likely cost being in the region of £80,000. This would be a substantive bid.</p> <p>The group asked that consideration continue to be given to a reduction in speed limit to 30mph. Discussion also took place around the provision of a crossing at Hathaway medical centre. It was agreed to investigate improvements to the refuge island.</p> <p>25/04/23 Revised report circulated with note tracker recommending signal-controlled crossing.</p> <p>LHFIG to consider funding detailed design at estimated cost of £20,000.</p> <p>The group remain keen to see 30mph speed limit on Bristol Road.</p> <p>KR is to discuss with major projects team to determine if any scope for additional funding and how the changes at Bumpers Farm may impact this.</p> <p>Cllrs to approach schools to update travel plans to potentially apply for funding through TAOSJ.</p>	<p>06/07/23 There is no scope to extend the proposals for Bumpers Farm to include further crossing facilities on Bristol Road (other than those already proposed by the scheme) or to reduce the speed limit to 30mph.</p> <p>Crossing across Hungerdown Lane is a request for the future and through LCWIP. To be considered as part of any crossing changes – potential to signalise junction.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
9.5	4-23-27 B4069 Kin House Kington Langley	<p><u>Existing issues</u></p> <ul style="list-style-type: none"> Residents currently find it unsafe to cross the B4069 especially with dogs to get to the rest of the village Increased number of vehicles entering and leaving Kin House due to its new commercial position as a successful event hotel since March 2022 HGV traffic out of Chippenham has increased due to the unsafe right turn at the Malmesbury road roundabout when using Kilverts Way forcing Wavin to direct all their northbound HGVs via B4069 <p><u>New issues</u></p> <ul style="list-style-type: none"> Opening of a shop & cafe in the grounds of Kin House will dramatically increase the volume of vehicles needing to enter or leave the property via Entrances A & B. It will also require pedestrians from the village to cross the B4069 to reach the Café & Shop. Currently, it is not safe to cross the B4069 in this area due to the high speeds of traffic and the 40MPH limit. The village support the creation of a shop and cafe and wish to use it as a village asset. This means a safe access for pedestrians is needed across B4069. There are two entrances either side of dangerous bends. The southbound 40MPH speed limit begins on a fast straight road from Sutton Benger, and is followed by a left-hand bend and then Entrance B to the Kin House is approximately 200m further – itself on a bend. We believe that the speed of cars & HGVs on this section of the B4069 is too high to allow the increased number of pedestrians to safely cross the road and the increased number of vehicles wanting to enter or leave the Kin House Shop & Café. <p>One solution could be to extend the location of the existing 30MPH limits for the village of Kington Langley by about 300M southbound and 440m northbound on the B4069 to include the area in front of the Kin House. We believe that this action together with establishing an uncontrolled crossing area for pedestrians will greatly improve the safety of residents and</p>	<p>06/07/23 No request for funding at this stage.</p> <p>KR to review options for crossing facility and change to speed limit.</p> <p>Arrange site visit. Planning application to be submitted in around a month.</p> <p>03/10/23 Site visit undertaken and email report included with note tracker.</p> <p>Planning application being submitted by Kin House.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>pedestrian / vehicles entering and exiting the Kin House shop & café.</p> <p>This suggestion is supported by local villagers, the Kington Langley Parish Council and the owners of Kin House who are about to submit their planning application for their new shop & café at Kin House.</p> <p>We are, of course, open to other ways to resolve this issue.</p>			
9.6	4-23-23 A420 Allington Crossroads	<p>Highway safety at crossroads from linking local roads (Sheldon Lane and Allington Lane). Backing up traffic to A350 Bumpers Farm roundabout prevents lane users to enter and egress A240 safely.</p> <p>The A420 is National speed limit. Yellow box junctions should be introduced on A420 to keep the junction clear for linking and through traffic to avoid traffic jams and increase highway safety</p>	<p>06/07/23 Await outcome of rugby club access decision as this would have an impact upon this crossroads.</p>		
9.8	4-20-3 Hardenhuish Avenue Chippenham	<p>24/01/23 Site meeting held. Cllrs to letter drop residents to identify issues and concerns.</p> <p>25/04/23 Cllr MacDermid and town councillors to canvas residents.</p> <p>06/07/23 Awaiting update following residents survey.</p> <p>03/10/23 Residents survey indicated that some residents would like to see a 20mph speed limit introduced, but others felt unlikely to be needed as parked cars slow vehicle speeds at present.</p> <p>Other issues highlighted were:</p> <ul style="list-style-type: none"> • School related parking on Yewstock. • Drivers using route to avoid traffic lights at New Road/Station Hill. • Possible closure of one end of avenue to prevent through movement – unlikely to be supported by all. 	<p>10/10/24</p>		To note

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>RH and LC to speak to KM about survey results.</p> <p>25/01/24 Cllr MacDermid has confirmed that residents are keen for 20mph limit.</p> <p>No action agreed by LHFIG at this meeting.</p> <p>The group asked for the results of the survey to be made available for review.</p> <p>25/7/24 Await review of Hill Rise 20mph once implemented to determine if this will be taken forward for assessment.</p>			
	<p>4-23-22 High St, Kington St Michael</p> <p>4-23-29 20mph Speed Limit Request, Kington St Michael</p>	<p>Traffic calming measures and signage exist. Unfortunately the give way arrangements do not prevent road users from speeding through disregarding the signage.</p> <p>Instead of a give way to oncoming traffic situation a stop/halt sign should replace this with appropriate road markings.</p> <p>The Parish Council is also requesting advice on how to achieve the lowering of the speed limit to 20mph. The Council will be installing SIDs to focus drivers minds but the long term solution must be a 20mph zone throughout the village.</p> <p>06/07/23 KR explained that STOP line rules are not likely to be met at this location. To review site and report back to group.</p> <p>Concerns around increased vehicle volumes and speeds.</p> <p>Want to highlight village environment etc.</p>	<p>10/10/24 SID locations agreed on site with PC and KR. Data to be provided when available.</p>		KSM PC

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>KR to ask for traffic survey to be redone.</p> <p>03/10/23 STOP signs and lines are regulatory and are for installation only where drivers are to enter major roads with restricted visibility. Neither the sign or road marking are permitted for use at traffic calming arrangements such as the one at High Street, KSM.</p> <p>For consideration of a 20mph speed limit in the village, it is necessary to undertake a 20mph speed limit assessment. The cost of this is £2500 of which a 30% contribution must be borne by the parish council. The assessment outcome will determine if a 20mph speed limit is appropriate. It does not guarantee that a reduced speed limit will be recommended nor does the cost of the assessment cover any of the costs associated with implementing any changes.</p> <p>25/01/24 Awaiting update re: funding allocation and contribution from parish council.</p> <p>25/07/24 PC have confirmed contribution for speed limit assessment. LHFIFG to consider funding remaining amount of £1750.</p> <p>Ask PC if they have data from the SID. Data to be reviewed prior to funding agreement.</p> <p>PC to contact Leigh Delamare services to discuss staff driving behaviour.</p>			
10	AOB –				
10.1	Nic Puntis – Query around Grit Bins – missing bin – contact Weather team Weather.team@wiltshire.gov.uk . New bins to be provided by Town Council.				

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
	Lesley Palmer - Query around impact of Heart of Wessex proposals on transport and highways. RH to feedback after full council meeting. Information also here: Councillors support Heart of Wessex inclusion in Devolution Priority Programme - Wiltshire Council				
11	Funding Allocations made at this meeting				
11.1	1. The Green/Station Road, Christian Malford - £2500 (£1750 LHFIG/ £750 PC) 2. Union Rd, Chippenham £400 (£280 LHFIG/£120 CTC (tbc)) 3. Cycle signing schemes £1152.42				
12	Date of Next Meeting - tbc				

Highways Officer – Kirsty Rose

1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Chippenham Area Board.
2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Chippenham Area Board will have a remaining Highways funding balance of **£0.00**

3. Legal Implications

- 3.1. There are no specific legal implications related to this report.

4. HR Implications

- 4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

- 5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications – none

