

**Health Select Committee**  
**Forward Work Plan**  
**Updated 13 January 2025**

<b>Health Select Committee – Current Task Groups/Rapid Scrutiny</b>			
Task Group/Rapid Scrutiny	Details of Rapid Scrutiny	Start Date	Final Report
Emotional Wellbeing and Mental Health Strategy	A joint rapid scrutiny with Children Select Committee members to review the development of the strategy (subject to agreement of CSC)  <b>NB</b> a second meeting was agreed and will take place when the Delivery Plan has been drafted to review how the (Mental Health) strategy will be implemented in Wiltshire.	26 April 2024	Tbc
Voluntary Sector provision of health and social care in Wiltshire	Inquiry session with representatives from the voluntary sector to understand their perspective	TBC	TBC
<b>NEW</b> Urgent Care	To undertake a Rapid Scrutiny to understand the data collected with regards to Urgent Care (in particular response time NB to include range of response time and hospital handover).  The aim would be to develop a report for HSC on Urgent Care, having reviewed what data is available. (HSC <a href="#">20 November 2024</a> )		

Standing items on agendas (at all meetings)	Type	Report author / Lead
<b>Cabinet Member update</b> – To receive a brief verbal update from attending Cabinet Members (or Portfolio Holders on their behalf) highlighting any news, successes or milestones in their respective areas since the last meeting of the committee, not covered elsewhere on the agenda.	Verbal	Cabinet Members (or Portfolio Holders on their behalf)

<b>Health Select Committee – Forward Work Plan</b>	
<b>Briefings for Chair and Vice-chair</b>	
<b>Timeframe</b>	<b>Topic [Origins]</b>
tbc	<b>Household Support Fund 6</b> – briefing for Chair and Vice-chair to identify areas of focus for performance report and any other information the committee should receive on the HSF. Chair and Vice-chair to select areas to focus.
March 2025	<p><b>Technology Enabled Care</b></p> <ul style="list-style-type: none"> <li>the data for the outcomes listed as priorities (on page 38 of the agenda) to indicate progress/direction of travel.</li> <li>the implementation plan for TEC Care (including an update on the number supported with TEC care with regards to the 60% target of funding packages).</li> </ul> <p><i>Nb – outcomes of the briefing will inform update to HSC in September 2025. [HSC 10 September 2024 - <a href="#">minutes</a>]</i></p>
April / May 2025	<p><b>Service user engagement contract</b></p> <p>A briefing to Chair and Vice-Chair to update on the delivery of the Service User Engagement Contract. This would then inform the timing of the annual report to HSC. (HSC decision 20 November 2024)</p>
June 2025	<p><b>Wiltshire Joint Local Health and Wellbeing Strategy and Integrated Care System Strategy - Progress and Performance Report</b></p> <p>Have a preview of the report to ensure it is in a more accessible format (last received at HSC 17 July 2024)</p>
July 2025	<p>Update on the <b>Implementation Plan of the Integrated Care Strategy</b> - Chair and Vice Chair to have sight of the report when it is being drafted to ensure that it provides performance information that the committee can meaningfully review. Report due to HSC in September 2025. [HSC 10 September 2024 - <a href="#">minutes</a>]</p>
September 2025	<p><b>Technology Enabled Care</b></p> <p>A briefing on the delivery of the Technology for independence project with Swindon, 12-months into the 18-months project. This update should include performance measures and feedback from customers.</p>

	<i>Nb – outcomes of the briefing will inform update to HSC in March 2026. [HSC 10 September 2024 - <a href="#">minutes</a>]</i>

**Health Select Committee – Forward Work Plan**

**Briefings for the committee**

<b>Timeframe</b>	<b>Topic [Origins]</b>
tbc	<b>Service user engagement contract</b> A committee briefing from the <a href="#">Voice it, Hear it</a> consortium to understand the roles, responsibilities and relationships within the consortium, the plans to deliver the contract in the year ahead and a review of performance on its first year. (HSC 20 November 2024)
tbc	<b>Service user engagement contract</b> A committee briefing on the Pioneer project ran by Wiltshire Centre for Independent Living (NB time around the UWE evaluation of the Pioneer project) (HSC 20 November 2024)
	<b>NEW</b> Demand, capacity and costs in Adult Social Care Details to be provided by Alison Elliott
	<b>NEW</b> Effectiveness of the Provider Quality Assurance Framework Details to be provided by Alison Elliott
	<b>NEW</b> The effectiveness of CQC regulation of providers in Wiltshire Details to be provided by Alison Elliott



<b>Health Select Committee – Forward Work Plan</b>				
<b>12 March 2025, 10.30am</b>				
<i>Pre-meeting briefing (9.30am in the meeting room) – topic: the different providers and their role in delivering the Unpaid Carers contract implementation report to be considered at the meeting)</i>				
<b>Type &amp; timings (including Q&amp;A)</b>	<b>Item title</b>	<b>Details / Purpose of report</b>  <b>Origins / history</b>	<b>Cabinet Member / Portfolio Holder</b>	<b>Report Author / Lead Officer</b>
Substantive 20 mins  Deferred from Jan as report not published in time.	Care Quality Commission (CQC) Inspection of Adult Social Care	A brief report presenting the outcomes of the CQC inspection and how this compares with the position presented on <a href="#">slide 4 of the agenda supplement</a> (which are the strengths and areas for further development).  HSC may review its forward work programme, if required, based on the outcomes of the CQC inspection.  HSC 10 September 2024 - <a href="#">minutes</a>	Cllr Jane Davies	Emma Legg
Substantive 20 mins	Wiltshire Council and Wiltshire Integrated Care Board (ICB) <b>Dementia Strategy Update 2023-2028</b>	Receives an update report to include: a. Demonstrating the implementation of the Dementia Strategy 2023-2028 (highlighting any key changes if required), including the eight key priorities listed in paragraph 40 of the report; b. A year’s overview of delivery of the KPIs set for the Dementia Advisor Contract; c. A year’s overview of delivery of the KPIs set for the Dementia Community Services contract.  HSC 10 September 2024 - <a href="#">minutes</a>	Cllr Jane Davies	Jo Body (Senior Commissioner), Alison Elliott (Director – Commissioning) and David Leveridge (NHS)

<p>Substantive 20 mins</p>	<p>Unpaid Carers Contract  Carers Strategy</p>	<p>Report detailing implantation of the new contracts, and:</p> <ul style="list-style-type: none"> <li>• KPIs to be used to monitor effective delivery,</li> <li>• delivery on the 8 priorities mentioned in <a href="#">paragraph 7 of the report</a>, and</li> <li>• delivery on the future actions listed in <a href="#">paragraph 7</a>, with a particular interest in Carer Champions linked to Area Boards.</li> </ul> <p>To review impact of the strategy following a presentation to committee, <a href="#">4 July 2023</a>.</p> <p>HSC 17 July 2024 - <a href="#">minutes</a></p>	<p>Cllr Jane Davies</p>	<p>Georgia Tanner</p>
<p>Substantive 20 mins</p>	<p>Wiltshire Council Business Plan</p>	<p>Adult Social Care performance against Business Plan targets. This would inform the HSC's areas of focus for its work in the new council.</p>	<p>Cllr Jane Davies</p>	<p>Emma Legg</p>
<p>Informative 20 mins</p>	<p>Pharmacy update</p>	<p>A review of the Pharmacy Needs Assessment (PNA) process and consideration of how commissioners (ICB) use PNA to commission pharmacy services, including:</p> <ul style="list-style-type: none"> <li>• an update on the work undertaken to date by the PNA steering group (started in October 2024)</li> </ul>	<p>Cllr Ian Blair-Pilling</p>	<p>Kate Blackburn / ICB Rich Francis David Bowater Victoria Stanley</p>
<p>Informative 20 mins</p>	<p>Better Care Fund</p>	<p><i>NB may be brought forward sooner if issues are identified by the Health and Wellbeing board.</i></p> <p>Update report with a focus on community equipment and any adjustments to budget to meet demand.</p> <p>HSC 10 July 2024 - <a href="#">minutes</a></p>	<p>Cllr Jane Davies</p>	<p>Karl Deeprose</p>
<p>Informative</p>	<p><i>Direct payments</i></p>	<p><i>A report on management of direct payments in Wiltshire</i></p>	<p><i>Cllr Jane Davies</i></p>	<p><i>Emma Legg</i></p>

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Forward Work Plan

Last updated 10 December 2024

<i>10 mins</i>		<i>Legacy forward work plan</i>		
<i>Informative 10 mins</i>	<i>Self-directed support</i>	<i>A report on self-directed support in Wiltshire. Legacy forward work plan</i>	<i>Cllr Jane Davies</i>	<i>Emma Legg</i>

<b>Health Select Committee – Forward Work Plan</b>				
<b>5 June 2025, 10.30am</b>				
<i>Pre-meeting briefing (10am in the meeting room) – topic: Co-opted member presentation NB to be agreed by HSC on 20 November 2024</i>				
<b>Type &amp; timings (including Q&amp;A)</b>	<b>Item title</b>	<b>Details / Purpose of report</b>  <b>Origins / history</b>	<b>Cabinet Member / Portfolio Holder</b>	<b>Report Author / Lead Officer</b>
	Election of chair and vice-chair of the committee	Annual process	n/a	Democratic Services Officer
<b>TBC</b>	Appointments of co-opted members - review	Annual review HSC 20 November 2024	n/a	Scrutiny Officer
Informative / substantive 30 mins	Adult Safeguarding	There would be two parts to the item: <ul style="list-style-type: none"> <li>• A general update on the work undertaken by the Wiltshire Safeguarding Vulnerable People Partnership</li> <li>• A review of performance against Adult Safeguarding KPIs</li> </ul> HSC 2 November 2023 - <a href="#">minutes</a>	Cllr Jane Davies	Emma Legg
Informative 20 mins	Public Health Health Protection	A report providing: <ul style="list-style-type: none"> <li>• an overview of the areas of work delivered by Public Health, with an understanding of the commissioning of Public Health Services in Primary Care.</li> </ul> <p>It should be noted that the following has previously been of interest to the HSC:</p>	Cllr Ian Blair-Pilling	Kate Blackburn Alice Marriot



		<ul style="list-style-type: none"> <li>○ Wiltshire Health Coach Service</li> <li>○ Wiltshire Health Inequalities Group and its annual / impact report if available (HSC <a href="#">2 November 2023</a>)</li> </ul> <ul style="list-style-type: none"> <li>● A review of the impact of health protection initiatives in Wiltshire.</li> </ul> <p>Following elections this would enable the newly formed HSC to familiarise itself with Public Health.</p>		
Informative 20 mins	Wiltshire Health Improvement Hub and Smokefree Developments - update	<p>A review of the Delivery Plan to be considered with other Primary Care Commissioned services.</p> <p>A report on the impact of the service including an update on the Smokefree Generation programme.</p> <p>HSC 12 June 2024 - <a href="#">minutes</a></p>	Cllr Ian Blair-Pilling	Kate Blackburn Gemma Brinn / Sally Maynard-Smith / Katie Davies
Informative 10 mins	Substance use grant	<p>To review the succession plan before the end of the grant period (April 2025).</p> <p>HSC 27 February 2024 - <a href="#">minutes</a>. Deferred from January 2024.</p>	Cllr Ian Blair-Pilling	Kate Blackburn Kelly Fry/Lizzie Shea
Informative 10 mins	Domestic Abuse Safe Accommodation Grant	<p>To review the succession plan to support victims of domestic abuse before the end of the grant period.</p> <p>HSC 27 February 2024 - <a href="#">minutes</a> Deferred from January 2024.</p>	Cllr Ian Blair-Pilling	Kate Blackburn Hayley Morgan Daisy Manley
Informative 20 mins	NHS Dentistry and Oral Health Promotion	<p><i>NB – date to be confirmed</i></p> <p>Request the following information when the item is rescheduled for consideration:</p> <ul style="list-style-type: none"> <li>● The impact of preventative work</li> <li>● Update on incentives for workforce</li> <li>● Access to dental services</li> </ul>	Cllr Ian Blair-Pilling	Kate Blackburn

		<ul style="list-style-type: none"> <li>Pilot initiatives in the BaNES/Swindon/Wiltshire ICB area.</li> </ul> <p>HSC 12 June 2024 - <a href="#">minutes</a></p> <p>Outcome of Rapid Scrutiny exercise – <a href="#">8 June 2023</a></p>		
Informative 10 mins	Boater Community Survey – actions taken	<p>An update on actions taken on the results of the Boater Survey carried out in September 2023, including:</p> <ul style="list-style-type: none"> <li>Sharing the report and findings with Town and Parish Councils.</li> </ul> <p>HSC 12 June 2024 - <a href="#">minutes</a></p>	Cllr Ian Blair-Pilling	Kate Blackburn Vicki Lofts Kiersty Rose

<b>Health Select Committee – Forward Work Plan</b>				
<b>9 July 2025, 10.30am</b>				
<i>Pre-meeting briefing (10am in the meeting room) – topic: Co-opted member presentation NB to be agreed by HSC on 20 November 2024</i>				
<b>Type &amp; timings (including Q&amp;A)</b>	<b>Item title</b>	<b>Details / Purpose of report Origins/ history</b>	<b>Cabinet Member / Portfolio Holder</b>	<b>Report Author / Lead Officer</b>
Informative 15 mins	Avon & Wiltshire Mental Health Partnership – performance update	Annual – to receive a performance update on the work undertaken by AWP in the last 12 months, including: <ul style="list-style-type: none"> <li>○ Key performance indicators,</li> <li>○ Narrative on key successes and issues,</li> <li>○ priorities for the year ahead.</li> </ul> HSC 8 June 2023 - <a href="#">minutes</a>	Cllr Jane Davies	Avon & Wiltshire Mental Health Partnership
Informative 15 mins	Wiltshire Health and Care – performance update	Annual – to receive a performance update on the work undertaken by Wiltshire Health and Care in the last 12 months, including: <ul style="list-style-type: none"> <li>○ Key performance indicators,</li> <li>○ Narrative on key successes and issues,</li> <li>○ priorities for the year ahead.</li> </ul> HSC 8 June 2023 - <a href="#">minutes</a>	Cllr Jane Davies	Wiltshire Health and Care
Informative	Healthwatch	Annual Report	?	?
Informative 15 minutes	South West Ambulance Service Trust (SWAST) – performance update	Annual – to receive a performance update on the work undertaken by SWAST in the last 12 months, including: <ul style="list-style-type: none"> <li>○ Key performance indicators,</li> <li>○ Narrative on key successes and issues,</li> <li>○ priorities for the year ahead.</li> </ul> HSC 8 June 2023 - <a href="#">minutes</a>	Cllr Jane Davies	South West Ambulance Service Trust

<b>Health Select Committee – Forward Work Plan</b>				
<b>9 September 2025, 10.30am</b>				
<i>Pre-meeting briefing (10am in the meeting room) – topic: Co-opted member presentation NB to be agreed by HSC on 20 November 2024</i>				
<b>Type &amp; timings (including Q&amp;A)</b>	<b>Item title</b>	<b>Details / Purpose of report</b>  <b>Origins / history</b>	<b>Cabinet Member / Portfolio Holder</b>	<b>Report Author / Lead Officer</b>
Substantive 20 mins	Implementation Plan of the Integrated Care Strategy	<p>Progress and Performance Report which would be in a more accessible format.</p> <p>This should include an update on:</p> <ul style="list-style-type: none"> <li>• the additional capacity for domiciliary care to support carer breakdown,</li> <li>• preventing avoidable admissions to hospital</li> <li>• delivery of the Wiltshire Priorities (<a href="#">page 55 of the agenda</a>) for 2024-25 in relation to: <ul style="list-style-type: none"> <li>○ Healthcare inequalities</li> <li>○ Neighbourhood collaboratives</li> <li>○ System flow</li> </ul> </li> </ul> <p>HSC 17 July 2024 - <a href="#">minutes</a></p> <p>HSC 10 September 2024 - <a href="#">minutes</a></p>	Cllr Jane Davies	Emma Higgins (ICB)
Informative 20 mins	Technology Enabled Care – update	<p>Update on:</p> <ul style="list-style-type: none"> <li>• Delivery of priorities</li> <li>• Implementation plan for TEC Care</li> </ul> <p>HSC 10 September 2024 - <a href="#">minutes</a></p>	Cllr Jane Davies	Helen Mullinger (Commissioning Manager)

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Last updated 10 December 2024

Informative 20 mins	Primary and Community Care Delivery Plan	Annual update on the delivery of Primary and Community Care, including key successes and issues in 2024-2025. HSC 2 November 2023 - <a href="#">minutes</a>	Cllr Jane Davies	ICB

<b>Health Select Committee – Forward Work Plan</b>				
<b>12 November 2025, 10.30am</b>				
<i>Pre-meeting briefing (10am in the meeting room) – topic:</i>				
<b>Type &amp; timings (including Q&amp;A)</b>	<b>Item title</b>	<b>Details / Purpose of report</b>  <b>Origins / history</b>	<b>Cabinet Member / Portfolio Holder</b>	<b>Report Author / Lead Officer</b>
			Cllr Jane Davies	

<b>Health Select Committee – Forward Work Plan</b>				
<b>14 January 2026, 10.30am</b>				
<i>Pre-meeting briefing (10am in the meeting room) – topic:</i>				
<b>Type &amp; timings (including Q&amp;A)</b>	<b>Item title</b>	<b>Details / Purpose of report</b>  <b>Origins / history</b>	<b>Cabinet Member / Portfolio Holder</b>	<b>Report Author / Lead Officer</b>
Substantive 20 mins	Adult Social Care KPIs	<p>Taking into account the ASCOF publication pattern (mid-December), to receive this annual report on Adult Social Care KPIs at the January / February meeting, with the inclusion of:</p> <ul style="list-style-type: none"> <li>- first page of the report showing budget for Adult Social Care for the last 3 to 5 years (depending on data included) and overall population in Wiltshire split by the same age groups as used in the report (if data available)</li> <li>- data be split a little more with regards to age to understand “trend” and predictable demand (currently 18-64 then 65+ yo)?</li> <li>- yearly data also be included for at least last 3 or 5 years for demand, activity and place/placement.</li> </ul> <p>HSC 20 November 2024</p>	Cllr Jane Davies	Emma Legg Emma Townsend





<b>Health Select Committee – Forward Work Plan</b>				
<b>11 March 2026, 10.30am</b>				
<i>Pre-meeting briefing (10am in the meeting room) – topic:</i>				
<b>Type &amp; timings (including Q&amp;A)</b>	<b>Item title</b>	<b>Details / Purpose of report</b>  <b>Origins / history</b>	<b>Cabinet Member / Portfolio Holder</b>	<b>Report Author / Lead Officer</b>
Informative 20 mins	Technology for independence – outcome of pilot	<p>Receives a short report once the pilot for Technology for independence is completed (18 months) presenting evaluation of the pilot, outcomes, feedback from customers, and the proposed way forward. Further information may be requested for this update report based on the briefing to Chair and Vice Chair requested 12-months into the pilot.</p> <p>HSC 10 September 2024 - <a href="#">minutes</a></p>	Cllr Jane Davies	Helen Mullinger (Commissioning Manager)